



ST. LUCIE WEST SERVICES DISTRICT

Payment Options

St. Lucie West Services District “SLWSD” would like to inform you of the different payment options available to you for paying your utilities (water, sewer, irrigation) monthly bills.

1) AUTOMATIC BANK DRAFT

All you need to do is complete the Automatic Bank Draft form and submit a voided check to authorize SLWSD to process future payments via automatic bank drafts.

This option is very popular because:

- You will never have to write another check or worry about the due date each month
- You will avoid possible data entry errors when paying online with credit cards or e-checking
- Automatic bank drafts have no processing cost to SLWSD nor to the Customer
- You will never be late nor receive a penalty fee for being late
- You will receive a paper bill or email (to receive emails see below *)
 - The bill will say “**Bank Draft Only – Do Not Pay**”
- Automatic bank drafts are processed and sent to the bank for processing on the due date
 - Note: the due date is 20 days after the bill date

To sign up please complete and send an Automatic Bank Draft form with a voided check to:

Email: customerservice@slwsd.org (Subject: Automatic Bank Draft)
Mail: St. Lucie West Services District
450 SW Utility Dr., Port St. Lucie, FL 34986
Fax: (772) 871-5771

2) ONLINE PAYMENT ON SLWSD UTILITIES PAYMENT SYSTEM

- Go online to: www.slwsd.org
 - Register and begin to pay directly onto your utilities account through SLWSD
 - See the many options you have from:
 - paying your bills to viewing your billing & consumption history
 - saving your credit card account number and bank (e-checking) account number
- NOTE:** You must be careful when entering account numbers to avoid your bank from returning your payment due to (i.e. “No Acct Found”)*

3) MAIL/FED-EX OR DROP OFF IN PERSON

- US Postal Service “USPS” or FedEx w (check or money order)
- In Person (check, money order, Visa, MasterCard, Discover)
- Drop Boxes (1) is located outside the gate on the street, (1) by the entrance stairs and (1) in the lobby.

4) ELECTRONIC PAYMENT FROM CUSTOMER’S ONLINE BANKING

- Electronic payments are accepted by St. Lucie West Services District (SLWSD) as of August 2017. Customers that already use online banking, payments will now be delivered faster. These payments are submitted electronically by the customers’ bank to SLWSD and will be downloaded and processed the next business day (keep in mind schedules may vary from bank to bank).

Important! *Payments received after 4:00pm on the due date are considered late and a late fee of 10% will be automatically added to those utilities accounts. A late notice is generated and mailed to those customers. Interruption of services may occur thereafter if payment is not received within the dates on the late notice.*

If you have any questions regarding any of the above options do not hesitate to contact a Customer Service Representative at (772) 340-0220.

*E-Bills: to receive emails instead of paper sign up for e-billing (contact Customer Service for details)