

# **ST. LUCIE WEST SERVICES DISTRICT**



**BOARD OF SUPERVISORS'  
REGULAR BOARD MEETING  
& PUBLIC HEARING  
OCTOBER 3, 2017  
9:00 A.M.**



**AGENDA**  
**ST. LUCIE WEST SERVICES DISTRICT**  
**BOARD OF SUPERVISORS'**  
**WORKSHOP & REGULAR BOARD MEETING**  
**October 2, 2017 & October 3, 2017**  
**9:00 a.m.**  
**450 SW Utility Drive**  
**Port St. Lucie, Florida 34986**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Approval of Minutes**

1. September 18, 2017 Workshop Minutes
2. September 19, 2017 Regular Board Meeting Minutes

**E. Public Hearing 1**

1. **Call to Order**
2. **Roll Call**
3. **Receive Public Comments** on Amending Chapter A-I of the Rules of the District – General and Procedural Rules; Adopting a Fund Balance Policy and Providing an Effective Date
  - **PH 1** – Consider Resolution No. 2017-07 – Amending Chapter A-I of the Rules of the District – General and Procedural Rules; Adopting a Fund Balance Policy and Providing an Effective Date
4. **Close the Public Hearing**

**F. Public Comment**

**G. District Attorney**

**DA 1** – Status Report/Updates

**H. District Engineer**

**DE 1** – Status Report/Updates

**I. District Manager**

**Action Items**

**DM 1** – Consider Request to Advertise for a Public Hearing to Approve Amendments to (1) Chapter A-I SLWSD General and Procedural Rules, (2), Chapter A-III, Rules of the SLWSD Regarding Positions, Qualifications, Compensation, Employment, and Termination of District Employees, and (3) Amending Certain Existing Job Descriptions and Adopting Certain New Job Descriptions for District Employees

**DM 2** – Other Items/Updates

**J. Consent Agenda**

**CA 1** – Monthly Report on Public Works Department

**CA 2** – Monthly Report on Utilities Operations



**CA 3 –** Monthly Report on Capital Improvement Projects

**CA 4 –** Monthly Report on Billing and Customer Service

**CA 5 –** Financial Statements for August, 2017

**CA 6 –** Consider Approval to Transfer Funds for the R&R Requisition

**K. Supervisors' Requests**

**L. Adjournment**



**1. Consider Resolution No. 2017-04 – Adopting the Budgets for the Fiscal Year Ending September 30, 2018, for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District**

Resolution No. 2017-04 was presented, entitled:

**RESOLUTION NO. 2017-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT ADOPTING THE BUDGETS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018 FOR THE DISTRICT; PROVIDING AUTHORITY FOR THE DISTRICT MANAGER TO EXPEND FUNDS ON BEHALF OF THE DISTRICT; PROVIDING AN EFFECTIVE DATE.**

Mr. Pickle gave a budget overview and noted the changes that had been made since the last meeting. He noted that included in the budget was the creation of new positions for succession planning, which would eventually have to go through the Public Hearing process, which he foresaw as being held in December. Vice Chairman Ney asked if the positions could be filled in-house to which Mr. Pickle responded that they would try. He noted that one position was considered “management” and would require Board approval.

Mr. Pickle noted that the maintenance special assessment was being lowered from \$111 to \$106 and that the information had already been sent to the County last week.

There was no further discussion regarding this item.

**DM 4 – Public Resource Management Group 2018 Water, Wastewater and Irrigation System Revenue Sufficiency Update**

Ryan Smith of PRMG (Public Resources Management Group, Inc.) then made his presentation on the 2018 Water, Wastewater and Irrigation System Revenue Sufficiency Update. He indicated conservative growth estimates and noted that they were not suggesting any rate increases until 2021.

A brief Q&A period took place after which the Board thanked Mr. Smith for his presentation.

**F. Public Hearing 2**

**1. Consider Resolution No. 2017-05 – Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs, and the Series 2010 Capital Improvement Revenue Bonds (Cascades Project) within the St. Lucie West Services District for the Period October 1, 2017, through September 30, 2018**

Resolution No. 2017-05 was presented, entitled:



## **RESOLUTION 2017-05**

### **LEVYING A NON AD VALOREM ASSESSMENT FOR WATER MANAGEMENT BONDS, OPERATIONS AND MAINTENANCE COSTS, AND THE SERIES 2010 CAPITAL IMPROVEMENT REVENUE BONDS (CASCADES PROJECT) WITHIN THE ST. LUCIE WEST SERVICES DISTRICT FOR THE PERIOD OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2018**

Mr. Pickle presented the resolution and reminded the Board that the maintenance special assessment had been lowered to \$106 from the \$111 indicated in the Resolution.

Vice Chairman Ney indicated that he was happy that the assessment was going back down even though the District is planning additional infrastructure.

There was no discussion on this item.

#### **G. Public Comment**

There was no public comment at this time.

#### **H. District Attorney DA 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Harrell.

#### **I. District Engineer DE 1 – Status Report/Updates**

Mr. Pickle noted that Lake Harvey was getting larger due to the recent rains.

Mr. Pickle noted that the gates worked great during the storm where the area received 9 ½ inches of rain within 24 hours. He indicated that staff needs to look at some projections after the storm to possibly tweak the system. He stated that there was no water in the streets because of the lowered lake elevations prior to the storm. He did state, however, that some grates needed to be cleared, which caused some localized flooding, but that the grates were clogged because of the blowing debris. A brief discussion ensued regarding the City's ability to collect debris from inside HOAs and the fact that new agreements need to be put into place. The District's grate design was also discussed to which Mr. Pickle replied that he was going to look at the grates that caused the problems.

#### **J. District Manager Action Items**



**DM 1 – Consider Approval of Supplement to the SunGard Public Sector LLC (Superion LLC) Application Service Provider Agreement # 141392-4**

Mr. Pickle presented the item indicating that this was a utility billing software update and was necessary in order to obtain reports. Mr. Pickle advised that the new monthly charges would be \$3,228.64, which included the increased monthly access fee of \$423.75 for the new reporting software.

There was no discussion regarding this item.

**DM 2 – Consider Approval of the District's Holiday Schedule for the 2018 Calendar Year**

Mr. Pickle presented the proposed Holiday Schedule for 2018. Chairman D'Amico noted that Memorial Day was Monday, May 28, 2018, not May 25<sup>th</sup> as indicated. Mr. Pickle noted that he would bring a revised Holiday Schedule to tomorrow's Board Meeting.

There was no further discussion regarding this item.

**DM 3 – Consider Approval for the Replacement of Two Sodium Hypochlorite Tanks for the Wastewater Treatment Plant**

Mr. Pickle presented the item indicating that this was for the replacement of two sodium hypochlorite tanks at the Wastewater Treatment Plant. He noted that one of the tanks had recently failed and that the life expectancy for them is 8 to 10 years. He noted that the tanks had been put into service in July, 2008. Mr. Pickle advised that they had received 2 proposals, as follows:

- 1.) Odyssey Manufacturing Company of Tampa, Florida – bid includes installation and materials for \$35,500.00;
- 2.) CEJCO of Lawrenceville, Georgia – bid only includes materials for \$33,331.16

Discussion ensued regarding the warranty. Mr. Pickle also noted that the funds would be obtained from the Emergency Renewal & Replacement because it was not a budgeted item.

Mr. Pickle then suggested reevaluating limits on District Manager spending. Supervisor Doughney noted that the District could mimic State law because it is updated regularly.

There was no further discussion regarding this item.



**DM 5 – Consider Approval and Ratification of Contract with the Florida Department of Corrections Contract # W1109**

Mr. Pickle presented the item, indicating that the contract had already been signed and he was seeking ratification.

Vice Chairman Ney noted that if Mr. Pickle's spending limit was higher, this item would not need to come before the Board.

There was no discussion on this contract.

**DM 6 – Consider Resolution No. 2017-06 – Establishing the Fiscal Year 2018 Workshop and Regular Meeting Schedule and Location**

Mr. Pickle presented Resolution No. 2017-06, entitled:

**RESOLUTION NO. 2017-06**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2017/2018 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Pickle went over the dates where holidays conflicted with the normal schedule.

There was no further discussion on this matter.

**DM 7A – Consider Approval for the Purchase of a New Jet/Vac Truck for the Underground Utilities Division/Stormwater Division**

Mr. Pickle presented the item, indicating that staff had received the following 2 proposals:

- 1.) Pat's Pump + Blower of Orlando, Florida in the amount of \$357,240.00; and
- 2.) Southern Sewer Equipment Sales of Fort Pierce, Florida in the amount of \$382,879.00

Mr. Pickle indicated that staff was recommending Pat's Pump + Blower and noted that it would be ordered in the last quarter of the current fiscal year, but would be delivered approximately 120 days from the order date.

Secretary Smith asked about the old one. Mr. Pickle indicated it would be sold on govdeals.com.

There was no further discussion on this item.



## **DM 7B – Consider Approval of Change Order #2 to J.W. Cheatham for the 2016 Stormwater Enhancement Project – Lake Harvey**

Mr. Pickle presented the item, indicating that this Change Order #2 was due to a request from the City of Port St. Lucie to leave the land bridge across the wetland so that it could be used to develop a walking trail. It will leave a 20-foot berm for a sidewalk and a pavilion and the City would provide the pipe in order for water to flow under the walking bridge.

There was no discussion regarding this matter.

## **DM 8 – Other Items/Updates**

Mr. Pickle indicated he had received positive emails from residents after Hurricane Irma.

Mr. Pickle advised that long-term employee, Roger Lane, was retiring on September 30, 2017.

That concluded Mr. Pickle's updates.

## **K. Consent Agenda**

Mr. Pickle presented Consent Agenda items CA 1 through CA 6.

**CA 1 - Monthly Report on Public Works Department**

**CA 2 - Monthly Report on Utilities Operations**

**CA 3 - Monthly Report on Capital Improvement Projects**

**CA 4 - Monthly Report on Billing and Customer Service**

**CA 5 - Financial Statements for July, 2017**

**CA 6 - Consider Approval to Transfer Funds for the R&R Requisition**

Secretary Smith referred to Page 67 of the meeting booklet, asking why the lines converge in June and July 2017. Mr. Pickle indicated it was due to heavy rainfall during those particular months. There was a brief discussion regarding rainfall over the past few months.

There was no further discussion regarding the Consent Agenda.

## **L. Supervisor Requests**

Secretary Smith asked for post-mortem summary on Hurricane Irma. Mr. Pickle indicated that he learned that the emergency plan works great. He also noted that



they should have put more information on the District's website and on social media. He advised that the County did not notify the District of any meetings related to the hurricane. A brief discussion ensued regarding social media.

There were no further requests from the Supervisors.

**M. Adjournment**

There being no further items to be addressed, the Workshop was adjourned at 10:59 a.m. There were no objections.

Workshop Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_



**St. Lucie West Services District**  
**Public Hearing & Regular Board Meeting Minutes**  
**September 19, 2017, at 9:00 a.m.**  
**(Originally scheduled for September 12, 2017)**  
**450 SW Utility Drive**  
**Port St. Lucie, Florida 34986**

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
Wayne Smith, Secretary  
John Doughney, Supervisor  
Everett Child, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Maddie Maldonado, Office Manager, SLWSD  
Josh Miller, Assistant Utilities Director, SLWSD  
Lisa Beans, Administrative Assistant, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were present.

**D. Approval of Minutes**

- 1. July 31, 2017, Workshop**
- 2. August 1, 2017, Regular Board Meeting**



The minutes were presented for Board approval.

A **motion** was made by Secretary Smith, seconded by Supervisor Child approving the Workshop Minutes of July 31, 2017, as presented, and the August 1, 2017, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

Chairman D'Amico then recessed the Regular Board Meeting and opened the Public Hearings.

**E. Public Hearing 1**

**1. Call to Order**

**2. Roll Call**

It was noted that all 5 Supervisors were present.

**3. Receive Public Comment on Adopting the Budgets for the Fiscal Year Ending September 20, 2018, for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District**

There was no public comment on the Fiscal Year Ending September 30, 2018, Budgets for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District.

**4. Consider Resolution No. 2017-04 – Adopting the Budgets for the Fiscal Year Ending September 30, 2018, for the District; Providing Authority for the District Manager to Expend Funds of Behalf on the District**

Resolution No. 2017-04 was presented, entitled:

**RESOLUTION NO. 2017-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT ADOPTING THE BUDGETS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018 FOR THE DISTRICT; PROVIDING AUTHORITY FOR THE DISTRICT MANAGER TO EXPEND FUNDS ON BEHALF OF THE DISTRICT; PROVIDING AN EFFECTIVE DATE.**

A **motion** was made by Secretary Smith, seconded by Vice Chairman Ney and passed unanimously to adopt Resolution No. 2017-04, Adopting the Budgets for the Fiscal Year Ending September 30, 2018, for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District, as presented.

**F. Public Hearing 2**

**1. Call to Order**



## **2. Roll Call**

It was noted that all 5 Supervisors were present.

**3. Receive Public Comment on Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs, and the Series 2010 Capital Improvement Revenue Bonds (Cascades Project) within the St. Lucie West Services District for the Period October 1, 2017, through September 1, 2018**

There was no public comment on Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs, and the Series 2010 Capital Improvement Revenue Bonds (Cascades Project) within the St. Lucie West Services District for the Period October 1, 2017, through September 1, 2018.

**4. Consider Resolution No. 2017-05 – Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs, and the Series 2010 Capital Improvement Revenue Bonds (Cascades Project) within the St. Lucie West Services District for the Period October 1, 2017, through September 30, 2018**

Resolution No. 2017-05 was presented, entitled:

### **RESOLUTION 2017-05**

**LEVYING A NON AD VALOREM  
ASSESSMENT FOR WATER MANAGEMENT  
BONDS, OPERATIONS AND MAINTENANCE  
COSTS, AND THE SERIES 2010 CAPITAL  
IMPROVEMENT REVENUE BONDS  
(CASCADES PROJECT) WITHIN THE ST.  
LUCIE WEST SERVICES DISTRICT FOR THE  
PERIOD OCTOBER 1, 2017, THROUGH  
SEPTEMBER 30, 2018**

It was noted that the Resolution had the incorrect maintenance special assessment of \$111 when it should be \$106.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously to adopt Resolution No. 2017-05 – Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs, and the Series 2010 Capital Improvement Revenue Bonds (Cascades Project) within the St. Lucie West Services District for the Period October 1, 2017, through September 30, 2018, as amended.

Chairman D'Amico then closed the Public Hearings and reconvened the Regular Board Meeting.



## **G. Public Comment**

There was no public comment.

## **H. District Attorney DA 1 – Status Report/Updates**

Mr. Harrell indicated he had done some research on increasing the District Manager's spending limits. Mr. Harrell also suggested changing other District policies that reference amounts. Discussion ensued regarding the different ways to approach this matter. Mr. Harrell recommended a motion authorizing and directing staff to make the amendments and authorizing the publication of the legal advertisement for the Public Hearing to consider such amendments.

A **motion** was made by Supervisor Child, seconded by Vice Chairman Ney and passed unanimously authorizing/directing staff to make the necessary amendments to increase the District Manager's spending limits and further authorizes publication of a legal advertisement for the Public Hearing for same for December 5, 2017.

Mr. Pickle advised that the site plan for the property along the Boulevard was on the City's agenda for approval at their next meeting.

## **I. District Engineer DE 1 – Status Report/Updates**

Mr. Lawson noted that the system "overall" worked during Hurricane Irma. Mr. Hayden added that there was no water in the streets the next day. Mr. Lawson reminded the Board of Hurricane Isaac being a significant rain event and of several areas where water was an issue. Vice Chairman Ney congratulated Mr. Lawson for his work on the District's stormwater management system.

The issue of debris in the storm grates was brought up. It was noted that the majority of the debris was small leaves and Mr. Lawson was asked if anything could be done about it. Mr. Lawson advised that they would take a look at the different grates available, but that the majority of the debris was leaves and pine needles due to Hurricane Irma being more of a wind event.

That concluded Mr. Lawson's updates.

## **J. District Manager Action Items**

### **DM 1 – Consider Approval of Supplement to the SunGard Public Sector LLC (Superion LLC) Application Service Provider Agreement # 141392-4**

Mr. Pickle presented the item and recommended approval.



A **motion** was made by Vice Chairman Ney, seconded by Secretary Smith approving the Supplement to the SunGard Public Sector LLC (Superion LLC) Application Services Provider Agreement # 141392-4, as presented.

Under discussion, Secretary Smith asked if the \$8,520 for project management, analytics advanced services and training was a one-time fee was included in the budget. Mr. Pickle confirmed that it was.

Vice Chairman Ney's **motion** was reiterated, seconded by Secretary Smith approving the Supplement to the SunGard Public Sector LLC (Superion LLC) Application Services Provider Agreement # 141392-4, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

### **DM 2 – Consider Approval of the District's Holiday Schedule for the 2018 Calendar Year**

Mr. Pickle presented the revised District's Holiday Schedule for the 2018 Calendar Year, noting the correction to the Memorial Day date.

A **motion** was made by Supervisor Child, seconded by Supervisor Doughney approving the District's Holiday Schedule for the 2018 Calendar Year, as amended.

Discussion ensued regarding the work schedule for weeks when there is a holiday. Mr. Pickle indicated that instead of 10 hour shifts, employees work 8 hour shifts.

Supervisor Child's **motion** was reiterated, seconded by Supervisor Doughney approving the District's Holiday Schedule for the 2018 Calendar Year, as amended. The **motion** carried unanimously.

### **DM 3 – Consider Approval for the Replacement of Two Sodium Hypochlorite Tanks for the Wastewater Treatment Plant**

Mr. Pickle presented the item and recommended approval.

A **motion** was made by Secretary Smith, seconded by Vice Chairman Ney approving the proposal from Odyssey Manufacturing Company for the purchase and installation of two Poly Processing 3,150-gallon XLPE with OR-1000 LPE liner double-walled tanks for the not to exceed amount of \$35,500.

Discussion ensued regarding life expectancy and putting funds into R&R down the road to handle this item. Mr. Pickle advised that he would look into it in the future, but that the District only does a 5 year projection.

Discussion then ensued regarding corrosive liquid. Mr. Pickle clarified that the tank failure leaked chlorine bleach and was not that bad. He indicated that it was reported



to the State, as required. Mr. Miller noted that the amount of chlorine bleach leaked was less than the reportable quantity.

Secretary Smith's **motion** was reiterated, seconded by Vice Chairman Ney approving the proposal from Odyssey Manufacturing Company for the purchase and installation of two Poly Processing 3,150-gallon XLPE with OR-1000 LPE liner double-walled tanks for the not to exceed amount of \$35,500; Renewal & Replacement Available Fund Balance of \$117,903; This Project \$35,500; leaving an Available Balance of \$82,403, as presented. Upon being put to a vote, the **motion** carried unanimously.

#### **DM 4 – Public Resource Management Group 2018 Water, Wastewater and Irrigation System Revenue Sufficiency Update (Workshop Only)**

This item was reviewed during the Workshop only.

Mr. Pickle reminded the Board that there had been a question about the large jump in expenses over the years shown in the report. He noted that it was due mainly in part to administrative expenses such as insurance, contractual obligations, contingencies, PTO leave, the cell phone stipend, FPL rate increases, chemical costs and fuel increases.

#### **DM 5 – Consider Approval and Ratification of Contract with the Florida Department of Corrections Contract # W1109**

Mr. Pickle requested ratification of this item, which he noted was part of the budget and which he had already signed.

A **motion** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously approving and ratifying the Contract with the Florida Department of Corrections Contract #W1109, as presented.

#### **DM 6 – Consider Resolution No. 2017-06 – Establishing the Fiscal Year 2018 Workshop and Regular Meeting Schedule and Location**

Mr. Pickle presented Resolution No. 2017-06, entitled:

##### **RESOLUTION NO. 2017-06**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2017/2018 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

A **motion** was made by Supervisor Doughney, seconded by Supervisor Child and passed unanimously to adopt Resolution No. 2017-06, as presented, Establishing the



Fiscal Year 2018 Workshop and Regular Meeting Schedule and Location, as presented.

**DM 7A – Consider Approval for the Purchase of a New Jet/Vac Truck for the Underground Utilities Division/Stormwater Division**

Mr. Pickle presented the item and recommended approval.

A **motion** was made by Supervisor Child, seconded by Supervisor Doughney approving the Purchase the Aquatech B-10-1450 Jet/Vac Truck with the 2017 Freightliner 114SD Tandem Axle 66000 GVWR 410 HP ISL Diesel Allison 4500 RDS Transmission from Pat's Pump + Blower of Orlando, Florida for the not to exceed amount of \$357,240 and to amend the Fiscal Year 2017 Budget to reflect this expenditure.

Discussion ensued regarding the fact that the truck would be encumbered in Fiscal Year 2017, but would be delivered in Fiscal Year 2018. It was noted that this purchase was budgeted for a 50/50 split in Fiscal Year 2018 from the Underground Utilities Division and the General Fund Stormwater Division Capital Outlay Equipment Code.

Supervisor Child's **motion** was reiterated, seconded by Supervisor Doughney approving the Purchase the Aquatech B-10-1450 Jet/Vac Truck with the 2017 Freightliner 114SD Tandem Axle 66000 GVWR 410 HP ISL Diesel Allison 4500 RDS Transmission from Pat's Pump + Blower of Orlando, Florida for the not to exceed amount of \$357,240 and to amend the Fiscal Year 2017 Budget to reflect this expenditure. Available Project Budget is \$400,000; This Project \$357,240; leaving an Available Balance of \$42,760. Upon being put to a vote, the **motion** carried 5 to 0.

**DM 7B – Consider Approval of Change Order #2 to J.W. Cheatham for the 2016 Stormwater Enhancement Project – Lake Harvey**

Mr. Pickle presented the item and recommended approval.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Doughney approving Change Order #2 to J.W. Cheatham for the 2016 Stormwater Enhancement Project – Lake Harvey to leave a land bridge across the wetland to be used to develop a walking trail in the amount of \$6,231.70.

Discussion ensued regarding the pipe size to be used in order to keep the balance between the two lakes and the City's commitment to putting in some type of walking trails and maybe a gazebo. Discussion also included parking, permitting dogs and installing waste baskets and a bag dispenser. It was noted that the lake was pretty full and that it has provided some additional storage.



Vice Chairman Ney's **motion** was reiterated, seconded by Supervisor Doughney approving Change Order #2 to J.W. Cheatham for the 2016 Stormwater Enhancement Project – Lake Harvey to leave a land bridge across the wetland to be used to develop a walking trail in the amount of \$6,231.70. The Available Project Budget is \$85,853.60; This Project \$6,231.70; leaving an Available Balance of \$79,621.90. Upon being put to a vote, the **motion** carried unanimously.

#### **DM 8 – Other Items/Updates**

Mr. Pickle had nothing further.

#### **K. Consent Agenda**

Consent Agenda Items CA 1 through CA 6 were presented for Board consideration.

**CA 1 - Monthly Report on Public Works Department**

**CA 2 - Monthly Report on Utilities Operations**

**CA 3 - Monthly Report on Capital Improvement Projects**

**CA 4 - Monthly Report on Billing and Customer Service**

**CA 5 - Financial Statements for July, 2017**

**CA 6 - Consider Approval to Transfer Funds for the R&R Requisition**

A **motion** was made by Supervisor Doughney, seconded by Secretary Smith approving Consent Agenda Items CA 1 through CA 6, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

#### **L. Supervisor Requests**

Supervisor Doughney congratulated staff on their fine work regarding Hurricane Irma. All the other Board Members agreed.

Secretary Smith asked about an update on the PGA property. Mr. Pickle indicated that he had spoken with each individual Board Member regarding the fact that PGA was working with an individual on their letter of intent and that the individual would like to sell the clubhouse to the District and construct their own clubhouse and cart storage. The new owner may need to lease a portion of the existing clubhouse while they build their new one. He noted that the individual spoke of getting rid of the tennis courts and the pool. As this information has not been formally presented, Mr. Pickle indicated he would officially bring it to the Board once he receives something in writing.

There were no further requests from Supervisors.



## **M. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:20 a.m. There were no objections.



Regular Board Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_



# St. Lucie West Services District

## Board Agenda Item

Tuesday, October 3, 2017

### Item

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**PH 1 Consider Resolution No. 2017-07 on Amending Chapter A-I of the Rules of the District – General and Procedural Rules; Adopting a Fund Balance Policy and Providing an Effective Date**

### Summary

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Provided for your review and consideration is the Adoption of Resolution 2017-07 Amending Chapter A-I of the Rules of the District–General and Procedural Rules; Adopting a Fund Balance Policy and Providing an Effective Date.

The Public Hearing was advertised in the St. Lucie News Tribune on August 28, 2017. The attached affidavit of publication verifies that advertisement of the public hearing was published within the general circulation at least 28 days prior to the public hearing on October 3, 2017.

### Recommendation

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*Staff recommends adoption of Resolution 2017-07 Amending Chapter A-I of the Rules of the St. Lucie West Services District General and Procedural Rules; Adopting a Fund Balance Policy and Providing an Effective Date.*

*District Manager: Dennis Pickle*

### Budget Impact

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Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

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Moved by:

Seconded by:

Action Taken:

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# Treasure Coast Newspapers

# TCPALM

St. Lucie News-Tribune

1939 SE Federal Highway, Stuart, FL 34994

## AFFIDAVIT OF PUBLICATION

STATE OF FLORIDA

COUNTY OF ST. LUCIE

Before the undersigned authority personally appeared, Natalie Zollar, who on oath says that she is Classified Inside Sales Manager of the St. Lucie News-Tribune, a daily newspaper published at Fort Pierce in St. Lucie County, Florida: that the attached copy of advertisement was published in the St. Lucie News-Tribune in the following issues below. Affiant further says that the said St. Lucie News-Tribune is a newspaper published in Fort Pierce, in said St. Lucie County, Florida, and that said newspaper has heretofore been continuously published in said St. Lucie County, Florida, daily and distributed in St. Lucie County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper. The St. Lucie News-Tribune has been entered as Periodical Matter at the Post Offices in Fort Pierce, St. Lucie County, Florida and has been for a period of one year next preceding the first publication of the attached copy of advertisement.

Customer	Ad Number	Copyline	PO #
440596 - SPECIAL DISTRICT SERVICES, INC	1728993	NOTICE OF PUBLIC HEARING TO CONSIDER	

### Pub Dates

August 28, 2017

Sworn to and subscribed before me this day of, September 19, 2017, by

*Natalie Zollar*

Natalie Zollar

(X) personally known to me or

( ) who has produced \_\_\_\_\_ as identification.

*Karol E Kangas*

Karol Kangas

Notary Public





## Public Notices

KMMDN684U729333  
2000 VOLVO  
VVT1594DX1055837

2005 CHRYSLER  
2A4GN484XK6709271  
2006 CHEVY  
2CHDL63F56658998

2007 GMC  
1GKGT13512410095

Terms of sale are cash, and no checks will be accepted. Seller reserves the right to final bid. All sales are final. No refunds will be made, and all vehicles will be sold in "as is" condition with no guarantees.

# NOTICE OF PUBLIC HEARING TO CONSIDER AMENDING CHAPTER 4-1, GENERAL AND PROCEDURAL RULES OF THE ST. LUCIE WEST SERVICES DISTRICT, ADOPTING A FUND BALANCE POLICY FOR THE GENERAL FUND OF THE DISTRICT

The Board of Supervisors ("Board") of the St. Lucie West Services District ("District") will hold a public hearing in accordance with Section 120.54, Florida Statutes, on Tuesday, October 3, 2017, at 5:00 a.m., or as soon thereafter as may be heard, in the District's Board Meeting Room, 450 SW Utility Drive, Port St. Lucie, Florida 34952. The purpose of the hearing is to receive public comment and objections to the proposed amendment of Chapter 4-1, General and Procedural Rules of the District, Adopting a Fund Balance Policy for the General Fund of the District ("Rule").

The purpose of the proposed Rule is to establish a District goal to achieve and maintain an unassigned fund balance in the General Fund at fiscal year-end of not less than seven percent (7%) of expenditures, representing approximately two (2) months of operating expenses. If adopted, the proposed Rule shall become effective upon its approval by the Board of the District.

A copy of the proposed rule will be available at the District Office, 450 SW Utility Drive, Port St. Lucie, Florida. Any person who wishes to provide a proposal for a lower cost regulatory alternative, as provided by Section 120.54(1)(b), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person will need a record of the proceedings and that, accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at this meeting should contact the District Administrator at 1-860-610-4922 or toll-free at 1-877-317-4922 at least five (5) calendar days prior to the date of the meeting. Persons who are hearing impaired may contact the Florida Relay Service at 1-800-955-8770 for aid in contacting the District's office.

Dated this 15th day of August, 2017.  
Donnis M. Pickle,  
District Manager  
ST LUCIE WEST  
SERVICES DISTRICT  
www.slwsd.org  
Pub: August 28, 2017  
TCN 1728993

## Tax Deed Application

## NOTICE OF APPLICATION FOR TAX DEED

Tax Deed File No.: 17-006

NOTICE IS HEREBY GIVEN, that MTAG AS CUSTODIAN FOR CA2 CREEK, LLC the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2014/2307  
Year of Issuance: 2014

Address:  
115 S 20TH ST, FORT PIERCE  
Property Description:  
SHARPE'S 5/0 BLK 1 E 128.5 FT  
GLOT 1 (CR 234-595) Parcel  
ID: 1480-701-0008-000/5

Names(s) in Which Assessed:  
MARVA HAYLING UNIVERSAL  
PROPERTY ADVISORS LLC

Said property being in the County of St. Lucie, State of Florida.  
Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

Date this 28th day of July, 2017.  
ANGELA RIGGINS, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

PUBLISH DATES: Sep 18, 2017, Sep 11, 2017, Sep 04, 2017, Aug 28, 2017.

## Tax Deed Application

Address:  
1309 AVENUE E, FORT PIERCE  
Property Description:

Year of Issuance: 2010  
CLYDE KILLER'S A/D BLK 1  
LOTS 15 AND 16 AND N 5 FT  
OF LOT 16 (CR 234-595) Parcel  
ID: 1480-701-0008-000/5

Names(s) in Which Assessed:  
MARGARET RAHAL, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

NOTICE IS HEREBY GIVEN, that the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2012/553  
Year of Issuance: 2012

Address:  
0 CONIFER DR, ST. LUCIE  
COUNTY  
Property Description:  
PINE ACRES 34.34 IS FROM  
SE COR OF W 1/2 OF NE 1/4  
RIN IN 862.5 FT, TR W 204 FT  
FOR POB, TR CONT W 114 FT, TR  
N 260.85 FT, TR E 214 FT, TR  
S 261.02 FT TO POB (TRACT  
1-UNCROR PINE ACRES) (CR  
238-182) Parcel ID: 1334-501-0012-000/4

Names(s) in Which Assessed:  
GEORGE F HENRIKSEN

Said property being in the County of St. Lucie, State of Florida.

Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

ANGELA RIGGINS, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

PUBLISH DATES: Sep 18, 2017, Sep 11, 2017, Sep 04, 2017, Aug 28, 2017.

NOTICE OF APPLICATION FOR TAX DEED

Tax Deed File No.: 17-021

NOTICE IS HEREBY GIVEN, that CB INTERNATIONAL INVESTMENTS, LLC the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2010/1593  
Year of Issuance: 2010

Address:  
1ST E RIO ANGELICA, PORT ST. LUCIE  
Property Description:  
TESORO PLAT NO. 4 (PB 41-20)  
LOT 08 (CR 1709-67) (1810-2953)  
Parcel ID: 4821-803-0116-000/7

Names(s) in Which Assessed:  
MURANO PROPERTIES

Said property being in the County of St. Lucie, State of Florida.

Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

Date this 28th day of July, 2017.  
ANGELA RIGGINS, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

PUBLISH DATES: Sep 18, 2017, Sep 11, 2017, Sep 04, 2017, Aug 28, 2017.

NOTICE OF APPLICATION FOR TAX DEED

Tax Deed File No.: 17-014

NOTICE IS HEREBY GIVEN, that INDIO LAND COMPANY the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2014/2631  
Year of Issuance: 2014

Address:  
0 TBO, ST. LUCIE COUNTY  
Property Description:  
PINE ACRES 34.34 IS FROM  
SE COR OF W 1/2 OF NE 1/4  
RIN IN 862.5 FT, TR W 204 FT  
FOR POB, TR CONT W 114 FT, TR  
N 260.85 FT, TR E 214 FT, TR  
S 261.02 FT TO POB (TRACT  
1-UNCROR PINE ACRES) (CR  
238-182) Parcel ID: 1334-501-0012-000/4

## Tax Deed Application

Address:  
1309 AVENUE E, FORT PIERCE  
Property Description:

Year of Issuance: 2010  
CLYDE KILLER'S A/D BLK 1  
LOTS 15 AND 16 AND N 5 FT  
OF LOT 16 (CR 234-595) Parcel  
ID: 1480-701-0008-000/5

Names(s) in Which Assessed:  
MARGARET RAHAL, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

NOTICE IS HEREBY GIVEN, that the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2012/553  
Year of Issuance: 2012

Address:  
0 CONIFER DR, ST. LUCIE  
COUNTY  
Property Description:  
PINE ACRES 34.34 IS FROM  
SE COR OF W 1/2 OF NE 1/4  
RIN IN 862.5 FT, TR W 204 FT  
FOR POB, TR CONT W 114 FT, TR  
N 260.85 FT, TR E 214 FT, TR  
S 261.02 FT TO POB (TRACT  
1-UNCROR PINE ACRES) (CR  
238-182) Parcel ID: 1334-501-0012-000/4

Names(s) in Which Assessed:  
GEORGE F HENRIKSEN

Said property being in the County of St. Lucie, State of Florida.

Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

ANGELA RIGGINS, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

PUBLISH DATES: Sep 18, 2017, Sep 11, 2017, Sep 04, 2017, Aug 28, 2017.

NOTICE OF APPLICATION FOR TAX DEED

Tax Deed File No.: 17-009

NOTICE IS HEREBY GIVEN, that INDIO LAND COMPANY the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2010/578  
Year of Issuance: 2010

Address:  
0 CONIFER DR, ST. LUCIE  
COUNTY  
Property Description:  
PINE ACRES 34.34 IS FROM  
SE COR OF W 1/2 OF NE 1/4  
RIN IN 862.5 FT, TR W 204 FT  
FOR POB, TR CONT W 114 FT, TR  
N 260.85 FT, TR E 214 FT, TR  
S 261.02 FT TO POB (TRACT  
1-UNCROR PINE ACRES) (CR  
238-182) Parcel ID: 1334-501-0012-000/7

Names(s) in Which Assessed:  
PATRICIA PASSIATORE (EST)

Said property being in the County of St. Lucie, State of Florida.

Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

Date this 28th day of July, 2017.  
ANGELA RIGGINS, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

PUBLISH DATES: Sep 18, 2017, Sep 11, 2017, Sep 04, 2017, Aug 28, 2017.

NOTICE OF APPLICATION FOR TAX DEED

Tax Deed File No.: 17-014

NOTICE IS HEREBY GIVEN, that INDIO LAND COMPANY the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2014/2631  
Year of Issuance: 2014

Address:  
0 TBO, ST. LUCIE COUNTY  
Property Description:  
PINE ACRES 34.34 IS FROM  
SE COR OF W 1/2 OF NE 1/4  
RIN IN 862.5 FT, TR W 204 FT  
FOR POB, TR CONT W 114 FT, TR  
N 260.85 FT, TR E 214 FT, TR  
S 261.02 FT TO POB (TRACT  
1-UNCROR PINE ACRES) (CR  
238-182) Parcel ID: 1334-501-0012-000/4

## Tax Deed Application

Address:  
1309 AVENUE E, FORT PIERCE  
Property Description:

Year of Issuance: 2010  
CLYDE KILLER'S A/D BLK 1  
LOTS 15 AND 16 AND N 5 FT  
OF LOT 16 (CR 234-595) Parcel  
ID: 1480-701-0008-000/5

Names(s) in Which Assessed:  
MARGARET RAHAL, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

NOTICE IS HEREBY GIVEN, that the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2012/553  
Year of Issuance: 2012

Address:  
0 CONIFER DR, ST. LUCIE  
COUNTY  
Property Description:  
PINE ACRES 34.34 IS FROM  
SE COR OF W 1/2 OF NE 1/4  
RIN IN 862.5 FT, TR W 204 FT  
FOR POB, TR CONT W 114 FT, TR  
N 260.85 FT, TR E 214 FT, TR  
S 261.02 FT TO POB (TRACT  
1-UNCROR PINE ACRES) (CR  
238-182) Parcel ID: 1334-501-0012-000/4

Names(s) in Which Assessed:  
GEORGE F HENRIKSEN

Said property being in the County of St. Lucie, State of Florida.

Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

ANGELA RIGGINS, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

PUBLISH DATES: Sep 18, 2017, Sep 11, 2017, Sep 04, 2017, Aug 28, 2017.

NOTICE OF APPLICATION FOR TAX DEED

Tax Deed File No.: 17-007

NOTICE IS HEREBY GIVEN, that INDIO LAND COMPANY the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2010/578  
Year of Issuance: 2010

Address:  
0 CONIFER DR, ST. LUCIE  
COUNTY  
Property Description:  
PINE ACRES 34.34 IS FROM  
SE COR OF W 1/2 OF NE 1/4  
RIN IN 862.5 FT, TR W 204 FT  
FOR POB, TR CONT W 114 FT, TR  
N 260.85 FT, TR E 214 FT, TR  
S 261.02 FT TO POB (TRACT  
1-UNCROR PINE ACRES) (CR  
238-182) Parcel ID: 1334-501-0012-000/7

Names(s) in Which Assessed:  
PATRICIA PASSIATORE (EST)

Said property being in the County of St. Lucie, State of Florida.

Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

Date this 28th day of July, 2017.  
ANGELA RIGGINS, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

PUBLISH DATES: Sep 18, 2017, Sep 11, 2017, Sep 04, 2017, Aug 28, 2017.

NOTICE OF APPLICATION FOR TAX DEED

Tax Deed File No.: 17-007

NOTICE IS HEREBY GIVEN, that INDIO LAND COMPANY the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2010/11948  
Year of Issuance: 2010

Address:  
139 SE MIRRA LAVELLA, PSI  
Property Description:  
TESORO PLAT NO. 3 (PB 41-6)  
LOT 07 (CR 2130-1974-7199-1943) Parcel ID: 4427-609-0008-000/5

## Tax Deed Application

Address:  
1309 AVENUE E, FORT PIERCE  
Property Description:

Year of Issuance: 2010  
CLYDE KILLER'S A/D BLK 1  
LOTS 15 AND 16 AND N 5 FT  
OF LOT 16 (CR 234-595) Parcel  
ID: 1480-701-0008-000/5

Names(s) in Which Assessed:  
MARGARET RAHAL, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

NOTICE IS HEREBY GIVEN, that the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2010/9141  
Year of Issuance: 2010

Address:  
347 SW NORTH QUICK CIR,  
PORT SAINT LUCIE  
Property Description:  
PORT ST. LUCIE SECTION  
34-BLK 2145 LOT 31 (MAP  
44/320) (CR 425-734) Parcel  
ID: 1420-665-0524-000/1

Names(s) in Which Assessed:  
MARIA SOTO

Said property being in the County of St. Lucie, State of Florida.

Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

Date this 28th day of July, 2017.  
ANGELA RIGGINS, Deputy Clerk  
Clerk of the Circuit Court, St. Lucie County

PUBLISH DATES: Sep 18, 2017, Sep 11, 2017, Sep 04, 2017, Aug 28, 2017.

NOTICE OF APPLICATION FOR TAX DEED

Tax Deed File No.: 17-033

NOTICE IS HEREBY GIVEN, that CB INTERNATIONAL INVESTMENTS, LLC the holder of the following certificate has filed said certificates for a tax deed to be issued thereon. The certificate number and year of issuance, the description of the property, and the names in which it was assessed are as follows:

Certificate No.: 2014/2090  
Year of Issuance: 2014

Address:  
PORT SAINT LUCIE, FLORESTA  
PILES-UNIT 2-BLK 3222 LOT  
11(MAP 34/215) (CR 052-2892)  
Parcel ID: 3421-703-0033-000/0

Names(s) in Which Assessed:  
MICHAEL J STEIN

Said property being in the County of St. Lucie, State of Florida.

Unless said certificate shall be redeemed according to law the property described in such certificate shall be sold to the highest bidder by electronic sale 2nd of October, 2017 at <https://stlucie.clerkauction.com> at 11:00 A.M.

WARNING  
THERE ARE UNPAID TAXES ON PROPERTY WHICH YOU OWN OR IN WHICH YOU HAVE A LEGAL INTEREST. THE PROPERTY WILL BE SOLD AT PUBLIC AUCTION ON 10/02/2017 OR TO RECEIVE FURTHER INFORMATION, CONTACT THE CLERK OF COURT IMMEDIATELY AT 2300 VIRGINIA AVE., 2ND FLOOR, FORT PIERCE, FL 34952, 772-462-6926.

Property may be redeemed through the St. Lucie County Tax Collector. For redemption amounts and instructions, please contact the Tax Collector, 772-462-1650.

Date this 28th day of July,



**RESOLUTION NO. 2017-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT AMENDING CHAPTER A-1, ST. LUCIE WEST SERVICES DISTRICT GENERAL AND PROCEDURAL RULES; ADOPTING A FUND BALANCE POLICY FOR THE GENERAL FUND OF THE DISTRICT; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.**

**SECTION 1. AUTHORITY FOR THIS RESOLUTION.** This Resolution is adopted pursuant to Sections 120.54, 189.016, 190.008, and 190.011(5), Florida Statutes.

**SECTION 2. FINDINGS.** The Board of Supervisors of the St. Lucie West Services District ("Board") hereby finds and determines as follows:

A. The St. Lucie West Services District ("District") is a local unit of special-purpose government organized and existing under and pursuant to Chapter 190, Florida Statutes, as amended.

B. The Board is authorized under Chapters 120 and 190, Florida Statutes, to adopt this Resolution as a Rule of the District.

C. The purpose of this Rule is to adopt a fund balance policy for the General Fund of the District, and in particular to adopt a new Section 1.21, Fund Balance Policy—General Fund, of Chapter A-1, the General and Procedural Rules of the District.

D. This Rule is necessary to establish and maintain policies and procedures to assure maintenance of the appropriate reservations of the fund balance within General Fund of the District consistent with Statement No. 54 of the Governmental Accounting Standards Board, *Fund Balance Reporting and Governmental Fund Type Definitions* (February 2009).

E. The Board held a public hearing on the Rule on October 3, 2017, after first publishing notice of such hearing in the manner required by Sections 120.54 and 120.81, Florida Statutes.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT:**

**SECTION 3. CHAPTER A-1 AMENDED.** Chapter A-1 of the St. Lucie West Services District General and Procedural Rules is hereby amended by adding a new Section 1.21, Fund Balance Policy—General Fund, to read as set forth in the attached Exhibit I.



**SECTION 4.** All resolutions and other actions of the Board in conflict with the provisions of this Resolution are, to the extent of such conflict, superseded and repealed.

**SECTION 5. EFFECTIVE DATE.** This Rule shall become effective on October 3, 2017.

**APPROVED AND ADOPTED** this 3<sup>rd</sup> day of October, 2017.

**ST. LUCIE WEST SERVICES DISTRICT**

Attest:

\_\_\_\_\_  
Wayne Smith, Secretary

By: \_\_\_\_\_  
Vincent J. D'Amico, Chairman  
Board of Supervisors



**EXHIBIT I**

**CHAPTER A-1**

**ST. LUCIE WEST SERVICES DISTRICT GENERAL AND PROCEDURAL RULES**

**TABLE OF CONTENTS**

A-1.01      General

\*   \*   \*

A-1.21      Fund Balance Policy

\*   \*   \*



## CHAPTER A-1

### A-1.21 Fund Balance Policy—General Fund

(1) Purpose. The District shall maintain reservations of Fund Balance, as defined in this Policy, in accordance with Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (February 2009). This Policy shall only apply to the District's General Fund. Fund Balance shall be composed of nonspendable, restricted, committed, assigned, and unassigned amounts. Fund Balance information is used to identify the available resources to repay long-term debt, reduce non-ad valorem assessments, add new governmental programs, expand existing ones, or enhance the financial position of the District, in accordance with policies established by the Board.

(2) Definitions. *Fund Balance* is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund. Governmental accounting principles distinguish Fund Balance classifications based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, Fund Balance amounts will be reported in the following categories:

(a) *Nonspendable Fund Balance*—amounts that are not in a spendable form (e.g., inventory), or are legally or contractually required to be maintained intact (e.g., principal of an endowment fund).

(b) *Restricted Fund Balance*—amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g., grants or debt covenants).

(c) *Committed Fund Balance*—amounts that can be used only for the specific purposes determined by a formal action of the Board. Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally.

(d) *Assigned Fund Balance*—amounts intended to be used by the District for specific purposes. Intent may be expressed by the Board or by a designee to whom the Board delegates the authority. In governmental funds other than the General Fund, assigned balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund (e.g., Impact Funds).

(e) *Unassigned Fund Balance*—includes all amounts not contained in other classifications and is the residual classification of the General Fund only. Unassigned amounts



are the portion of Fund Balance that is not obligated or specifically designated and is available for any purpose.

(3) Responsibility. The responsibility for designating funds to specific classifications shall be as follows:

(a) *Committed Fund Balance*—The Board is the District's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a Fund Balance commitment is a resolution amending this Policy approved by the Board in accordance with Sections 120.54 and 120.81, Florida Statutes.

(b) *Assigned Fund Balance*—The District Board of Supervisor's has authorized the District Manager as the official authorized to assign Fund Balance to a specific purpose as approved by this Fund Balance Policy.

(4) Minimum Unassigned Fund Balance. It is the goal of the District to achieve and maintain an Unassigned Fund Balance in the General Fund at fiscal year end of not less than seventeen percent (17%) of expenditures, which represents approximately two (2) months' operating expenditures. If the Unassigned Fund Balance at fiscal year end falls below the goal, the District shall develop a restoration plan to achieve and maintain the minimum fund balance.

(5) Use of Unassigned Fund Balance.

(a) Disbursement of funds from Unassigned Fund Balance in excess of the seventeen percent (17%) target shall be authorized by a resolution of the Board and may be approved by inclusion in the approved annual budget (and amendments thereto). These funds shall be used only for non-recurring expenditures such as capital, grants, one-time programs, or for emergency and disaster relief, or as a budget stabilization reserve in the case of revenue declines, unanticipated expenditures, or unfunded mandates.

(b) Should a projected budget surplus exist in any given year, such surplus may be used to offset operating expenses in the subsequent year, provided that such usage does not reduce Unassigned Fund Balance below the seventeen percent (17%) target. Such use of Unassigned Fund Balance shall represent an Assignment of Fund Balance and be at the discretion of the District Manager when preparing the annual budget, subject to approval of the budget by resolution of the Board.

(c) After completion of the annual audit, the projected budget surplus will be compared to the actual surplus, and appropriate budget amendments made to adjust the budgeted Unassigned Fund Balance to actual. If the budgeted use of Unassigned Fund Balance causes the balance to fall below the seventeen percent (17%) target, the Finance Administrator will so ad-



vise the District Manager and the Board in order for the necessary action to be taken to restore the Unassigned Fund Balance to the target level.

(d) Disbursement of funds from Unassigned Fund Balance below the seven-teen percent (17%) target is to be used only for emergency and disaster relief or as a budget sta-bilization reserve in the case of revenue declines, unanticipated expenditures, or unfunded man-dates. The District shall develop a restoration plan and attempt to replenish these funds over a period not to exceed five (5) years.

(6) Order of Expenditure of Funds. When multiple categories of Fund Balance are available for expenditure (e.g., a project is being funded partly by a grant, funds set aside by the Board, and Unassigned Fund Balance), the District will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

Specific Authority: §§ 190.011(5), 120.53, Fla. Stat.

Law Implemented §§ 189.016, 190.008, Fla. Stat.

History: Adopted \_\_\_\_\_, 2017

\* \* \*



# St. Lucie West Services District

## Board Agenda Item

Tuesday, October 3, 2017

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### Item

**DA 1      Status Report/Updates**

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### Summary

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# St. Lucie West Services District

## Board Agenda Item

Tuesday, October 3, 2017

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### Item

**DE 1**      **Status Report/Updates**

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### Summary

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# St. Lucie West Services District

## Board Agenda Item

Tuesday, October 3, 2017

### Item

**DM 1 Consider Request to Advertise for a Public Hearing to Approve Amendments to (1) Chapter A-I SLWSD General and Procedural Rules, (2), Chapter A-III, Rules of the SLWSD Regarding Positions, Qualifications, Compensation, Employment, and Termination of District Employees, and (3) Amending Certain Existing Job Descriptions and Adopting Certain New Job Descriptions for District Employees**

### Summary

Consider Request to Advertise for a Public Hearing for December 5, 2017 to approve amendments to;

- (1) Amending Chapter A-I, St. Lucie West Services District General and Procedural Rules,
- (2) Amending Chapter A-III Rules of the St Lucie West Services District Regarding Positions, Qualifications, Compensation, Employment and Termination of District Employees
- (3) Amending Certain Existing Job Descriptions and Adopting Certain New Job Descriptions for District Employees and,

The Employee Job Descriptions and Amendment to Chapter A-I and Chapter A-III are attached for your review and input.

### Recommendation

***Recommend the Approval to Advertise for a Public Hearing on December 5, 2017 to Approve Amendments to (1) Chapter A-I, (2) Chapter A-III and (3) Certain existing job descriptions and adopting certain new job descriptions for District employees.***

***District Manager: Dennis Pickle***

***Office Manager: Madeline Maldonado***

***Public Works Director/Assistant District Manager: Bill Hayden***

**Budget Impact: N/A**

**Board Action:**

**Moved by:**

**Seconded by:**

**Action Taken:**



**NOTICE OF PUBLIC HEARING TO CONSIDER (1) AMENDING CHAPTER A-1, ST. LUCIE WEST SERVICES DISTRICT GENERAL AND PROCEDURAL RULES; (2) AMENDING CHAPTER A-III, RULES OF THE ST. LUCIE WEST SERVICES DISTRICT REGARDING POSITIONS, QUALIFICATIONS, COMPENSATION, EMPLOYMENT, AND TERMINATION OF DISTRICT EMPLOYEES, AND (3) AMENDING CERTAIN EXISTING JOB DESCRIPTIONS AND ADOPTING CERTAIN NEW JOB DESCRIPTIONS FOR DISTRICT EMPLOYEES**

The Board of Supervisors (“Board”) of the ST. LUCIE WEST SERVICES DISTRICT (“District”) will hold a public hearing in accordance with Section 120.54, Florida Statutes, on Tuesday, December 5, 2017, at 9:00 a.m., or as soon thereafter as may be heard, in the District’s Board Meeting Room, 450 S.W. Utility Drive, Port St. Lucie, Florida 34986. The purpose of the hearing is to receive public comment and objections to (1) the proposed amendment of Chapter A-1, St. Lucie West Services District General and Procedural Rules (“Chapter A-1 Amendments”), (2) the proposed amendment of Chapter A-III of the Rules of the District regarding Positions, Qualifications, Compensation, Employment, and Termination of District Employees (“Chapter A-III Amendment”), and (3) the proposed amendment of certain District policies that comprise existing job descriptions of District employees, and the proposed adoption of certain new job descriptions of District employees (“Job Description Revisions” and, together with the Chapter A-1 Amendments and the Chapter A-III Amendment, the “Rules”).

The purpose of the Chapter A-1 Amendments is to revise the purchasing limit of the District Manager, and to conform various bid thresholds to those established by state statute. The purpose of the Chapter A-III Amendment is to add certain positions to the definition of “high ranking employees” set forth in Section 1(a) of the Chapter. The purpose of the Job Description Revisions is to amend the existing job descriptions of certain District employees and to adopt new job descriptions for certain new District employee positions. If adopted, the proposed Rules shall become effective upon their approval by the Board of the District.

Copies of the proposed Rules will be available at the District Office, 450 S.W. Utility Drive, Port St. Lucie, Florida. Any person who wishes to provide a proposal for a lower cost regulatory alternative, as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person will need a record of the proceedings and that, accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at this meeting should contact the District Administrator at 1-561-630-4922 or toll-free at 1-877-737-4922 at least five (5) calendar days prior to the date of the meeting. Persons who are hearing impaired may contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District’s office.



Dated this 25<sup>th</sup> day of October, 2017.

Dennis M. Pickle, District Manager  
ST LUCIE WEST SERVICES DISTRICT

Publish:      October 30, 2017



# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, October 3, 2017**

### **Item**

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**DM 2    Other Items/Updates**

### **Summary**

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# **St. Lucie West Services District**

## **Board Agenda Item Tuesday, October 3, 2017**

### **Item**

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**CA 1    Monthly Report Public Works Department**

### **Summary**

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**The following monthly report is provided for your review and information as an update on the day-to-day operations and tasks of the Public Works department.**





# St. Lucie West Services District

## Public Works Department

### Monthly Status Report

### August 2017

<u>Division</u>	<u>Service Orders</u>	<u>Work Orders</u>
Aquatics	79	9
Exotic Plant Removal	22	0
Storm Water	4	149
Vac-Con	25	0
Dredge Barge	0	0
Video Ray	135	0
Irrigation	0	1
Shop	197	0
<b>Grand Total</b>	<b>462</b>	<b>159</b>

#### *Aquatics Division:*

#### **Operations & Maintenance:**

• Algae			
▪	31	Service Orders	
▪	4	Work Orders	
• Injection Treatments			
▪	4	Service Orders	
▪	0	Work Orders	
• Hydrilla Treatments			
▪	2	Service Orders	
▪	0	Work Orders	
• Midge Fly Treatments			
▪	2	Service Orders	
▪	0	Work Orders	
• Harvester Removal			
▪	5	Service Orders	
▪	0	Work Orders	
• Surface Plant Treatments			
	2		
	0		
• Wetland & Upland Treatments			
	6		
	0		
• Debris Removal			
▪	11	Service Orders	
▪	0	Work Orders	
• Miscellaneous			
▪	16	Service Orders	
▪	5	Work Orders	

#### **Scheduled Maintenance**

- Lake Cleaning Schedule - Available Upon Request

#### *Exotic Plant Removal Division:*

#### **Operations & Maintenance:**

• Encroaching Preserves			
▪	5	Service Orders	
▪	0	Work Orders	



*Cont'd Exotic Plant Removal Division:*

• Lygodium Treatments			
▪	1	Service Orders	
▪	0	Work Orders	
• Exotic Vegetation Treatments			
▪	0	Service Orders	
• Tree Removals			
▪	3	Service Orders	
▪	0	Work Orders	
• Preserves Maintenance			
▪	0	Service Orders	
• Vine Management			
▪	0	Service Orders	
▪	0	Work Orders	
• Miscellaneous			
▪	13	Service Orders	

**Scheduled Maintenance**

- None

*Storm Water Division:*

**Operations & Maintenance:**

• Locates			
▪	149	Work Orders	
• Street Flooding			
▪	0	Service Orders	
▪	0	Work Orders	
• Grate Cleaning			
▪	3	Service Orders	
▪	0	Work Orders	
• Improved Landscaping & Mowing			
▪	1	Service Orders	
• Miscellaneous			
▪	0	Service Orders	
▪	0	Work Orders	

**Scheduled Maintenance**

- Right of Way Mowing done the first 2 weeks of each month.

*Storm Water Division / Vac Con:*

**Operations & Maintenance:**

•	11	Service Orders Cleaning Out Pipes	
•	14	Service Orders Cleaning Out Structures	
•	0	Miscellaneous Service Orders	

**Scheduled Maintenance**

- None

**Other Information**

- 595 Estimated Footage Cleaned
- None
- Removed 5 yards debris

*Storm Water Division / Dredge Barge:*

**Operations & Maintenance:**

•	0	Service Orders Dredging Pipes	
•	0	Miscellaneous Service Orders	

**Scheduled Maintenance**

- None

**Other Information**

- 0 Estimated Yardage Cleaned



- None
- None

*Storm Water Division / Video Ray:*

**Operations & Maintenance:**

- 135 Service Orders Viewing Pipes
- 0 Miscellaneous Service Orders

**Scheduled Maintenance**

- None

*Irrigation Division:*

**Operations & Maintenance:**

- Pressure Complaints
  - 0 Service Orders
  - 0 Work Orders
- Customer Has No Water Complaints
  - 0 Service Orders
  - 0 Work Orders
- Staining Complaints
  - 0 Service Orders
  - 0 Work Orders
- Miscellaneous
  - 0 Service Orders
  - 1 Work Orders

**Scheduled Maintenance**

- None

**Other Information**

- 0 Surficial Well Usage (Gallons)
- 0 Reported Reuse Customer Violations
- 102,590,432 Flows (Gallons)
- 3.1 Monthly Rainfall (Inches)
- 0 Irrigation Violations

*Shop Division :*

**Operations & Maintenance:**

- 197 Service Orders for Repairs
  - 40 Vehicles
  - 79 Equipment
  - 78 Other

**Scheduled Maintenance**

- None



# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, October 3, 2017**

### **Item**

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**CA 2     Monthly Report on Utilities Operations**

### **Summary**

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This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District, and will be provided once a month.



## St. Lucie West Services District Monthly Utilities Operations Report

<b>Summary</b>		<b>ERC Water/Wastewater Update</b>		
<u><b>WATER</b></u>				
	Commercial Accounts		493	
	Residential Accounts		6328	
	Total Plant Capacity Based on 3.6 MGD		14,400.00	ERC's (Factor 250 gpd)
	Sold prior to October 2010 including the Reserve		10,564.23	ERC's
	The Reserve Commitment for 2017		1,900.00	ERC's
	Available Water ERC as of October 1st		3,013.13	
	Sold in FY 2017 (see water table below)		9.64	ERC's
	<b>Total Remaining Capacity for Water</b>		<b>3,003.49</b>	
<b>WATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>
ERC's sold in	Oct-16	0	0.0	0 \$ -
ERC's sold in	Nov-16	0	0.0	0 \$ -
ERC's sold in	Dec-16	0	0.0	0 \$ -
ERC's sold in	Jan-17	1	4.6	0 \$ 14,376.30
ERC's sold in	Feb-17	0	0.0	0 \$ -
ERC's sold in	Mar-17	1	1.0	0 \$ 4,695.00
ERC's sold in	Apr-17	0	0.0	0 \$ -
ERC's sold in	May-17	0	1.0	0 \$ 2,595.00
ERC's sold in	Jun-17	0	0.0	0 \$ -
ERC's sold in	Jul-17	1	0.0	0 \$ 2,100.00
ERC's sold in	Aug-17	0	0.0	0 \$ -
ERC's sold in	Sep-17	0	0.0	0 \$ -
<b>Total Water ERC's sold for FY 2017</b>		<b>3</b>	<b>6.6</b>	<b>0 \$ 23,766.30</b>
<u><b>WASTEWATER</b></u>				
	Commercial Accounts		436	
	Residential Accounts		6328	
	Total Plant Capacity Based on 2.1 MG/TMADF		17,500.00	ERC's based on three month average daily flow capacity
	Sold prior to October 2010 including the Reserve		10,438.00	ERC's
	The Reserve Commitment for 2017		1,800.00	ERC's
	Available Wastewater ERC as of October 1st		6,150.35	
	Sold in FY 2017 (see W.Water table below)		9.64	ERC's
	<b>Total Remaining Capacity for Wastewater</b>		<b>6,140.71</b>	
<b>WASTEWATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>
ERC's sold in	Oct-16	0	0.0	0 \$ -
ERC's sold in	Nov-16	0	0.0	0 \$ -
ERC's sold in	Dec-16	0	0.0	0 \$ -
ERC's sold in	Jan-17	1	4.6	0 \$ 11,080.00
ERC's sold in	Feb-17	0	0.0	0 \$ -
ERC's sold in	Mar-17	1	1.0	0 \$ 4,000.00
ERC's sold in	Apr-17	0	0.0	0 \$ -
ERC's sold in	May-17	0	1.0	0 \$ 2,000.00
ERC's sold in	Jun-17	0	0.0	0 \$ -
ERC's sold in	Jul-17	1	0.0	0 \$ 2,000.00
ERC's sold in	Aug-17	0	0.0	0 \$ -
ERC's sold in	Sep-17	0	0.0	0 \$ -
<b>Total Wastewater ERC's sold for FY 2017</b>		<b>3</b>	<b>6.6</b>	<b>0 \$ 19,080.00</b>
<b>New Connections in August:</b>		-	ERC's	



<b>St. Lucie West Services District Monthly Utilities Operations Report</b>		
August-17		
<b>Water Treatment Facility</b>		
· Total finished water produced for August was	48.05	MG
· The finished water produced for the previous twelve months was	585.38	MG
· The average daily flow of finished water for August was	1.55	MG
· The annual average daily flow of finished water for August was	1.6	MG
· The three month average daily flow of finished water for August was	1.55	MG
· The Water Treatment Plant capacity is operating at	43.1%	
· The Water Plant Annual withdrawal capacity per SFWMD WUP is at	90.6%	
<b><u>Water Treatment Plant Projects for August:</u></b>		
New security cameras installed		
<b>Wastewater Treatment Facility</b>		
· Total Influent Wastewater flow for August was	46.80	MG
· Total Effluent Wastewater flow for August was	40.11	MG
· The average daily flow of Influent Wastewater for August was	1.51	MG
· The average daily flow of Effluent Wastewater for August was	1.34	MG
· The annual average daily flow of Influent treated for August was	1.53	MG
· The three month average daily flow of Influent treated for August was	1.55	MG
· The Wastewater Plant capacity is operating at	73%	
<b><u>Wastewater Treatment Plant Projects for August:</u></b>		
Replace worn gaskets for spray nozzles in disc filters		
New security cameras installed		
Replaced worn blower moter coupling		





## Underground Utilities Division Work Task and Service Order Monthly Report

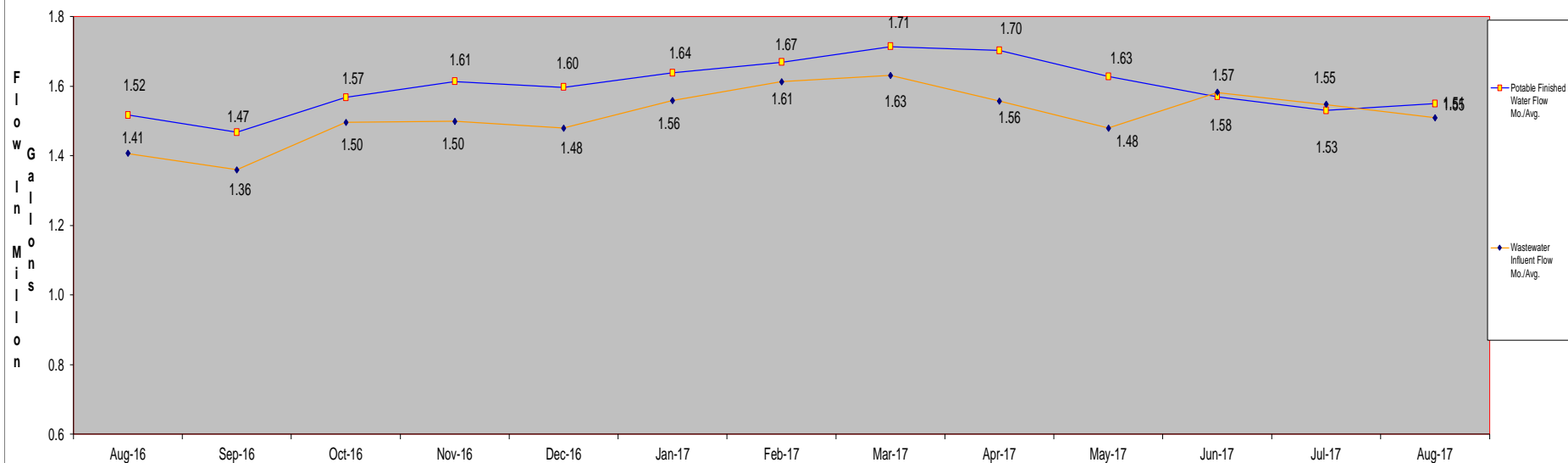
Month/Year: August-2017

Count	Description
94	New Service/Establish Account
1	Install Permanent Meter
0	Remove Permanent Meter
2	Install Temporary Meter
1	Remove Temporary Meter
83	Lock off/Close Account
4	Lock off/Legal Reasons
1	Lock Off Temporary
21	Lock Off Non-Payment
14	Reconnection "No Fee"
18	Reconnection "Regular Hours"
1	Reconnection "After Hours"
0	Reconnection "Inspection"
29	Check for Leak "No Leak Found"
33	Check for Leak "Customers Responsibility"
30	Check for Leak "Districts Responsibility"
198	Meter Reading Exception
0	Meter Maintenance
7	Read Meter
11	Meter Box
2	Meter Test "Passed"
0	Meter Test "Failed"
0	Meter Test not completed location vacant - reason for no usage
394	Meter Change Out
0	Fire Hydrant
17	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
2	Sewer "Backups, Sewer Caps, or Breaks"
1	Lift station "District"
0	Lift station "Private"
147	Locates "Water Quality, Pressure, etc..."
3	Complaints "Water Quality, Pressure, etc..."
26	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"

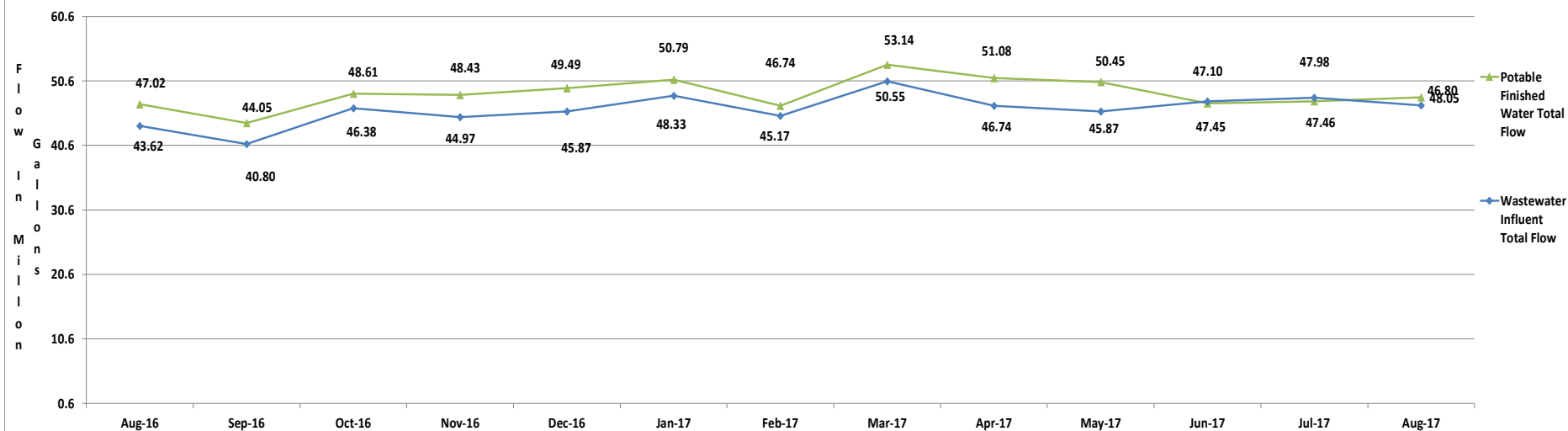
Projects:	
Vaccon was used for mostly all the major leaks. Liftstations were checked but can wait till next week for cleaning	



### St. Lucie West Services District Water & Wastewater Average Daily Flows

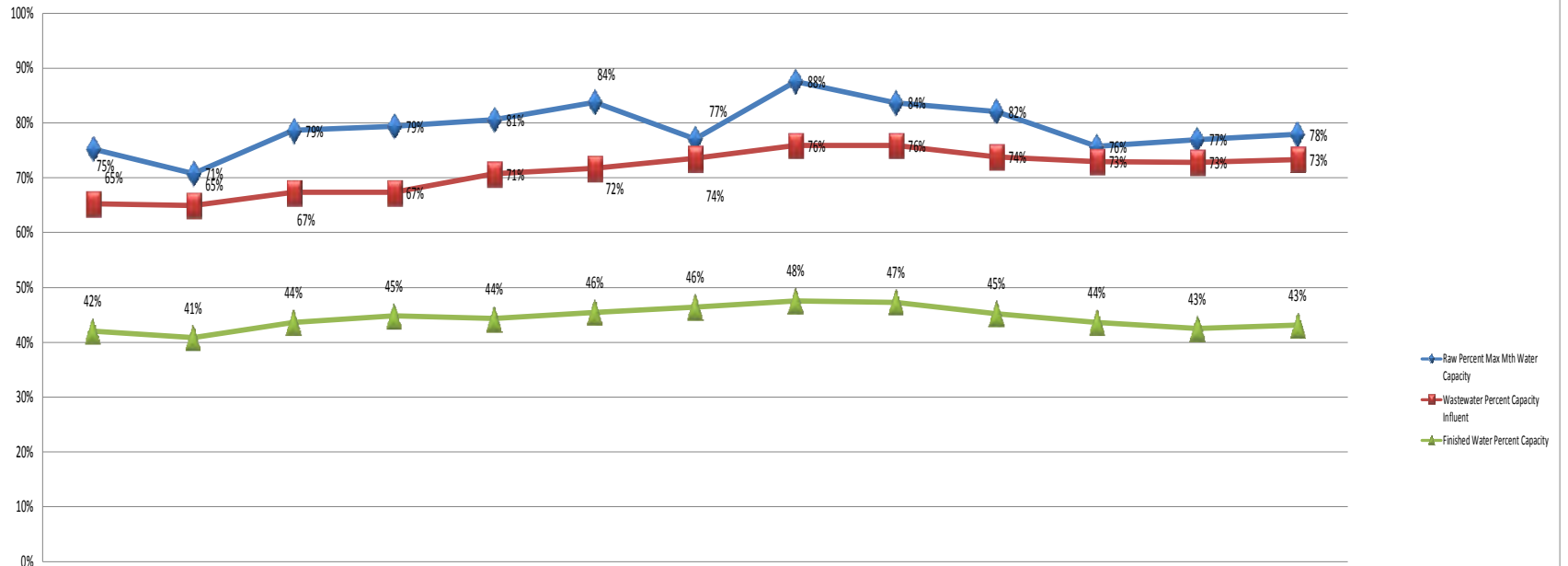


### St. Lucie West Services District Water & Wastewater Monthly Total Flows





### St. Lucie West Services District Water and Wastewater Percent Capacity



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Raw Percent Max Mth Water Capacity	75%	71%	79%	79%	81%	84%	77%	88%	84%	82%	76%	77%	78%
Wastewater Percent Capacity Influent	65%	65%	67%	67%	71%	72%	74%	76%	76%	74%	73%	73%	73%
Finished Water Percent Capacity	42%	41%	44%	45%	44%	46%	46%	48%	47%	45%	44%	43%	43%



# St. Lucie West Services District

## Board Agenda Item Tuesday, October 3, 2017

### Item

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#### CA 3 Monthly Report on Capital Improvement Projects

### Summary

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This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District, and will be provided once a month.

- WM014 Guettler Brothers Construction finished Wetland 1 Vertical Relocation Project, Staff completed the Monitoring Phase for the TMDL Grant working on final report
- WM013 Johnson Davis completed work on the 4E to 5 interconnect
- WM019 J.W. Cheatham working on the Lake Harvey Project
- SW069 Staff and ISS working on final design of Main Irrigation Pump Station Improvements
- SW077 ISS finished design of Potable Water line extension finished bid documents
- SW086 Arcadis on hold phase II of new Office Complex
- SW090 Contractor completed clarifier weir covers



# PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2016/17 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2016	Nov-2016	Dec-2016	Jan-2017	Feb-2017	Mar-2017	Apr-2017	May-2017	Jun-2017	Jul-2017	Aug-2017	Sep-2017	
WM001		BH		121,400	43,187	78,213		36%	Stormwater Emergency Repairs													
WM013	Arcadis	RL/BH	Johnson Davis	856,419	786,674	69,745	100%	100%	Basin 4E & 5 Canal and Storage Enlargement													
WM014	Arcadis	RL/BH		70,700	49,562	21,138	99%	99%	Basin 2C Wetland Vertical Relocation & Storage Enlargement													TMDL Grant Monitoring Phase
WM019	Arcadis	RL/BH	JW Cheatham	585,000	530,176	54,824	10%	0%	Lake Harvey Project													Award bid
SW001		JM		137,624	41,029	96,595	45%	30%	Lift Station renewal & replacement													
SW037		JM		186,300	69,178	117,122		37%	Emergency Renewal and Replacement Projects													
SW047		JM		29,303	28,343	960	10%	97%	Structural Repairs Manholes													
SW049		JM		25,856	-	25,856	10%	0%	Protective Coating Manholes													Annual ongoing as needed
SW050		JM		50,000	-	50,000	5%	0%	WTP Grounding System Improvements													Staff evaluating if needed
SW064		JM		459,113	399,300	59,813	18%	45%	Replacement Meters													
SW069	ISS	JM/BH		825,000	63,882	761,118	8%	70%	Irrigation Ph 1 -Improve Existing WWTP Pump Station													
SW073		JM		19,000	18,773	227	18%	99%	Replacement Backflow Preventers													
SW077	ISS	JM		255,000	34,665	220,335	10%	100%	Water Line Extension													Design Phase Complete
SW081		JM		145,000	-	145,000	0%	0%	WTP Calcite Tank Project													Staff evaluating different options
SW084		JM		34,000	3,017	30,983	15%	5%	UGU Potable Water Flushing Devices													
SW085		JM		55,125	8,353	46,772		15%	Emergency (Assoc. Irr.) R&R Projects													
SW086	Arcadis	RL/DP		1,122,368	139,805	982,563	3%	70%	New Office Complex													Phase 2 Final Design & Permitting on hold
SW087		BH		39,887	39,887	-	100%	100%	Irrigation SCADA Conversion													
SW089		JM	Kerns	81,000	80,190	810	100%	100%	Reuse Pond Liner Protection													
SW091		JM		20,000	-	20,000	0%	0%	UGU Irrigation Flushing Devices													
SW090		JM	Nefco	99,000	98,360	640	100%	100%	Clarifier Weir covers													
Total				\$ 3,583,576	1,024,782	2,558,794																

Available budget amounts listed in **RED** are over Budget  
 Available budget amounts listed in **Blue** are at or under Budget

TOTAL PROJECTS IN PROGRESS OR COMPLETE	13	16	16	18	18	18	18	18	17	17	17	0
PROJECTS IN DESIGN PHASE	4	4	4	3	3	3	3	3	2	2	2	0
PROJECTS IN BID PHASE	1	1	1	2	2	2	1	0	0	0	0	0
PROJECTS IN CONSTRUCTION PHASE	1	1	1	1	1	1	2	3	1	1	1	0
PROJECTS COMPLETED	3	3	3	3	3	3	3	3	5	5	5	0
ONGOING CAPITAL R&R PROJECTS	4	7	7	9	9	9	9	9	9	9	9	0



# St. Lucie West Services District

## Board Agenda Item

Tuesday, October 3, 2017

### Item

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#### CA 4 Monthly Reports on Billing and Customer Service

### Summary

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This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports for the September billing cycle.

1. Actual Consumption

Water	35,975,882	Gallons
Sewer	34,727,252	Gallons
Sewer BOD	1,660.36	Gallons
Sewer TSS	470.36	Gallons

2. Amount Billed

Total Water	\$258,551.60
Total Sewer	\$299,815.90
Total Irrigation	\$150,171.48

3. Billing

Total Water	6,821
Total Sewer	6,764
Total Irrigation	6,459





# Monthly Deposited Receivables

Month/Year - August 2017

DEPOSITED WATER, SEWER AND IRRIGATION RECEIVABLE																		WSI	ERC - Payments				MISC	DEPOSITED MISC RECEIVABLE				NON-DEPOSITED			
August 2017 / DAY	Regular Payments	Non-Cash for Reg Fina Errors Only	Credit Card Regular Payments	E-Check Regular Payments	Electronic Payment - Lock Box	Non-Cash for Reg Fina Errors Only Electronic Payment - Lock Box	Credit Money / Sewer Deposits	Credit Card Deposit	Non-Cash for Errors Only Deposit	ERC - Water Capacity Impact Fee	ERC - Water APPI	ERC - Sewer Capacity Impact Fee	ERC - Sewer APPI	Reserve/Misc ERC Interest	Meter Fees	Meter Service Fee	Total Monthly Deposited WSI Receivables	UT - Misc.	P/W - Misc.	Reinsurance - Dental Insurance Board of Supervisors	Total Monthly Deposited Misc. Receivables	Returned Payments	Posting Errors	Errors	Corrected Payments						
1	\$ 13,995.32	\$ -	\$ 14,824.34	\$ 1,954.25	\$ 5,542.10	\$ -	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,516.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
2	\$ 26,621.44	\$ -	\$ 9,258.44	\$ 1,920.11	\$ 4,090.83	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,990.62	\$ 37.25	\$ 37.25	\$ -	\$ 74.50	\$ (168.60)	\$ -	\$ -	\$ -						
3	\$ 242,711.30	\$ -	\$ 8,602.07	\$ 3,369.70	\$ 3,440.66	\$ -	\$ 100.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 259,443.73	\$ -	\$ -	\$ 94.05	\$ 94.05	\$ -	\$ -	\$ -	\$ -						
4	\$ 10,349.61	\$ -	\$ 2,366.75	\$ 2,718.35	\$ 876.37	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,410.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
7	\$ 13,993.29	\$ 87.82	\$ 3,063.21	\$ 1,588.47	\$ 267.87	\$ -	\$ 300.00	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,600.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
8	\$ 357.28	\$ 127.92	\$ 1,024.40	\$ 919.50	\$ 82.85	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,811.95	\$ -	\$ -	\$ 3,722.22	\$ 3,722.22	\$ (181.56)	\$ (87.82)	\$ -	\$ 87.82						
9	\$ 1,084.68	\$ 220.72	\$ 810.20	\$ 657.54	\$ 257.33	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,030.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
10	\$ 2,739.84	\$ 442.53	\$ 715.52	\$ 282.14	\$ 463.42	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,043.45	\$ -	\$ -	\$ -	\$ -	\$ (45.48)	\$ -	\$ -	\$ -						
11	\$ 1,263.84	\$ -	\$ 1,316.61	\$ 138.00	\$ 418.37	\$ 47.63	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,402.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
14	\$ 3,089.31	\$ 79.10	\$ 2,342.65	\$ 546.25	\$ 345.66	\$ 330.40	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,833.37	\$ -	\$ -	\$ -	\$ -	\$ (67.53)	\$ (79.10)	\$ -	\$ 79.10						
15	\$ 347.66	\$ -	\$ 777.37	\$ 211.89	\$ 256.09	\$ 17.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,612.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
16	\$ 1,847.32	\$ -	\$ 6,275.16	\$ 3,648.04	\$ 200.14	\$ 258.92	\$ 300.00	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,829.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
17	\$ 1,126.00	\$ -	\$ 3,407.40	\$ 1,492.63	\$ 1,252.88	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,378.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
18	\$ 2,128.49	\$ -	\$ 6,041.07	\$ 1,963.02	\$ 997.46	\$ -	\$ 300.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,630.04	\$ -	\$ 2,232.74	\$ -	\$ 2,232.74	\$ -	\$ -	\$ -	\$ -						
21	\$ 5,397.01	\$ -	\$ 6,788.90	\$ 1,885.70	\$ 1,369.69	\$ -	\$ 100.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,486.64	\$ -	\$ -	\$ 60,227.94	\$ -	\$ 2,400.00	\$ -	\$ 2,400.00	\$ -	\$ -	\$ -	\$ -						
22	\$ 13,503.73	\$ -	\$ 4,160.44	\$ 4,115.06	\$ 1,176.31	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,255.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
23	\$ 5,141.53	\$ -	\$ 3,317.61	\$ 2,333.16	\$ 1,633.75	\$ -	\$ 200.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,926.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
24	\$ 16,150.65	\$ -	\$ 4,091.60	\$ 1,062.54	\$ 3,340.78	\$ -	\$ 100.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,965.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
25	\$ 25,628.16	\$ -	\$ 13,063.12	\$ 828.47	\$ 7,318.45	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,036.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
28	\$ 51,030.68	\$ -	\$ 4,842.49	\$ 2,530.28	\$ 3,904.75	\$ -	\$ 200.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,608.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
29	\$ 7,910.16	\$ -	\$ 12,561.88	\$ 992.09	\$ 4,679.07	\$ -	\$ 400.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,643.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
30	\$ 12,059.58	\$ -	\$ 3,706.57	\$ 1,249.16	\$ 3,427.32	\$ -	\$ 200.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,742.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
31	\$ 17,373.75	\$ -	\$ 5,248.62	\$ 1,100.98	\$ 5,165.49	\$ -	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,088.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
TOTALS	\$ 475,867.63	\$ 938.09	\$ 118,626.62	\$ 37,547.93	\$ 50,707.14	\$ 654.45	\$ 4,800.00	\$ 2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,486.64	\$ -	\$ -	\$ 736,028.50	\$ 37.25	\$ 4,649.99	\$ 3,816.27	\$ 8,623.51	\$ (483.18)	\$ (148.92)	\$ -	\$ 148.92						
	Total Reg Payments		\$	684,341.86			Total Deposit Payments		\$ 7,200.00	Total ERC Payment		\$	-		WSI		MISC		Negative		Negative		Positive								



**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS BILLED SUMMARY**

**REPORT # 1 ACTIVE COMPANY**

MONTH END SUMMARY

8/1/2017 - 8/31/2017

**BALANCE TOTALS**

**BEGINNING BALANCE AS OF 8/1/2017**

\$ 390,459.64

**GENERAL LEDGER**

<u>CHARGES</u>	<u>DESCRIPTION</u>	<u>TOTAL BILL</u> <u>COUNT</u>	<u>BILLED AMOUNT</u>		
<b>BASE CHARGES</b>					
5-04109	IRRIGATION BASE	6459	\$ 149,295.00	\$	539,754.64
5-04107	SEWER BASE	6764	\$ 164,963.14	\$	704,717.78
5-04106	WATER BASE	6821	\$ 133,715.08	\$	838,432.86
	DISPENSED/TANKER TRUCK WATER				
5-04046	BASE	14	\$ 1,098.63	\$	839,531.49
5-04014	WHOLESALE WATER BASE	1	\$ 724.10	\$	840,255.59
	TOTAL CHARGE		\$ 449,795.95		
<b>CONSUMPTION CHARGES</b>					
5-04009	IRRIGATION		\$ 876.48		
5-04007	SEWER		\$ 134,047.79		
5-04007	SEWER-BOD EXCESS		\$ 630.94		
5-04007	SEWER-TSS EXCESS		\$ 174.03		
5-04006	WATER		\$ 124,836.52		
5-04046	TANKER TRUCK WATER		\$ 144.70		
5-04014	WHOLESALE WATER		\$ 20,321.80		
5-04021	WHOLESALE WASTEWATER		\$ 23,440.74		
	TOTAL CHARGE		\$ 304,473.00		
	<b>DEPOSIT CHARGE</b>		\$ -	\$	1,144,728.59
	<b>TOTAL CHARGES</b>				
	IRRIGATION CHARGE		\$ 150,171.48		
	SEWER CHARGE		\$ 323,256.64		
	WATER CHARGE		\$ 280,840.83		
	TOTAL CHARGE		\$ 754,268.95		
<b>CONSUMPTION BY GALLONS</b>					
			3,984,000	\$	841,132.07
			34,727,252	\$	975,179.86
			1,660.36	\$	975,810.80
			470.36	\$	975,984.83
			35,975,882	\$	1,100,821.35
			41,700	\$	1,100,966.05
			7,310,000	\$	1,121,287.85
			7,586,000	\$	1,144,728.59
				\$	
<b>ADJUSTMENTS</b>					
	<b>DESCRIPTION</b>		<b>REVENUE</b>	<b>WRITE OFF</b>	
	TOTAL REVENUE CHANGES		\$ (5,563.86)	\$	1,139,164.73
	TOTAL WRITE OFFS			\$ (0.97)	1,139,163.76
<b>PENALTY</b>					
<b>CHARGES</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>			
5-04010	TOTAL PENALTY	\$ 7,237.24		\$	1,146,401.00
<b>MISCELLANEOUS</b>					
<b>CHARGES</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>			
5-04012	TOTAL MISCELLANEOUS	\$ 50.00		\$	1,146,451.00
<b>METER SET FEES</b>					
<b>CHARGES</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>			
5-04018	METER FEE	\$ -			
5-04012	INITIAL CONNECTION METER FEE	\$ -			
	TOTAL METER FEES	\$ -		\$	1,146,451.00
<b>IMPACT FEES</b>					
<b>CHARGES</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>			
5-04033	WATER IMPACT (AFPI)	\$ -		\$	1,146,451.00
5-04035	SEWER IMPACT (AFPI)	\$ -		\$	1,146,451.00
	TOTAL IMPACT (AFPI)	\$ -			



**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS RECEIVABLE SUMMARY**

**REPORT # 2 ACTIVE COMPANY**

**MONTH END SUMMARY**

**8/1/2017 -- 8/31/2017**

**GENERAL LEDGER**

**BALANCE TOTALS**  
**CONTINUED BALANCE REFERENCE REPORT # 1**  
\$ 1,146,451.00

<b><u>PAYMENTS</u></b>	<b><u>DESCRIPTION</u></b>		<b><u>AMOUNT</u></b>		
5-01025	DISPENSED WATER/TANKER TRUCK	\$	350.00	\$	1,146,101.00
5-01025	IRRIGATION	\$	145,006.08	\$	1,001,094.92
5-01025	PENALTY	\$	6,850.80	\$	994,244.12
5-01025	SEWER BASE	\$	157,872.70	\$	836,371.42
5-01025	SEWER CONSUMPTION	\$	114,209.69	\$	722,161.73
5-01025	WATER BASE	\$	129,319.56	\$	592,842.17
5-01025	WATER CONSUMPTION	\$	109,184.80	\$	483,657.37
5-04047	BACKFLOW CHARGE	\$	225.00	\$	483,432.37
5-01025	MISCELLANEOUS	\$	271.07	\$	483,161.30
5-01025	CONVERSION	\$	2,326.78	\$	480,834.52
5-01025	BOD EXCESS CONSUMPTION	\$	630.94	\$	480,203.58
5-01025	TSS EXCESS CONSUMPTION	\$	174.03	\$	480,029.55
	TOTAL RECEIVABLES CREDIT	\$	666,421.45		
	CREDIT BALANCE CHANGE	\$	26,720.41	\$	453,309.14
	SUBTRACT DEPOSIT REFUNDS	\$	(8,800.00)		
	WRITE OFF	\$	-	\$	453,309.14
	<b>SUBTOTAL</b>	\$	<b>684,341.86</b>		
5-04014	WHOLESALE WATER	\$	21,045.90	\$	432,263.24
5-04021	WHOLESALE WASTEWATER	\$	23,440.74	\$	408,822.50
5-04033	WATER IMPACT (AFPI)	\$	-	\$	408,822.50
5-04035	SEWER IMPACT (AFPI)	\$	-	\$	408,822.50
5-04018	METER FEE	\$	-	\$	408,822.50
5-04012	INITIAL CONNECTION METER FEE	\$	-	\$	408,822.50
	<b>TOTAL PAYMENTS</b>	\$	<b>728,828.50</b>		
<b><u>REVERSE</u></b>					
<b><u>PAYMENTS</u></b>	<b><u>DESCRIPTION</u></b>				
	POSTING ERRORS	\$	192.41		
5-01025	RETURN PAYMENTS	\$	523.03		
	<b>TOTAL</b>	\$	<b>715.44</b>	\$	409,537.94
<b><u>REFUNDS</u></b>					
<b><u>DESCRIPTION</u></b>	<b><u>COUNT</u></b>		<b><u>AMOUNT</u></b>		
TOTAL REFUNDS	35	\$	1,893.38	\$	411,431.32
<b><u>TRANSFER</u></b>					
<b><u>BALANCE</u></b>	<b><u>DESCRIPTION</u></b>		<b><u>NET AMOUNT</u></b>		
	RECEIVABLES ADJUSTED	\$	(386.01)	\$	411,045.31
	RECEIVABLES RE-APPLIED	\$	386.01	\$	411,431.32
<b><u>DEPOSIT</u></b>					
<b><u>ACTIVITY</u></b>	<b><u>DESCRIPTION</u></b>		<b><u>AMOUNT</u></b>		
	BEGINNING BALANCE	\$	207,692.00		
	BILLED DEPOSITS	\$	-		
5-02030	NEW DEPOSITS	\$	7,200.00		
	REFUNDS	\$	(8,800.00)		
	REVERSE REFUNDS	\$	-		
	REVERSE DEPOSITS	\$	-		
	<b>ENDING BALANCE</b>	\$	<b>206,092.00</b>		

**ENDING BALANCE AS OF  
8/31/2017**

unpaid Reserve invoice \$ 411,431.32  
\$ -  
\$ 411,431.32



**ST LUCIE WEST SERVICES DISTRICT AGED DEBT ACCOUNTS- SUMMARY FISCAL YEAR 2017**

DATE	CURRENT	1-30 DAYS	31-60 DAYS	61-90 DAYS	91-120 DAYS	>120 DAYS	credit balances	BALANCE	Percent Difference
Monday, October 31, 2016	\$ -	\$ 382,281.92	\$ 5,482.04	\$ 1,482.87	\$ 1,100.82	\$ 21,667.45	\$ (33,760.44)	\$ 378,254.66	-32.07%
Wednesday, November 30, 2016	\$ 246.08	\$ 444,741.53	\$ 5,114.65	\$ 1,332.36	\$ 1,052.25	\$ 22,110.76	\$ (34,246.40)	\$ 440,351.23	14.10%
Saturday, December 31, 2016	\$ 403.94	\$ 516,256.32	\$ 5,439.50	\$ 1,197.80	\$ 954.91	\$ 21,454.31	\$ (38,100.84)	\$ 507,605.94	13.25%
Tuesday, January 31, 2017	\$ 604.80	\$ 480,837.68	\$ 5,827.13	\$ 1,313.18	\$ 966.85	\$ 20,422.20	\$ (37,885.43)	\$ 472,086.41	-7.52%
Tuesday, February 28, 2017	\$ 551.44	\$ 501,178.81	\$ 7,704.43	\$ 1,768.56	\$ 1,052.55	\$ 20,831.67	\$ (33,974.89)	\$ 499,112.57	5.41%
Friday, March 31, 2017	\$ 125.00	\$ 493,182.41	\$ 4,192.52	\$ 1,532.35	\$ 954.95	\$ 19,077.72	\$ (34,480.71)	\$ 484,584.24	-3.00%
Sunday, April 30, 2017	\$ -	\$ 453,265.61	\$ 6,012.44	\$ 1,343.54	\$ 872.80	\$ 19,794.80	\$ (32,619.40)	\$ 448,669.79	-8.00%
Wednesday, May 31, 2017	\$ 751.72	\$ 468,190.81	\$ 4,830.70	\$ 1,118.47	\$ 741.52	\$ 18,172.88	\$ (37,421.57)	\$ 456,384.53	1.69%
Friday, June 30, 2017	\$ 21.07	\$ 495,066.34	\$ 3,829.33	\$ 883.93	\$ 801.96	\$ 18,728.77	\$ (36,319.03)	\$ 483,012.37	5.51%
Monday, July 31, 2017	\$ -	\$ 406,205.30	\$ 4,896.01	\$ 1,110.84	\$ 763.30	\$ 19,438.98	\$ (41,954.79)	\$ 390,459.64	-23.70%
Thursday, August 31, 2017	\$ 298.08	\$ 426,480.42	\$ 8,914.06	\$ 980.86	\$ 773.43	\$ 13,788.87	\$ (39,804.40)	\$ 411,431.32	5.10%
Saturday, September 30, 2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!



# St. Lucie West Services District

## Board Agenda Item

Tuesday, October 3, 2017

### Item

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**CA 5      Financial Statements for August, 2017**

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### Summary

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Attached for your review are the Financial Reports for the period ending August 31, 2017.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
  - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

### Recommendation

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No Action Required.

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### Budget Impact

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None.

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### Board Action

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Moved by:

Seconded by:

Action Taken:

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**St Lucie West Service District**  
**Budget vs. Actual (General Fund)**  
October 2016 through August 2017

	Oct '16 - Aug '17	Budget	\$ +/- Budget	% of Current Budget	Previous Year % of Previous Year Budget
<b>Ordinary Income/Expense</b>					
Income					
1-04000 · GF SLWSD GENERAL FUND REVENUE	3,106,061.96	2,828,379.00	277,682.96	109.82%	100.55%
<b>Total Income</b>	<b>3,106,061.96</b>	<b>2,828,379.00</b>	<b>277,682.96</b>	<b>109.82%</b>	<b>100.55%</b>
<b>Gross Income</b>	<b>3,106,061.96</b>	<b>2,828,379.00</b>	<b>277,682.96</b>	<b>109.82%</b>	<b>100.55%</b>
Expense					
1-05000 · GF BOARD OF DIRECTORS	10,156.06	15,312.00	-5,155.94	66.33%	86.93%
1-06000 · GF DISTRICT MANAGER	8,562.35	27,689.00	-19,126.65	30.92%	2.16%
1-07000 · GF FINANCE	125,337.05	162,061.00	-36,723.95	77.34%	74.35%
1-12000 · GF GRANT MANAGEMENT	0.00	1,132.00	-1,132.00	0.0%	0.0%
1-13000 · GF CLERK TO THE BOARD	7,181.99	12,833.00	-5,651.01	55.97%	58.46%
1-14000 · GF AQUATICS DIVISION-PERSNL	270,853.73	328,165.00	-57,311.27	82.54%	79.83%
1-15000 · GF ADMINISTRATION DIV-PERSNL	626,483.79	659,185.00	-32,701.21	95.04%	92.7%
1-16000 · GF STORM WATER MGMT-PERSNL	356,965.03	411,555.00	-54,589.97	86.74%	87.85%
1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL	173,286.73	197,822.00	-24,535.27	87.6%	85.95%
1-18000 · GF SHOP OPERATIONS-PERSNL	59,883.00	71,872.00	-11,989.00	83.32%	84.91%
1-19000 · GF GENERAL COUNSEL	17,362.23	40,931.00	-23,568.77	42.42%	87.89%
1-23000 · GF SPECIAL COUNSEL	1,148.92	7,922.00	-6,773.08	14.5%	33.75%
1-26000 · GF ENGINEERING	12,784.75	37,587.00	-24,802.25	34.01%	58.93%
1-29000 · GF POLLUTION CONTROL	0.00	4,842.00	-4,842.00	0.0%	862.07%
1-31000 · GF AQUATICS DIVISION-OPERATING	157,955.71	213,714.00	-55,758.29	73.91%	68.86%
1-33000 · GF ADMINISTRATION DIV-OPERATING	135,154.45	520,441.00	-385,286.55	25.97%	45.47%
1-34000 · GF STORM WATER MGMT-OPERATING	137,577.04	150,161.00	-12,583.96	91.62%	71.9%
1-35000 · GF EXOTIC PLANT RMVL-OPERATING	109,408.69	120,671.00	-11,262.31	90.67%	91.8%
1-36000 · GF SHOP OPERATIONS-OPERATING	34,618.67	39,629.00	-5,010.33	87.36%	75.44%
1-46000 · GF RENEWAL & REPLACEMENT	183,258.34	121,400.00	61,858.34	150.95%	51.59%
<b>Total Expense</b>	<b>2,427,978.53</b>	<b>3,144,924.00</b>	<b>-716,945.47</b>	<b>77.2%</b>	<b>71.01%</b>
<b>Net Ordinary Income</b>	<b>678,083.43</b>	<b>-316,545.00</b>	<b>994,628.43</b>		
<b>Net Income</b>	<b>678,083.43</b>	<b>-316,545.00</b>	<b>994,628.43</b>		

Notes: 1) August is approximately 100% (10/10) of the way through the District's normal NAV Assessment collection period. Therefore income should be at or above 100% at this point.

2) August is approximately 91.67% (11/12) of the way through the District's fiscal year. Therefore, normal ongoing expenses should be around 91.67% or lower at this point.



**St Lucie West Service District**  
**Budget vs. Actual (WMB Debt Service)**  
October 2016 through August 2017

	Oct '16 - Aug '17	Budget	\$ +/- Budget	% of Current Budget	Previous Year % of Previous Year Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>2-04000 · WB WTR MGMT BEN SRS 1999A REV</b>	2,258,341.18	2,391,899.97	-133,558.79	94.42%	94.44%
<b>Total Income</b>	2,258,341.18	2,391,899.97	-133,558.79	94.42%	94.44%
 <b>Gross Income</b>	2,258,341.18	2,391,899.97	-133,558.79	94.42%	94.44%
 <b>Expense</b>					
<b>2-05000 · WB WTR MGMT BEN SRS 1999A DS</b>	2,285,580.48	2,363,071.00	-77,490.52	96.72%	96.5%
<b>Total Expense</b>	2,285,580.48	2,363,071.00	-77,490.52	96.72%	96.5%
 <b>Net Ordinary Income</b>	-27,239.30	28,828.97	-56,068.27		
 <b>Net Income</b>	-27,239.30	28,828.97	-56,068.27		

Notes: 1) August is approximately 100% (10/10) of the way through the District's normal NAV Assessment collection period. Therefore income should be at or above 100% at this point.

2) The majority Bond payment is not until May each year so the expense should remain very low until the May report where it will increase significantly. Then the expense will hold steady until the end of the year.



**St Lucie West Service District**  
**Budget vs. Actual (Cascades Debt Service)**  
October 2016 through August 2017

	<u>Oct '16 -Aug '17</u>	<u>Budget</u>	<u>\$ +/- Budget</u>	<u>% of Current Budget</u>	<u>Previous Year % of Previous Year Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>3-04000 · CB CASCADES SRS 1998 REVENUE</b>	<u>194,704.50</u>	<u>209,040.00</u>	<u>-14,335.50</u>	<u>93.14%</u>	<u>93.6%</u>
<b>Total Income</b>	<u>194,704.50</u>	<u>209,040.00</u>	<u>-14,335.50</u>	<u>93.14%</u>	<u>93.6%</u>
 <b>Gross Income</b>	 194,704.50	 209,040.00	 -14,335.50	 93.14%	 93.6%
<b>Expense</b>					
<b>3-05000 · CB CASCADES SRS 1998 DEBT SVC</b>	<u>202,057.44</u>	<u>198,903.00</u>	<u>3,154.44</u>	<u>101.59%</u>	<u>101.5%</u>
<b>Total Expense</b>	<u>202,057.44</u>	<u>198,903.00</u>	<u>3,154.44</u>	<u>101.59%</u>	<u>101.5%</u>
 <b>Net Ordinary Income</b>	 <u>-7,352.94</u>	 <u>10,137.00</u>	 <u>-17,489.94</u>		
 <b>Net Income</b>	 <u><u>-7,352.94</u></u>	 <u><u>10,137.00</u></u>	 <u><u>-17,489.94</u></u>		

Notes: 1) August is approximately 100% (10/10) of the way through the District's normal NAV Assessment collection period. Therefore income should be at or above 100% at this point.

2) The majority Bond payment is not until May each year so the expense should remain very low until the May report where it will increase significantly. Then the expense will hold steady until the end of the year.



**St Lucie West Service District**  
**Budget vs. Actual (Water & Sewer Fund)**  
October 2016 through August 2017

	Oct '16 - Aug '17	Budget	\$ +/- Budget	% of Current Budget	Previous Year % of Previous Year Budget
Ordinary Income/Expense					
Income					
5-04000 · WS SLWSD WATER & SEWER REVENUE	7,646,426.66	8,951,681.00	-1,305,254.34	85.42%	86.7%
Total Income	7,646,426.66	8,951,681.00	-1,305,254.34	85.42%	86.7%
Gross Income	7,646,426.66	8,951,681.00	-1,305,254.34	85.42%	86.7%
Expense					
5-05000 · WS BOARD OF DIRECTORS	10,182.92	15,489.00	-5,306.08	65.74%	91.91%
5-06000 · WS DISTRICT MANAGER	656.10	17,029.00	-16,372.90	3.85%	4.1%
5-07000 · WS FINANCE	238,512.58	320,219.00	-81,706.42	74.48%	67.33%
5-09000 · WS PROPERTY CONTROL	5,563.66	11,411.00	-5,847.34	48.76%	34.25%
5-11000 · WS UTILITY RATE CONSULTANT	4,557.19	14,845.00	-10,287.81	30.7%	3.23%
5-13000 · WS CLERK TO THE BOARD	10,524.34	17,498.00	-6,973.66	60.15%	65.86%
5-14000 · WS ADMIN DVSN-PERSNL	880,079.95	956,672.00	-76,592.05	91.99%	80.79%
5-15000 · WS WATER TRTMNT PLANT-PERSNL	319,052.33	368,971.00	-49,918.67	86.47%	86.94%
5-16000 · WS WASTEWATER TRTMT PL-PERSNL	309,717.93	376,918.00	-67,200.07	82.17%	88.34%
5-17000 · WS UNDERGROUND UTIL-PERSNL	520,821.58	592,243.00	-71,421.42	87.94%	88.26%
5-18000 · WS IRRIGATION DIV-PERSNL	48,342.86	62,099.00	-13,756.14	77.85%	79.32%
5-19000 · WS GENERAL COUNSEL	17,362.27	42,045.00	-24,682.73	41.29%	85.56%
5-23000 · WS SPECIAL COUNSEL	1,148.95	8,767.00	-7,618.05	13.11%	41.39%
5-26000 · WS ENGINEERING	57,357.50	74,288.00	-16,930.50	77.21%	61.25%
5-27000 · WATER & SEWER DEBT SERVICE	537,300.75	2,524,602.00	-1,987,301.25	21.28%	22.07%
5-28000 · WS WATER & SEWER SERVICES	864,674.25	907,281.00	-42,606.75	95.3%	91.67%
5-29000 · WS ADMIN DIV-OPERATING	358,807.82	1,129,263.00	-770,455.18	31.77%	40.41%
5-30000 · WS WATER TRTMNT PLANT-OPER	567,099.75	651,324.00	-84,224.25	87.07%	85.18%
5-31000 · WS WASTEWATER TRTMT PL-OPER	365,105.69	598,953.00	-233,847.31	60.96%	62.59%
5-32000 · WS UNDERGROUND UTIL-OPERATING	385,379.26	587,515.00	-202,135.74	65.6%	87.24%
5-33000 · WS IRRIGATION DIV-OPERATING	199,528.28	293,241.00	-93,712.72	68.04%	69.02%
Total Expense	5,701,775.96	9,570,673.00	-3,868,897.04	59.58%	61.07%
Net Ordinary Income	1,944,650.70	-618,992.00	2,563,642.70		
Net Income	1,944,650.70	-618,992.00	2,563,642.70		

Notes: 1) August is approximately 83.33% (10/12) (revenues are billed a month behind) of the way through the District's billed revenue period. Therefore, normal billed income should be around 83.33% or higher at this point.

2) August is approximately 91.67% (11/12) of the way through the District's fiscal year. Therefore, normal ongoing expenses should be around 91.67% or lower at this point.



**St Lucie West Service District**  
**Budget vs. Actual (Water & Sewer Capital)**  
October 2016 through August 2017

	Oct '16 -Aug '17	Budget	\$ +/- Budget	% of Current Budget	Previous Year % of Previous Year Budget
<b>Ordinary Income/Expense</b>					
Income					
5-36000 · WS CAP REVENUES					
5-36001 · INTEREST - R&R 4076011209	2,645.43		2,645.43	100.0%	0.0%
5-36002 · INTEREST - WWCF - 4076011236	292.50	219.00	73.50	133.56%	83.7%
5-36003 · INTEREST - 2004 BOND ISSUE	0.00		0.00	0.0%	0.0%
5-36004 · INTEREST - WCF 4076011227	1,483.35	176.00	1,307.35	842.81%	79.1%
5-36005 · WATER IMPACT FEES	17,682.87	497,832.00	-480,149.13	3.55%	153.6%
5-36006 · WW IMPACT FEES	13,738.75	2,876.00	10,862.75	477.7%	1,279.1%
5-36007 · R&R TRANSFER FROM W&S OPERATING	864,674.25	907,281.00	-42,606.75	95.3%	91.7%
<b>Total 5-36000 · WS CAP REVENUES</b>	<b>900,517.15</b>	<b>1,408,384.00</b>	<b>-507,866.85</b>	<b>63.94%</b>	<b>118.8%</b>
<b>Total Income</b>	<b>900,517.15</b>	<b>1,408,384.00</b>	<b>-507,866.85</b>	<b>63.94%</b>	<b>118.8%</b>
<b>Gross Income</b>	<b>900,517.15</b>	<b>1,408,384.00</b>	<b>-507,866.85</b>	<b>63.94%</b>	<b>118.8%</b>
Expense					
5-37000 · WS RENEWAL & REPLACEMENT CIP					
5-37004 · CAPITAL PROJECTS SW049	0.00	25,856.00	-25,856.00	0.0%	2.6%
5-37006 · CAPITAL PROJECTS SW064	399,299.60	185,000.00	214,299.60	215.84%	87.7%
5-37007 · CAPITAL PROJECTS SW001	41,029.00	137,624.00	-96,595.00	29.81%	23.0%
5-37009 · CAPITAL PROJECTS SW037	69,177.86	186,300.00	-117,122.14	37.13%	68.1%
5-37013 · CAPITAL PROJECTS SW047	28,343.33	29,303.00	-959.67	96.73%	8.4%
5-37014 · CAPITAL PROJECTS SW050	0.00	0.00	0.00	0.0%	0.0%
5-37018 · CAPITAL PROJECTS SW069	85,528.48	700,000.00	-614,471.52	12.22%	3.2%
5-37020 · CAPITAL PROJECTS SW066	0.00	0.00	0.00	0.0%	4.1%
5-37027 · CAPITAL PROJECTS SW073	18,773.20	14,019.00	4,754.20	133.91%	54.6%
5-37029 · CAPITAL PROJECTS SW081	0.00	145,000.00	-145,000.00	0.0%	0.0%
5-37030 · CAPITAL PROJECTS SW083	0.00	0.00	0.00	0.0%	96.4%
5-37031 · CAPITAL PROJECTS SW084	3,016.99	34,000.00	-30,983.01	8.87%	105.8%
5-37032 · CAPITAL PROJECTS SW085	8,352.59	55,125.00	-46,772.41	15.15%	100.0%
<b>Total 5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>	<b>653,521.05</b>	<b>1,512,227.00</b>	<b>-858,705.95</b>	<b>43.22%</b>	<b>34.2%</b>
5-38000 · WS WATER CONNECT FEE CIP					
5-38011 · CAPITAL PROJECTS SW072	0.00	0.00	0.00	0.0%	0.0%
5-38012 · CAPITAL PROJECTS SW077	1,458.66	220,000.00	-218,541.34	0.66%	1.9%
5-38013 · CAPITAL PROJECTS SW080	0.00	0.00	0.00	0.0%	51.6%
<b>Total 5-38000 · WS WATER CONNECT FEE CIP</b>	<b>1,458.66</b>	<b>220,000.00</b>	<b>-218,541.34</b>	<b>0.66%</b>	<b>23.5%</b>
5-39000 · WS WASTEWATER CONNECT FEE CIP					
5-39011 · CAPITAL PROJECTS SW062	0.00	0.00			0.0%
<b>Total 5-39000 · WS WASTEWATER CONNECT FEE CIP</b>	<b>0.00</b>	<b>0.00</b>			<b>0.0%</b>
<b>Total Expense</b>	<b>654,979.71</b>	<b>1,732,227.00</b>	<b>-1,077,247.29</b>	<b>37.81%</b>	<b>30.0%</b>
<b>Net Ordinary Income</b>	<b>245,537.44</b>	<b>-323,843.00</b>	<b>569,380.44</b>		
	<b>245,537.44</b>	<b>-323,843.00</b>	<b>569,380.44</b>		

Notes: 1) Capital Projects all happen at varying times and have varying durations. Therefore there is no hard rule for what percentage any given project should be at during any given point throughout the year.



**St Lucie West Service District**  
**Check Register**  
As of August 31, 2017

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1-00001 · SUNTRUST (GF operating) #1363</b>				
08/02/2017		ASCENSUS	PR 8/2/17 (7/15/17-7/29/17)	800.39
08/04/2017	7165	A & B Pipe & Supply, Inc.	PO#74901-MANHOLE COVER HOOK	105.84
08/04/2017	7166	ABBA AIR CONDITIONING CORPORATION	PO#75018-PREVENTATIVE MAINTENANCE ON MAIN OFFICE AD...	325.00
08/04/2017	7167	BEE SERIOUS LLC	PO#75019-ERADICATION & REMOVAL OF YELLOWJACKET HIVE	495.00
08/04/2017	7168	BESTCOM	PO#75007-INSTALLED NEW DLC12 CARD	1,200.00
08/04/2017	7169	CINTAS CORPORATION	PO#74998- ASSORTED FIRST AID SUPPLIES	160.53
08/04/2017	7170	CITY OF PORT ST LUCIE	TREE REMOVAL PERMIT APPLICATION	35.00
08/04/2017	7171	DAVID MIKLAS, P.A.	PO#74997-LEGAL SERVICES PERFORMED FOR JULY 2017	50.62
08/04/2017	7172	FEDEX	PO#74984-SHIPPING CHARGES	411.28
08/04/2017	7173	HELENA CHEMICAL CO.		2,850.00
08/04/2017	7174	HUMANA VISION INSURANCE CO	BILLING ID#591100-001-VISION INSURANCE-AUGUST 2017	518.16
08/04/2017	7175	J.W. CHEATHAM, LLC	PO#74634A-2016 STORMWATER ENHANCEMENT PROJECT	59,562.45
08/04/2017	7176	ST LUCIE CO BALING & RECYCLING		1,553.68
08/04/2017	7177	STAPLES ADVANTAGE		61.49
08/04/2017	7178	TREASURE COAST FLEET REPAIR	PO#74975-REPAIRED KUBOTA TRACTOR	536.49
08/04/2017	7179	UNIFIRST		263.34
08/04/2017	7180	UNITED SITE SERVICES OF FLORIDA, INC.	REMAINDER OF PAYMENTS FOR FY2017 92 MONTHS PAID THR...	161.00
08/04/2017	7181	WageWorks, Inc.	ANNUAL COMPLIANCE FEE FOR SECTION 125-PREMIUM ONLY ...	125.00
08/11/2017	7182	ADAPCO ENVIRONMENTAL SOLUTIONS AES	PO#75001-STC STRIKE PELLETS	6,657.48
08/11/2017	7183	ADP, LLC	PO#75042-PAYROLL PROCESSING SERVICES ENDING 07/28/17	176.80
08/11/2017	7184	AMERICAN EXPRESS		12,267.70
08/11/2017	7185	BUDDY'S HOLIDAY TRUCK AND VAN	PO#75000-SMALL T HANDLE CLOCK WISE	26.00
08/11/2017	7186	CALLINGPOST COMMUNICATIONS, INC.	PO#75044-ANNUAL RENEWAL FEE	1,656.00
08/11/2017	7187	FEDEX	PO#75037-SHIPPING CHARGES	26.60
08/11/2017	7188	FPL	PO#75050-ELECTRICAL SERVICES	43,363.61
08/11/2017	7189	GONANO & HARRELL	PO#75032-JULY 2017 LEGAL SERVICES	3,699.25
08/11/2017	7190	GUARDIAN HAWK SECURITY	PO#75039-CAMERA #4 WAS DOWN	175.00
08/11/2017	7191	HELENA CHEMICAL CO.		3,800.00
08/11/2017	7192	JOHNSON ENGINEERING, INC.	PO#75033-WELAND#1 PROJECT PROF SVCS THROUGH JULY 1...	810.00
08/11/2017	7193	LOWE'S		4,106.74
08/11/2017	7194	NAPA AUTO SUPPLY OF PORT ST. LUCIE		5,338.38
08/11/2017	7195	TOW MASTERS OF PORT ST. LUCIE	PO#74890-TOW SERVICES	62.00
08/11/2017	7196	TREASURE COAST FLEET REPAIR	PO#75026-REPAIRS TO MASTERCRAFT FORKLIFT	399.25
08/11/2017	7197	TREASURE COAST LAWN EQUIPMENT		418.33
08/11/2017	7198	UNIFIRST		263.34
08/11/2017	7199	VERIZON WIRELESS	PO#75049-CELL PHONE SERVICES	907.51
08/11/2017	7200	WETLANDS MANAGEMENT INC.	PO#75035-WATER SAMPLING @ WETLAND 1	650.00
08/14/2017		ASCENSUS	PR 8/16/17 (7/30/17-8/11/17)	857.94
08/18/2017	7201	ADP, LLC	PO#75068-PAYROLL PROCESSING SERVICES ENDING 08/07/17	265.20
08/18/2017	7202	BAYSHORE MARINE SERVICES, INC.	PO#75054-REPAIRS TO SKIFF	494.00
08/18/2017	7203	BUDDY'S HOLIDAY TRUCK AND VAN	PO#75084-T HANDLE	26.80
08/18/2017	7204	CLIFF BERRY INC.	PO#75038-PERSONNEL/VEHICLES & EQUIPMENT/SUPPLIES/DI...	142.50
08/18/2017	7205	COMO OIL COMPANY OF FLORIDA	PO#75043- DYED-ULTRA LOW SULPHUR	864.51
08/18/2017	7206	FLOWERS CHEMICAL LABORATORIES		998.28
08/18/2017	7207	HOME DEPOT CREDIT SERVICES		1,985.51
08/18/2017	7208	PITNEY BOWES-PURCHASE POWER	PO#75075-POSTAGE	503.50
08/18/2017	7209	PREFERRED GOVERNMENTAL INSURANCE TRUST	PO#75078-AGREEMENT #WC2FL10564202 17-09	12,848.50
08/18/2017	7210	SAM'S CLUB DISCOVER	MADELINE MADONADO CHARGES FOR THE MONTH OF JULY ...	60.00
08/18/2017	7211	SPECIAL DISTRICT SERVICES, INC.	PO#75079-JU67 2017 MANAGEMENT FEES	6,689.87
08/18/2017	7212	SUNSHINE STATE ONE CALL OF FLORIDA, INC	PO#75040 TICKETS TRANSMITTED FOR JULY 2017	239.28
08/18/2017	7213	TREASURE COAST LAWN EQUIPMENT	PO#75073-PARTS	85.76
08/18/2017	7214	UNIFIRST		263.34
08/18/2017	7215	USI INSURANCE SERVICES LLC	PO#75083-POLICY PACKAGE RENEWAL FY17-18	199,587.00
08/18/2017	7216	VELDE FORD, INC.	PO#75043-MIRROR	175.50
08/18/2017	7217	VERO CHEMICAL DISTRIBUTORS INC		1,276.90
08/18/2017	7218	KEVIN MATYJASZEK	KEVIN MATYJASZEK-Adjustment to Payroll Not Received	956.24
08/25/2017	7219	ARCADIS US INC.		3,991.88
08/25/2017	7220	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 SEPTEMBER 2017	65,306.13
08/25/2017	7221	BOYLE & DRAKE, INC.	PO#75071-COUNTRY CLUB ESTATES MARKET ANALYSIS	3,000.00
08/25/2017	7222	COMMERCIAL EQUIPMENT LEASING	FY2017-2018: 09/25/17 TO 09/24/18	4,188.60
08/25/2017	7223	FEDEX	PO#75064-SHIPPING CHARGES	107.05
08/25/2017	7224	GUARDIAN HAWK SECURITY	PO#75105-POWER SUPPLY FOR INTERCOM SYSTEM	170.00
08/25/2017	7225	HELENA CHEMICAL CO.		3,781.25
08/25/2017	7226	STAPLES ADVANTAGE	PO#75107-OFFICE SUPPLIES	129.95
08/25/2017	7227	SYSTEM DESIGN WIZARDS, INC.	PO#75110-WEBSITE MAINTENANCE & HOSTING JULY 2017	462.35
08/25/2017	7228	THE BUSHEL STOP, INC.		40.00
08/25/2017	7229	THE LINCOLN NATIONAL LIFE INSURANCE CO.	LIFE INSURANCE FOR SEPTEMBER 2017-ACCOUNT NUMBER S...	2,826.49
08/25/2017	7230	UNIFIRST		263.34
08/25/2017	7231	UNITED HEALTHCARE PREMIUM BILLING	CUSTOMER NO. 05X1601-SLWSD SEPTEMBER 2017 DENTAL P...	2,524.18
08/25/2017	7232	UNIVERSITY OF FLORIDA	VOID: PO#75101-TESTING A DYE IN SITU	
08/30/2017	7233	JUNIOR MANDOLA	BEREAVEMENT PAY FOR AUGUST 22, 23, & 24 2017	375.94
08/31/2017		ASCENSUS	PR 8/29/17 (8/12/17-8/25/17)	905.91
Total 1-00001 · SUNTRUST (GF operating) #1363				470,412.96
<b>1-00002 · SUNTRUST (GF R&amp;R Fund) # 3968</b>				
Total 1-00002 · SUNTRUST (GF R&R Fund) # 3968				



Date	Num	Name	Memo	Credit
<b>5-00002 - SUNTRUST (WS Operating) #7918</b>				
08/04/2017	7826	DENISE J. STEWART	993 NW TUSCANY DR-CUSTOMER REFUND-DENISE J. STEWA...	6.17
08/04/2017	7827	KERRY LENNON	807 SW ST ANDREWS CV-CUSTOMER REFUND-KERRY LENNO...	150.00
08/04/2017	7828	MAREK JABLONSKI	717 SW ARUBA WAY-CUSTOMER REFUND-MAREK JABLONSKI-...	60.13
08/04/2017	7829	MICHAEL SUTHERLAND	146 SW HIDDEN COVE WAY-CUSTOMER REFUND-MICHAEL SU...	41.44
08/04/2017	7830	NAOMI BERNSTEIN	1191 NW LOMBARDY DR-CUSTOMER REFUND-NAOMI BERNST...	110.78
08/04/2017	7831	VICTORIA LEIGHTON	CUSTOMER REFUND-VICTORIA LEIGHTON-13491310	62.08
08/04/2017	7832	ADVANCED WATER TREATMENT TECHNOLOGIES, IN	PO#73700-HEXPROTECT AQUA-DRINKING WATER BALLAST	3,261.00
08/04/2017	7833	ARMADILLO DIRT WORKS, LLC	PO#74965-KINGS ISLE-523 PORTOFINO LANE	3,150.00
08/04/2017	7834	CITY ELECTRIC SUPPLY CO.		1,399.59
08/04/2017	7835	FERGUSON ENTERPRISES	PO#74905-ASSORTED OPERATING SUPPLIES	1,294.60
08/04/2017	7836	HACH COMPANY	PO#74983-ACCUVAC SNAPPER/SPADNS2 (ARSENIC FREE) FLO...	835.97
08/04/2017	7837	INFRASTRUCTURE SOLUTION SERVICES		25,596.00
08/04/2017	7838	ODYSSEY MANUFACTURING COMPANY		4,085.52
08/04/2017	7839	SAMPSON'S TREE SERVICE CO.	PO#75003-REMOVED OAK & DEBRIS-1519 NW AMHERST DR	265.00
08/04/2017	7840	SIGNS OF THE TIMES VENTURES LLC	PO#74989-DIGITALLY PRINTED & REFLECTIVE SIGNS	1,693.02
08/04/2017	7841	UNIVERSAL CONTROLS INSTRUMENT SERVICES CO	PO#74902-PERFORMED ANNUAL OF THE WWTP INFLUENT FL...	900.00
08/04/2017	7842	WASTE MANAGEMENT OKEECHOBEE LANDFILL		6,104.33
08/11/2017	7843	ADELA CARRILLO	160 NW WILLOW GROVE AVE-CUSTOMER REFUND-ADELA CA...	5.93
08/11/2017	7844	CENTURY 21 ALL PROFESSIONAL	432 NW LISMORE LN-CUSTOMER REFUND-CENTURY 21 ALL P...	55.47
08/11/2017	7845	CITY OF PORT ST LUCIE	SITE PLAN REVIEW FEES FOR MAIN PUMP STATION IMPROVE...	875.00
08/11/2017	7846	DONALD J. DEWAR, III	601 NW WHITFIELD WAY-CUSTOMER REFUND-DONALD J. DE...	60.78
08/11/2017	7847	EVA HELENA KENNEDY	1147 SW SWAN LAKE CIR-CUSTOMER REFUND-EVA H. KENNE...	49.04
08/11/2017	7848	FRANK MASTERSON	762 SW ARUBA BAY-CUSTOMER REFUND-FRANK MASTERSON...	28.44
08/11/2017	7849	GENE I. MOODY	698 SW LAKE CHARLES CIR-CUSTOMER REFUND-GENE I. MOO...	16.57
08/11/2017	7850	GLORIA D. KNAPPENBERGER	542 SW SANCTUARY DR-CUSTOMER REFUND-GLORIA D. KN...	67.11
08/11/2017	7851	JOHN NALIYATH	238 SW SANDY WAY-CUSTOMER REFUND-JOHN NALIYATH-19...	86.06
08/11/2017	7852	JOSEPH VITIELLO	541 NW PORTOFINO LN-CUSTOMER REFUND-JOSEPH VITIELL...	27.71
08/11/2017	7853	LINDA VILLIPART	343 NW TREELINE TRCE-CUSTOMER REFUND-LINDA VILLIPAR...	50.32
08/11/2017	7854	MAGNOLIA LAKES HOA	159 NW WILLOW GROVE AVE-CUSTOMER REFUND-MAGNOLIA...	50.85
08/11/2017	7855	MARGARET PAWLUKIEWICZ	551 NW CASHMERE BLVD-CUSTOMER REFUND-MARGARET PA...	49.19
08/11/2017	7856	NATINE PLOTNICK	542 NW LAMBRUSCO DR-CUSTOMER REFUND-NATINE PLOTNI...	91.62
08/11/2017	7857	PHILIP PALASE	997 NW TUSCANY DR-CUSTOMER REFUND-PHILIP PALASE-100...	33.95
08/11/2017	7858	TRENDESE MOORE GEORGE	206 SW MACLAY WAY-CUSTOMER REFUND-TRENDESE MOOR...	148.78
08/11/2017	7859	WILLARD L. MORTON	700 SW ST VINCENT CV-CUSTOMER REFUND-WILLARD L. MOR...	77.69
08/11/2017	7860	WILLIAM FIELD	256 NW BENTLEY CIR-CUSTOMER REFUND-WILLIAM FIELD-19...	48.26
08/11/2017	7861	COAST PUMP & SUPPLY CO., INC.		1,010.23
08/11/2017	7862	FLOWERS CHEMICAL LABORATORIES		3,493.50
08/11/2017	7863	HORIZON DISTRIBUTORS INC.	PO#74968-ASSORTED IRRIGATION & OPERATING SUPPLIES	631.75
08/11/2017	7864	K & M ELECTRIC SUPPLY, INC.	PO#75005-OPERATING SUPPLIES	130.12
08/11/2017	7865	NALCO COMPANY	PO#74918-8.0 PC-1850T.15 NALCO PC-1850T DRUM 210 LITER	5,511.80
08/11/2017	7866	RevSpring, Inc.	PO#75041-STATEMENTS	11.83
08/11/2017	7867	SOUTHERN UNDERGROUND, INC.		18,397.00
08/18/2017	7868	ELIZABETH DELPIVO	109 NW BERKLEY AVE-CUSTOMER REFUND-ELIZABETH DELPI...	49.93
08/18/2017	7869	JESSE HUNTER	1116 SW SWAN LAKE CIR-CUSTOMER REFUND-JESSEE HUNT...	31.59
08/18/2017	7870	MARY LOU BOGNAR	437 SW HORSESHOE BAY-CUSTOMER REFUND-MARY LOU BO...	74.41
08/18/2017	7871	PAUL DUFFY	139 NW LAWTON ROAD-CUSTOMER REFUND-PAUL DUFFY-110...	103.73
08/18/2017	7872	RICHARD WIGHT	1317 SW COTTONWOOD CV-CUSTOMER REFUND-RICHARD WI...	21.05
08/18/2017	7873	RUTH M. WALSH	423 NW SPRINGLOOP-CUSTOMER REFUND-RUTH M. WALSH-...	43.07
08/18/2017	7874	TIMOTHY DURAN	732 SW ARUBA WAY-CUSTOMER REFUND-TIMOTHY DURAN-21...	11.25
08/18/2017	7875	ESTELA SUZANNE	WATER CONSERVATION REBATE 2016-17 66	210.00
08/18/2017	7876	KATHLEEN A. GRAHAM	WATER CONSERVATION REBATE 2016-17 67	200.00
08/18/2017	7877	THEODORE STAVRAKOS	WATER CONSERVATION REBATE 2016-17 65	100.00
08/18/2017	7878	ACCURATE SEPTIC SERVICES INC.	PO#75036-LIQUID WASTE RECEIVED PER GALLON	210.00
08/18/2017	7879	ARMADILLO DIRT WORKS, LLC		7,940.00
08/18/2017	7880	COAST PUMP & SUPPLY CO., INC.		147.10
08/18/2017	7881	FASTENAL INDUSTRIAL & CONSTRUCTION	PO#74893A-ASSORTED OPERATING SUPPLIES	299.61
08/18/2017	7882	FERGUSON ENTERPRISES	PO#75025-HDPE PIPE	240.00
08/18/2017	7883	GRAYBAR		1,512.95
08/18/2017	7884	HORIZON DISTRIBUTORS INC.	PO#75016-ASSORTED IRRIGATION SUPPLIES	622.68
08/18/2017	7885	IMERYS	PO#74939-XO WHITE WT 2000LB BAG	9,882.35
08/18/2017	7886	ODYSSEY MANUFACTURING COMPANY		2,886.66
08/18/2017	7887	PUBLIC RESOURCES MANAGEMENT GR	PO#74728B-PROFESSIONAL SERVICES FROM 07/01/17 TO 07/3...	2,682.69
08/18/2017	7888	RevSpring, Inc.		426.54
08/18/2017	7889	SUNCOAST SPRAYER EQUIPMENT CENTER INC.	PO#74924-PRO WASH SURFACE CLEANER	339.00
08/18/2017	7890	SUPERION, LLC	PO#75065-ASP BUREAU-SEPTEMBER 2017	2,772.92
08/18/2017	7891	TREASURE COAST BUSINESS COMMUNICATIONS	PO#74925A-BUSINESS COMMUNICATIONS EQUIPMENT & SERV...	1,675.00
08/18/2017	7892	TURNER INDUSTRIAL SUPPLY CO.	PO#75048-ASSORTED OPERATING SUPPLIES	203.66
08/18/2017	7893	USABUEBOOK	PO#74920A-LIQUID FILLED PRESSURE GAUGE	190.54
08/18/2017	7894	VERO CHEMICAL DISTRIBUTORS INC		2,429.30
08/18/2017	7895	VERO CHEMICAL DISTRIBUTORS INC		16,011.12
08/25/2017	7896	DANIEL LISS	419 NW SUNVIEW WAY-CUSTOMER REFUND-DANIEL LISS-118...	17.08
08/25/2017	7897	FRANCOIS LAVIGNE	1213 NW BENTLEY CIR-CUSTOMER REFUND-FRANCOIS LAVIG...	61.31
08/25/2017	7898	RANDALL DOZIER	174 SW HIDDEN COVE WAY-CUSTOMER REFUND-RANDALL D...	11.56
08/25/2017	7899	SCOTTIE WALKER	218 SW SANDY WAY-CUSTOMER REFUND-SCOTTIE WALKER-2...	35.19
08/25/2017	7900	WILLIAM TORRES	218 SW LAKE FOREST WAY-CUSTOMER REFUND-WILLIAM TO...	14.58
08/25/2017	7901	YVONNE MYLES	315 NW ALANA AVE-CUSTOMER REFUND-YVONNE MYLES-106...	102.34
08/25/2017	7902	THEODORE FABIAN	WATER CONSERVATION REBATE 2016-17 68	100.00
08/25/2017	7903	CITY ELECTRIC SUPPLY CO.		4,027.43
08/25/2017	7904	FASTENAL INDUSTRIAL & CONSTRUCTION	PO#74960A-ASSORTED OPERATING SUPPLIES	219.14
08/25/2017	7905	HORIZON DISTRIBUTORS INC.	PO#75090-ASSORTED OPERATING SUPPLIES	110.27
08/25/2017	7906	INTEGRATION SERVICES, INC.	PO#72981D-PLC CONTROL LOGIC PROGRAMMING & IGNITION ...	8,360.00
08/25/2017	7907	SAMPSON'S TREE SERVICE CO.	PO#75100-REMOVED TREE & DEBRIS-1222 A NW BENTLY CIR (...)	265.00
08/25/2017	7908	SUPERION, LLC	PO#75106-SUPERION TRANSACTION MANAGER FOR JULY PER...	150.00
08/25/2017	7909	THE BUSHEL STOP, INC.	PO#75062-PALLET OF SOD & PALLET CHARGE & NOZZLE	207.00
08/25/2017	7910	TURNER INDUSTRIAL SUPPLY CO.		353.28
08/25/2017	7911	UNITED RENTALS	PO#75057-ELECTRIC 19' SCISSOR LIFT	298.83
08/31/2017	7912	BRYAN ROBERTSON	884 SW MUNJACK CIR-CUSTOMER REFUND-BRYAN ROBERTS...	15.04
08/31/2017	7913	JUNE L BEERS	1117 B NW LOMBARDY DR-CUSTOMER REFUND-JUNE L BEER...	180.68



Date	Num	Name	Memo	Credit
08/31/2017	7914	MARY A. EPHRIAM	313 SW COCONUT KEY WAY-CUSTOMER REFUND-MARY A. EP...	56.45
08/31/2017	7915	ROBERT HASSE	370 NW GRANVILLE ST-CUSTOMER REFUND-ROBERT HASSE-...	1,499.76
Total 5-00002 · SUNTRUST (WS Operating) #7918				147,426.72
Total Checking/Savings				617,839.68
Total Current Assets				617,839.68
<b>TOTAL ASSETS</b>				<b>617,839.68</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				



**St Lucie West Service District**  
**Checks Over \$35,000**  
As of August 31, 2017

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1-00001 · SUNTRUST (GF operating) #1363				
08/04/2017	7175	J.W. CHEATHAM, LLC	PO#74634A-2016 STORMWATER ENHANCEMENT PROJECT	59,562.45
08/11/2017	7188	FPL	PO#75050-ELECTRICAL SERVICES	43,363.61
08/18/2017	7215	USI INSURANCE SERVICES LLC	PO#75083-POLICY PACKAGE RENEWAL FY17-18	199,587.00
08/25/2017	7220	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 SEPTEMBER 2017	65,306.13
Total 1-00001 · SUNTRUST (GF operating) #1363				367,819.19
5-00002 · SUNTRUST (WS Operating) #7918				
Total 5-00002 · SUNTRUST (WS Operating) #7918				
Total Checking/Savings				367,819.19
Total Current Assets				367,819.19
<b>TOTAL ASSETS</b>				<b>367,819.19</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				



**St Lucie West Service District**  
**Balance Sheet**  
As of August 31, 2017

	Aug 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1-00001 · SUNTRUST (GF operating) #1363	942,624.78
1-00002 · SUNTRUST (GF R&R Fund) # 3968	1,044,113.89
5-00001 · SUNTRUST (WS Deposit) #1355	282,244.92
5-00002 · SUNTRUST (WS Operating) #7918	5,649,994.66
Total Checking/Savings	7,918,978.25
Other Current Assets	
1-02000 · GF SLWSD GENERAL ASSETS	1,339,309.04
2-01000 · WB WTR MGMT BEN 1999A ASSETS	871,337.30
3-01000 · CB CASCADES SRS 1998 ASSETS	67,238.72
5-01000 · WS SLWSD WATER & SEWER ASSETS	54,385,770.72
Total Other Current Assets	56,663,655.78
Total Current Assets	64,582,634.03
Other Assets	
000000 · Journal Entry Exchange	2,465.25
Total Other Assets	2,465.25
<b>TOTAL ASSETS</b>	<b>64,585,099.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	238,565.81
Total Accounts Payable	238,565.81
Other Current Liabilities	
1-03000 · GF SLWSD GENERAL LIAB	34,873.69
2-02000 · WB WTR MGMT BEN 1999A LIAB	94,320.28
3-02000 · CB CASCADES SRS 1998 LIAB	16,144.15
5-02000 · WS SLWSD WATER & SEWER LIAB	37,015,052.23
Total Other Current Liabilities	37,160,390.35
Total Current Liabilities	37,398,956.16
Total Liabilities	37,398,956.16
<b>Equity</b>	
1-01000 · GF SLWSD GENERAL FND BAL	827,947.27
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	7,552,451.81
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,724,940.02
Net Income	2,174,757.62
Total Equity	27,186,143.12
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>64,585,099.28</b>



**ST LUCIE WEST SERVICE DISTRICT  
ACCOUNT RECONCILIATION SUMMARY  
FOR MONTH END August 31st, 2017**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
<b>OPERATING</b>								
1-00001	Operating Checking	ST	1000104111363	749,898.34	705,789.11	1,455,687.45	1,455,687.45	* Yes
1-00002	Operating Checking R&R Fund	ST	1000104113968	1,044,113.89	-	1,044,113.89	1,044,113.89	* Yes
1-00002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-02022	Surplus Funds - SBA	SBA	271912	6,194.47		6,194.47	6,194.47	Yes
<b>TOTAL OPERATING</b>						<b>\$ 2,505,995.81</b>	<b>\$ 2,505,995.81</b>	
<b>WATER MANAGEMENT BOND FUNDS</b>								
2-01060	Revenue Fund-WMB 2013	US	203823000	488,246.15		488,246.15	488,246.15	Yes
2-01061	Interest Account-WMB 2013	US	203823001	-		-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	-		-	-	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-		-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	183,079.30		183,079.30	183,079.30	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-		-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	11.85		11.85	11.85	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-		-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-		-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-		-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00		200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-		-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-		-	-	Yes
3-01051	Revenue Fund-Cascades 2010	US	140706000	45,894.88		45,894.88	45,894.88	Yes
3-01052	Interest Account-Cascades 2010	US	140706001	-		-	-	Yes
3-01053	Sinking Fund-Cascades 2010	US	140706002	-		-	-	Yes
3-01054	Redemption-Cascades 2010	US	140706003	-		-	-	Yes
3-01055	Reserve Fund-Cascades 2010	US	140706004	19,361.10		19,361.10	19,361.10	Yes
3-01056	COI-Cascades 2010	US	140706005	-		-	-	Yes
3-01057	Escrow-Cascades 2010	US	140707000	-		-	-	Yes
<b>WATER MANAGEMENT BOND FUNDS TOTAL</b>						<b>\$ 936,593.28</b>	<b>\$ 936,593.28</b>	
<b>WATER AND SEWER ACCOUNTS</b>								
5-00001	Water & Sewer Cash Depository	ST	1000104111355	184,654.18	99,499.01	284,153.19	284,153.19	* Yes
5-00002	Water & Sewer Operating Checking	ST	1000104117918	5,938,183.30	(1,414,036.92)	4,524,146.38	4,524,146.38	* Yes
5-01005	Construction Fund	US	4076011281	0.01		0.01	0.01	Yes
5-01006	Operating/Maintenance	US	4076011174	-		-	-	Yes
	<b>Total</b>	US	4076011192	2,524,601.50		2,524,601.50	2,524,601.50	Yes
5-01008	Senior Interest	US	4076011183	709,621.53		709,621.53	709,621.53	Yes
5-01010	Renewal & Replacement	US	4076011209	2,422,727.74		2,422,727.74	2,422,727.74	Yes
5-01011	Rate Stabilization	US	4076011218	581,804.21		581,804.21	581,804.21	Yes
5-01012	Water Connection	US	4076011227	1,218,399.41		1,218,399.41	1,218,399.41	Yes
5-01013	Wastewater Connection	US	4076011236	231,968.42		231,968.42	231,968.42	Yes
5-01014	Revenue Fund	US	4076011165	-		-	-	Yes
5-01015	Surplus Fund	US	4076011272	2,610,554.24		2,610,554.24	2,610,554.24	Yes
5-01016	Principal Account	US	4076036781	1,331,084.87		1,331,084.87	1,331,084.87	Yes
5-01042	Surplus Funds - SBA	SBA	271911	479.71		479.71	479.71	Yes
<b>WATER AND SEWER ACCOUNTS TOTAL</b>						<b>\$ 16,439,541.21</b>	<b>\$ 16,439,541.21</b>	
<b>GRAND TOTAL</b>						<b>\$ 19,882,130.30</b>	<b>\$ 19,882,130.30</b>	

\* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 9/26/17, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY:

Michael McElligott - Assistant Finance Director

DATE:



# St. Lucie West Services District

## Board Agenda Item

Tuesday, October 3, 2017

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### Item

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**CA 6                      Consider Approval to Transfer Funds for the R&R Account Requisition**

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### Summary

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Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) for expenses that are previously budgeted project-related expenses for FY 2016/2017 and have been previously approved by the Board to be funded from one of the above mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account Fund. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$30,006.00 – Renewal & Replacement Account

All Invoices for this requisition are attached for your review.

### Recommendation

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Staff recommends Board approval to transfer funds from the R&R Account for \$30,006.00 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

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### Budget Impact

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None.

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### Board Action

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**Moved by:**

**Seconded by:**

**Action Taken:**

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**ST. LUCIE WEST SERVICES DISTRICT  
REQUISITION FOR PAYMENT  
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

***2017-12***

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account  
SunTrust Bank Account # 1000144367918***

(C) Amount Payable:

***\$30,006.00***

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

***Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.***

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

***Renewal/Replacement, Account Number 4076011209***

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [✓] Renewal/Replacement Fund that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or



additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

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Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

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Consulting Engineer  
Robert W. Lawson, P.E.

2017-12



3:03 PM

09/26/17

Accrual Basis

**St Lucie West Service District**  
**Transaction Detail By Account**  
**August 2017**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>							
<b>5-37018 · CAPITAL PROJECTS SW069</b>							
Bill	08/03/2017	003	INFRASTRUCTURE SOLUTION SERVICES	PO#74217C-SLW MAIN IRRIGATION PUMP STATION-SVCS THRU 07/27/17	20,771.00		20,771.00
Bill	08/10/2017	MAIN PUMP STATION IM	CITY OF PORT ST LUCIE	SITE PLAN REVIEW FEES FOR MAIN PUMP STATION IMPROVEMENTS	875.00		21,646.00
Total 5-37018 · CAPITAL PROJECTS SW069					21,646.00	0.00	21,646.00
<b>5-37035 · CAPITAL PROJECTS SW088</b>							
Bill	08/24/2017	2015-28-04	INTEGRATION SERVICES, INC.	PO#72981D-PLC CONTROL LOGIC PROGRAMMING & IGNITION GRAPHICS DEV SYS	8,360.00		8,360.00
Total 5-37035 · CAPITAL PROJECTS SW088					8,360.00	0.00	8,360.00
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					30,006.00	0.00	30,006.00
<b>TOTAL</b>					<b>30,006.00</b>	<b>0.00</b>	<b>30,006.00</b>





# **Supervisors' Requests**





# Adjournment