

St. Lucie West Services District
Workshop Minutes
May 4, 2015, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Workshop is available on file.)

Board Members Present

Harvey Cutler, Chairman
Vincent D'Amico, Vice Chairman
Gregg Ney, Secretary
Charles Altwein, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS
Michael McElligott, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Cutler called the Workshop to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all five (5) Supervisors were present.

D. Approval of Minutes

- 1. April 6, 2015, Workshop**
- 2. April 7, 2015, Regular Board Meeting**

The minutes were presented and the Board was asked if they had any revisions and/or corrections.

Secretary Ney indicated that he believed he was the one who made the motion to name the pond on the property formerly known as the Martin Memorial property "Lake Harvey." It was the consensus of the Board that it was Supervisor Child who

had made that motion. Vice Chairman D'Amico noted a spelling error on Page 2 of the Workshop minutes, under Item F, DE-1, "...by an existing dray storage area along the..." should actually read, "...by an existing dry storage area along the..."

There were no further corrections.

E. District Attorney
DA 1 – Status Report/Updates

Mr. Pickle indicated that Mr. Harrell would be bringing the street-to-lake agreements for completion.

F. District Engineer
DE 1 – Status Report/Updates

Mr. Pickle was not aware of the updates from Mr. Lawson.

G. Consent Agenda
CA 1 - Monthly Report on Public Works Operations
CA 2 - Monthly Report on Utilities Operations
CA 3 - Monthly Report on Capital Improvement Projects
CA 4 - Monthly Report on Billing and Customer Service
CA 5 - Financial Statements for March, 2015
CA 6 - Consider Approval to Transfer Funds for the R&R Account, WCF Account and the UCF Account Requisitions

Vice Chairman D'Amico asked about the "disc filters" referred to on Page 25 of the Meeting Booklet. Mr. Pickle indicated that the disc filters will replace the sand filters for the filtering of water. Secretary Ney suggested getting rid of the word "Profit" on Pages 39 through 43 of the Meeting Booklet.

There was no further discussion regarding Consent Agenda Items CA 1 through CA 6.

H. District Manager
Action Items

DM 1 - Consider Approval for the Purchase of a 2016 Roll/Off Truck for the Utilities and General Fund

Mr. Pickle presented the item indicating that Staff had accepted proposals from three Florida vendors. He noted that the truck's main use would be for hauling processed dewater sludge from the Wastewater Treatment Plant and also for hauling debris

containers for the Utilities and General Fund departments. It is expected that this purchase will save the District the hauling fees currently generated by hauling aquatic vegetation, underground utilities construction material, stormwater debris and general debris generated by both the Utilities and General Departments.

The three proposals received were as follows:

Lou Bachrodt Freightliner of Pompano Beach submitted a bid of \$163,088; Kenworth of South Florida submitted a bid of \$180,524; and Palm Peterbilt Truck Center, Inc. of Fort Pierce submitted a bid of \$185,258

Mr. Pickle indicated that Staff was recommending the acceptance of the Lou Bachrodt Freightliner bid in the amount of \$163,088 and noted that although the purchase would be budgeted from the Wastewater Treatment Plant Division Capital Outlay Equipment section, it will be split 65% from Utilities and 35% from the General Fund.

There was no discussion regarding this item.

Mr. Pickle indicated that he was going to ask the Board to reconsider naming the lake on the Martin Memorial property "Lake Cutler" at tomorrow's meeting.

Mr. Pickle noted that the irrigation report would be brought to the Board at the June meeting.

Mr. Pickle indicated that a meeting was scheduled for May 12, 2015, with the City to discuss drainage. A discussion ensued regarding the stormwater management of the District.

Before going into the Budget Workshop, Chairman Cutler called for a brief recess at approximately 10:15 a.m.

Chairman Cutler called the Workshop back to order at 10:33 a.m.

DM 2 – Fiscal Year 2015/2016 Budget Workshop

Mr. Pickle presented the Fiscal Year 2015/2016 Budget and noted that it is being presented earlier than usual because if the proposed budget were to be presented at the July meeting for approval, it would not give the 60 days required before the Public Hearing in September.

In a review of the letter at the beginning of the budget booklet, Mr. Pickle highlighted the improvements either completed or encumbered in Fiscal Year 2014/2015 and some that had been completed in Fiscal Year 2015.

Mr. Pickle went over highlights of the proposed budget.

Mr. Pickle indicated that since the CPI had decreased, he was recommending a proposed \$1,000 Equalization Funding Program to employees. Discussion ensued regarding lowering rates.

At approximately 11:13 a.m., Supervisor Altwein excused himself from the meeting.

Secretary Ney suggested combining of the descriptions into a glossary-type section.

Mr. Pickle noted that the Board should start thinking about putting away money for the ultimate replacement of this facility in the next 10 years.

Secretary Ney noted that PGA had recently advised that they had reconsidered selling the building and would keep it for now. They like the flexibility of having a golf club with a clubhouse.

DM 3 – Other Items/Updates

Mr. Pickle had nothing further.

I. Supervisors' Requests

There were no Supervisors' Requests.

J. Adjournment

There being no further items to be addressed, the Workshop was adjourned at 11:46 a.m. on a **motion** made by Secretary Ney, seconded by Supervisor Child. There were no objections.

Workshop Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 06/02/15