

St. Lucie West Services District
Workshop Meeting Minutes
November 4, 2019, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
Wayne Smith, Secretary
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Josh Miller, Utilities Director/Assistant District Manager, SLWSD
Maddie Maldonado, Director of Office Administration, SLWSD
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. September 30, 2019, Workshop**
- 2. October 1, 2019, Regular Board Meeting**

There were no revisions to either set of minutes.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle noted that he was not aware of any items Mr. Harrell might have tomorrow.

**G. District Engineer
DE 1 – Consider Work Authorization No. 4C-22-1910-SU between the District and Creg – Lake Whitney, LLC**

Mr. Hayden presented the item, indicating that it was related to the construction of a new 3-story building to be utilized as an independent living facility for elderly residents. He noted that the 10.59-acre project site was located on Lots 5 and 6 of the plat of University Park, SLW Plat No. 143, on the north side of Lake Whitney Place, adjacent to Water Management Tract No. 1. Mr. Hayden noted that the site is serviced by the District public water and sewer lines and that onsite water and sewer facilities will remain privately-owned and maintained. Approval of the work authorization is recommended with the following three special conditions:

- 1.) Onsite water and sewer improvements past Points of Service shown on the approved plans will be privately owned and maintained by the applicant/landowner.
- 2.) Onsite drainage system components serving this project will be privately owned and maintained by the applicant/landowner.
- 3.) An ingress/egress easement providing the St. Lucie West Services District access to water meter locations shall be submitted, reviewed, accepted and recorded by the applicant prior to meter installation.

A brief discussion ensued regarding details of the project.

**H. District Manager
Action Items**

DM 1 – Consider Budget Amendment 2020-01 for the General Fund Carry Over Projects and Amendment 2020-02 for the Utility Fund Carry Over Projects

Mr. Pickle presented the items, indicating that all the projects had been funded in 2019, but needed to be carried over to 2020 since they had not yet been completed. He noted that there were 4 projects under the General Fund and 9 under the Utility Fund that needed to carry over. Mr. Pickle also noted that some of the projects had been started, but others were still awaiting bids.

There was no discussion regarding this item, as it is done every year.

DM 2 – Consider Purchase of a 2020 FX 5 Aquatic Harvester

Mr. Hayden presented the item, indicating that this was to replace the 2012 FX 5 Aquatic Harvester. He noted that Staff was recommending going with stainless steel

rather than just steel, which will last longer. He also noted that they were switching to a gas engine as opposed to a diesel engine. The bid they received from Alpha Boats Unlimited came in at \$124,700.

Mr. Hayden also pointed out that they should get about \$20,000-\$30,000 for the old boat on govdeals.com.

There was no discussion on the item.

DM 3 – Consider Assistant Public Works Director Position

Mr. Pickle indicated that there were 2 applicants for the position: Gerard Rouse and Searg Davidian. Although both candidates have strong public works backgrounds and know the District's stormwater system well, Mr. Pickle noted that he was recommending Mr. Rouse for the position because of his experience with the District.

Supervisor Doughney asked Mr. Rouse what his long-range plans were for the position. Mr. Rouse responded by stating that educating the public, continued training and trying to absorb as much as possible were his long-range plans.

Vice Chairman Ney asked Mr. Rouse what he believes to be the biggest long-term challenge for the District. Mr. Rouse indicated that they need to maintain/improve infrastructure and improve the water quality that goes into the St. Lucie River.

Supervisor Smith applauded Mr. Rouse's goal of educating the public and encouraged him to get involved with the Presidents' Council.

DM 4 – Exotic Plant Removal Spray Technician Job Description

Mr. Pickle indicated that the Exotic Plant Removal Spray Technician position would be brought to the Board for action at the December 3, 2019, Public Hearing. He briefly went over the requirements.

DM 5 – Consider Approval of Resolution No. 2019-07 – Receiving, Accepting and Approving a Report Relating to Assuming Maintenance of Certain Upland Tracts and Incorporation of such Tracts into the District Preserver System; Authorizing Obtaining Required Documentation, Presenting such Documentation for Acceptance, and Commencing Maintenance of Qualifying Upland Tracts; Authorizing Other Actions; Ratifying Prior and Subsequent Conforming Act; Providing for Severability; and Providing an Effective Date

Resolution No. 2019-07 was presented, entitled:

RESOLUTION NO. 2019-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT RECEIVING, ACCEPTING, AND

APPROVING A REPORT RELATING TO ASSUMING MAINTENANCE OF CERTAIN UPLAND TRACTS AND INCORPORATION OF SUCH TRACTS INTO THE DISTRICT PRESERVE SYSTEM; AUTHORIZING OBTAINING REQUIRED DOCUMENTATION, PRESENTING SUCH DOCUMENTATION FOR ACCEPTANCE, AND COMMENCING MAINTENANCE OF QUALIFYING UPLAND TRACTS; AUTHORIZING OTHER ACTIONS; RATIFYING PRIOR AND SUBSEQUENT CONFORMING ACTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

Mr. Pickle indicated that this was an agreement to take over maintenance responsibilities of preserves in Lakeforest and Magnolia Lakes. He noted that King's Isle was not yet included because of platting issues.

There was no discussion regarding this item.

DM 6 – Consider Resolution No. 2019-08 – Adopting a Fiscal Year 2019 Amended Budget

Resolution No. 2019-08 was presented, entitled:

RESOLUTION NO. 2019-08

A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT ADOPTING AN AMENDED FISCAL YEAR 2019 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

Mr. Pickle presented the item, indicating that this was a formality of the state.

There were no questions from the Board.

DM 7 – Other Items/Updates

Mr. Pickle advised that due to security concerns, online payments were temporarily put on hold. He expects to be back to taking online payments by November 25, waiving late fees for said period.

That concluded Mr. Pickle's updates.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

A brief discussion ensued regarding the layout of the Public Works' Department Monthly Status Report.

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for September 2019

CA 6 – Consider Approval to Transfer Funds for the R&R Requisition

CA 7 – Surplus Items

There was no discussion regarding the Consent Agenda items.

J. Supervisor Requests

Vice Chairman Ney expressed his sorrow of Secretary Smith's resignation from the Board.

Supervisor Doughney echoed Vice Chairman Ney's comments, indicating he would be missed.

All the Supervisors agreed.

Secretary Smith advised his resignation was due to wanting to be closer to his children. He thanked everyone for their well wishes.

That concluded Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:40 a.m. There were no objections.

Workshop Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 12/03/19