

St. Lucie West Services District
Regular Board Meeting Minutes
November 6, 2018, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Josh Miller, Assistant Utilities Director, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. October 1, 2018, Workshop**
- 2. October 2, 2018, Regular Board Meeting**

A MOTION was made by Secretary Smith, seconded by Supervisor Doughney approving the Workshop Minutes of October 1, 2018, as presented, and the October

2, 2018, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Lawson indicated that the contractor was installing pipe along Cashmere and that the City had approved the road closure from the night of November 16, 2018, through Wednesday, November 21, 2018, reopening on Thanksgiving Day. He indicated that the schools had also been advised of the road closure.

That concluded Mr. Lawson's updates.

**H. District Manager
Action Items**

DM 1 – Consider Approval for the Purchase of a New 2019 Rough Terrain 4x4 Forklift

Mr. Pickle presented the item and recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Child and passed unanimously approving the purchase of a new 2019 Rough Terrain 4x4 Forklift from LIFTKING Manufacturing Corp. of Ontario, Canada, in the amount of \$75,400; split between 5 funds, as follows: Wastewater Treatment Plant 25% (\$18,850); Underground Utilities 25% (\$18,850); Water Treatment Plant 25% (\$18,850); Irrigation 12.5% (\$9,425); and Stormwater 12.5% (\$9,425). The budgeted amount for this project is \$96,000, leaving an available balance of \$20,600, as presented.

DM 2 – Consider Approval of Change Order #1 for the Additional Fittings from Ferguson Waterworks for the SW069 Reuse Irrigation Pump Station Project

Mr. Pickle presented the item and recommended approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney and unanimously passed approving Change Order #1 to Ferguson Waterworks in the

amount of \$1,518.69 for the required pipe fitting supplies for the SW069 Reuse Irrigation Pump Station Project, which brings the total Purchase Order up to \$162,689.76, as presented. The available budget amount for this project: \$141,351.17; this Change Order #1: \$1,518.69; leaving an available balance of \$139,832.48.

DM 3 – Consider Resolution No. 2018-07 – Adopting a Fiscal Year 2018 Amended Budget

Resolution No. 2018-07 was presented, entitled:

RESOLUTION NO. 2018-07

**A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT
ADOPTING AN AMENDED FISCAL YEAR 2018 BUDGET; AND
PROVIDING AN EFFECTIVE DATE.**

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Smith adopting Resolution No. 2018-07, as presented. Upon being put to a vote, the **MOTION** carried unanimously adopting an amended budget for fiscal year 2018.

DM 4 – Consider Auditor Engagement Letter for Fiscal Year 2018

Mr. Pickle presented the item and confirmed that there was a \$500 annual increase for each additional year.

A **MOTION** was made by Supervisor Doughney, seconded by Vice Chairman Ney and passed unanimously approving the renewal option with Grau & Associates for the audits for fiscal years ending 2018 and 2019, as presented.

I. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 7.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for September, 2018

CA 6 – Consider Approval to Transfer Funds for the R&R Requisition

CA 7 – Surplus Items

A **MOTION** was made by Supervisor Child, seconded by Supervisor Doughney and passed unanimously approving Consent Agenda items CA 1 through CA 7, as presented.

J. Supervisor Requests


There was a brief discussion regarding the electrical components for the main irrigation pump station relocation. Mr. Miller indicated due to the delay, he anticipates completion of this project by May.

There were no Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:18 a.m. There were no objections.

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Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 12-04-18