

St. Lucie West Services District
Public Hearings & Regular Board Meeting Minutes
September 10, 2019, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Public Hearings & Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Josh Miller, Utilities Director/Assistant District Manager, SLWSD
Tom Stirtzinger, Assistant Utilities Director, SLWSD
Maddie Maldonado, Director of Office Administration, SLWSD
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Dan Harrell, District Counsel, Gonano & Harrell
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. August 5, 2019, Workshop**
- 2. August 6, 2019, Regular Board Meeting**

A **MOTION** was made by Secretary Smith, seconded by Supervisor Child approving the Workshop Minutes of August 5, 2019, as presented, and the August 6, 2019,

Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

E. Public Hearing 1
1. Call to Order

Chairman D'Amico recessed the Regular Board Meeting and called Public Hearing 1 to order.

2. Roll Call

Ms. Archer acknowledged that all 5 Supervisors were present.

3. Receive Public Comment on Fiscal Year Ending September 30, 2020, Budgets; Providing Authority for the District Manager to Expend Funds on behalf of the District

There was no public comment on Fiscal Year Ending September 30, 2020, Budgets; Providing Authority for the District Manager to Expend Fund on behalf of the District.

- **PH 1** – Consider Resolution No. 2019-05 – Adopting the Budgets for the Fiscal Year ending September 30, 2020, for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District

Resolution No. 2019-05 was presented, entitled:

RESOLUTION NO. 2019-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT ADOPTING THE BUDGETS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020 FOR THE DISTRICT; PROVIDING AUTHORITY FOR THE DISTRICT MANAGER TO EXPEND FUNDS ON BEHALF OF THE DISTRICT; PROVIDING AN EFFECTIVE DATE.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Child and passed unanimously adopting Resolution No. 2019-05, as presented.

F. Public Hearing 2
1. Call to Order

Chairman D'Amico closed Public Hearing 1 and called Public Hearing 2 to order.

2. Roll Call

Ms. Archer acknowledged that all 5 Supervisors were present.

3. Receive Public Comment on Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs within the St. Lucie West Services District for the Period October 1, 2019, through September 30, 2020.

There was no public comment on Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs within the St. Lucie West Services District for the Period October 1, 2019, through September 30, 2020.

- **PH 2** – Consider Resolution No. 2019-06 – Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs within the St. Lucie West Services District for the Period October 1, 2019, through September 30, 2020

Resolution No. 2019-06 was presented, entitled:

RESOLUTION NO. 2019-06

LEVYING A NON AD VALOREM ASSESSMENT FOR WATER MANAGEMENT BONDS, AND OPERATIONS AND MAINTENANCE COSTS, WITHIN THE ST. LUCIE WEST SERVICES DISTRICT FOR THE PERIOD OCTOBER 1, 2019, THROUGH SEPTEMBER 30, 2020

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Child and passed unanimously to adopt Resolution No. 2019-06, as presented.

Public Hearing 2 was closed and the Regular Board Meeting was reconvened.

G. Public Comment

There was no public comment at this time.

**H. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**I. District Engineer
DE 1 – Consider Approval of Work Authorization No. 2C-15-1907-SU between the St. Lucie West Services District and Grace Lutheran Church of PSL**

Mr. Lawson presented Work Authorization No. 2C-15-1907-SU, requesting approval with the following 3 conditions:

1. All onsite drainage system components serving this project will continue to be privately owned and maintained by the applicant/landowner.
2. The applicant/landowner will be required to connect its privately-owned pump station discharge to the existing 6" District-owned force main, directly south of the site, should the existing station or pumps require replacement.
3. Maintenance of the onsite water line, private grinder station and 2" force main will remain the responsibility of the applicant/landowner.

Chairman D'Amico asked if Mr. Lawson was familiar with the contractor to which Mr. Lawson replied that he was not.

Vice Chairman asked how many patients would be at the facility. Mr. Lawson replied that information was not available, only the fact that it was a one-story building and would encompass 6,129 square feet. Mr. Lawson advised that it had not yet been approved by the City of Port St. Lucie.

Vice Chairman Ney asked for clarification of condition number 2. Mr. Lawson explained its history and a brief discussion ensued.

A **MOTION** was made by Secretary Smith, seconded by Vice Chairman Ney and passed unanimously approving Work Authorization No. 2C-15-1907-SU between St. Lucie West Services District and Grace Lutheran Church of PSL with the following 3 conditions: 1.) All onsite drainage system components serving this project will continue to be privately owned and maintained by the applicant/landowner; 2.) The applicant/landowner will be required to connect its privately-owned pump station discharge to the existing 6" District-owned force main, directly south of the site, should the existing station or pumps require replacement; and 3.) Maintenance of the onsite water line, private grinder station and 2" force main will remain the responsibility of the applicant/landowner. Upon being put to a vote, the **MOTION** carried unanimously.

**J. District Manager
Action Items**

DM 1 – Consider Approval of Change Order #1 for the Main Irrigation Pump Station Improvement Project with Hinterland Group, Inc.

Mr. Pickle presented Change Order #1 and recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Smith and passed unanimously approving Change Order #1 to Hinterland Group, Inc. in the amount of \$16,694.81; the Available Project Budget: \$135,200.64; Change Order #1: \$16,694.81; leaving an Available Budget of \$118,505.83, as presented.

DM 2 – Consider Approval of the District’s Holiday Schedule for the 2020 Calendar Year

Mr. Pickle presented the schedule and recommended approval.

A **MOTION** was made by Supervisor Child, seconded by Supervisor Doughney and passed unanimously approving the District’s Holiday Schedule for the 2020 Calendar Year, as presented.

DM 3 – Consider Approval of the Third Amendment to Utility SCADA System Service Agreement with Integration Services, Inc. (ISI)

Mr. Pickle presented the item, reiterating that the amendment extends the current contract for an additional three years with all contract conditions remaining the same through September 30, 2022.

A **MOTION** was made by Secretary Smith, seconded by Vice Chairman Ney and passed unanimously approving the Third Amendment to Utility SCADA System Service Agreement, as presented.

DM 4 – Consider Proposal from JTC Concrete Plus for the Installation of a Solids Divider Station

Mr. Pickle presented the proposal and recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Smith approving the proposal from JTC Concrete Plus for the not to exceed amount of \$67,550.00 for the installation of a solids divider station.

A discussion ensued regarding the varying differences in the proposal amounts.

Vice Chairman Ney’s **MOTION** was reiterated, seconded by Secretary Smith approving the proposal from JTC Concrete Public for the not to exceed amount of \$67,550.00 for the installation of a solids divider station. The Available Project Budget: \$68,001.00; the Underground Utilities Division share being \$22,517.00; the Exotic Plant Removal Division share being \$22,517.00; and the Aquatic Division share being \$22,516.00; leaving an Available Balance of \$451.00. Upon being put to a vote, the **MOTION** carried 5 to 0.

DM 5A – FlaWarn Mutual Aid Agreement for Water and Wastewater

Mr. Pickle presented the item and noted that he was seeking authorization for the Chairman and Secretary to execute the agreement, as presented.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously authorizing the Chairman and Secretary the FlaWarn Mutual Aid Agreement for Water and Wastewater, as presented.

DM 5B – Consider Authorization of General Liability Insurance and Workers’ Compensation Insurance Provided by Preferred Governmental Insurance Trust (PGIT)

Mr. Pickle presented the renew proposal, explaining that the general liability insurance rates were guaranteed for two years and the workers’ compensation only guaranteed the rates for one year, as rates could decrease. Mr. Pickle recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Doughney and passed unanimously approving PGIT proposal # PK2 FL1 0564202 19-14 01-1 in the amount of \$214,380 with a two-year rate guarantee for general liability insurance and PGIT proposal # WC2FL1 0564202 19-11 01 1 in the amount of \$49,820 for workers’ compensation insurance, with the following budget impacts:

Available Budget for General Liability for UT Fund	\$	202,947.00
Available Budget for General Liability for GF Fund:	\$	67,532.00
This Project:	\$	160,785.00
This Project:	\$	53,595.00
Available Balance Amount UT Fund:	\$	42,162.00
Available Balance Amount UT Fund:	\$	13,937.00
Available Budget for Workers’ Comp for UT Fund:	\$	34,174.00
Available Budget for Workers’ Comp for GF Fund:	\$	22,032.00
This Project:	\$	29,393.80
This Project:	\$	20,426.30
Available Balance Amount UT Fund:	\$	4,780.20
Available Balance Amount UT Fund:	\$	1,605.80

K. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 6.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for July 2019

CA 6 – Consider Approval to Transfer Funds for the R&R Requisition

CA 7 – Surplus Items

A **MOTION** was made by Secretary Smith, seconded by Supervisor Doughney and passed unanimously approving Consent Agenda items CA 1 through CA 7, as presented.

L. Supervisor Requests

Supervisor Child had no requests.

Vice Chairman Ney congratulated staff for its organized response to Hurricane Dorian.

Secretary Smith asked about the status of the stadium. It was noted that they were doing \$57 Million of renovations/construction, which included a new ballfield, additional turn lanes, more parking and a new building.

Supervisor Doughney conveyed Councilman Carvelli's compliment regarding the District's storm prep in anticipation of Hurricane Dorian.

Vice Chairman Ney asked who had placed the stakes near the stormwater grates. Mr. Pickle indicated that the District had placed the stakes in order to locate stormwater structures and water levels.

Supervisor Doughney noted that the visibility of crews out prepping for the storm was reassuring.

Chairman D'Amico complimented staff for how preparations were handled.

There were no further Supervisor Requests.

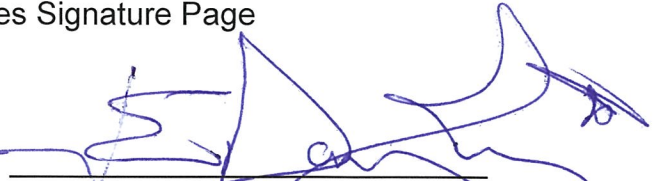
K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:44 a.m. There were no objections.

Public Hearings & Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 10/01/19