

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
April 7, 2015, at 9:00 a.m.  
450 SW Utility Drive  
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

**Board Members Present**

Harvey Cutler, Chairman  
Vincent D'Amico, Vice Chairman  
Gregg Ney, Secretary  
Charles B. Altwein, Supervisor  
Everett Child, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Maddie Maldonado, Office Manager, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell (via conference call)  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Laura Archer, Recording Secretary, Special District Services, Inc. ("SDS")

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman Cutler called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

Ms. Archer noted that all five (5) Supervisors were present.

**D. Approval of Minutes**

- 1. March 2, 2015, Workshop**
- 2. March 3, 2015, Regular Board Meeting**

A **motion** was made by Supervisor Child, seconded by Vice Chairman D'Amico approving the minutes of the March 2, 2015, Workshop and the March 3, 2015, Regular Board Meeting, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell indicated he had no status reports or updates at this time.

**G. District Engineer  
DE 1 – Consider Approval of Work Authorization No. 4D-20-1410-SU  
between SLWSD and Menin Development, Inc.**

Mr. Lawson presented the item indicating that Mr. Pickle had thoroughly gone over the matter at yesterday's Workshop. He did, however, read the two conditions into the record, to wit:

- 1) Applicant shall supply a utility easement located over the Building #1 water meter location. No water meter will be provided for Building #1 until such time as the easement is reviewed and accepted by the Board of Supervisors and recorded in the public records of St. Lucie County, Florida; and
- 2) The exfiltration pipe to be installed on site will remain the maintenance responsibility of the applicant.

A **motion** was by Vice Chairman D'Amico, seconded by Secretary Ney approving Work Authorization No. 4D-20-1410-SU between SLWSD and Menin Development, Inc., with the above noted two (2) conditions, as presented.

A brief discussion ensued regarding the location of the two buildings.

Vice Chairman D'Amico's **motion** was reiterated, seconded by Secretary Ney approving Work Authorization No. 4D-20-1410-SU between SLWSD and Menin Development, Inc., with the above noted two (2) conditions, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

- H. Consent Agenda**
- CA 1 - Monthly Report on Public Works Operations**
  - CA 2 - Monthly Report on Utilities Operations**
  - CA 3 - Monthly Report on Capital Improvement Projects**
  - CA 4 - Monthly Report on Billing and Customer Service**
  - CA 5 - Financial Statements for February, 2015**

**CA 6 - Consider Approval to Transfer Funds for the R&R Account, WCF Account and the UCF Account Requisitions**

Consent Agenda items CA 1 through CA 6 were then presented for consideration.

A **motion** was made by Secretary Ney, seconded by Supervisor Child approving Consent Agenda items CA 1 through CA 6, as presented.

Mr. Pickle addressed a question that had arisen regarding Project No. SW069 and whether it was over budget. Mr. Pickle indicated that it was the Lake Ernie Pump Station project which had been budgeted in 2014 and that the funds had carried over and were moved to the Unrestricted R&R Fund.

Secretary Ney's **motion** was reiterated, seconded by Supervisor Child approving Consent Agenda items CA 1 through CA 6, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

**I. District Manager**

**DM 1 - Consider Approval of Change Order No. 1 to Work Authorization No. SLWSD/BDI 14-03 with Baskerville-Donovan, Inc.**

Mr. Pickle presented the item for consideration.

Supervisor Altwein noted that he was disturbed by the fact that this minor electrical modification was going to cost the District \$22,030. Mr. Pickle indicated that the Change Order was for a minor electrical modification as well as additional permitting RFIs, SCADA related design input and additional biweekly project meetings which resulted in an increase in engineering hours. He noted that the District had added to the original scope of the project and had subsequently, increased the project costs. Mr. Pickle further indicated that the additional \$22,030 was only a portion of what Baskerville-Donovan had expended and that they were only looking to recoup some of their losses.

Discussion ensued regarding the scope of the project and how to avoid this in the future. Mr. Pickle indicated that the scope of the project had been defined early on and that estimates were based on that scope.

A **motion** was made by Supervisor Child, seconded by Supervisor Altwein approving High Service Pump Station Modifications Change Order No. 1 to Work Authorization No. SLWSD/BDI 14-03 with Baskerville-Donovan, Inc. in the not to exceed amount of \$22,030, bringing the total Work Authorization to \$45,000. The Available Project Budget: \$228,006; This Project: \$22,030; leaving an Available Balance Amount of \$205,976.

## **DM 2 – Review & Accept 2014 Annual Drinking Water Quality Report**

Mr. Pickle presented the item indicating that the report is required by the State Department of Environmental Protection and that they have approved the content for distribution to District customers.

A **motion** was made by Secretary Ney, seconded by Supervisor Child accepting the 2014 Annual Drinking Water Quality Report, as presented.

Mr. Pickle was asked how he would describe the quality of water based on the report. Mr. Pickle indicated that it meets the standards and used Culligan Water as an example of how good it is by their use or bottling it for sale. Mr. Pickle indicated that it is too costly for the District to bottle and label it. The Annual Taste Testing came up and Mr. Pickle indicated that the District participates every year. Mr. Pickle further indicated that the 2014 Annual Drinking Water Quality Report would be included in the April billing to customers.

Secretary Ney's **motion** was reiterated, seconded by Supervisor Child accepting the 2014 Annual Drinking Water Quality Report, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

## **DM 3 – Consider Approval of Basin 4E-2015 Stormwater Storage Project Proposal No. 15-003**

Mr. Pickle presented the item indicating that he had given an incorrect description of the project at yesterday's workshop. He clarified that this was for the Basin 4E-2015 Stormwater Storage Project at the former Martin Memorial site. He recommended approval.

A **motion** was made by Supervisor Child, seconded by Vice Chairman D'Amico approving Basin 4E-2015 Stormwater Storage Project Proposal No. 15-003 from Arcadis Engineering in the amount of \$49,180.

A brief discussion ensued regarding the differences between a wetland and a pond.

Supervisor Child's **motion** was reiterated, seconded by Vice Chairman D'Amico approving Basin 4E-2015 Stormwater Storage Project Proposal No. 15-003 from Arcadis Engineering in the amount of \$49,180. Upon being put to a vote, the **motion** carried 5 to 0.

## **DM 4 – Consider Approval of Change Order No. 4 for the Water Treatment High Service/Hydro-Tank Expansion Project with Wharton-Smith**

Mr. Pickle presented the item indicating that this change order was for addition electrical work not included in the initial contract and was required due to additional SCADA instrumentation requirements. He recommended approval.

A **motion** was made by Secretary Ney, seconded by Vice Chairman D'Amico approving Change Order #4 with Wharton-Smith for the additional electrical work for the Water Treatment High Service/Hydro-Tank Expansion Project in the amount of \$4,990, bringing the total contract to \$643,090, as presented. The Available Project Budget: \$228,006; This Change Order: \$4,990; leaving an Available Balance Amount of \$223,016. Upon being put to a vote, the **motion** carried 5 to 0.

It was later noted that the correct total contract amount should be indicated as \$643,990, not \$643,090.

Mr. Pickle advised the Board of several updates:

Mr. Pickle indicated that he fondly refers to the 4E-2015 Project, known as the Martin Memorial property, as "Lake Harvey." He believes that it is now time for action or at least discussions today regarding a formal name for the project.

Discussion ensued about the formalities involved and possible names for the project.

A **motion** was made by Supervisor Child, seconded by Vice Chairman D'Amico to name the lake on the property formerly known as the Martin Memorial property, Lake Harvey.

At this point, Chairman Cutler gave the gavel to Vice Chairman D'Amico and Mr. Cutler excused himself from the meeting room

Discussion ensued regarding whether to name the lake, Lake Harvey or Lake Cutler.

Supervisor Child's **motion** was made reiterated, seconded by Vice Chairman D'Amico to name the lake on the property formerly known as the Martin Memorial property, Lake Harvey. Upon being put to a vote, the **motion** carried 4 to 0.

Chairman Cutler returned to the room, retained the gavel and was congratulated on the naming of Lake Harvey after him.

Mr. Pickle then advised that Walmart has plans for the old Albertsons and has submitted an application with the City for a drive-through pharmacy, auto fuel center and retail center. Mr. Pickle indicated that the District had been notified of the application.

Mr. Pickle updated the Board on the grant indicating that he had received an e-mail from the Director of the grant process who indicated that we should receive the agreement soon. Mr. Pickle indicated that if all is in order, the District will enter into the agreement by the end of the week or beginning of next week for the Wetland 1 Relocation Project.

That concluded Mr. Pickle's updates.

## **J. Supervisor Requests**

Supervisor Altwein had no requests.

Supervisor Child congratulated Chairman Cutler for having the Lake named after him and indicated that he is due the recognition.

Chairman Cutler indicated that he appreciates the gesture and is humbled. He noted that it is a pleasure to work with everyone on the Board and considers all Members friends as well as colleagues.

Secretary Ney had no requests.

Vice Chairman D'Amico had no requests.

## **K. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:00 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

  
Chairman/Vice Chairman

  
Secretary/Assistant Secretary

Date Approved 05/05/15