

St. Lucie West Services District

Workshop Minutes

April 3, 2017, at 9:00 a.m.

450 SW Utility Drive

Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Workshop is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Michael McElligott, Finance Dept., SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that Vice Chairman Gregg Ney was not in attendance.

D. Approval of Minutes

- 1. March 6, 2017, Workshop**
- 2. March 7, 2017, Regular Board Meeting**

The minutes were presented and the Board was asked if they had any revisions and/or corrections.

Secretary Smith indicated that he was pleased with the new format of the summarized minutes.

There were no revisions or further discussion on either set of minutes.

E. Public Comment

There was no public comment at this time.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle indicated that he had spoken with Ross Realty and advised them that if they wanted an additional extension that it needed to be requested no later than today. Mr. Pickle indicated that they have no intention of any further extensions.

Vice Chairman Ney arrived at the Workshop at this time.

Secretary Smith confirmed that the District would need to move the lift station prior to closing. Mr. Pickle indicated that discussion on this matter would go into more depth at tomorrow's meeting with Mr. Harrell.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Pickle indicated that testing on Wetland 1 was going well.

Mr. Pickle noted that there had been some complaints about noise from some residents of Magnolia Lakes. Mr. Pickle indicated that Mr. Lawson was aware of the situation and that he was drafting a response and stated that the City has offered to put in some trees in order to muffle some of the noise.

**H. District Manager
Action Items**

DM 1 – 2016 Annual Drinking Water Quality Report

Mr. Pickle presented the item, indicating that this report was required by the Florida Department of Environmental Protection (FDEP) and that the language included in the report is required to be included when the information will be presented in an upcoming billing to District residents.

There was no discussion on this item.

**DM 2 – Consider Approval of 2016 Stormwater Enhancement Project –
Lake Harvey**

Mr. Pickle presented the matter indicating that staff had received 3 proposals in response to the Invitation to Bid the project. Mr. Pickle reminded those in attendance that this was for the enhancement of the stormwater system near Cashmere known as Lake Harvey Project and that this project would add additional stormwater storage and allow the system to recover quicker after a heavy rain event. The following bids were received:

J.W. Cheatham in the amount of \$ 443,157.20;
Mancil's in the amount of \$ 656,449.85; and
Blue Goose in the amount of \$ 1,033,525.13

Mr. Pickle explained that J.W. Cheatham had worked on the 4E-5 Canal as a subcontractor for Johnson-Davis.

A brief discussion ensued regarding the work and the difference in the lowest bidder and the highest bidder.

There was no further discussion regarding this item.

DM 3 – Consider Resolution No. 2017-01 – Electronic Approval Process and Authorized Signatories

Mr. Pierman presented Resolution No. 2017-01, entitled:

RESOLUTION NO. 2017-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.

Mr. Pierman explained the semi-retirement of Peter L. Pimentel and indicated Mr. Lennart J. Lindahl's role with the firm. He also noted that Chairman D'Amico would continue to be the designated signatory for the District.

There were no questions from the Board regarding this matter.

DM 4 – Other Items/Updates

DM 4a – Consider Approval of Reuse Pond Liner Protection Concrete Border Project for the Wastewater Treatment Plant SW089 Capital Improvement Project

Mr. Pickle presented the item and noted that 3 proposals had been received for the reuse pond liner in order to extend the liner life and to help with the area wildlife. The following proposals were received:

Kerns Construction of Fort Pierce, FL in the amount of \$ 80,190.00;
JosB Concrete Perfection of Port St. Lucie, FL in the amount of \$ 95,200.00; and
J.H. McGregan of Jensen Beach, FL in the amount of \$119,856.40

Mr. Pickle noted that the liner will have a 20-year life.

There was no discussion regarding this item.

DM 4B – Consider Approval for the Purchase of a Portable Pump for the Underground Utilities Division

Mr. Pickle presented the item indicating that this was for the purchase of a new Dri-Prime Diesel Pump with trailer and sound attenuation enclosure for the Underground Utilities Division and would be used for the by-passing of lift stations. He noted that staff needed to replace an old generator and determined that the by-pass pump would be more effective during emergencies. The 3 following proposals were received for consideration:

Xylem Dewatering Solutions of Pompano Beach in the amount of	\$ 49,284.92;
Thompson Pump of Port Orange in the amount of	\$ 49,301.00;
Hudson Pump of Lakeland in the amount of	\$ 91,595.00

There was no discussion regarding this item.

DM 4C – Consider Approval of Supplemental Agreement with Johnson Engineering

Mr. Pickle indicated that this was Supplemental Agreement #4 and that Johnson Engineering provided technical professional services related to the Florida Department of Environmental Protection TMDL grant for nutrient monitoring of Wetland #1. Mr. Pickle indicated that due to the drought, the District had to request an extension of the TMDL grant monitoring phase, which also required additional monthly monitoring and equipment maintenance. This Supplemental Agreement #4 is for an additional \$4,200, which brings the total project cost to \$39,255.00.

There was no discussion related to this matter.


The Workshop was then recessed at 9:55 a.m.

The Workshop was reconvened at 10:00 a.m.

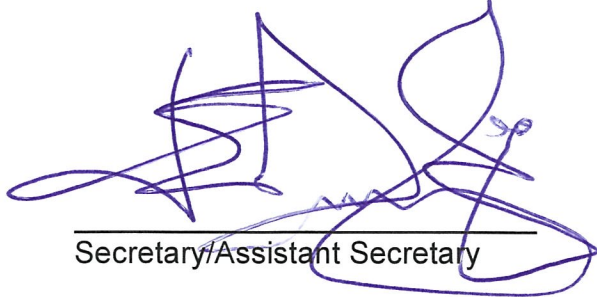
DM 5 – Fiscal Year 2017/2018 Budget Workshop (Workshop Discussion Only)

There was a brief discussion regarding the District's net income and the probability of using those funds for future projects. Mr. McElligott explained that it would be better to look at retained earnings to see how much the District has in the bank from year to year. He further explained how the auditors makes adjusting entries and offered to explain the matter in more detail with the individual Board Members, if they so desired.

Workshop Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 05/02/17