

St. Lucie West Services District
Public Hearing and Regular Board Meeting Minutes
June 4, 2019, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Maddie Maldonado, Office Manager, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

Chairman D'Amico also called for a moment of silence in remembrance of D-Day.

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. May 6, 2019, Workshop**
- 2. May 7, 2019, Regular Board Meeting**

A MOTION was made by Secretary Smith, seconded by Supervisor Child approving the Workshop Minutes of May 6, 2019, as presented, and the May 7, 2019, Regular

Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

E. Public Comment

There was no public comment at this time.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle noted that the CGI closing would happen by the end of the week, if all goes as planned.

**G. District Engineer
DE 1 – Consider Approval of Work Authorization No. 4D-22-1903-SU between St. Lucie West Services District and the St. Lucie Westland, LLC for The Shoppes at St. Lucie West Phase IIIB related to the Construction of a New Publix Site**

Mr. Lawson presented the item and read the 4 special conditions into the record, to wit:

- 1.) All water and sewer facilities servicing this project will be privately owned and maintained by the applicant or subsequent property owner.
- 2.) Property shall be required to connect to the SLWSD existing reclaimed water system as a source of irrigation.
- 3.) A 10-foot ingress/egress easement shall be prepared to provide access to the water meter servicing this property. The easement shall be prepared, submitted for review and acceptance by the SLWDS, and be recorded in the public records prior to the site receiving its water meter.
- 4.) All drainage system components serving this project will be privately owned and maintained by the applicant or subsequent property owner.

He recommended approval.

A **MOTION** was made by Supervisor Child, seconded by Supervisor Doughney and passed unanimously approving Work Authorization No. 4D-22-1903-SU between the St. Lucie West Services District and St. Lucie Westland, LLC for The Shoppes at St. Lucie West Phase IIIB related to the construction of a new Publix site with the above noted 4 special conditions.

DE 2 – Status Report/Updates

Mr. Lawson advised that the new administrative building plans were moving along. He indicated that they were a couple months out for approval and then would go out for the bidding process.

That concluded Mr. Lawson's updates.

**H. District Manager
Action Items**

DM 1 – Consider Resolution No. 2019-02 – Adopting a Fiscal Year 2020 Proposed Annual Budget and Setting a Public Hearing Date

Mr. Pickle presented Resolution No. 2019-02, entitled:

RESOLUTION NO. 2019-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2020.

A **MOTION** was made by Supervisor Doughney, seconded by Vice Chairman Ney and passed unanimously to adopt Resolution No. 2019-02, as presented, setting the Public Hearing for September 10, 2019.

DM 2 – Consider Approval of Infrastructure Solution Services (ISS) Work Authorization No. SLW012 for ISS Engineering for the WWTF Filter No. 2 Replacement Design & WWTF Operating Permit Rerate

Mr. Pickle presented the item and recommended approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously approving ISS Work Authorization No. SLW012 for the WWTF Filter No. 2 Replacement Design and WWTF Operating Permit Rerate for the not to exceed amount of \$86,180; to be funded from the Utility Capital Outlay Account 5-31102 - Current Budget: \$115,000; This Project: \$86,180; leaving an Available Balance of \$28,820, as presented.

DM 3 – Consider Approval of Replacement of Existing 220 MHz SCADA Radio Telemetry System

Mr. Pickle presented the item, indicating that it had been thoroughly discussed the previous day. He recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously approving the replacement of the existing 220 MHz SCADA Radio Telemetry System with a Cellular Virtual Private Network Radio System by Integration Services, Inc., as outlined in Proposed 2018-30, which covers the

installation and implementation of same for the not to exceed amount of \$167,772, to be funded as follows:

<u>Budget Impact</u>	<u>Current Budget</u>	<u>This Project</u>	<u>Available Balance</u>
ORG Number: 5-37041	\$ 145,000.00	\$ 127,772.00	\$ 17,228.00
ORG Number 1-46001	\$ 102,249.00	\$ 40,000.00	\$ 62,249.00

DM 4 – Consider Approval of SCADA RTU Panel PLC Upgrade Project

Mr. Pickle presented the item, indicating that this was a replacement project of the 2008 original telemetry project and were due for replacement. He recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Child approving the Integration Services, Inc. Proposed No. 2019-31 for the installation and implementation of new SCADA RTU Panel Delta PLC's for the not to exceed amount of \$162,837, to be funded as follows:

<u>Budget Impact</u>	<u>Current Budget</u>	<u>This Project</u>	<u>Available Balance</u>
ORG Number: 5-37043	\$ 145,000.00	\$ 129,837.00	\$ 15,163.00
ORG Number: 1-46001	\$ 62,249.00	\$ 33,000.00	\$ 29,249.00

Vice Chairman Ney asked if the leftover money in the budget could be used for other projects. Mr. Pickle indicated there may be additional costs, such as Delta and Verizon air cards.

Vice Chairman Ney's **MOTION** was reiterated, seconded by Supervisor Child and passed unanimously approving the Integration Services, Inc. Proposed No. 2019-31 for the installation and implementation of new SCADA RTU Panel Delta PLC's for the not to exceed amount of \$162,837, to be funded as follows:

<u>Budget Impact</u>	<u>Current Budget</u>	<u>This Project</u>	<u>Available Balance</u>
ORG Number: 5-37043	\$ 145,000.00	\$ 129,837.00	\$ 15,163.00
ORG Number: 1-46001	\$ 62,249.00	\$ 33,000.00	\$ 29,249.00

DM 5 – Consider Appointment of Wastewater Treatment Plant Chief Operator Position

Mr. Pickle presented the item, indicating that he was requesting that this promotion be effective immediately,

A **MOTION** was made by Secretary Smith, seconded by Supervisor Child and passed unanimously approving the District Manager's nomination of Thomas J. Bayer for the

Wastewater Treatment Plant Chief Operator position at an hourly rate of \$26.00, effective June 4, 2019, as presented.

DM 6 – Consider Acceptance of 2018 Financial Report

A **MOTION** was made by Secretary Smith, seconded by Supervisor Child and passed unanimously accepting the 2018 Financial Report, as presented by Grau & Associates.

DM 7 – Other Items/Updates

Mr. Pickle then presented the Infrastructure Solution Services' 2019 Annual Engineering Audit Letter for the SLWSD Water and Wastewater Utility Systems for approval.

A **MOTION** was made by Supervisor Doughney, seconded by Vice Chairman Ney and passed unanimously to accept the 2019 Annual Engineering Audit Letter for the SLWSD Water and Wastewater Utility Systems from Infrastructure Solution Services, dated May 30, 2019, as presented.

Mr. Pickle then advised of possible misrepresentations of water samples. He noted, after consulting the District's labor attorney, the matter had been investigated and the findings were sent to DEP for their review.

Mr. Pickle explained that the employee did not go to all the locations that he said he had sampled, as per the GPS. Mr. Pickle indicated, moving forward, the GPS information would be attached to reports. He further noted that DEP may fine the District, but he is not sure at this time. Mr. Pickle was recommending that the employee be terminated. He also noted that the employee may lose his licensing by DEP as a result of the misrepresentations.

Discussion ensued regarding how long the misrepresentations may have been going on for and the possibility of it being considered a criminal action.

I. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 7.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for April 2019

CA 6 – Consider Approval to Transfer Funds for the R&R Requisition

A **MOTION** was made by Supervisor Doughney, seconded by Vice Chairman Ney and passed unanimously approving Consent Agenda items CA 1 through CA 6, as presented.

J. Supervisor Requests

Vice Chairman Ney noted he was impressed with the learning curve regarding the boil water notice. Mr. Pickle indicated that the steps are in place and that the system is as good as it gets.

Secretary Smith noted that he had attended the informative Hurricane Expo.

Mr. Pierman reminded the Board to send in their 2018 Form 1 – Financial Disclosure form by the July 1st deadline.

There were no further Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:58 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 07/09/19