

St. Lucie West Services District
Regular Board Meeting Minutes
December 6, 2016, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Maddie Maldonado, Office Manager, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Josh Miller, Assistant Utilities Director, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all Supervisors were present with the exception of Supervisor Charles B. Altwein.

D. Election of Officers

- **Chairman**

- **Vice Chairman**

- **Secretary**
- **Treasurer/Assistant Secretary**
- **Assistant Secretaries**

A **motion** was made by Secretary Smith, seconded by Supervisor Child to keep the same slate of officers as previously held. Upon being put to a vote, the **motion** carried on a vote of 4 to 0 electing the following slate of officers for the St. Lucie West Services District: Chairman – Vincent D’Amico; Vice Chairman – Gregg Ney; Secretary – Wayne Smith; Supervisors – Charles Altwein and Everett Child; Treasurer – Jason Pierman; and Assistant Treasurer – Peter L. Pimentel.

E. Approval of Minutes

1. **October 31, 2016, Workshop**
2. **November 1, 2016, Regular Board Meeting**

The minutes were presented for Board approval.

A **motion** was made by Supervisor Child, seconded by Vice Chairman Ney, approving the Workshop Minutes of October 31, 2016, as amended, and the November 1, 2016, Regular Board Meeting Minutes, as amended. Upon being put to a vote, the **motion** carried 4 to 0.

At 9:04 a.m., Chairman D’Amico recessed the Regular Board Meeting and simultaneously opened the Public Hearing.

F. Public Hearing

1. **Call to Order**
2. **Roll Call**

It was noted that all Supervisors were present with the exception of Charles Altwein.

3. Proof of Publication

Proof of Publication was available which showed that Notice of the Public Hearing had been published in the *St. Lucie News Tribune* on October 17, 2016, as legally required.

4. Receive Public Comment on Amending Chapter A-1 of the Rules of the St. Lucie West Services District – General and Procedural Rules; Providing an Effective Date

There was no public comment on Amending Chapter A-1 of the Rules of the St. Lucie West Services District – General and Procedural Rules; Providing an Effective Date.

- **Public Hearing – Consider Resolution No. 2015-08 – Amending Chapter A-1 of the Rules of the St. Lucie West Services District – General and Procedural Rules; Providing an Effective Date**

Resolution No. 2015-08 was presented, entitled:

RESOLUTION NO. 2016-08

A RESOLUTION AMENDING CHAPTER A-I, ST. LUCIE WEST SERVICES DISTRICT GENERAL AND PROCEDURAL RULES; PROVIDING AN EFFECTIVE DATE.

Mr. Harrell noted that criminal charges would only be covered if the charges arise out of official duties and for public purpose, pursuant to case law. That 2-part test must be met.

A **motion** was then made by Vice Chairman Ney, seconded by Supervisor Child and passed unanimously to adopt Resolution No. 2016-08, Amending Chapter A-1, St. Lucie West Services District General and procedural Rules; Providing an Effective Date, as presented.

5. Close the Public Hearing

There being no further Public Hearing business to conduct, Chairman D'Amico closed the Public Hearing and reconvened the Regular Board Meeting at approximately 9:11 a.m.

G. Public Comment

There was no public comment.

**H. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell passed out a timeline of the Surplus Real Property Sale and indicated that the purchaser has one more extension to exercise, which takes it to the end of the year, which Mr. Harrell anticipates will be requested. Mr. Harrell advised that the City had approved the conservation easement which puts the property into the position of being as to be sold as commercial property, if this buyer happens to walk away from the deal. Mr. Harrell noted that the District should know by the end of the year if relocation of the lift station will be required.

Mr. Harrell had no further updates.

**I. District Engineer
DE 1 – Status Reports/Updates**

Mr. Lawson advised that the 4E/5 canal project had been completed. The sidewalk is done, there is a water truck on site and it looks good.

Mr. Lawson advised that the plat of the Lake Harvey project had been approved by the attorney for Martin Memorial and would be circulated for other signatures and then on to the City Council. Mr. Lawson indicated that after the City Council gives their blessing, the project can then go out for bid.

That concluded Mr. Lawson's updates.

**J. District Manager
Action Items**

DM 1 – Consider Approval of Agreement for Legal Services with the Law Offices of David Miklas, P.A.

Mr. Pickle presented the item and noted that he had already given the okay to send the District's files to David Miklas' office due to the closing of Richeson & Coke's office on November 30, 2016.

A brief discussion ensued regarding the specifics of the agreement.

A **motion** was made by Vice Chairman Ney, seconded by Secretary Smith approving the Agreement for Legal Services with the Law Offices of David Miklas, P.A.

Under discussion, the Board inquired about the labor law budget for the coming year and the attorney's rates.

Vice Chairman Ney's **motion** was reiterated, seconded by Secretary Smith and unanimously passed approving the Agreement for Legal Services with the Law Offices of David Miklas, P.A., as presented. Upon being put to a vote, the **motion** carried 4 to 0.

DM 2 –Other Items/Updates

Mr. Pickle indicated that Supervisor Altwein had had some recent health issues, but plans on Skyping into the January meeting.

Mr. Pickle advised the Board that the Project Tracker would have an additional column for Long-Term Projects along with a percentage color code.

That concluded Mr. Pickle's updates.

K. Consent Agenda

CA 1 - Monthly Report on Public Works Department

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for October, 2016

CA 6 - Consider Approval to Transfer Funds for the R&R Account Requisitions

Consent Agenda Items CA 1 through CA 6 were presented for Board consideration.

A **motion** was made by Secretary Smith, seconded by Vice Chairman Ney, approving Consent Agenda Items 1 through 6, as presented. Upon being put to a vote, the **motion** carried 4 to 0.

L. Supervisor Requests

Supervisor Child noted that it appeared that the new administrative building project would go well into 2017 because of CCNA requirements.

Chairman D'Amico thanked the Board for the wonderful experience this year and their continued votes of confidence as Chairman.

There were no further requests.

M. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:43 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 01/10/17