

St. Lucie West Services District
Regular Board Meeting Minutes
August 1, 2017, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Josh Miller, Assistant Utilities Director, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were present.

D. Approval of Minutes

- 1. July 10, 2017, Workshop**
- 2. June 6, 2017, Regular Board Meeting**

The minutes were presented for Board approval.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Child approving the Workshop Minutes of July 10, 2017, as amended, and the July 11, 2017, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell had no updates.

**G. District Engineer
DE 1 – Consider Approval of Work Authorization No. 3B-33-1707-R
between the SLWSD and LakeForest Pointe at St. Lucie West Homeowners’
Association, Inc.**

Mr. Lawson indicated that this was an application for the installation of an Areca Palm hedge adjacent to Water Management Trace No. 1 and Upland Tract #3, as shown on SLW Plat No. 160, both which were dedicated to the St. Lucie West Services District. Mr. Lawson noted that plantings within District lands may be subject to removal by the District for installation of improvements or maintenance of District controlled lands at the District’s sole discretion. Mr. Lawson recommended approval, subject to receipt of the \$250 application fee.

A **motion** was made by Supervisor Child, seconded by Secretary Smith and passed unanimously approving Work Authorization No. 3B-33-1707-R between the SLWSD and LakeForest Pointe at St. Lucie West Homeowners’ Association, Inc., subject to receipt of the \$250 application fee. Upon being put to a vote, the **motion** carried 5 to 0.

**DE 2 – Consider Approval of Plat 196 for the Re-Subdivision of Plat 184
in National Plaza**

Mr. Lawson noted that he did not have an abstract for this item. He indicated that it was the splitting of the plat into 2 lots and was east of the hotel. He recommended approval.

A **motion** was made by Vice Chairman Ney, seconded by Secretary Smith and passed unanimously approving Plat 196, as presented.

Mr. Lawson then gave an update on the Lake Harvey Project, indicating that digging had begun and that the material was being removed.

Discussion ensued regarding the trees being removed from the site.

Supervisor Child noted that it was worth mentioning that some of the lower vegetation along the Boulevard would be replaced. Mr. Lawson noted that it would not be replaced at this time. He indicated that it was a water management plan and that no edge planting was contemplated right now. He noted that a walking trail may be added at a later date. He also noted that they could work with the City on the addition of some trees, once the project has been completed. He also noted that the District had been contacted by a local palm tree service who has indicated that they would like to donate some palm trees in honor of Sal Mancuso.

Mr. Lawson then distributed information regarding the County Club Estates Water Management System and indicated that if additional acreage was purchased from PGA, the total lake acreage would increase from 7.5% to 9.6%. Mr. Pickle pointed out that 13.19 acres of land was needed in order to get the 10.5 acres of water. A lengthy discussion ensued.

H. District Manager Action Items

REVISED DM 1 – Consider Approval of Blue Cross Blue Shield of Florida Health Insurance Provider

Mr. Pickle presented the item. He recommended acceptance.

A **motion** was made by Secretary Smith, seconded by Supervisor Doughney approving the Blue Cross Blue Shield of Florida Plan 5467 and 5462 step-up plan proposal, as presented.

Under discussion, Supervisor Doughney asked if the Board was eligible for coverage to which Mr. Pickle deferred to Mr. Harrell. Mr. Harrell indicated that the Board Members could buy into the coverage, if they were included in the population. Mr. Pierman noted that the Board was included in the population.

Questions arose regarding making this coverage supplemental to Medicare. Mr. Pickle indicated those questions needed to be answered by their agent.

Secretary Smith's **motion** was reiterated, seconded by Supervisor Doughney approving the Blue Cross Blue Shield of Florida Plan 5467 and 5462 step-up plan proposal, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

DM 2 – District Manager Annual Performance for 2017

Mr. Pickle noted that he had met with each Board Member, individually to discuss his annual performance.

Vice Chairman Ney made a **motion**, seconded by Supervisor Child to select Option (b) under Condition 14 of the District Management employment agreement, which states: Agreement Renewal. At a public meeting on or about September 1 of each year during the term of this Agreement, the Board will decide to extend the term of this Agreement by: (b) Taking action to extend this Agreement for one additional year beyond its then-current term.

Mr. Pickle noted that the motion needs to state that his performance was overall satisfactory.

Both the maker of the motion (Vice Chairman Ney) and the second (Supervisor Child) agreed to accept the additional language as part of the motion.

Vice Chairman Ney's **motion** was reiterated, seconded by Supervisor Child to select Option (b) under Condition 14 of the District Management employment agreement, which states: Agreement Renewal. At a public meeting on or about September 1 of each year during the term of this Agreement, the Board will decide to extend the term of this Agreement by: (b) Taking action to extend this Agreement for one additional year beyond its then-current term and that Mr. Pickle's performance in 2017 was "overall satisfactory." Upon being put to a vote, the **motion** carried 5 to 0.

DM 3 – Consider Request to Advertise for a Public Hearing to Consider Adoption of Proposed Amendment to Chapter A-I, St. Lucie West Services District General and Procedural Rules; Adopting a Fund Balance Policy

Mr. Pickle presented the item and noted that the policy will define a minimum fund balance, not a maximum and that, if approved, would set the public hearing for October 2, 2017.

A **motion** was made by Supervisor Doughney, seconded by Vice Chairman Ney approving the advertising for a Public Hearing to Consider the Adoption of a Proposed Amendment to Chapter A-1, St. Lucie West Services District General and Procedural Rules; Adopting a Fund Balance Policy, as presented, setting the Public Hearing for October 2, 2017, as presented. Upon being put to a vote, the **motion** carried unanimously.

DM 4 – Consider Approval of General Liability Insurance and Workers' Compensation Insurance provided by Preferred Governmental Insurance Trust (PGIT)

Mr. Pickle presented the item and recommended approval.

A **motion** was made by Secretary Smith, seconded by Supervisor Doughney approving the General Liability Insurance and Workers' Compensation Insurance provided by Preferred Governmental Insurance Trust, as presented. The Available Budget for General Liability for the UT Fund is \$155,000; the Available Budget for the GF Fund is \$54,614; this Project Cost for the UT Fund being \$149,730.75; this

Project Cost for the GF Fund being \$49,910.25; leaving an Available Balance Amount of the UT Fund of \$5,269.25; leaving an Available Balance Amount of the GF Fund of \$4,703.75; and the Available Budget for Worker's Comp for the UT Fund is \$35,372; the Available Budget for Workers' Comp for the GF Fund is \$20,948; this Project Cost for the UT Fund being \$32,508.16; this Project Cost for the GF Fund being \$18,285.84; leaving an Available Balance Amount of the UT Fund of \$2,863.84; and an Available Balance Amount of the GF Fund of \$2,662.16. Upon being put to a vote, the **motion** carried 5 to 0.

DM 5 – Other Items/Updates

Mr. Pickle asked the Board for direction regarding the PGA property.

Discussion ensued about possible actions.

It was the consensus of the Board to empower Mr. Pickle to use his discretion in negotiations.

I. Consent Agenda

Consent Agenda Items CA 1 through CA 6 were presented for Board consideration.

CA 1 - Monthly Report on Public Works Department

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for June, 2017

CA 6 - Consider Approval to Transfer Funds for the R&R Account Requisition

A **motion** was made by Supervisor Doughney, seconded by Secretary Smith approving Consent Agenda Items CA 1 through CA 6, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

Mr. Pickle advised of his schedule for the month of August, but noted that he would be available by telephone and/or e-mail.

J. Supervisor Requests

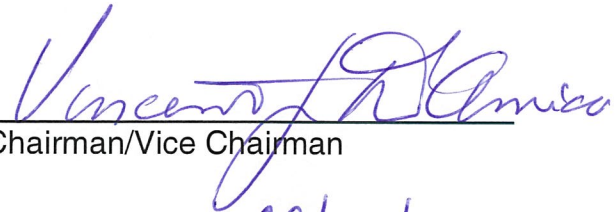
Vice Chairman Ney thanked SDS for meeting yesterday regarding the financial reports.

There were no further requests from Supervisors.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:04 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 09/19/17