

St. Lucie West Services District
Regular Board Meeting Minutes
July 12, 2016, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
Charles Altwein, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, SDS
Shirley Cano, SDS
Tori Shamy, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were present.

D. Approval of Minutes

- 1. June 6, 2016, Workshop**
- 2. June 7, 2016, Regular Board Meeting**

The minutes were presented for Board approval.

A motion was made by Vice Chairman Ney, seconded by Supervisor Child approving the Workshop Minutes of June 6, 2016, as presented, and the June 7, 2016, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the motion carried 5 to 0.

E. Public Comment

There was no public comment.

F. District Attorney DA 1 – Status Report/Updates

Mr. Harrell presented a Revised Site Plan Schedule, which includes a 30-day extension. Purchaser is also requesting a right to exercise an additional 90 days of extensions (3 extensions at 30 days each). Mr. Harrell suggested additional deposits be required after the initial 30 day extension as a counterproposal and to have the District be kept in the loop on all communication to/from the City. Mr. Harrell suggested each 30-day extension require an additional \$5,000 deposit. Mr. Harrell then deferred to Mr. Pickle who agreed with Mr. Harrell's suggestions.

Mr. Lawson indicated that the City was combining plats into one lot and that the submittal is happening on September 21, 2016, to the City and the final approval for the site plan is scheduled for November 28, 2016. Mr. Harrell suggested that the site plan not go past the end of the calendar year. Supervisor Child asked if the replatting would extend things further to which Mr. Lawson indicated that it should not; that it should be signed within the next week or so. Supervisor Child noted his agreement that each 30-day extension require an additional \$5,000 deposit. Vice Chairman Ney confirmed that the deposits are not refundable and asked what happens if they don't get it done in time. Mr. Harrell noted that they would be in default, but that he does not see that happening. He reminded the Board that once the relocation notice is received, the District must move the lift station. Secretary Smith asked what had created the delay. Mr. Lawson responded that it was due to the end user changing things and needs to process approval, not the City.

The Board consensus was to move forward with Mr. Harrell's recommendations and bring the item back to the next Board Meeting.

G. District Engineer DE 1 – Approval of Work Authorization No. 5-10-1606-R between SLWSD and Magnolia Lakes Residents' Association, Inc.

Mr. Lawson presented the item, noting that he recommended approval with the following 2 conditions:

- 1.) Applicant shall be responsible for any damage caused to other utilities as a result of the installation of the fountains or buried electric services; and

2.) Applicant shall be responsible for all costs associated with the operation and maintenance of said 2 fountains.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Child approving Work Authorization No. 5-10-1606-R between SLWSD and Magnolia Lakes Residents' Association, Inc. with the following two conditions: 1.) Applicant shall be responsible for any damage caused to other utilities as a result of the installation of the fountains or buried electric services; and 2.) Applicant shall be responsible for all costs associated with the operation and maintenance of said 2 fountains. Upon being put to a vote, the **motion** carried 5 to 0.

DE 2 – Status Report/Updates

Mr. Lawson stated that the 4E/5 stormwater site has been cleared.

Mr. Lawson noted that the Lake Harvey environmental studies have started and that there is a July 20, 2016, target submittal date. He also noted that the grant is not worth pursuing on this project.

That concluded Mr. Lawson's updates.

H. District Manager Action Items

DM 1 - Consider Approval of Proposal for the Lining (CIP) of Two Pipe, Presidential Cove and Heatherwood HOA

Mr. Hayden presented the item indicating that it was a piggyback of Collier County prices. He recommended approval.

A **motion** was made by Supervisor Child, seconded by Secretary Smith approving the proposals from Shenline (Shenandoah Services) for two Cured in Place projects (CIPP), one for Presidential Cove and the other for the Heatherwood HOA in the amount of \$54,263.50, as presented. These two projects will be funded by the General R&R Fund. Available Project Budget being \$346,943.00; This Project cost being \$54,236.50; leaving an Available Balance of \$292,706.50. Upon being put to a vote, the **motion** carried 5 to 0.

DM 2 – District Manager and Staff Goals and Objectives for Fiscal Year 2016/2017

Mr. Pickle presented the item and indicated that he would make changes for next year. Vice Chairman Ney noted that we should check with the previous year's goal next year.

A **motion** was made by Secretary Smith, seconded by Vice Chairman Ney approving and accepting the District Manager and Staff Goals and Objectives for Fiscal Year 2016/2017, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

DM 3 – Consider Approval of Blue Cross Blue Shield Health Insurance Provider

Mr. Pickle presented the proposal for the renewal of health insurance and reminded the Board that this was for a 12.84% increase and that employees had agreed to pay the extra 3% for dependent coverage to offset some of the costs. Supervisor Child asked what kind of impact it would have to which Mr. Pickle noted that it was an additional \$25,000 to \$30,000. Supervisor Child commended the negotiations.

A **motion** was made by Secretary Smith, seconded by Supervisor Child and passed unanimously approving the renewal of health insurance Plans 5467 and 5462, the step-up plan, from Blue Cross Blue Shield, as presented.

DM 4 – Consider Approval for the Purchase of a Bulk Sulfuric Acid Tank for the Water Treatment Plant

Mr. Pickle presented the item for approval.

A **motion** was made by Supervisor Altwein, seconded by Vice Chairman Ney approving the purchase of one CPVC Corzan lined FRP horizontal vessel measuring 6' ID (Inside Diameter) x 24' straight shell length with dish heads on each end to store bulk 93 to 94% sulfuric acid for the not to exceed amount of \$47,330 for the vessel and estimated freight of \$1,879 for the Water Treatment Plant from B&D Plastics LLC of Ocean Springs, MS.

Discussion ensued regarding specifics of the tank, such as its storage capacity, the UV rating and a possible building with an awning to protect it from excessive temperatures. Mr. Pickle also noted that there is an 18-month workmanship warranty, which he is trying to get extended to 3 years.

Supervisor Altwein's **motion** was reiterated, seconded by Vice Chairman Ney approving the purchase of one CPVC Corzan lined FRP horizontal vessel measuring 6' ID (Inside Diameter) x 24' straight shell length with dish heads on each end to store bulk 93 to 94% sulfuric acid for the not to exceed amount of \$47,330 for the vessel and estimated freight of \$1,879 for the Water Treatment Plant from B&D Plastics LLC of Ocean Springs, MS. The Renewal & Replacement Available Fund Balance being \$652,168; this project cost being \$49,209; leaving an Available Balance of \$610,609. Upon being put to a vote, the **motion** carried 5 to 0.

DM 5 – Other Items/Update

Mr. Pickle had no further updates at this time.

I. Consent Agenda

CA 1 - Monthly Report on Public Works Department

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for May, 2016

CA 6 - Consider Approval to Transfer Funds for the R&R and WCF Account Requisitions

CA 7 – Surplus Items

Consent Agenda Items CA 1 through CA 7 were presented for Board consideration.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Child, approving Consent Agenda Items 1 through 7, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

J. Supervisor Requests

Supervisor Child suggested putting a timeframe for the District Manager & Staff Goals & Objectives. Mr. Pickle indicated in the future he would put specific dates to be more defined.

Vice Chairman Ney stated, for the record and for the media, regarding the recent outbreak of algae that none is of the blue green variety and none is toxic. He wanted residents of the District to be assured that the water is safe.

Secretary Smith was of the same opinion as Vice Chairman Ney and indicated that the residents/constituents can be confident that the water is in good shape.

There were no further Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:55 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 08/02/16