

St. Lucie West Services District
Workshop Meeting Minutes
August 5, 2019, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Josh Miller, Assistant Utilities Director, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

1. July 8, 2019, Workshop
2. July 9, 2019, Regular Board Meeting

There were no revision to either set of minutes.

E. Public Comment

There were no comments from the public.

F. District Attorney

DA 1 – Consider Resolution No. 2019-03 – Ratifying Execution of a Real Estate Sale and Purchase Contract

Mr. Pickle presented the item, indicating that this was ratifying the execution of a real estate sale and purchase contract for the acquisition and ownership of certain real property for conservation and related purposes between the District and Tradition Land Company, LLC for the following 2 parcels, identified by the Property Appraiser's Tax Identification Nos. 3323-785-0006-000-5-5 (0.51 acre parcel) and 3323-900-0003-000-5 (0.33 acre parcel) near the intersection of Peacock and California Boulevards. Ratification is for the not to exceed amount of \$15,000.

There were no questions from the Board on this item.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Pickle advised that the administrative building process was moving along, as anticipated. Mr. Pickle indicated they were re-submitting the plans to Planning & Zoning with minor changes.

There was no discussion regarding this matter.

**H. District Manager
Action Items**

DM 1 – Consider Approval of Change Order #1 for the Main Irrigation Pump Station Improvement Project with Integration Services, Inc. (ISI)

Mr. Pickle presented the item, indicating that ISI had been hired by the District to design and implement the SCADA controls for the new Main Irrigation Pump Station being installed by Hinterland Group, Inc. ISI Project # 2018-28/Work Authorization #2018-01 was approved by the Board on July 16, 2018, As a result of project delays by Hinterland Group, Inc., Change Order #1 was being requested, increasing the contract from \$110,140 to the not to exceed amount of \$114,771.84.

Mr. Pickle indicated he believes Hinterland Group may have bit off more than they could chew. He noted that the District had never worked with them prior to this project and probably will not recommend them in the future.

The Board had no questions regarding this item.

DM 2 – Consider Resolution No. 2019-04 – Establishing a Fiscal Year 2020 Workshop and Regular Meeting Schedule and Location

Mr. Pickle presented Resolution No. 2019-04, entitled:

RESOLUTION NO. 2019-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2020 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

Mr. Pickle indicated that this was the first time in years that all meetings would fall on the first Tuesday of each month.

There was no discussion regarding this matter.

DM 3A – District Manager Annual Performance for 2019

Mr. Pickle advised of the walk-on item, indicating that it was Condition 13(e) of the District Manager's employment agreement and requires that the District Manager's performance be determined to be overall satisfactory.

That concluded Mr. Pickle's summary on this item.

DM 4 – Other Items/Updates

Mr. Pickle advised that the City dog park had opened over the weekend.

Secretary Smith asked how they were publicizing it. Mr. Pickle indicated the announcement had appeared in the newspaper, on the City's website and on the local news.

That concluded Mr. Pickle's updates.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for June 2019

CA 6 – Consider Approval to Transfer Funds for the R&R Requisition

There was no discussion regarding the Consent Agenda items.

J. Supervisor Requests

Secretary Smith noted that he had heard some negative comments about Lake Harvey looking like a “swamp” because of the grass. He requested that the District do anything it can in order to make it look better sooner rather than later.

Mr. Pickle advised that the fountain was going in October 1, 2019, and that a buffer would be put in for sound. Mr. Pickle also noted that there was some confusion with the City on the funding for landscaping and the pergola. He noted that the District would be giving \$11,000 towards the pergola because the City used \$11,000 for landscaping.

There was a brief discussion regarding parking at Lake Harvey.

Supervisor Doughney gave an overview of what the City had done/is doing with the departments. He noted that all City lakes now fall under Parks & Rec.


There was also a brief discussion regarding oak tree issues with utility lines.

That concluded the Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:48 a.m. There were no objections.

Workshop Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 09/10/19