

St. Lucie West Services District
Regular Board Meeting Minutes
April 2, 2019, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Josh Miller, Assistant Utilities Director, SLWSD
Dan Harrell, District Counsel, Gonano & Harrell
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. March 4, 2019, Workshop**
- 2. March 5, 2019, Regular Board Meeting**

A MOTION was made by Secretary Smith, seconded by Supervisor Child approving the Workshop Minutes of March 4, 2019, as amended, and the March 5, 2019,

Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

E. Public Comment

There was no public comment at this time.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**G. District Engineer
DE 1 – Other Items/Updates**

Mr. Lawson advised that the site plan for the new administrative building had been submitted to the City. He indicated that it would go before the Site Plan Review Committee on April 10, 2019, and that it will take a few months to go through the process. Once approved by the City, he expects it to go out for bids in June or July.

Mr. Lawson advised that the 6B Relocation Project had been completed and that the contractor was working on a punch list, which included a slight change to the electric/control panel. Drone flyover footage was then presented of the project.

That concluded Mr. Lawson's updates.

**H. District Manager
Action Items**

DM 2 – Consider Approval of Change Order #1 to Southern Underground for the 6B Relocation Project

Mr. Lawson presented the change order, indicating that it was for additional sod and sidewalk, a new antenna and a concrete cap and would increase the contract from \$540,492 to \$556,257. He recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney approving Change Order #1 to Southern Underground in the amount of \$15,765, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

DM 1 – Utility Director/Assistant District Manager Position

Mr. Pickle advised that this new position would become effective the next pay period (April 6, 2019). He went on to note that Josh Miller would be Interim Utility Director until July 1, 2019.

Vice Chairman Ney expressed his concern with a remote District Manager. Mr. Pickle assured the Board that he would appoint Mr. Hayden as Acting District Manager in his absence for the first six months.

Mr. Pickle recommended approval.

A **MOTION** was made by Supervisor Doughney, seconded by Secretary Smith and passed unanimously approving the District Manager's nomination of Joshua Miller for the Utility Director/Assistant District Manager position at an annual salary of \$96,075.20, effective July 1, 2019, and increasing his current salary to \$90,334.40 during the interim training period, as presented.

Supervisor Child excused himself from the meeting.

I. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 7.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for February 2019

CA 6 – Consider Approval to Transfer Funds for the R&R Requisition

CA 7 – Surplus Items

A **MOTION** was made by Supervisor Doughney, seconded by Supervisor Child and passed unanimously approving Consent Agenda items CA 1 through CA 7, as presented.

J. Supervisor Requests

Vice Chairman Ney thanked the District for hosting the recent Presidents' Council meeting and noted that the next one was scheduled for April 24, 2019, wherein the City of Port St. Lucie would be present to explain their tree policy.

Secretary Smith also thanked the District for helping the Council and gave credit to Vice Chairman Ney for organizing it. He also suggested that someone from the District attend that meeting for information purposes since he is no longer on the Council for the Cascades.

There were no further Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:38 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 05/07/19