

St. Lucie West Services District
Regular Board Meeting Minutes
March 3, 2015, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Secretary
Charles B. Altwein, Supervisor
Everett Child, Supervisor

Staff Present

Bill Hayden, Public Works Director/Assistant District Manager, St. Lucie West Services District ("SLWSD")
Maddie Maldonado, Office Manager, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell (via conference call)
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Laura Archer, Recording Secretary, Special District Services, Inc. ("SDS")

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

Ms. Archer noted that Supervisor Cutler was the only Board Member absent.

D. Approval of Minutes

- 1. February 2, 2015, Workshop**
- 2. February 3, 2015, Regular Board Meeting**

<p>A motion was made by Supervisor Child, seconded by Supervisor Altwein approving the minutes of the February 2, 2015, Workshop and the February 3, 2015, Regular Board Meeting, as presented. Upon being put to a vote, the motion carried 4 to 0.</p>
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E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell indicated he had no status reports or updates at this time.

**G. District Engineer
DE 1 – Consider Approval of Change Order #1 to Johnson-Davis, Inc. to
Extend the Contract Time for the Basin 2C/3B Control Structure Project**

Mr. Lawson presented the item indicating that due to manufacturer delays he was requesting an additional 35 days for the contract to be completed. He noted that there was no change in the price and that it was a time only change order. He requested approval.

A **motion** was made by Secretary Ney, seconded by Supervisor Child approving Change Order #1 to Johnson-Davis, Inc. for the Basin 2C/3B Control Structure Project, extending the contract time an additional 35 days to allow for the delivery and installation of electrical components with long lead times, as presented.

Under discussion Secretary Ney asked if an additional 35 days would be enough to which Mr. Lawson indicated that it would be more than enough.

Secretary Ney's **motion** was reiterated, seconded by Supervisor Child approving Change Order #1 to Johnson-Davis, Inc. for the Basin 2C/3B Control Structure Project, extending the contract time an additional 35 days to allow for the delivery and installation of electrical components with long lead times, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

**DE 2 – Consider Approval of Change Order #1 to Melvin Bush
Construction, Inc. for the Lake Ernie Pump Station Project**

Mr. Lawson presented the item indicating that the reason for the change order was due to the existing large diameter potable and raw water lines elevation made it necessary to add bends to provide vertical clearance and meet existing elevation of 8" pump discharge line. He indicated that the change order was in the amount of \$324. He recommended approval.

A **motion** was made by Supervisor Child, seconded by Supervisor Altwein approving Change Order #1 to Melvin Bush Construction, Inc. for the Lake Ernie Pump Station Project for additional 12" fittings and pipe to accommodate existing site condition and quantity adjustment for road repair in the amount of \$324, as presented.

Under discussion Supervisor Altwein asked if Phase I of the Lake Ernie Project had been completed and if this was considered Phase II. Mr. Lawson indicated that was correct and that there is a Phase III as well, reminding of the Board of the electrical

service to the 2,000 gallon per minute pumps were not large enough to handle the 3,000 gallon per minute pumps, so Arcadis has received a Purchase Order from the District and Arcadis has hired an electrical engineer to do a plan to upgrade the electrical service from its current amperage to the larger amperage.

Supervisor Child's **motion** was reiterated, seconded by Supervisor Altwein approving Change Order #1 to Melvin Bush Construction, Inc. for the Lake Ernie Pump Station Project for additional 12" fittings and pipe to accommodate existing site condition and quantity adjustment for road repair in the amount of \$324, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

Mr. Lawson gave an update on the 2C/3B gate indicating that he and Mr. Hayden were not happy with amount of material that had been deposited in the lakes on the north and south sides of the isthmus where the control structure is being installed. They informed the contractor that it needed to be removed and as of this morning, there is a machine out there pulling a lot of material out if there; it looks much better. Sod should be scheduled fairly soon and the electrical work is ongoing and once the actuator shows up, it will be installed and get it going. Project is going well and is expected to be ready for hurricane season.

Mr. Lawson indicated that the 4E/5 canal, the flow way canal, they are ready to start permitting, so applications will be filled out and that process will begin.

Mr. Lawson indicated regarding the Lake Harvey (Martin Memorial Purchase site) that he had received pricing from internal survey functions to do the plat and the topo and the boundary, etc. Mr. Lawson felt that it was quite high, so he has asked the original surveyor to give us a price to consider before we move forward.

Mr. Lawson then advised that the Wetland #1 Vertical Relocation that we are closer than we were last month; however, FDEP has moved the grant agreement through and it is now in legal review. The contractor is ready to go. Some gopher tortoises are out there that will need relocation, so a little bit of work needs to be done that we were not initially aware of.

Supervisor Child asked Mr. Lawson if the north cut will be completed in time for hurricane season to which Mr. Lawson responded that it would not. Mr. Lawson indicated that the permitting process would take possibly 3 months for permitting (April, May & June); getting it out to bid, getting it contracted (July, August, September). Very tight to promise that it will be ready for hurricane season. He will do what he can, but he cannot promise anything.

Secretary Ney asked if there were any reports on the recent rains we had and how things drained. Mr. Lawson indicated the only report he received was from Mr. Hayden. Mr. Hayden stated that we had received approximately 3 inches of rain; gates were open that Saturday to let the water out of here; and there were no issues with water on the roads within the District, with the exception of a clogged drain for which we had personnel out cleaning grates. Mr. Hayden indicated that we did a lot

better than the City did. Mr. Lawson indicated that we were below control because of how dry it had been.

H. Consent Agenda

CA 1 - Monthly Report on Public Works Operations

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for January, 2015

CA 6 - Consider Approval to Transfer Funds for the R&R Account, WCF Account and the UCF Account Requisitions

Consent Agenda items CA 1 through CA 6 were then presented for consideration.

A **motion** was made by Supervisor Child, seconded by Supervisor Altwein approving Consent Agenda items CA 1 through CA 6, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

**I. District Manager
Action Items**

DM 1 - Other Items/Updates

Mr. Hayden indicated he had no items unless the Board wished to discuss the matter of the country club. Chairman D'Amico indicated he would like to hear what the other Board Members think about the proposal.

Supervisor Altwein indicated in order for him to make a decision he needs to know what is going on. If it will be considered, I believe we should move forward with further investigation. Chairman D'Amico asked him how extensive moving forward to which Supervisor Altwein indicated that we should find out if PGA is, in fact, interested in selling the property.

Supervisor Child suggested that since most of the audience was not present for yesterday's discussion that Secretary Ney give a summary of the matter at hand.

Secretary Ney then gave a summary of the discussions that took place at yesterday's Workshop.

Supervisor Child then referred to the late Sal Mancuso indicating that he would be the first to state that the District is chartered for the protection of our village for stormwater and that he does not see any basis for such a purchase. Supervisor stated that he could not see the justification for the purchase other than the additional

4 acres of stormwater storage. He also noted that he agrees the St. Lucie West community could utilize a community center and hopes that there is enough interest if it was publicized, whether private or a collection of Presidents' Councils to fund it as a community project versus a SLW project. He further indicated that he would like to see a Master Association/entity make a positive move on this matter.

Supervisor Altwein agreed with Supervisor Child's comments, in general. He did, however, question a possible conflict of interest with Secretary Ney being a resident of Country Club Estates, to which Secretary Ney also noted that Chairman D'Amico was also a resident of Country Club Estates.

Attorney Dan Harrell indicated that that matter would have to be looked at, but noted that it was a personal interest that is shared by others.

Secretary Ney indicated that the main question now was do we want to look into it in order to determine if we want to purchase the building and asked for permission to gather more facts on the matter.

Chairman D'Amico indicated that he feels that the least we can do is gather facts. No engineering, do not go to the City Council, etc.

Secretary Ney indicated there was a Presidents' Council meeting on Monday and that he would present it to them and if they think it's a good idea, then we can gather more information.

Supervisor Child suggested that Secretary Ney go to the Presidents' Council and others in the community to find out their feelings and for it to be brought back to the April meeting for further discussion. A consensus of the Board agreed to that action.

J. Supervisor Requests

Supervisor Altwein directed his request to Mr. Harrell regarding someone calling for a point of order and indicated that he believed, according to Robert's Rules, that calling a point of order is to state a misstep in the process of how things are moving on. He noted that calling for a point of order is not used to interrupt a speaker because you do not agree with what they are saying; it is not used to "highjack" the floor; it is not used for any other purpose but to state a misstep. Mr. Harrell indicated Supervisor Altwein was close; it is used procedurally when the rules of a body are being broken; an interjection maybe when the time limit is greatly exceeded, for example.


Secretary Ney asked about the main line irrigation. Mr. Lawson indicated that the inventory map has been completed in the commercial and industrial section and that staff is looking at some areas for finalization and then the report will be submitted. It is believed that it will be completed in a few weeks.

There were no further Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:53 a.m. on a **motion** made by Supervisor Child, seconded by Chairman D'Amico. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 04/07/15