

**St. Lucie West Services District
Workshop Minutes
January 4, 2016, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986**

(Please note: This is not verbatim. A CD recording of the Workshop is available on file.)

Board Members Present

Vincent D'Amico, Acting Chairman
Gregg Ney, Secretary
Charles Altwein, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 4 Supervisors were present.

Chairman D'Amico explained the process of filling Mr. Cutler's seat and Mr. Pickle explained the ranking process. Chairman D'Amico noted that the ranking of the candidates and actual voting would take place at tomorrow's meeting. Today would only be for the purpose of interviewing each candidate. The list of candidates was as follows:

- 1.) Dominick Graci
- 2.) James Kawa
- 3.) Robert Poller
- 4.) Theresa "Teri" Pinney
- 5.) William Repoli
- 6.) Wayne Smith
- 7.) Tony Stachewicz

Chairman D'Amico then asked the candidates to leave the room and the interview process began.

The candidates each returned to the meeting room in the sequence indicated above and gave a description of their qualifications. A brief Q&A session followed each candidate's presentation.

Chairman D'Amico thanked each of the candidates for their presentation.

Once the interview process had been completed, Chairman D'Amico called for a brief recess at 10:36 a.m.

Chairman D'Amico reconvened the Workshop at approximately 10:42 a.m.

D. Approval of Minutes

- 1. November 30, 2015, Workshop**
- 2. December 1, 2015, Regular Board Meeting**

The minutes were presented and the Board was asked if they had any revisions and/or corrections.

Secretary Ney noted on Page 3 of the Workshop minutes, in the description of the matter, the word "Read" should be "Rear." Mr. Pierman acknowledged the correction.

There were no further revisions and/or corrections.

E. District Attorney

DA 1 – Status Report/Updates

Mr. Pickle was not aware of any items that Mr. Harrell would be bringing to the Board.

F. District Engineer

DE 1 – Status Report/Updates

Mr. Pickle indicated that Mr. Lawson would be presenting Item **DE-1 - Work Authorization No. 4D-21-1511-SU between the St. Lucie West Services District and GVMC, LLC** for the construction of a 5,039 SF veterinary hospital on a 1.06 acre parcel on the east side of NW California Boulevard, just north of NW Country Club Drive. Mr. Pickle indicated that all the requirements have been met and that Mr. Lawson would take any questions regarding the matter at tomorrow's meeting.

Mr. Pickle then indicated that Mr. Lawson would also be presenting Item **DE-2 - Acceptance of Utility Easements from the Shoppes at St. Lucie West, Ltd.**, which are being presented to grant easement rights to the St. Lucie West Services District in the locations of the water meters and backflow preventers for the buildings being constructed under Work Authorization # 4D-20-1410-SU within the Shoppes of St. Lucie West Phase IID project.

Mr. Pickle then advised that Mr. Lawson would be presenting Item **DE-3 – Partial Release of Platted Utility Easements and Acceptance of a Replacement Utility Easement from Montville Center Associates, L.P. in conjunction with the relocation of an existing St. Lucie West Services District 12-inch irrigation main, which is a housekeeping item.**

J. Consent Agenda

CA 1 - Monthly Report on Public Works Department

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for November, 2015

CA 6 - Consider Approval to Transfer Funds for the R&R Account Requisition

CA 7 – Surplus Items

There was no discussion on any of the Consent Agenda items.

K. District Manager

Action Items

DM 1 - Other Items/Updates

Mr. Pickle then advised that he was still awaiting the final contract language for the cell tower. He indicated he was reluctant to prepare an RFP because other municipalities have not yet responded to his inquiries. He was waiting to hear from them to be sure they were receiving the best deal (approximately \$20,000 a year or \$2 per household). Secretary Ney indicated that the amount did not seem like a lot compared to the District's budget. Supervisor Child asked if the District should consider the tower at this time when the carriers are going to smaller transmitters. Mr. Pickle indicated that they will not be changing anytime soon because new infrastructure will take a while to implement.

That concluded Mr. Pickle's updates.

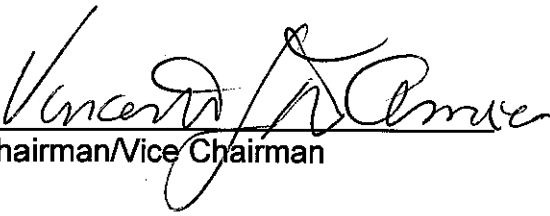
L. Supervisor Requests

There were no Supervisor Requests.

M. Adjournment

There being no further items to be addressed, the Workshop was adjourned at 11:18 a.m. on a **motion** made by Secretary Ney, seconded by Supervisor Child. There were no objections.

Workshop Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 02/02/16