

St. Lucie West Services District
Workshop Minutes
December 5, 2016, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Workshop is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all Supervisors were present with the exception of Supervisor Charles B. Altwein.

D. Approval of Minutes

- 1. October 31, 2016, Workshop**
- 2. November 1, 2016, Regular Board Meeting**

The minutes were presented and the Board was asked if they had any revisions and/or corrections.

Vice Chairman Ney referred to Page 6 of the Workshop minutes and noted under Supervisor Requests that his comment regarding the erection of a cell phone tower on District "property" should actually read "on this campus" instead.

Vice Chairman Ney then referred to Page 5 of the Regular Board Meeting minutes whereas under discussion of Resolution No. 2016-07, "...the District did about

\$500,000 better than last year” should actually read, “...the District’s net worth was about \$500,000 better than last year.”

There were no other revisions and/or corrections to either set of minutes.

E. PUBLIC HEARING

1. Call to Order

2. Roll Call

3. Proof of Publication

4. Receive Public Comment on Amending Chapter A-1 of the Rules of the St. Lucie West Services District – General and Procedural Rules; Providing an Effective Date

- **Public Hearing – Consider Resolution No. 2015-08 – Amending Chapter A-1 of the Rules of the St. Lucie West Services District – General and Procedural Rules; Providing an Effective Date**

Resolution No. 2015-08 was presented, entitled:

RESOLUTION NO. 2016-08

A RESOLUTION AMENDING CHAPTER A-I, ST. LUCIE WEST SERVICES DISTRICT GENERAL AND PROCEDURAL RULES; PROVIDING AN EFFECTIVE DATE.

It was noted that this item would be brought up at tomorrow’s Public Hearing. Vice Chairman Ney asked if the amendment covers criminal charges. Mr. Pickle indicated that it depends on the circumstances and noted that in order for it to cover criminal charges, the person would have to have been acting in good faith on behalf of the District. The subject of the Flint, Michigan water crisis was brought up and the fact that water testing had been changed and/or results had been faked. Discussion ensued regarding potential incidents that could be covered.

There was no further discussion on this matter.

5. Close Public Hearing

F. Public Comment

There was no public comment at this time.

**G. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle indicated that the City Council had meet the previous week regarding the Bank of America parcel zoning changes and noted that it had passed. He indicated that everything was still on course for Chick-Fil-A to buy from the District's buyer and that they expect an additional extension request.

There were no further District Attorney updates.

**H. District Engineer
DE 1 – Status Report/Updates**

Mr. Pickle indicated that the Lake Harvey project should be approved at the next City Council meeting.

Mr. Pickle stated that the 4/5 canal was working fine.

Mr. Pickle noted, due to the lack of recent rains, they may have to implement a 1 day per week irrigation schedule. Discussion ensued about potential issues that could arise.

There were no further District Engineer updates.

**I. District Manager
Action Items**

DM 1 – Consider Approval of Agreement for Legal Services with the Law Offices of David Miklas, P.A.

Mr. Pickle presented the item and indicated that the law firm of Richeson & Coke was closing their doors and that David Miklas, one of the attorneys from that firm, had opened his own practice. Mr. Pickle indicated that Mr. Miklas had become very familiar with District matters over the years.

There was no further discussion regarding this item.

DM 2 –Other Items/Updates

Mr. Pickle advised the Board that the All Hands Meeting was scheduled for December 15, 2016, at 11:30 a.m.

That concluded Mr. Pickle's updates.

J. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 6.

CA 1 - Monthly Report on Public Works Department

CA 2 - Monthly Report on Utilities Operations

Vice Chairman Ney asked why the inflow was much greater than the outflow. Mr. Pickle indicated it was due to testing, which means it goes through the digester to take out solids. He noted that it would be worse next month due to aeration service.

CA 3 - Monthly Report on Capital Improvement Projects

Vice Chairman Ney referred to the Project Tracker and noted that they are either 0% or 100% - there is no in between. Mr. Pickle indicated that they usually keep it at 0% for the design phase. Mr. Pickle noted that he would try to come up with a different percentage tracking system, for example: showing 10% when the project is in the design phase, etc.

Vice Chairman Ney referred to the lift station project, indicating that it was half done and that the tracker should reflect as so. Mr. Pickle indicated he would work on a more refined system.

CA 4 - Monthly Report on Billing and Customer Service

Vice Chairman Ney referred to Aged Receivables and indicated that the header should be changed to reflect the fiscal year 2017.

CA 5 - Financial Statements for October, 2016

CA 6 - Consider Approval to Transfer Funds for the R&R Account Requisitions

There was no further discussion regarding Consent Agenda items CA 1 through CA 6.

K. Supervisor Requests

Secretary Smith noted that he had attended Michelle Berger's farewell party and had met Mr. Carvelli. Secretary Smith indicated that he had invited Mr. Carvelli to attend District meetings. Chairman D'Amico thought it would be a good idea to send Mr. Carvelli a congratulatory letter and reiterate the invitation to District meetings. Vice Chairman Ney noted that the letter should come from the Chairman.

There were no further Supervisor Requests.

L. Adjournment

There being no further items to be addressed, the Workshop was adjourned at 9:52 a.m. There were no objections.

Workshop Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 01/10/17