

St. Lucie West Services District
Regular Board Meeting Minutes
May 1, 2018, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Josh Miller, Assistant Utilities Director, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. March 27, 2018, Special Board Meeting Minutes**
- 2. April 2, 2018, Workshop Minutes**
- 3. April 3, 2018, Regular Board Meeting Minutes**

The minutes were presented for Board approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Child approving the March 27, 2018, Special Board Meeting Minutes, as presented, the Workshop Minutes of April 2, 2018, as presented, and the April 3, 2018, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell noted that the District would be hosting a Meeting of the Presidents' Council on May 7, 2018, at 9:00 a.m. and indicated that if more than one District Board Member intended on attending, it would need to be advertised in the newspaper.

Discussion ensued about possible topics of discussion.

It was determined that Vice Chairman Ney would be the only District Board Member to attend the meeting, so advertised notice was not required.

Mr. Pickle noted that the relocation of Lift Station #1 had almost been completed and that they have 30 days to close once the relocation has been done.

**G. District Engineer
DE 1 – Consider Approval of Work Authorization No. 7BN1-07-1801-SU between St. Lucie West Services District and Sterling Facility Services, LLC related to the St. Lucie County Sports Complex**

Mr. Lawson reviewed the item and read the 2 special conditions into the record, as follows:

- 1.) All water and sewer facilities located past the District Points of Services, as shown on the project plans and generally located at the right of way lines of NW Peacock and NE University Boulevards shall be owned and maintained by the Applicant; and
- 2.) All drainage facilities on the site shall be owned and maintained by the Applicant.

A **MOTION** was made by Supervisor Child, seconded by Supervisor Doughney approving Work Authorization No. 7BN1-07-1801-SU between St. Lucie West Services District and Sterling facility Services, LLC related to the St. Lucie County Sports Complex site with the following two special conditions: 1.) All water and sewer facilities located past the District's Points of Service, as shown on the project plans and generally located at the right of way lines of NW Peacock and NW

University Boulevards, shall be owned and maintained by the Applicant; and 2.) All drainage facilities on the site shall be owned and maintained by the Applicant.

A brief discussion ensued regarding irrigation.

Supervisor Child's **MOTION** was reiterated, seconded by Supervisor Doughney approving Work Authorization No. 7BN1-07-1801-SU between St. Lucie West Services District and Sterling facility Services, LLC related to the St. Lucie County Sports Complex site with the following two special conditions: 1.) All water and sewer facilities located pas the District's Points of Service, as shown on the project plans and generally located at the right of way lines of NW Peacock and NW University Boulevards, shall be owned and maintained by the Applicant; and 2.) All drainage facilities on the site shall be owned and maintained by the Applicant. Upon being put to a vote, the **MOTION** carried 5 to 0.

H. District Manager Action Items

DM 1 – Budget Amendment for the Purchase of the 15 foot Diamondback Airboat and Trailer for the Aquatics Division

Mr. Hayden presented the item, indicating that it had been thoroughly discussed at yesterday's Workshop Meeting. He recommended approval.

A **MOTION** was made by Supervisor Child, seconded by Vice Chairman Ney approving the budget amendment and the purchase of a 15-foot Diamondback Airboat and Trailer from Diamondback Airboats of Cocoa Beach, Florida, for the Aquatics Division for the not to exceed amount of \$46,797, which funding will come from the General Fund Miscellaneous Income from the sale of the surplus airboat in the amount of \$41,464.39 and will be transferred to the Aquatics Capital Outlay under Equipment; and the remaining \$5,332.61 will come out of the Aquatics Operating Budget under Chemicals, as presented.

A brief discussion took place about where the airboat would be used.

Supervisor Child's **MOTION** was reiterated, seconded by Vice Chairman Ney approving the budget amendment and the purchase of a 15-foot Diamondback Airboat and Trailer from Diamondback Airboats of Cocoa Beach, Florida, for the Aquatics Division for the not to exceed amount of \$46,797, which funding will come from the General Fund Miscellaneous Income from the sale of the surplus airboat in the amount of \$41,464.39 and will be transferred to the Aquatics Capital Outlay under Equipment; and the remaining \$5,332.61 will come out of the Aquatics Operating Budget under Chemicals, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

DM 2 – Budget Amendment 2018-04 for the Construction of a 12-inch Irrigation Stormwater Transfer Line Project SW093

Mr. Pickle presented the item, indicating that it had been discussed at the previous day's Workshop Meeting. He recommended approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously approving Budget Amendment 2018-04 for the Construction of a 12-inch Irrigation Stormwater Transfer Line Project SW093 for the not to exceed amount of \$150,000. The available Utility Fund R&R Fund Balance Budget of \$751,099; This Project: \$150,000; leaving a Utility Fund R&R Fund Balance of \$601,099, as presented.

DM 3A – Consider Approval of Pump Station for the SW069 Reuse Irrigation Pump Station Project

Mr. Pickle presented the item and recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Smith and passed unanimously approving the purchase of 4 pumps from Coastal Water Technologies for the SW069 Reuse Irrigation Pump Station Project for the not to exceed amount of \$216,789.76, which will be funded out of the Utility Fund R&R Fund. The available Project Budget: \$937,100; this Project: \$216,789.76; leaving an available balance of \$720,310.24, as presented.

DM 3B – Consider Approval of Lift Station #1 Relocation Change Order #2

Mr. Pickle presented the item, indicating that if approved today, the relocation would also be completed today. He recommended approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously approving Change Order #2 for the Lift Station #1 Relocation Project from PRP Construction for the not to exceed amount of \$1,600 to core a 12-inch hold in the bottom of the old lift station, as presented. The Available Project Budget: \$331,774.60; Change Order #1 (encumbered 01/11/18): \$187,931.15; Change Order #2: \$1,600; leaving an Available Balance of \$142,243.10, as presented.

DM 3 – Other Items/Updates

Mr. Pickle advised regarding the Lake Harvey plantings that Michael McElligott of SDS had advised that there was \$62,000 remaining in the budget for that particular line item. Mr. Pickle indicated that they would move forward with up to \$50,000 for royal palms.

That concluded Mr. Pickle's updates.

I. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 6.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for March, 2018

CA 6 – Consider Approval to Transfer Funds for the R&R Requisitions

<p>A MOTION was made by Supervisor Doughney, seconded by Vice Chairman Ney and passed unanimously approving Consent Agenda items CA 1 through CA 6, as presented.</p>
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J. Supervisor Requests


Vice Chairman Ney thanked Mr. Pickle for setting up the President's Council meeting.

There were no further Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:46 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 06-05-18