

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
March 7, 2017, at 9:00 a.m.  
450 SW Utility Drive  
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
Wayne Smith, Secretary  
John Doughney, Supervisor  
Everett Child, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Maddie Maldonado, Office Manager, SLWSD  
Lisa Beans, Administrative Assistant, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were present.

**D. Approval of Minutes**

- 1. February 6, 2017, Workshop**
- 2. February 7, 2017, Regular Board Meeting**

The minutes were presented for Board approval.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Child, approving the Workshop Minutes of February 6, 2017, as presented, and the February 7, 2017, Regular Board Meeting Minutes, as amended.

Under discussion, Vice Chairman Ney asked Mr. Harrell what the requirements were for meeting minutes. Mr. Harrell indicated that it was up to the Board, but that the recorded meeting must be maintained.

Supervisor Child asked if the Workshop minutes could be more detailed than the actual Regular Board Meeting minutes. Mr. Harrell said that was perfectly fine.

The Board directed the Recording Secretary to cut back on the detail of both sets of minutes and that the Workshop minutes should be more detailed as to the discussions taking place versus the Regular Board Meeting should focus on the action on the items. Ms. Archer indicated she understood the Board's request.

Vice Chairman Ney's **motion** was reiterated, seconded by Supervisor Child, approving the Workshop Minutes of February 6, 2017, as presented, and the February 7, 2017, Regular Board Meeting Minutes, as amended. Upon being put to a vote, the **motion** carried 5 to 0.

#### **E. Public Comment**

There was no public comment.

#### **F. District Attorney DA 1 – Status Report/Updates**

Mr. Harrell distributed the 9<sup>th</sup> extension for the sale of the Bank of America property. Mr. Pickle indicated that they are proceeding with permits from the City requesting a drive-thru and parking exemptions. A brief discussion ensued regarding the final extension and what the next step would be if the buyer wanted additional extensions.

Mr. Harrell had no further updates.

#### **G. District Engineer DE 1 – Status Report/Updates**

Mr. Lawson advised that the Lake Harvey project plat had been approved by the City. He also noted that the bid is on the street and is due March 1<sup>st</sup>. He advised that 8 contractors had requested information about the project.

That concluded Mr. Lawson's updates.

#### **H. District Manager Action Items**

## **DM 1 – Consider Approval for the Purchase of a 2017 Alpha Boats Shore Conveyor Model SL-4830**

Mr. Hayden presented the item and noted that it was for the replacement of the conveyor for the old one, which is rusting. It was noted that the purchase was budgeted through the District's General Fund, Aquatics Capital Outlay Equipment and that the shipping fees would be paid out of the Unrestricted Reserve Fund. Mr. Hayden recommended approval.

A **motion** was made by Supervisor Child, seconded by Supervisor Doughney and passed unanimously approving the purchase of the 2017 model #SL 4830 shore conveyor from Alpha Boats Unlimited for the not to exceed purchase price of \$34,050. The Available Project Budget: \$30,800; Conveyor Price: \$30,800; Leaving a "zero" balance; the Available Unrestricted Fund Balance of \$2,610,508; Shipping Cost of \$3,250; leaving an Unrestricted Fund Balance of \$2,607,258, as presented.

## **DM 2 – Other Items/Updates**

Mr. Pickle explained to the Board that the net income was just net of income versus expenses over the current year. He noted that the General Fund income comes in early with assessments. Discussion ensued regarding the net at the end of the year. It was noted that Michael McElligott would come to the April Workshop meeting to explain the net income in further detail.

That concluded Mr. Pickle's updates.

### **I. Consent Agenda**

Consent Agenda Items CA 1 through CA 6 were presented for Board consideration.

**CA 1 - Monthly Report on Public Works Department**

**CA 2 - Monthly Report on Utilities Operations**

**CA 3 - Monthly Report on Capital Improvement Projects**

**CA 4 - Monthly Report on Billing and Customer Service**

**CA 5 - Financial Statements for January, 2017**

**CA 6 - Consider Approval to Transfer Funds for the R&R Account Requisitions**

A **motion** was made by Secretary Smith, seconded by Supervisor Child approving Consent Agenda Items CA 1 through CA 6, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

## **J. Supervisor Requests**

Supervisor Doughney thanked staff for helping him get started and thanked the Board for their trust in him.

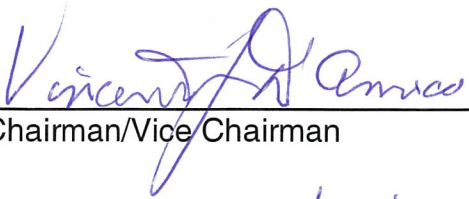
Supervisor Child reiterated the Board's desire for minimal minutes. Vice Chairman Ney echoed Supervisor Child's request.

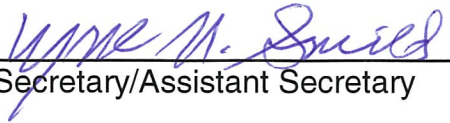
There were no further requests.

## **K. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:42 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

  
\_\_\_\_\_  
Chairman/Vice Chairman

  
\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved 04/04/17