

St. Lucie West Services District
Regular Board Meeting Minutes
September 11, 2018, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Josh Miller, Assistant Utilities Director, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. August 6, 2018, Workshop**
- 2. August 7, 2018, Regular Board Meeting**

The minutes were presented for Board approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney approving the Workshop Minutes of August 6, 2018, as presented, and the August 7, 2018, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

Chairman D'Amico then recessed the Regular Board Meeting in order to proceed with Public Hearings 1, 2 and 3.

E. Public Hearing 1
1. Call to Order

Chairman D'Amico called Public Hearing 1 to order.

2. Roll Call

It was noted that all 5 Supervisors were present.

3. Receive Public Comment on Fiscal Year Ending September 30, 2019, Budgets for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District

There was no public comment on the Fiscal Year Ending September 30, 2019, Budgets for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District.

PH 1 – Consider Resolution No. 2018 -04 – Adopting the Budgets for the Fiscal Year Ending September 30, 2019, for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District

Resolution No. 2018-04 was presented, entitled:

RESOLUTION NO. 2018-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT ADOPTING THE BUDGETS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019 FOR THE DISTRICT; PROVIDING AUTHORITY FOR THE DISTRICT MANAGER TO EXPEND FUNDS ON BEHALF OF THE DISTRICT; PROVIDING AN EFFECTIVE DATE.

A **MOTION** was made by Supervisor Doughney, seconded by Supervisor Child and passed unanimously to adopt Resolution No. 2018-04, as presented.

Chairman D'Amico then closed Public Hearing 1.

F. Public Hearing 2
1. Call to Order

Chairman D'Amico called Public Hearing 2 to order.

2. Roll Call

It was noted that all 5 Supervisors were present.

3. Receive Public Comment on the Levying of a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs within the St. Lucie West Services District for the Period October 1, 2018, through September 30, 2019

There was no public comment on the Levying of a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs within the St. Lucie West Services District for the Period October 1, 2018, through September 30, 2019.

PH 2 – Consider Resolution No. 2018-05 – Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs within the St. Lucie West Services District for the Period October 1, 2018, through September 30, 2019

Mr. Pickle distributed a revised abstract for Public Hearing 2, which corrected the assessment amounts.

Resolution No. 2018-05 was presented, entitled:

RESOLUTION 2018-05

**LEVYING A NON AD VALOREM
ASSESSMENT FOR WATER MANAGEMENT
BONDS, AND OPERATIONS AND
MAINTENANCE COSTS, WITHIN THE ST.
LUCIE WEST SERVICES DISTRICT FOR THE
PERIOD OCTOBER 1, 2018, THROUGH
SEPTEMBER 30, 2019**

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney to adopt Resolution No. 2018-05, as presented.

Under discussion, Vice Chairman Ney praised staff for being able to hold assessments at the current levels.

Secretary Smith's **MOTION** was reiterated, seconded by Supervisor Doughney and passed unanimously to adopt Resolution No. 2018-05, as presented.

Chairman D'Amico then closed Public Hearing 2.

G. Public Hearing 3

1. Call to Order

Chairman D'Amico called Public Hearing 3 to order.

2. Roll Call

It was noted that all 5 Supervisors were present.

3. Receive Public Comment on the Proposed Acquisition of Real Property under an Agreement for Sale and Purchase

There was no public comment on the proposed acquisition of real property under an agreement for sale and purchase.

PH 3 – Consider Resolution No. 2018-03 – Approving the Proposed Acquisition of Real Property under an Agreement for Sale and Purchase

Resolution No. 2018-03 was presented, entitled:

RESOLUTION NO. 2018-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING AND RATIFYING EXECUTION OF AN AGREEMENT FOR THE SALE AND PURCHASE OF REAL PROPERTY WITH CGI ST. LUCIE, LLC; PROVIDING FOR THE ACQUISITION AND OWNERSHIP OF CERTAIN REAL PROPERTY FOR STORMWATER STORAGE AND RETENTION/DETENTION PURPOSES; AUTHORIZING AND DIRECTING THE BOARD CHAIRMAN, DISTRICT MANAGER, AND OTHER OFFICERS AND AGENTS OF THE DISTRICT TO TAKE ALL ACTIONS NECESSARY TO CARRY OUT TRANSACTIONS; AND PROVIDING AN EFFECTIVE DATE

A **MOTION** was made by Supervisor Child, seconded by Vice Chairman Ney to adopt Resolution No. 2018-03, as presented.

A brief discussion ensued regarding possible changes from the seller's side. The Board was assured that the other property would not affect the District's intention.

Mr. Harrell gave one update on the property acquisition relative to the City's stormwater fees. He noted that the District would confirm that the parcels would not be subject to the City's stormwater fees and that the City would take those parcels off the assessment roll.

Supervisor Child's **MOTION** was reiterated, seconded by Vice Chairman Ney and passed unanimously to adopt Resolution No. 2018-03, as presented.

Chairman D'Amico then closed Public Hearing 3 and reconvened the Regular Board Meeting.

H. Public Comment

There was no public comment.

I. District Attorney DA 1 – Status Report/Updates

Mr. Harrell had no updates at this time.

J. District Engineer DE 1 – Consider Approval of Work Authorization No. 4E-32-1808-R between the St. Lucie West Services District (District) and the City of Port St. Lucie (City) relating to the Landscape and Hardscape Improvements at the Lake Harvey Water and Passive Park Project

Mr. Lawson presented the item and indicated that work was scheduled to begin by the end of the month. He recommended approval with the following 2 special conditions:

1. Improvements to be constructed by the City will be the maintenance responsibility of the City of Port St. Lucie; and
2. Mowing and landscape maintenance of the improvements to be installed will be the responsibility of the District.

There being no questions, a **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney approving Work Authorization No. 4E-32-1808-R between the St. Lucie West Services District and the City of Port St. Lucie relating to the Landscape and Hardscape Improvements at the Lake Harvey Water and Passive Park Project, as presented.

A brief discussion ensued regarding the improvements.

Vice Chairman Ney's **MOTION** was reiterated, seconded by Supervisor Doughney and passed unanimously approving Work Authorization No. 4E-32-1808-R between the St. Lucie West Services District and the City of Port St. Lucie relating to the Landscape and Hardscape Improvements at the Lake Harvey Water and Passive Park Project, as presented.

Mr. Lawson then advised that he had a preliminary meeting with the contractor for the 6B Control Structure Relocation. He noted that they had discussed schedules, road closures and the order in which things would proceed. Mr. Lawson indicated that

once a schedule had been received he would meet with the City about the timing of everything.

**K. District Manager
Action Items**

DM 1 – Public Resource Management Group (PRMG) 2019 Water, Wastewater and Irrigation System Review Sufficiency Update and Review (Workshop Only)

Mr. Pickle advised that the presentation was only made at the Workshop Meeting yesterday, but that it would be placed on the District's website for informational purposes.

DM 2 – Annual Engineering Certification of the Utility Systems

Mr. Pickle presented the item and recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney accepting the Annual Engineering Certification of the Utility System prepared by Infrastructure Solution Services, dated August 24, 2018, as presented.

DM 3 – Consider St. Lucie West Services District Administration Building Project Proposal No. 18-006 under Purchase Order 74136

Mr. Pickle presented the item, indicating that it had been discussed at yesterday's Workshop Meeting in detail. He recommended approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously approving St. Lucie West Services District Administration Building Project Proposal Nos. 18-006, modifying Purchase Order 74136, increasing the total compensation from \$119,905 to \$130,655 as presented.

DM 4 – Other Items/Updates

Mr. Pickle distributed a bond recapitulation, noting that the date was incorrect. It should indicate as of August 1, 2018.

Discussion ensued about the varying interest rates. The Board requested that the W&S Bond – Series 2014 be looked into for potential refinancing to lower the rate.

Mr. Hayden advised that mosquito control does nothing about midge flies. They suggested hiring Aquatic Vegetation Control to control them. It was noted that the District could start using the bacterial products (Strike) they have on hand to eat up the larvae after October 1, 2018 (the beginning of the new fiscal year).

The consensus of the Board was to use the Strike that the District has in stock until we see a benefit.

That concluded Mr. Pickle's updates.

L. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 7.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for July 2018

CA 6 – Consider Approval to Transfer Funds for the R&R Requisition

CA 7 – Surplus Items

There some discussion regarding specific projects on the Project Tracker.

<p>A MOTION was then made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously approving Consent Agenda items CA 1 through CA 7, as presented.</p>

M. Supervisor Requests

Vice Chairman Ney noted that this was the last meeting of the fiscal year. He indicated that the District had a strong year and applauded staff and management for their work.

There was a brief discussion regarding the acquisition of the additional stormwater parcels.

There were no further Supervisor Requests.

N. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:43 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 10/02/18