

St. Lucie West Services District
Regular Board Meeting Minutes
January 6, 2015, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Harvey Cutler, Chairman
Vincent D'Amico, Vice Chairman
Gregg Ney, Secretary

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell (via conference call)
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Cutler called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

Chairman Cutler called for a moment of silence in memory of Salvatore Mancuso and for Charles Altwein who was undergoing a medical procedure today.

C. Roll Call

It was noted that Supervisor Altwein was the only Board Member not present.

Chairman Cutler declared a vacancy in Seat #4 due to the recent passing of Mr. Mancuso.

D. Consider Appointment of New Board Member

Mr. Pickle advised those present that Supervisor Altwein had advised him that it was his recommendation to appoint James Kawa to the unexpired term of Seat #4.

A **motion** was made by Vice Chairman D'Amico, seconded by Secretary Ney to appoint Everett Child to the unexpired term of Seat #4. Upon being put to a vote, the **motion** carried 3 to 0.

Mr. Child was congratulated and Ms. Archer administered the Oath of Office to Mr. Child, who then took his seat at the dais.

A **motion** was then made by Secretary Ney, seconded by Vice Chairman D'Amico to appoint Everett Child as Alternate Secretary. Upon being put to a vote, the **motion** carried 4 to 0.

E. Approval of Minutes

1. **December 1, 2014, Workshop**
2. **December 2, 2014, Regular Board Meeting**

A **motion** was made by Vice Chairman D'Amico, seconded by Secretary Ney approving the minutes of the December 1, 2014, Workshop, as amended, and the December 2, 2014, Regular Board Meeting, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

F. Public Comment

Tony Roach, a District resident, thanked the Board and Staff for their excellent service and stated that he hopes the 5 to 10 year goal is to maintain or lower utility rates and improve water quality. Chairman Cutler assured Mr. Roach that the Board is doing everything possible to keep rates low and is constantly striving to improve water quality.

Mr. Pickle gave a brief summary of the improvements being made and stressed that there have been no rate increases since 2009. A brief discussion ensued regarding redundancy as well.

Wayne Smith, President of the Cascades Residents' Association, addressed the Board indicating that their next meeting has 2 items on the agenda that are District related: 1.) drainage issues; and 2.) grass in ponds. He noted that although the retention ponds look good now, it's only January and the summer months are not far away. He requested that he be advised of the District's plans for the coming months. Mr. Pickle asked if South Florida Water Management had gone to their community to make a presentation to which Mr. Smith indicated that he was not aware of one. Mr. Pickle indicated that he would encourage participation at those presentations and noted that the District had recently purchased property which the intended use would assist in 8 acres of stormwater retention.

G. District Attorney

DA 1 – Status Report/Updates

Mr. Harrell indicated he had no updates.

H. District Engineer

DE 1 – Status Report/Updates

Mr. Lawson indicated that the contract had been issued for the gate installation. He also noted that the Lake Ernie Pump Station contract with Bush had been received and requires signatures.

DE 2 – Approval of Work Authorization No. 4C-19-1410-SU between SLWSD and Willard Development, Inc. for the Lake Whitney Medical & Professional Campus

Mr. Lawson presented the Work Authorization and briefly went over the details. He noted that the Work Authorization is recommended for approval with the following two conditions:

1.) Applicant shall prepare and submit a utility easement covering the proposed potable water meter and fire connection location. No water service will be provided to the new buildings until such time as the easements are accepted by the Board of Supervisors and recorded in the public records of St. Lucie County, Florida.

2.) Water and sewer lines constructed to serve this facility will remain privately owned and the owner will be responsible for maintenance of same.

A **motion** was made by Supervisor Child, seconded by Vice Chairman D'Amico approving Work Authorization No. 4C-19-1410-SU between SLWSD and Willard Development, Inc. for the Lake Whitney Medical & Professional Campus with the following two conditions: 1.) Applicant shall prepare and submit a utility easement covering the proposed potable water meter and fire connection location. No water service will be provided to the new buildings until such time as the easements are accepted by the Board of Supervisors and recorded in the public records of St. Lucie County, Florida, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

DE 3 – Consider Approval of Utility Easement and Release and Abandonment of Platted Private Utility Easement between SLWSD and St. Lucie West Associates, Ltd.

Mr. Lawson reminded the Board of Work Authorization No. 4D-19-1409-SU that had been approved by the Board back in October between SLWSD and MDC Shoppes at St. Lucie West (Menin Development, Inc.) is directly related to the documents being presented today for approval due to the conversion to Home Goods. He noted that the easement and release documents had been reviewed by Mr. Harrell and that approval was recommended.

A **motion** was made by Secretary Ney, seconded by Vice Chairman D'Amico accepting and approving the Release and Abandonment of previously platted easements, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

DE 4 – Consider Approval of the TMDL Water Quality Restoration Grant Proposal Application

Mr. Lawson presented the application indicating that the grant would fund the project in the amount of \$159,658, which is approximately 40.66% of the estimated project cost. Mr. Lawson was seeking authorization for Mr. Pickle to execute the agreement, subject to approval from District Counsel, the District Engineer and Staff, on behalf of the Board.

A **motion** was made by Supervisor Child, seconded by Vice Chairman D'Amico authorizing Mr. Pickle to execute the TMDL Water Quality Restoration Grant Agreement, subject to approval from District Counsel, the District Engineer and Staff, on behalf of the Board. Upon being put to a vote, the **motion** carried 4 to 0.

I. Consent Agenda

CA 1 - Monthly Report on Public Works Operations

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for November, 2014

CA 6 - Consider Approval to Transfer Funds for the R&R Account, WCF Account and the UCF Account Requisitions

Consent Agenda items CA 1 through CA 6 were presented for consideration.

A **motion** was made by Vice Chairman D'Amico, seconded by Supervisor Child approving Consent Agenda items CA 1 through CA 6, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

Mr. Pickle addressed Secretary Ney's request from yesterday's Workshop wherein he asked that the graphs/legends be enlarged to be more legible. Mr. Pickle indicated that the Board Members could expand the view by clicking CTRL + and reduce them by clicking CTRL -.

**J. District Manager
Action Items**

DM 1 - Consider Approval of Declaration of Surplus Equipment

Mr. Pickle presented the matter noting that the items being recommended for auction were described in detail at yesterday's Workshop. He recommended approval.

A **motion** was made by Secretary Ney, seconded by Vice Chairman D'Amico approving the declaration of surplus equipment, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

Vice Chairman D'Amico asked if this was an item that could be put on the Consent Agenda in the future to which Mr. Pickle indicated that it could.

DM 2 - Consider Approval of Purchase of a Flowtronex Model No. VWTP-300-2-80 Irrigation Pump Station to Replace the Existing Pump Station at Lake Ernie

Mr. Pickle presented the item indicating, in response to Secretary Ney's inquiry from yesterday about whether installation was included in the quote that he had gone over the bid and clarified that installation was not included in the price. Mr. Pickle indicated that the cost of installation would be an additional \$8,560 and would be done through another company, which amount falls under the \$25,000 limit for which he can approve without Board approval. Mr. Hayden indicated that the installation price includes bringing the current pump to the shop to be used for parts.

A **motion** was made by Secretary Ney, seconded by Vice Chairman D'Amico approving the purchase of a Flowtronex Model No. VWTP-300-2-80 Irrigation Pump Station to Replace the Existing Pump Station at Lake Ernie, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

Secretary Ney brought up the response to the *Your Voice* article regarding the vacancy on the Board, applauding the fact that 4 people had come forward as well qualified candidates. He noted that *Your Voice* has better readership than the District's newsletter and stated that he believed utilizing *Your Voice* would be a good opportunity to educate the public. Mr. Pickle indicated that Brandon from *Your Voice* was in constant contact with him to get updates on the District.

DM 3 –Other Items/Updates

Mr. Pickle thanked Staff for all their service last year and noted that he was looking forward to the coming year.

Supervisor Child thanked the Board for bringing him back on board.

K. Supervisor Requests

Secretary Ney requested that the back-up for Consent Agenda items be put at the back of the meeting book materials because it is so voluminous. Mr. Pierman noted

that that is why the meeting booklet is set up with bookmarks, so you can get to the page you need quicker.

Secretary Ney asked if the closing on the Martin Memorial property had taken place to which Chairman Cutler indicated it was a done deal as of December 22, 2014.

Mr. Lawson advised that the project needs an official name since Your Voice will be doing an article on it. Mr. Lawson asked that the Board think about a project name and advise him accordingly. Chairman Cutler suggested erecting a sign that says something to the effect of "SLWSD Wildlife Preserve."

Mr. Ney asked about the status of irrigation to which Mr. Pickle indicated that ball was in his court and that he was working on going over valves to determine which belong to the District. Mr. Pickle stated that he would be meeting with Mr. Lawson, Mr. Hayden and the Underground Utilities Staff and the Assistant Utilities Director soon. One question that has arisen is if the District does repairs, do they charge back to the HOA or absorb the cost? Mr. Pickle expects to have more information in the coming months.

Vice Chairman D'Amico asked if irrigation is still only permitted twice per week because he noticed that it came on another instance. Mr. Hayden indicated that under certain circumstance they have to turn it on to run the system, such as when PGA does not use irrigation over the weekend.

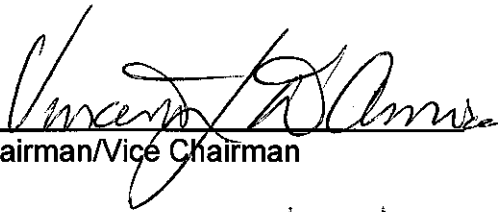
Supervisor Child had no requests.

Chairman Cutler wished everyone a Happy New Year and congratulated Supervisor Child on his re-appointment to the Board.

L. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:40 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 02/03/15