

**St. Lucie West Services District
Regular Board Meeting Minutes
February 3, 2015, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986**

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Harvey Cutler, Chairman
Vincent D'Amico, Vice Chairman
Gregg Ney, Secretary
Charles B. Altwein, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell (via conference call)
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Cutler called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

Ms. Archer noted that all five (5) Supervisors were present.

D. Approval of Minutes

- 1. January 5, 2015, Workshop**
- 2. January 6, 2015, Regular Board Meeting**

It was noted that both sets of minutes had minor revisions made to them at yesterday's Workshop.

A **motion** was made by Vice Chairman D'Amico, seconded by Supervisor Altwein approving the minutes of the January 5, 2015, Workshop, as amended, and the January 6, 2015, Regular Board Meeting, as amended. Upon being put to a vote, the **motion** carried 5 to 0.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell indicated he had no updates at this time.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Lawson indicated that Johnson & Davis was working on the gate and pipe installation at the 2C and 3B gates. Because they were awaiting the receipt of a motor actuator, which will activate the gates, he noted that a change order would be presented to the Board at next month's meeting to extend the contract.

Mr. Lawson stated that the upgrade to the pipes from the Lake Ernie Pump Station was moving along.

Mr. Lawson advised that the Wetland 1 Vertical Relocation project had not yet begun construction due to some further modifications. It is his hope that construction would begin in March.

Mr. Lawson advised that the South Florida Water Management District 5 year monitoring schedule needs to be amended. He indicated there was a minor permitting issue.

Mr. Lawson stated that he has been working closely with the City of Port St. Lucie on the 4E/5 flow ways and that the McCarty Ranch deal is getting closer to fruition.

Mr. Lawson indicated that had spoken with the City of Port St. Lucie regarding the Martin Memorial site and that there are several studies that are required: a habitat survey; tree survey; a topography survey; and a wetland survey. Mr. Lawson noted that he would request that some of the surveys are exempt. He assured the Board that they were making progress on the project.

That concluded Mr. Lawson's updates.

**H. Consent Agenda
CA 1 - Monthly Report on Public Works Operations**

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for December, 2014

CA 6 - Consider Approval to Transfer Funds for the R&R Account, WCF Account and the UCF Account Requisitions

CA 7 - Surplus Items

In response to Secretary Ney's inquiry regarding the line item for the St. Lucie County Property Appraiser in the amount of \$67,785.36, Mr. Pickle indicated that those fees represent the Water Management Bond, the Cascades Bond and special assessment fees paid to the property appraiser's office.

Consent Agenda items CA 1 through CA 7 were then presented for consideration.

A **motion** was made by Secretary Ney, seconded by Vice Chairman D'Amico approving Consent Agenda items CA 1 through CA 7, including the add-on item of the chipper box as a surplus item, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

**I. District Manager
Action Items**

DM 1 - Consider Approval of Change Order #2 for Dunkelberger Engineering & Testing

Mr. Pickle presented the matter noting that it had been discussed, in detail, at yesterday's Workshop. He recommended approval.

A **motion** was made by Vice Chairman D'Amico, seconded by Secretary Ney approving Change Order #2 for Dunkelberger Engineering & Testing in the amount of \$22,701, as presented. The Available Project Budget: \$4,416,532; This Project: \$22,701; leaving an Available Balance Amount of \$4,393,931. Upon being put to a vote, the **motion** carried 5 to 0.

DM 2 - Consider Approval of the Purchase of a M9960HDC 4x4 2014 Kubota Tractor Cab/AC

Mr. Hayden presented the item for approval.

A **motion** was made by Supervisor Altwein, seconded by Vice Chairman D'Amico approving the purchase of the M9660HDC 4x4 2014 Kubota Tractor Cab/AC, as presented.

Supervisor Child reiterated, for the record, Mr. Hayden's comments from yesterday regarding the preference to buy American versus what we would get for a trade-in. He further went on to state that selling the tractor would only net approximately \$9,000 to \$10,000 versus getting a trade-in allowance of \$14,000. He indicated that this information was taken into consideration when making a final decision.

Chairman Cutler reiterated the District's policy to always prefer to purchase American made products when possible.

Supervisor Altwein's **motion** was reiterated, seconded by Vice Chairman D'Amico approving the purchase of the M9660HDC 4x4 2014 Kubota Tractor Cab/AC for the not to exceed price of \$30,915, as presented. The Available Project Budget: \$35,000; This Project: \$30,915; leaving an Available Balance Amount of \$4,085. Upon being put to a vote, the **motion** carried 5 to 0.

DM 3 – Change Order #3 for the Water Treatment High Service/Hydro-Tank Expansion Project with Wharton-Smith

Mr. Pickle noted that purchasing the pumps directly from the vendor would save further mark-up and presented the item for approval.

A **motion** was made by Supervisor Altwein, seconded by Supervisor Child approving Change Order #3 for Wharton-Smith in the not to exceed amount of \$639,000, which represents a \$40,000 deductive change order and also approval of the purchase of two Aurora Pumps Model 411BF from Barney's Pumps, Inc. for the not to exceed amount of \$40,000. The Available Project Budget: \$228,006; This Change Order: (\$40,000); This Purchase: \$40,000; leaving an Available Balance Amount of \$228,006, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

DM 4 – Other Items/Updates

Mr. Pickle then brought up an issue of a customer complaint about his receipt of the utility bills. Mr. Pickle noted that they had been sent out the day before the Martin Luther King, Jr. holiday, but some bills did not arrive in a timely manner. The customer was requesting the waiving of the late fees.

Discussion ensued regarding how many late fees are incurred each month and the fact that the post office does not guarantee a quick delivery. At times, delivery could take up to 12 days.

District resident, James Kawa, explained his experience with untimely mail delivery.

Discussion then ensued about changing the terms of payment to a 30 day cycle. It was noted that in order for that to be changed, a Public Hearing would have to be advertised and it would have to officially be voted upon.

Mr. Pickle indicated to the customer who complained that he would bring the issue to the Board's attention.

Chairman Cutler indicated that until it become a major issue, current policy would stay in place.

Mr. Pierman explained that there was a scrivener's error in the assignment of resolution numbers in which one number was assigned to two different resolutions. Mr. Pierman requested modifying the Amended Fiscal Year 2013/2014 Budget to reflect Resolution No. 2014-13a and keeping the Bond Refunding Resolution as Resolution No. 2014-13. He requested the Board's approval.

A motion was made by Supervisor Child, seconded by Vice Chairman D'Amico approving Resolution No. 2014-13a as the Resolution for the Amended Fiscal Year 2013/2014 Budget and Resolution No. 2014-13 for the Bond Refunding, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

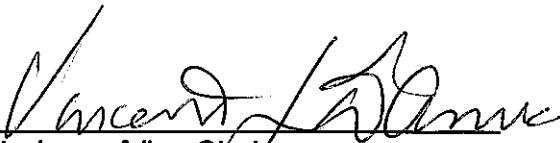
K. Supervisor Requests

There were no Supervisor Requests.

L. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:55 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 03/03/15