

St. Lucie West Services District
Workshop Minutes
November 6, 2017, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Workshop is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Josh Miller, Assistant Utilities Director, SLWSD
Gerard Rouse, Assistant Public Works Superintendent, SLWSD
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

1. **October 2, 2017, Workshop**
2. **October 3, 2017, Regular Board Meeting**

The minutes were presented and the Board was asked if they had any revisions and/or corrections.

Chairman D'Amico asked if the Boulevard property had gone before the City Council. Mr. Pickle indicated he would have an update on that item later in the meeting.

There were no revisions and/or corrections to either set of minutes.

E. Public Comment

There was no public comment at this time.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Harrell.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Lawson.

**H. District Manager
Action Items**

DM 1 – Consider Approval of Lake Whitney – Application for Limited Use

Mr. Pickle presented the item indicating that staff had received a request from the Treasure Coast RC Scale Boaters that would allow them access to Lake Whitney on Sunday mornings from 7 am until 12 o'clock p.m. (noon). Mr. Pickle indicated that Mr. Harrell recommended not considering Lake Whitney because it is not a recreational lake. Rather, Lake Harvey should be considered because of the possible recreational use with the City.

William Plevik and Dave Myers of the Treasure Coast RC Scale Boaters addressed the Board by saying that their club had been running out of Tradition for the past 5 years, but that a restaurant was going in and they were not permitted to use the lake during construction. They indicated they would look at the Lake Harvey site after the meeting.

Discussion ensued regarding the specifics of the Lake Harvey site and possible issues that may arise.

There was no further discussion regarding this item.

DM 2 – Consider Approval for the Purchase of a New Vermeer 130 HP Chipper

Mr. Pickle presented the item indicating that the new chipper would replace the 2008 unit that is scheduled to be sold on GovDeals.com. The new unit is from Vermeer Southeast of Boynton Beach at a cost of \$66,856 and the pricing is off the Florida Sheriff's contract. He noted that it is budgeted for the 2018 fiscal year in the General Fund under Exotic Plant Removal Capital Outlay Equipment.

There was no discussion regarding this item.

DM 3 – Consider Approval for the Purchase of a New 2018 Ford F-150 for the Aquatic Maintenance Division

Mr. Pickle presented the item indicating that staff had received 3 proposals to purchase a 2018 Ford F-150 4x4. The 3 proposals received were as follows:

- 1.) Velde Ford, Inc. of Vero Beach in the amount of \$29,614.45;
- 2.) Gilbert Ford of Okeechobee in the amount of \$26,275.50; and
- 3.) Sunrise Ford of Fort Pierce in the amount of \$26,546.16

There was no discussion regarding this item.

DM 4 – Consider Approval for the Purchase of a New Chipper/Truck for the Exotic Plant Removal Division

Mr. Pickle presented the item indicating that this 2018 Hino Chipper Truck Model #195 along with a 16 foot aluminum chipper bed and box would replace the District's current 2002 chipper truck, which will be kept and converted to a dump truck and will be utilized by the Storm Water Division along with the Utility Underground Division. He noted that staff had received 3 proposals, as follows:

- 1.) Kenworth of Central Florida in Orlando in the amount of \$64,431.98;
- 2.) Tri County Truck and Equipment of Pompano Beach in the amount of \$64,500.00; and
- 3.) Kenworth of South Florida in Fort Pierce in the amount of \$61,159.00

DM 5 – Amendments to Chapter A-I – St. Lucie West Services District General and Procedural Rules

Mr. Pickle presented the item indicating that no action was required. Mr. Pickle indicated that these amendments will increase spending limits for budgeted items, as well as other edits that will bring the rules current with Florida Statutes.

There was no discussion regarding this item.

DM 6 – Amendment III to Chapter A-III of the Rules of the St. Lucie West Services District

Mr. Pickle presented the item indicating that no action was required on this item as well. He noted that the amendment would change the definition of high-ranking employees because some positions are currently not being used.

There was no discussion on this matter.

DM 7 – Resolution No. 2017-08 – Amending Certain Existing Job Descriptions and Adopting Certain New Job Descriptions for the District

Mr. Pickle presented the item indicating that no action was required on this item as well. He noted that the amendment would update certain existing job descriptions and create certain new job descriptions and also includes a driver's license requirement.

There was no discussion regarding this matter.

DM 8 – Consider Resolution No. 2017-09 – Adopting a Fiscal Year 2017 Amended Budget

Resolution No. 2017-09 was presented, entitled:

RESOLUTION NO. 2017-09

**A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT
ADOPTING AN AMENDED FISCAL YEAR 2017 BUDGET; AND
PROVIDING AN EFFECTIVE DATE.**

There was no discussion on this resolution.

DM 9 – Other Items/Updates

Mr. Pickle noted that Lake Harvey was in the final stages of planting and that the deadline had been extended to November 10, 2017, due to weather delays.

A brief discussion ensued regarding a parking lot, a fountain and landscaping.

Mr. Pickle noted that their office had received complaints from Kings Isle regarding billing. He indicated because of the installation of new meters there was a change in the billing cycle and the new meters are more accurate on the usage. Mr. Pickle noted that they anticipate more complaints as they continue to install more new meters.

Mr. Pickle addressed the landscaping along Cashmere. He noted that the City was installing the new landscaping and that the District is committed to \$15,000.

Mr. Pickle stated that PGA has indicated that they are now in negotiations with group from Jacksonville. A brief discussion ensued regarding this item.

Mr. Pickle noted that the lift station work could not begin until the Bank of America had executed the easement for access. He indicated that they were looking at the possibility of getting a temporary easement in order to begin the work.

I. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 7.

CA 1 - Monthly Report on Public Works Department

- CA 2 - Monthly Report on Utilities Operations
- CA 3 - Monthly Report on Capital Improvement Projects
- CA 4 - Monthly Report on Billing and Customer Service
- CA 5 - Financial Statements for September, 2017
- CA 6 - Consider Approval to Transfer Funds for the R&R Requisition
- CA 7 - Surplus Items

There was no discussion regarding the Consent Agenda items.

J. Supervisor Requests

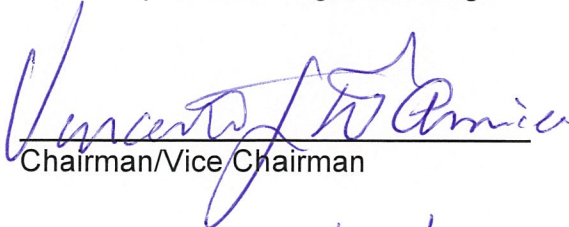
Vice Chairman Ney noted that the District's website showed an old Lake Harvey design. Mr. Pickle noted that since the pond was done, they may just take it down.

There were no further requests from the Supervisors.

K. Adjournment

There being no further items to be addressed, the Workshop was adjourned at 10:38 a.m. There were no objections.

Workshop Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 12/05/17