

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
August 7, 2018, at 9:00 a.m.  
450 SW Utility Drive  
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
Wayne Smith, Secretary  
John Doughney, Supervisor  
Everett Child, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Josh Miller, Assistant Utilities Director, SLWSD  
Maddie Maldonado, Office Manager, SLWSD  
Lisa Beans, Administrative Assistant, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. July 9, 2018, Workshop**
- 2. July 10, 2018, Regular Board Meeting**

The minutes were presented for Board approval.

A **MOTION** was made by Secretary Smith, seconded by Vice Chairman Ney approving the Workshop Minutes of July 9, 2018, as presented, and the July 10, 2018, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell advised that he had received a response regarding the St. Lucie Trail parcels and they have accepted our changes. He indicated that a Public Hearing would be scheduled for September 11, 2018, to consider the acquisition.

A brief discussion ensued.

**G. District Engineer  
DE 1 – Consider Work Authorization No. 4C-20-1807-SU between the St. Lucie West Services District and PS Florida One, Inc., Owners of the Public Storage Facility on NW University Boulevard**

Mr. Lawson reviewed the item and recommended approval with the 3 special conditions noted. He asked if there were any questions.

There being no questions, a **MOTION** was made by Supervisor Child, seconded by Secretary Smith and passed unanimously approving Work Authorization No. 4C-20-1807-SU between the St. Lucie West Services District and PS Florida One, Inc., owners of the Public Storage facility on NY University Boulevard with the following 3 special conditions, as presented: 1.) Water and sewer facilities proposed to serve this project will be privately owned and maintained by the applicant. 2.) An ingress/egress/utility easement shall be prepared for access to the domestic and fire flow lines being extended to service this property. The easement shall be prepared, submitted for review and acceptance by SLWSD, and be recorded in the public records prior to the site receiving its meter. 3.) All drainage system components serving this project will be privately owned and maintained by the applicant.

**H. District Manager  
Action Items**

**DM 1 – Consider Approval of the District’s Holiday Schedule for the 2019 Calendar Year**

Mr. Pickle presented the item and recommended approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Child approving the District's Holiday Schedule for the 2019 Calendar Year, as presented.

**DM 2 – Consider Authorization to Approve Blue Cross Blue Shield Health Insurance Provider**

Mr. Pickle presented the item, indicating that premiums were being increased by 6.69%. He recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously approving the renewal of Health Insurance Plan 5467 and the renewal 5462 step-up plan from Blue Cross Blue Shield of Florida, as presented.

**DM 3 – District Manager Annual Performance for 2018**

Mr. Pickle presented the item for Board consideration.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney deeming the performance of the District Manager at least satisfactory and choosing "b)" – Taking action to extend this Agreement for one additional year beyond its then-current term. Upon being put to a vote, the **MOTION** carried 5 to 0.

**DM 4 – Consider Resolution No. 2018-02 – Establishing a Fiscal Year 2019 Workshop and Regular Meeting Schedule and Location**

Mr. Pickle presented Resolution No. 2018-02, entitled:

**RESOLUTION NO. 2018-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2019 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney, and passed unanimously to adopt Resolution No. 2018-02, as presented.

**DM 5A – Consider Approval of 6B Relocation Project WM020**

Mr. Pickle presented the item. Discussion ensued regarding possible scenarios with the project timeline. Mr. Pickle indicated that he would have more information at the next Board Meeting, as he was scheduled to meet with the contractor for a pre-construction meeting.

He recommended approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney approving the 6B Relocation Project WM020 proposal from Southern Underground for the not to exceed amount of \$540,492.00, and Budget Amendment #2018-06 in the amount of \$560,000.00, transferring funds from the General Fund R&R Fund Balance to the 6B Relocation Project expense code, as presented. The General Fund R&R Fund Balance: \$1,022,330.00; Budget Amendment #2018-06 from the General Fund R&R Fund Balance: \$560,000.00; This Project: \$540,492.00; Leaving an Available Balance for Org. #1-46014: \$19,508.00; and the GF R&R Fund Balance after Amendment: \$462,330.00.

Vice Chairman Ney voiced his concern over budget amendments. Mr. Pickle indicated that the process had changed this year and gave a summary of the process.

Secretary Smith's **MOTION** was reiterated, seconded by Supervisor Doughney and passed unanimously approving the 6B Relocation Project WM020 proposal from Southern Underground for the not to exceed amount of \$540,492.00, and Budget Amendment #2018-06 in the amount of \$560,000.00, transferring funds from the General Fund R&R Fund Balance to the 6B Relocation Project expense code, as presented. The General Fund R&R Fund Balance: \$1,022,330.00; Budget Amendment #2018-06 from the General Fund R&R Fund Balance: \$560,000.00; This Project: \$540,492.00; Leaving an Available Balance for Org. #1-46014: \$19,508.00; and the GF R&R Fund Balance after Amendment: \$462,330.00. Upon being put to a vote, the **MOTION** carried 5 to 0.

#### **DM 6 – Interlocal Agreement to Fund, Install, and Maintain Landscaping Improvements and Passive Recreational Amenities Upon the Lake Harvey Site – St. Lucie West**

Mr. Pickle presented the item and indicated that he was seeking approval “in substantial form.”

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Smith approving the Interlocal Agreement to Fund, Install, and Maintain Landscaping Improvements and Passive Recreational Amenities upon the Lake Harvey Site – St. Lucie West, in substantial form.

Discussion ensued about particular paragraphs within the agreement. Mr. Harrell assured the Board that all Work Authorizations would go through the District for approval.

Vice Chairman Ney's **MOTION** was reiterated, seconded by Secretary Smith approving the Interlocal Agreement to Fund, Install, and Maintain Landscaping Improvements and Passive Recreational Amenities upon the Lake Harvey Site – St. Lucie West, in substantial form. Upon being put to a vote, the **MOTION** carried 5 to 0.

## **I. Consent Agenda**

Mr. Pickle presented Consent Agenda items CA 1 through CA 7.

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for June, 2018**

**CA 6 – Consider Approval to Transfer Funds for the R&R Requisition**

**CA 7 – Surplus Items**

<p>A <b>MOTION</b> was made by Supervisor Doughney, seconded by Supervisor Child and passed unanimously approving Consent Agenda items CA 1 through CA 7, as presented.</p>
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## **J. Supervisor Requests**

Secretary Smith brought up the preserves and noted that it would probably be a good idea for the District to think about taking them over in the various communities.

Mr. Pickle indicated that he had spoken with Mr. Harrell about the concept and that Mr. Harrell indicated that it would have to be made even and fair to the HOAs and not a special assessment.

Discussion ensued about the process of taking over the preserves.

It was noted that more information would be available in the coming months at which time it could be brought to the Board for consideration.

There were no further Supervisor Requests.

## **K. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:00 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

  
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Chairman/Vice Chairman

  
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Secretary/Assistant Secretary

Date Approved 09/11/18