

**St. Lucie West Services District
Workshop Minutes
August 5, 2013, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986**

(Please note: This is not verbatim. A CD recording of the Board Meeting is available on file.)

Board Members Present

Harvey Cutler, Chairman
Everett Child, Vice Chairman
Vincent D'Amico, Supervisor
Sal Mancuso, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Jason Pierman, Assistant District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Cutler called the Workshop to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

Ms. Archer took roll, noting that Secretary Altwein was the only Supervisor who was absent.

D. Approval of Minutes

1. July 1, 2013, Workshop
2. July 2, 2013, Regular Board Meeting

Supervisor D'Amico noted on Page 17 of the Meeting Booklet, 9th line down reads "...would could..." and suggested deleting the word "would".

Ms. Archer indicated she would make the correction, as requested.

There was no further discussion regarding either set of minutes.

E. District Attorney

DA 1 – Consider Proposed Easement Swap with the School Board of St. Lucie County, Florida

Mr. Pickle presented the item indicating that the swap would give the District maintenance access to the stormwater ditch along the south end of the School Board property and noted that the swap was initiated by the District. Mr. Hayden further explained that the District owned the canal, but not the land on either side.

Mr. Pickle also noted that Mr. Harrell had included his correspondence dated July 1, 2013, wherein he discloses his simultaneous representation of both the District and the School Board regarding this transaction. Mr. Pickle further noted that in addition to the approval of the proposed easement swap that Mr. Harrell would be seeking acknowledgement from the Board of his simultaneous representation at tomorrow's meeting.

There was no further discussion regarding this matter.

F. District Engineer

DE 1 – Consider Approval of Work Authorization No. 3B-29-1307-R between SLWSD and Lake Forest Pointe at St. Lucie West Homeowners' Association, Inc.

Mr. Hayden presented the item indicating that, upon approval, underground electric conduit and a floating fountain with lights in Water Management Tract No. 3 would be installed. He noted that it was being done purely for aesthetic reasons and would not interfere with the maintenance of the lake.

There was no further discussion regarding this item.

G. Consent Agenda

CA 1 - Monthly Report on Public Works Operations

CA 2 - Monthly Report on Utilities Operations

CA 3 - Monthly Report on Capital Improvement Projects

CA 4 - Monthly Report on Billing and Customer Service

CA 5 - Financial Statements for June, 2013

CA 6 - Consider Approval to Transfer Funds for the R&R Account, the WCF Account and the WWCF Account Requisitions

Mr. Pickle presented Consent Agenda Items CA 1 through CA 6.

Supervisor Mancuso indicated he could not find the Check Register within the Consent Agenda items. Mr. Pierman apologized and indicated that he would distribute copies prior to tomorrow's meeting for the Board's review.

Supervisor D'Amico asked ETA on the lift stations to which Mr. Pickle indicated they were expected to be done by the end of the week.

Referring to the issue with Olama Corporation (Golden Corral), Supervisor Mancuso indicated that he believed there is a communication gap when there is a request for water and sewer service and asked Mr. Pickle how it was missed. Mr. Pickle indicated he could move to that DM item, if the Board so desired.

The Board agreed to move on to that item on the Agenda.

DM 3 - Consider Agreement for Deferred Payment of Service Availability Fees for the Olama Corporation (Golden Corral)

Mr. Pickle noted that the District did not miss anything. He noted that the contractor admitted that the oversight was their error and asked if they could pay \$35,000 of the \$135,000 up front and then make \$16,000+ monthly payments on the remaining \$100,000, plus 3.5% interest.

Vice Chairman Child indicated that Mr. Pickle had relayed this information to each individual Board Member during a phone call and that he was quite satisfied with the explanation and proposed resolution to the issue.

Supervisor Mancuso wanted to know if there was a way to assure that this does not happen in the future. Mr. Pickle briefly explained what had happened. Supervisor Mancuso noted that he would be happy to go over his point with Mr. Pickle after the meeting.

Chairman Cutler indicated that the majority of the Board was satisfied with Mr. Pickle's explanation of the situation and requested that the meeting move on to the next item, asking if there was any further discussion on the Consent Agenda items.

There being no further discussion on Consent Agenda Items CA 1 through CA 6, Mr. Pickle moved on to the next item.

**H. District Manager
Action Items**

DM 1 - District Manager Annual Performance for 2013

Mr. Pickle indicated that Condition 13(e) of the District Manager's employment agreement stipulates that the Board of Supervisors discuss whether the District Manager's performance is overall satisfactory. To that end, Mr. Pickle noted that he had spoken to each individual Board Member and had taken their comments. Mr.

Pickle also indicated that Condition 14 of the employment agreement indicates that the Board vote on 1 of 3 options for renewal of the agreement, as listed below:

- (a.) Taking no action, in which event the term of this Agreement shall be automatically extended for one additional year beyond its then-current term;
- (b.) Taking action to extend this Agreement for one additional year beyond its then-current term; or
- (c.) Taking action declining to extend this Agreement beyond its then-current term.

Supervisor D'Amico suggested extending Mr. Pickle's contract by choosing Option B.

There was no further discussion regarding Item DM-1.

DM 2 - Consider Authorization to Approve Blue Cross Blue Shield Health Insurance Provider

Mr. Pickle was proud to present the item noting that after much negotiation there would not be any increase from last year's premiums. He also indicated that the District's Agent, Mrs. Mary Leighton was instrumental in obtaining the renewal with no increase.

There was no further discussion regarding Item DM-2.

DM 3 – Consider Agreement for Deferred Payment of Service Availability Fees for the Olama Corporation (Golden Corral)

This item was discussed earlier in the Workshop.

DM 4 - Consider Resolution No. 2013-13 – Establishing the Fiscal Year 2013/2014 Workshop and Regular Meeting Schedule and Location

Mr. Pickle presented Resolution No. 2013-13, entitled:

RESOLUTION NO. 2013-13

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2013/2014 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

Mr. Pickle advised the Board that the schedule had been drafted taking into account holidays that may fall in and/or around the dates of Workshops and/or Regular Board Meetings. He noted that the meetings for July and September were scheduled either immediately before or shortly thereafter holidays in order to take into consideration those who would make plans to extend the holiday weekend without conflicting with the District's meetings.

Supervisor Mancuso questioned Election Day. He was reminded that 2013 was not an election year and thus, the District's meeting dates should not conflict.

There was no further discussion on the Fiscal Year 2013/2014 Workshop and Regular Meeting Schedule.

DM 5 - Other Items/Updates

Mr. Pickle had no other updates.

I. Supervisor Requests

Supervisor D'Amico asked about the article in the August 2, 2013, issue of the *St. Lucie News Tribune* regarding the McCarty Ranch, particularly if there had been any further developments regarding the mitigation matter. Mr. Pickle noted that there had been no changes since he last reported on the matter.

Discussion ensued about having the ability to move water from the streets quicker during a major storm event. Mr. Pickle reminded the Board Members that he cannot say that it will not occur again, but that the District is taking measures to help get it out quicker. Mr. Pickle also noted that Mr. Lawson was changing some theories in the model to allow for the quicker removal of storm water.

Another newspaper article was referenced regarding exotics and how other agencies are budgeting for their maintenance. Mr. Pickle reminded the Board Members that maintenance of exotics is required in perpetuity.

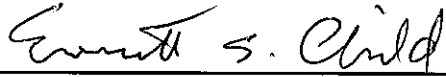
Supervisor Mancuso referred to the installation of lights on the water at Lake Forest and asked if it would be the District's responsibility to maintain. Mr. Pickle indicated that Lake Forest Pointe is looking at the installation of an aesthetic fountain and the District is responsible for maintaining the lake, not the fountain. Supervisor Mancuso expressed his concern over other communities requesting fountains in the future to which Mr. Pickle indicated that each request would be reviewed individually. He also noted that such fountains are good for the environment because they introduce oxygen to the lakes.

There were no further comments.

J. Adjournment

There being no further items to be addressed, the Workshop was adjourned at 9:56 a.m. There were no objections.

Workshop Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 09/10/13