

St. Lucie West Services District
Regular Board Meeting Minutes
May 2, 2017, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Josh Miller, Assistant Utilities Director, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that 4 Supervisors were present. Secretary Wayne Smith was absent.

D. Approval of Minutes

- 1. April 3, 2017, Workshop**
- 2. April 4, 2017, Regular Board Meeting**

The minutes were presented for Board approval.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Child, approving the Workshop Minutes of April 3, 2017, as presented, and the April 4, 2017, Regular Board Meeting Minutes, as amended. Upon being put to a vote, the **motion** carried 4 to 0.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Seventh Amendment to Purchase and Sale Agreement**

Mr. Harrell stated that this was the Seventh Amendment to the Purchase and Sale Agreement for the Boulevard property, which obligates the District to move the lift station, once the City approves the site plan. Mr. Harrell advised that this lift station relocation will increase the purchase price by \$100,000.

A **motion** was made by Supervisor Child, seconded by Supervisor Doughney approving the Seventh Amendment to Purchase and Sale Agreement for the Boulevard property, as presented.

Discussion ensued regarding the process of events, once the site plan has been approved by the City.

Supervisor Child's **motion** was reiterated, seconded by Supervisor Doughney and passed unanimously approving the Seventh Amendment to the Purchase and Sale Agreement for the Boulevard property, as presented.

**G. District Engineer
DE 1 – Consider Approval of Work Authorization No. 4E-30-1703-R
between SLWSD and the City of Port St. Lucie, Florida**

Mr. Lawson presented the item indicating that this application is for the installation of a 100' long hedge and crepe myrtles inside Water Management Tract 31B in order to block crosswalk noise. He recommended approval.

Chairman D'Amico asked what happens in the case of the plants dying. Mr. Lawson advised that the plants were not our responsibility and it would be up to the City if they wanted to replace them

A **motion** was made by Supervisor Child, seconded by Supervisor Doughney approving Work Authorization No. 4E-30-1703-R between the District and the City of Port St. Lucie, Florida, as presented.

A brief discussion ensued regarding the waiving of fees for the City.

Supervisor Child's **motion** was reiterated, seconded by Supervisor Doughney and passed unanimously approving Work Authorization No. 4E-30-1703-R between the District and the City of Port St. Lucie, Florida, as presented.

H. District Manager Action Items

DM 1 – Consider Approval to Amend Purchase Order #73420 with Kamstrup Meters to Purchase Additional Meters

Mr. Pickle presented the revised abstract for the item, which changed the projected completion to 5 years from the originally anticipated 6 years.

Discussion ensued regarding how well the program was working and the possibility of completing it sooner than the 5 years presented. Mr. Pickle indicated that a 3 year projected completion was more plausible than 2 years.

A brief discussion regarding the cost of installation of the meters ensued.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously approving the amendment to Purchase Order #73420 with Kamstrup Meters to Purchase Additional Meters from Water Werks, Inc. from \$185,000 to \$459,113. The Replacement Meters Fund Balance of \$185,000; This Project New Total of \$459,113; the Utility Fund R&R Fund Balance Available of \$477,510; leaving a Balance after this Project of \$203,397, as presented.

DM 2 – Consider Authorization to Approve Principal Dental Insurance Provider

This item was deferred until the next meeting in order to solicit more proposals.

DM 3A – Consider Approval of Change Order #1 for the 2016 Stormwater Enhancement Project – Lake Harvey

Mr. Pickle presented the item indicating Staff had requested that the wetland area of the project be lowered 0.5 feet to enhance overall appearance and mitigate for effects of extended period of drought. He also noted that J.W. Cheatham would maintain their \$210 per cubic yard contracted price to remove and dispose of the additional 2,852 cubic yards of material.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Child and passed unanimously approving Change Order #1 for the 2016 Stormwater Enhancement Project – Lake Harvey to J.W. Cheatham in the amount of \$5,989.20. Available Project Budget is \$91,842.80; This Project is \$5,989.20; leaving an Available Balance of \$85,853.60, as presented.

DM 3 – Other Items/Updates

Mr. Pickle distributed an updated Organization Chart for the Board's information. He also noted that he had e-mailed to the Board Members updated drawings of the new office building.

I. Consent Agenda

Consent Agenda Items CA 1 through CA 7 were presented for Board consideration.

CA 1 - Monthly Report on Public Works Department

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for March, 2017

CA 6 - Consider Approval to Transfer Funds for the R&R Account Requisitions

CA 7 - Surplus Items

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Doughney approving Consent Agenda Items CA 1 through CA 7, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

J. Supervisor Requests

Supervisor Doughney requested that Staff look into purchasing the PGA golf course and using it for additional stormwater retention. A brief discussion took place regarding the potential uses for the property. Mr. Pickle indicated he would put together a business case and noted that at this stage, progress on the new office building could be halted and plans could be made to move into the clubhouse, if the Board so desires.

There were no further requests from Supervisors.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:31 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

Vincenzo D'Amico
Chairman/Vice Chairman

Yvonne M. Smith
Secretary/Assistant Secretary

Date Approved 06/06/17