

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
February 6, 2018, at 9:00 a.m.  
450 SW Utility Drive  
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
Wayne Smith, Secretary  
John Doughney, Supervisor  
Everett Child, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Maddie Maldonado, Office Manager, SLWSD  
Josh Miller, Assistant Utilities Director, SLWSD  
Lisa Beans, Administrative Assistant, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. January 8, 2018, Workshop**
- 2. January 9, 2018, Regular Board Meeting**

The minutes were presented for Board approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney approving the Workshop Minutes of January 8, 2018, as presented, and the January 9, 2018, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell distributed copies of a Memorandum dated February 5, 2018, in which he advised that Seats 1, 2 and 3 (Messrs. Greg Ney, Wayne Smith and Vincent D’Amico, respectively) were expiring this year and for which he had drafted a Notice of Qualifying Period for publication. He requested that the Board authorize the advertisement of the Notice of Qualifying Period.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously authorizing the publication of the Notice of Qualifying Period, as requested.

Mr. Harrell also distributed information from the St. Lucie County Elections’ Office regarding a 2018 Candidate Workshop, which will be held on March 6, 2018, at 9:00 a.m., the same date and time as the District’s Regular Board Meeting.

Mr. Harrell had no further updates.

**G. District Engineer  
DE 1 – Consider Approval of Work Authorization No. 1D-05-1801-R between St. Lucie West Services District and Famarz Farahmandpour, who is the Owner of a Home on Lot 163, Tortoise Cay at St. Lucie West – Phase II, as Depicted on St. Lucie West Plant No. 136, Recorded in Plat Book 39, Page 18 of the Public Records of St. Lucie County, Florida**

Mr. Lawson presented Work Authorization No. 1D-05-1801-R noting that all requirements were being met. He gave a brief summary of the details and then recommended approval of the Work Authorization with the following condition:

- 1.) Any other improvement located within the District’s residual 5.5-foot water management easement on Lot 163 shall be removed and replaced by the Applicant, at the Applicant’s expense, should the District require full use of the easement to perform maintenance on the pipe.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Smith approving Work Authorization No. 1D-05-1801-R between St. Lucie West Services District and Famarz Farahmandpour, who is the Owner of a Home on Lot 163,

Tortoise Cay at St. Lucie West – Phase II, as Depicted on St. Lucie West Plant No. 136, Recorded in Plat Book 39, Page 18 of the Public Records of St. Lucie County, Florida, with the following condition: 1.) Any other improvement located within the District’s residual 5.5-foot water management easement on Lot 163 shall be removed and replaced by the Applicant, at the Applicant’s expense, should the District require full use of the easement to perform maintenance on the pipe. The **MOTION** carried unanimously.

**H. District Manager  
Action Items**

**DM 1 – Consider Approval of Budget Amendment for the Expansion of the Aluminum Equipment Storage Facility**

Mr. Pickle presented the item, noting that it was a non-budgeted item. He recommended approval.

A **MOTION** was made by Supervisor Doughney, seconded by Secretary Smith and passed unanimously approving the budget amendment for the expansion of the aluminum equipment storage facility for the not to exceed amount of \$34,627.50, which will be split evenly between the Aquatics, EPR and Stormwater Divisions, as presented. Available Unrestricted GF Fund Balance Budget: \$2,560,146.00; Aquatics Division for this Project: \$11,542.50; EPR Division for this Project: \$11,542.50; Stormwater Division for this Project: \$11,542.50; leaving an Unrestricted GF Fund Balance after Amendment of \$2,525,518.50.

**DM 2 – Other Items/Updates**

Messrs. Pickle and Lawson presented the ARCADIS Proposal No. 18-001, Control Structure Relocation Proposal for the scope of services and fees associated with the design, permitting and bidding to move the Basin 6B control structure from its current location on the C-108 Canal to a location just west of the school property in the NE corner of the St. Lucie West site. It was noted that this was an additional budget amendment and will affect the General Fund R&R budget in the amount of \$34,600.

A lengthy discussion ensued.

A **MOTION** was then made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously approving a budget amendment in the amount of \$34,600 to ARCADIS for the design, permitting and bidding phases of the Control Structure 6B Relocation Project. Available Project Budget: \$925,504.00; this Budget Amendment: \$34,600.00; leaving an Available Balance of \$890,904.00, as presented.

Discussion then ensued regarding the PGA property and possible outcomes.

Supervisor Child excused himself from the meeting at approximately 10:02 a.m.

Chairman D'Amico called for a brief recess.

The meeting was reconvened at 10:09 a.m.

Chairman D'Amico opined that the Board appears to be in favor of proceeding with hesitation regarding the PGA property.

Mr. Pickle announced that Lisa Beans had been promoted to Executive Assistant and Human Resources.

### **DM 3 – Approval of Lift Station #1 Relocation Change Order #1**

Change Order #1 was presented for approval. It was confirmed that the \$5,474.00 change order amount was an actual cost incurred by PRP Construction Group, LLC.

A **MOTION** was made by Supervisor Doughney, seconded by Vice Chairman Ney approving Change Order #1 for the Lift Station #1 Relocation Project from PRP Construction for the not to exceed amount of \$5,474.00, as presented. The Available Project Budget: \$331,774.60; Project Amount Encumbered on 01/11/18: \$182,457.50; Change Order #1: \$5,474.00; leaving an Available Balance of \$143,843.10.

#### **I. Consent Agenda**

Mr. Hayden presented Consent Agenda items CA 1 through CA 7.

**CA 1 - Monthly Report on Public Works Department**

**CA 2 - Monthly Report on Utilities Operations**

**CA 3 - Monthly Report on Capital Improvement Projects**

**CA 4 - Monthly Report on Billing and Customer Service**

**CA 5 - Financial Statements for December, 2017**

**CA 6 - Consider Approval to Transfer Funds for the R&R Requisition**

**CA 7 - Surplus Items**

A **motion** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously approving Consent Agenda items CA 1 through CA 7, as presented.

#### **J. Supervisor Requests**

Supervisor Doughney suggested rescheduling next month's Regular Board Meeting due to the County's 2018 Candidate Workshop. It was the consensus of the Board to change the Regular Board Meeting time from 9:00 a.m. on March 6, 2018, to 1:30 p.m. on the same day.

Vice Chairman Ney believed everyone did an excellent job regarding the dedication of Lake Harvey.

There were no further Supervisor Requests.

**K. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:33 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

  
\_\_\_\_\_  
Chairman/Vice Chairman

  
\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved 03/06/18