

**St. Lucie West Services District  
Regular Board Meeting Minutes**

October 3, 2017, at 9:00 a.m.

450 SW Utility Drive

Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
Wayne Smith, Secretary  
John Doughney, Supervisor  
Everett Child, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Maddie Maldonado, Office Manager, SLWSD  
Josh Miller, Assistant Utilities Director, SLWSD  
Lisa Beans, Administrative Assistant, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were present.

**D. Approval of Minutes**

- 1. September 18, 2017, Workshop**
- 2. September 19, 2017, Public Hearing & Regular Board Meeting**

The minutes were presented for Board approval.

A **motion** was made by Secretary Smith, seconded by Supervisor Child approving the Workshop Minutes of September 18, 2017, as presented, and September 19, 2017, Public Hearing & Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

**E. Public Hearing**  
**1. Call to Order**

Chairman D'Amico then recessed the Regular Board Meeting and opened the Public Hearing.

**2. Roll Call**

It was noted that all 5 Supervisors were present.

**3. Receive Public Comment on Amending Chapter A-I of the Rules of the District – General and Procedural Rules; Adopting a Fund Balance Policy and Providing an Effective Date**

There was no public comment on Amending Chapter A-I of the Rules of the District – General and Procedural Rules; Adopting a Fund Balance Policy and Providing an Effective Date.

- **Consider Resolution No. 2017-07 – Amending Chapter A-I of the Rules of the District – General and Procedural Rules; Adopting a Fund Balance Policy and Providing an Effective Date**

Resolution No. 2017-07 was presented, entitled:

**RESOLUTION NO. 2017-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT AMENDING CHAPTER A-1, ST. LUCIE WEST SERVICES DISTRICT GENERAL AND PROCEDURAL RULES; ADOPTING A FUND BALANCE POLICY FOR THE GENERAL FUND OF THE DISTRICT; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.**

A **motion** was made by Supervisor Doughney, seconded by Vice Chairman Ney adopting Resolution No. 2017-07, as presented. Upon being put to a vote, the **motion** carried 5 to 0.

Mr. Pickle confirmed that the effective date was today, October 3, 2017.

Chairman D'Amico then closed the Public Hearing and reconvened the Regular Board Meeting.

**F. Public Comment**

There was no public comment.

**G. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell had no updates.

The sale of the property along the Boulevard had passed Site Plan Review and was scheduled to go before the Council at their meeting scheduled for October 23, 2017. After City Council approval, the next step will be formal notification to move the location of the lift station.

**H. District Engineer  
DE 1 – Status Report/Updates**

Mr. Lawson indicated that sod was going down on the Lake Harvey project. He noted that he was pleased at the size of the water body between the Boulevard and the land bridge. He believes it will be a nice feature, once completed. He was happy with the progress.

**I. District Manager  
Action Items**

**DM 1 – Consider Request to Advertise for a Public Hearing to Approve Amendments to (1) Chapter A-I SLWSD General and Procedural Rules; (2) Chapter A-III, Rules of the SLWSD Regarding Positions, Qualifications, Compensation, Employment, and Termination of District Employees; and (3) Amending Certain Existing Job Descriptions and Adopting Certain New Job Descriptions for District Employees**

This is a request to advertise for a Public Hearing on December 5, 2017. Mr. Pickle noted that the amendments would be forwarded to the Board for their review in a sufficient amount time prior to the Public Hearing date.

A **motion** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously approving the Request to Advertise for a Public Hearing on December 5, 2017, to Consider Amendments to (1) Chapter A-I SLWSD General and Procedural Rules; (2) Chapter A-III, Rules of the SLWSD Regarding Positions, Qualifications, Compensation, Employment, and Termination of District Employees; and (3) Amending Certain Existing Job Descriptions and Adopting Certain New Job Descriptions for District Employees, as presented.

## **DM 2 – Other Items/Updates**

Mr. Pickle noted, regarding Hurricane Irma debris removal, that he had just found out this morning that the City is going to complete one more neighborhood after Lake Charles and then they will have to pull out and go to other areas of the community. He also noted that the City was not able to get their independent contractor because they had to move into the Key West area. This is probably the reason for the delays.

### **J. Consent Agenda**

Consent Agenda Items CA 1 through CA 6 were presented for Board consideration.

**CA 1 - Monthly Report on Public Works Department**

**CA 2 - Monthly Report on Utilities Operations**

**CA 3 - Monthly Report on Capital Improvement Projects**

**CA 4 - Monthly Report on Billing and Customer Service**

**CA 5 - Financial Statements for August, 2017**

**CA 6 - Consider Approval to Transfer Funds for the R&R Requisition**

<p>A <b>motion</b> was made by Supervisor Child, seconded by Supervisor Doughney and passed unanimously approving Consent Agenda items CA 1 through CA 6, as presented.</p>
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### **K. Supervisor Requests**

Supervisor Child took a moment to recognize those effected by Hurricane Irma in Puerto Rico, the earthquake in Mexico and the other recent calamities.

Vice Chairman Ney agreed with Supervisor Child's comments and point out that a few piles of debris and a little street flooding aren't the worst things in the world.

Chairman D'Amico thanked those who stood for a moment of silence yesterday in honor of those effected by the recent events in Las Vegas.

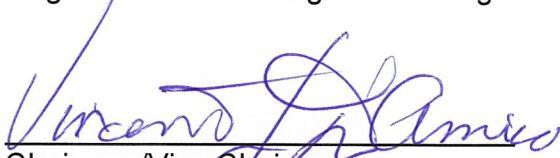
There were no further Supervisor Requests.

### **L. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:18 a.m. There were no objections.



Regular Board Meeting Minutes Signature Page

  
Chairman/Vice Chairman

  
Secretary/Assistant Secretary

Date Approved 11/07/17