

St. Lucie West Services District
Workshop Minutes
March 6, 2017, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Workshop is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were present.

D. Approval of Minutes

- 1. February 6, 2017, Workshop**
- 2. February 7, 2017, Regular Board Meeting**

The minutes were presented and the Board was asked if they had any revisions and/or corrections.

The subject of how detailed the minutes were came up. There was some confusion as to whether the minutes were a verbatim record of the proceedings or if they were merely a summary of the discussions taking place. It was clarified that the minutes were a summary of the discussions taken place.

Chairman D'Amico referred to page 6 of the February 7, 2017, Regular Board Meeting minutes, under item DM-2, the second paragraph. He noted that the sentence should read "...there were another 2 restaurants planned for next to the Park Avenue Barbecue."

Supervisor Child believed that it was not necessary to note when Ms. Maldonado arrived to the meeting.

The Board agreed that reducing the detail of the minutes was a good idea.

Secretary Smith noted that Workshop is good to include, but that the meeting minutes should only include actions taken by the Board.

There were no further revisions or discussion on either set of minutes.

E. Public Comment

There was no public comment at this time.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Harrell.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Lawson.

**H. District Manager
Action Items**

DM 1 – Consider Approval for the Purchase of a 2017 Alpha Boats Shore Conveyor Model SL-4830

Mr. Hayden presented the item, indicating that this was to replace the current unit, which is being utilized by the Aquatics Division. He noted that the original conveyor had been in service since 2006 and is now showing serious signs of aging due to a rusting frame along with a reduction of power from the hydraulic motors. Mr. Hayden explained that the conveyor system moves cut vegetation off of the harvester boat and up the lake bank into the back of the dump truck prior to being hauled away. Mr. Hayden noted that the District had received one quote for the purchase since the conveyor system is designed to be used with Alpha Boats Water Management Equipment. The proposal came in the amount of \$30,880, plus a charge of \$250 for Alpha Boats to mount the existing hydraulic pack onto the unit, plus a shipping charge of \$3,000 for a total cost of \$34,050.

There was no discussion on this item.

DM 2 – Other Items/Updates

Mr. Pickle noted that the City had approved the Interlocal Agreement and the Lake Harvey plat. Discussion ensued regarding a dog park at Lake Harvey. Mr. Pickle indicated that he had spoken with Parks & Rec regarding this matter and that they noted that this would not be the best location for a dog park.

Mr. Pickle indicated that there would be a bid award for the Lake Harvey project presented to the Board at the April meeting.

Mr. Pickle advised that the City was proposing increases in stormwater and water and sewer assessments.

Mr. Pickle indicated that the proposed budget for the District would be presented at the May Workshop. The Board indicated they would like to hold the first Budget Workshop in April.

That concluded Mr. Pickle's updates.

I. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 6.

CA 1 - Monthly Report on Public Works Department

Vice Chairman Ney referred to Page 29 of the meeting booklet, specifically under the Aquatics Division, Operations & Maintenance, Miscellaneous – 50 Service Orders. Vice Chairman Ney was advised that they would look into this matter and bring it back at tomorrow's meeting.

CA 2 - Monthly Report on Utilities Operations

Chairman D'Amico inquired about turn-offs. Mr. Pickle indicated that if a customer had not paid their bill, they would be locked off.

CA 3 - Monthly Report on Capital Improvement Projects

Vice Chairman Ney asked if it would be better to create a separate tracker for maintenance items. Mr. Pickle indicated that the projects were comingled on the tracker because of the budget process, but they could create 2 charts, if it would be more useful to the Board. Discussion ensued regarding a separate tracker for maintenance projects and identify it as "ongoing." Supervisor Child did not believe another chart was necessary and suggested keeping it "as is." Secretary Smith agreed with Supervisor Child and suggested maybe re-ordering the projects. Chairman D'Amico suggested changing the name of maintenance line items, but noted that he likes the chart "as is."

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for January, 2017

CA 6 - Consider Approval to Transfer Funds for the R&R Account Requisitions

There was no further discussion regarding Consent Agenda items CA 1 through CA 6.

J. Supervisor Requests

There were no requests from the Board Members.

K. Adjournment

There being no further items to be addressed, the Workshop was adjourned at 9:47 a.m. There were no objections.

Workshop Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 04/04/17