

St. Lucie West Services District
Regular Board Meeting Minutes
August 6, 2019, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Josh Miller, Assistant Utilities Director, SLWSD
Lisa Beans, Administrative Assistant, SLWSD
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Dan Harrell, District Counsel, Gonano & Harrell
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

1. July 8, 2019, Workshop
2. July 9, 2019, Regular Board Meeting

A MOTION was made by Vice Chairman Ney, seconded by Supervisor Child approving the Workshop Minutes of July 8, 2019, as presented, and the July 9, 2019,

Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

E. Public Comment

There was no public comment at this time.

F. District Attorney

DA 1 – Consider Resolution No. 2019-03 – Ratifying Execution of a Real Estate Sale and Purchase Contract

Mr. Harrell presented Resolution No. 2019-03, entitled:

RESOLUTION NO. 2019-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING AND RATIFYING EXECUTION OF A REAL ESTATE SALE AND PURCHASE CONTRACT; PROVIDING FOR THE ACQUISITION AND OWNERSHIP OF CERTAIN REAL PROPERTY FOR CONSERVATION AND RELATED PURPOSES; AUTHORIZING AND DIRECTING THE BOARD CHAIRMAN, DISTRICT MANAGER, AND OTHER OFFICERS AND AGENTS OF THE DISTRICT TO TAKE ALL ACTIONS NECESSARY TO CARRY OUT TRANSACTIONS; AND PROVIDING AN EFFECTIVE DATE

Mr. Harrell noted that the purchase of these parcels would offset future mitigation. He noted that the purchase price was \$15,000 and that the seller would bore all closing costs. Mr. Pickle indicated that the contract was distributed separately and would be kept with the records of the meeting minutes.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously adopting Resolution No. 2019-03, ratifying the execution of a real estate sale and purchase contract between the District and Tradition Land Company, LLC for the following 2 parcels, identified by the Property Appraiser's Tax Identification Nos. 3323-785-0006-000-5-5 (0.51 acre parcel) and 3323-900-0003-000-5 (0.33 acre parcel) near the intersection of Peacock and California Boulevards for the not to exceed amount of \$15,000, as presented.

G. District Engineer

DE 1 – Status Report/Updates

Mr. Lawson advised that he had received additional comments from the City regarding the administrative building, which they were working on. He is hoping to

get the item on the agenda for the August 26, 2019, meeting. If not, the next meeting is scheduled for September 26, 2019.

That concluded Mr. Lawson's updates.

**H. District Manager
Action Items**

DM 1 – Consider Approval of Change Order #1 for the Main Irrigation Pump Station Improvement Project with Integration Services, Inc. (ISI)

Mr. Pickle presented Change Order #1, indicating that it required multiple trips for ISI because of Hinterland Group. Mr. Pickle agreed that the additional funds were warranted and he recommended approval.

A **MOTION** was made by Supervisor Doughney, seconded by Vice Chairman Ney and passed unanimously approving Change Order #1 in the amount of \$4,631.84; the Available Project Budget: \$139,832.48; Change Order #1: \$4,631.84; leaving an Available Budget of \$135,200.64, as presented.

DM 2 – Consider Resolution No. 2019-04 – Establishing a Fiscal Year 2020 Workshop and Regular Meeting Schedule and Location

Mr. Pickle presented Resolution No. 2019-04, entitled:

RESOLUTION NO. 2019-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2020 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

Mr. Pickle recommended approval.

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously adopting Resolution No. 2019-04, as presented.

DM 3A – District Manager Annual Performance for 2019

Mr. Pickle presented the item, indicating that it was Condition 13(e) of the District Manager's employment agreement and requires that the District Manager's performance be determined to be overall satisfactory.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously regarding Condition 14 Agreement Renewal – At a public meeting on or about September 1 of each year during the term of this Agreement, the

Board will decide whether to extend the term of this Agreement by: (b) Taking action to extend this Agreement for one additional year beyond its then-current term and the Board has deemed the District Manager's performance as overall satisfactory.

DM 4 – Other Items/Updates

Mr. Pickle no further updates.

I. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 6.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for June 2019

CA 6 – Consider Approval to Transfer Funds for the R&R Requisition

A **MOTION** was made by Supervisor Doughney, seconded by Secretary Smith and passed unanimously approving Consent Agenda items CA 1 through CA 6, as presented.

J. Supervisor Requests

Secretary Smith had a question regarding walk-on items. Mr. Pickle explained how they are handled.

Chairman D'Amico thanked Mr. Pickle and noted that he believes the new contract will work out just fine.

There were no further Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:18 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

Vincent J. Amico
Chairman/Vice Chairman

YPA M. Quill
Secretary/Assistant Secretary

Date Approved 09/10/19