

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
April 4, 2017, at 9:00 a.m.  
450 SW Utility Drive  
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
Wayne Smith, Secretary  
John Doughney, Supervisor  
Everett Child, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Lisa Beans, Administrative Assistant, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS  
Lennart J. Lindahl, SDS

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were present.

**D. Approval of Minutes**

- 1. March 6, 2017, Workshop**
- 2. March 7, 2017, Regular Board Meeting**

The minutes were presented for Board approval.

A **motion** was made by Secretary Smith, seconded by Supervisor Child, approving the Workshop Minutes of March 6, 2017, as presented, and the March 7, 2017, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell advised that the final extension for the sale of the property next to Bank of America had been exercised and that the \$5,000 had been paid, which brings to final extension date to April 28, 2017. Discussion ensued regarding deadline for notification of the moving of the lift station.

The next item that was brought up was the receipt of a complaint that Wayne Smith was on the Board of the District and on the Board of his HOA. The author of the letter believed that it was a conflict of interest. Mr. Harrell's opinion was that there is no conflict holding dual offices. Discussion ensued regarding Florida Attorney General Advisory Legal Opinion Number AGO 94-83, dated September 30, 1994. Ultimately, the Board directed Mr. Harrell to draft a response, but the letter would come from Chairman D'Amico and all those carbon copied on the complaint letter would also receive a copy of the response letter.

Mr. Harrell had no further updates.

**G. District Engineer  
DE 1 – Status Report/Updates**

Mr. Lawson advised that there had been 9 interested firms regarding the Lake Harvey Project, but that only 3 bids had been received.

Supervisor Child indicated that the District should pursue interested parties who may want to create a walk around Lake Harvey. Mr. Pickle noted that he would look into it, but that their focus is to create more stormwater retention. Supervisor Child indicated that word should go out that they are looking at possible beautification of the project. Mr. Pickle indicated that it was too soon to look into that possibility and that the City and/or the County may become involved down the road. Discussion ensued about what groups may be interested in such a project.

Mr. Lawson noted that there had been a preliminary meeting with the architect for the new administrative building and that things are moving along.

Mr. Lawson advised that there was now a verbal countdown of the crosswalk at Bethany and St. Lucie West Boulevard and that some landscaping may be added to cut down on the noise.

That concluded Mr. Lawson's updates.

**H. District Manager  
Action Items**

**DM 1 – 2016 Annual Drinking Water Quality Report**

Mr. Pickle presented the report and noted that the information would be included in the next billing cycle. He noted that none of the language could be changed without approval from the Florida Department of Environmental Protection. He recommended acceptance of the report.

A **motion** was made by Supervisor Doughney, seconded by Vice Chairman Ney and passed unanimously approving and accepting the 2016 Annual Drinking Water Quality Report, as presented.

**DM 2 – Consider Approval of 2016 Stormwater Enhancement Project – Lake Harvey**

Mr. Pickle presented the item for the Board's consideration.

A **motion** was made by Secretary Smith, seconded by Vice Chairman Ney accepting the lowest proposal for the 2016 Stormwater Enhancement Project – Lake Harvey from J.W. Cheatham in the amount of \$443,157.20, as presented.

Under discussion, Mr. Lawson suggested awarding the contract to J.W. Cheatham in the total budgeted amount of \$535,000 to account for Change Orders along the way.

Secretary Smith agreed to change his **motion** to reflect the \$535,000 budget amount, seconded by Vice Chairman Ney accepting the lowest proposal for the 2016 Stormwater Enhancement Project – Lake Harvey from J.W. Cheatham in the budgeted amount of \$535,000. The Available Budget for this Project: \$535,000; this Project: \$443,157.20; leaving an Available Balance of \$91,842.80, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

**DM 3 – Consider Resolution No. 2017-01 – Electronic Approval Process and Authorized Signatories**

Mr. Pierman presented Resolution No. 2017-01, entitled:

**RESOLUTION NO. 2017-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR**

**AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Pierman noted that this was an administrative update and that Mr. Pimentel was in the process of retiring and that Mr. Lindahl would be taking his place. The Board asked Mr. Lindahl to introduce himself. Mr. Lindahl introduced himself and gave a brief overview of his experience with special taxing districts.

A **motion** was made by Vice Chairman Ney, seconded by Secretary Smith and passed unanimously to adopt Resolution No. 2017-01, as presented, naming Chairman D'Amico as the District's signatory.

**DM 4a- Consider Approval of Reuse Pond Liner Protection Concrete Border Project for the Wastewater Treatment Plant SW089 Capital Improvement Project**

Mr. Pickle presented the item and recommended approval.

A **motion** was made by Supervisor Doughney, seconded by Supervisor Child and passed unanimously approving the proposal from Kerns Construction of Fort Pierce for the installation of a concrete border around the Wastewater Treatment Plant Re-Use Pond for the not to exceed amount of \$80,190. The Available Renewal & Replacement Fund Balance of \$81,000; this Project cost: \$80,190; leaving an available balance of \$810, as presented.

**DM 4B – Consider Approval for the Purchase of a Portable Pump for the Underground Utilities Division**

Mr. Pickle presented the item and recommended approval.

A **motion** was made by Vice Chairman Ney, seconded by Secretary Smith approving the purchase of a CD 150M Dri-Prime Diesel Pump with trailer and sound attenuated enclosure from Xylem Dewatering of Pompano Beach, Florida for the not to exceed amount of \$49,284.92.

Under discussion, Vice Chairman Ney noted that there was \$7,000+ left in the budget for what purpose. Mr. Pickle noted that staff has a list of items they will request throughout the year. A brief discussion ensued regarding specifics of the unit and the projected maintenance.

Vice Chairman's Ney **motion** was reiterated, seconded by Secretary Smith approving the purchase of a CD 150M Dri-Prime Diesel Pump with trailer and sound attenuated enclosure from Xylem Dewatering of Pompano Beach, Florida for the not to exceed amount of \$49,284.92. The Underground Utilities Division Capital Outlay Equipment Budget for this Project: \$56,725; this Project: \$49,284.952; leaving an Available

Balance of \$7,440.08, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

#### **DM 4C – Consider Approval of Supplement Agreement with Johnson Engineering**

Mr. Pickle presented the item and recommended approval.

A **motion** was made by Supervisor Child, seconded by Secretary Smith approving Supplemental Agreement #4 for nutrient monitoring of Wetland #1 with Johnson Engineering in the amount of \$4,200, bringing the total project cost to \$39,255.

There was a brief discussion regarding the 2 exhibits attached to the agreement.

Supervisor Child's **motion** was reiterated, seconded by Secretary Smith approving Supplemental Agreement #4 for nutrient monitoring of Wetland #1 with Johnson Engineering in the amount of \$4,200, bringing the total project cost to \$39,255. The General Fund R&R Fund Balance Available for this Project: \$267,500; This Project: \$39,255; leaving an Available Balance of \$228,245, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

#### **DM 5 – Other Items/Updates**

Mr. Pickle referred to the meter change out process and indicated that it was moving along quicker than expected. He noted that they may change the projected completion time period from the estimated 6 years to 5, possibly 4 years. He noted that the program was generating more revenue and that the District is helping residents who have leaks.

That concluded Mr. Pickle's updates.

#### **I. Consent Agenda**

Consent Agenda Items CA 1 through CA 7 were presented for Board consideration.

**CA 1 - Monthly Report on Public Works Department**

**CA 2 - Monthly Report on Utilities Operations**

**CA 3 - Monthly Report on Capital Improvement Projects**

**CA 4 - Monthly Report on Billing and Customer Service**

**CA 5 - Financial Statements for February, 2017**

**CA 6 - Consider Approval to Transfer Funds for the R&R Account Requisitions**

## CA 7 - Surplus Items

A **motion** was made by Vice Chairman Ney, seconded by Secretary Smith approving Consent Agenda Items CA 1 through CA 7, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

### J. Supervisor Requests

Supervisor Doughney welcomed Mr. Lindahl.

Secretary Smith thanked Ms. Archer for the summarized minutes.

Supervisor Child reminded Mr. Pickle to please provide updated copies of Chapter 190.06 to the Board Members as well as a copy of Chairman D'Amico's response to the complaint letter.

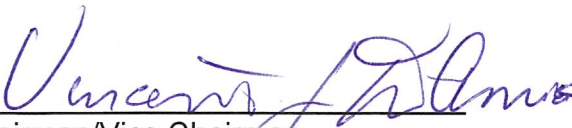
Vice Chairman Ney had no requests.

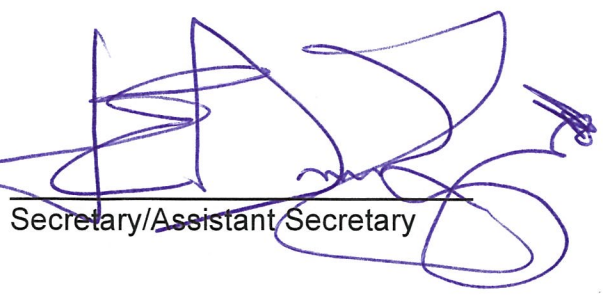
Chairman D'Amico had no requests.

### K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:14 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

  
\_\_\_\_\_  
Chairman/Vice Chairman

  
\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved 05/02/17