

# **ST. LUCIE WEST SERVICES DISTRICT**



**BOARD OF SUPERVISORS'  
REGULAR BOARD MEETING  
FEBRUARY 4, 2020  
9:00 A.M.**

**AGENDA**  
**ST. LUCIE WEST SERVICES DISTRICT**  
**BOARD OF SUPERVISORS'**  
**WORKSHOP & REGULAR BOARD MEETING**  
**February 3, 2020 & February 4, 2020**  
**9:00 a.m.**  
**450 SW Utility Drive**  
**Port St. Lucie, Florida 34986**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Approval of Minutes**

1. January 6, 2019 Workshop Minutes
2. January 7, 2019 Regular Board Meeting Minutes

**E. Public Comment**

**F. District Attorney**

DA 1 – Status Report/Updates

**G. District Engineer**

DE 1 – Status Report/Updates

**H. District Manager**

**Action Items**

DM 1 – Other Items/Updates

**I. Consent Agenda**

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for December, 2019

CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisition for 2020

CA 7 – Surplus Items

**J. Supervisors' Requests**

**K. Adjournment**

**St. Lucie West Services District**  
**Workshop Meeting Minutes**  
January 6, 2020, at 9:00 a.m.  
450 SW Utility Drive  
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
John Doughney, Secretary  
Everett Child, Supervisor  
Dominick Graci, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Maddie Maldonado, Director of Office Administration, SLWSD  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD  
Gerard Rouse, Assistant Public Works Superintendent, SLWSD  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. December 2, 2019, Workshop**
- 2. December 3, 2019, Public Hearing & Regular Board Meeting**

Vice Chairman Ney noted that Gerard Rouse's last name was misspelled in the Workshop minutes.

There were no further corrections.

## **E. Public Comment**

Oliver Danforth asked Vice Chairman Ney if he would be responding to his request for his resignation.

Vice Chairman Ney responded that he would not be responding.

There was no further public comment.

## **F. District Attorney DA 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Harrell.

## **G. District Engineer DE 1 – Consider Work Authorization No. 2C-16-1911-SU between St. Lucie West Services District and Sunlight Community Church of Port St. Lucie, Florida**

Mr. Hayden presented the item, indicating that it was related to the construction of a new 2-story building addition on the existing church and school site. He noted that the additional square footage would require that the existing lift private lift station and force main be replaced by a new lift station and a 3-inch force main connecting to the District's force main on SW Cashmere Boulevard. He recommended approval with the 5 following conditions:

- 1.) Onsite water and sewer improvements past the Point of Service, shown on the approved plans, will be privately owned and maintained by the applicant/homeowner.
- 2.) A private maintenance contract for the new lift station will be required and a copy of the maintenance agreement should be sent to the District for its records.
- 3.) Onsite drainage system components serving this project will be privately owned and maintained by the applicant/landowner.
- 4.) Any work occurring within the right of way of SW Cashmere Boulevard will require approval by the City of Port St. Lucie.
- 5.) Additional connection fees will be required as a result of the building expansion. Applicant is advised that the additional fees will need to be paid prior to release of the deposit on the project.

Supervisor Graci confirmed with Mr. Pickle that the District's responsibility ends at the 3-inch valve.

There was no further discussion related to this matter.

## **H. District Manager Action Items**

### **DM 1 – Consider Request to Ratify the Advertisement for a Public Hearing for the Amendment to the Exotic Plant Removal Spray Technician Job Description**

Mr. Pickle presented the item, indicating that he was seeking ratification of the advertisement for a Public Hearing amending the Exotic Plant Removal Spray Technician job description, which will be brought to the Board for action on February 4, 2020.

Supervisor Graci asked where the District advertises its open jobs. Mr. Pickle advised that jobs are first advertised internally for 5 days and then they are posted on the District's website and externally.

Secretary Doughney asked how the District benchmarks salaries. Mr. Pickle indicated they look at the public sector when there is nothing internally to compare the position to.

There was no further discussion related to this matter.

### **DM 2 – Consider Acceptance of Bid Proposal from Sisca Construction Services, LLC for the Construction of the New Administrative Office Facility**

Mr. Pickle presented the item, indicating that District staff had received seven bids to furnish all materials, equipment and labor to construct the new Administrative Office Facility ranging from \$1,576,865 to \$2,093,275.

Mr. Pickle noted that the lowest bid was received from Sisca Construction Services, LLC of West Palm Beach. District staff reviewed Sisca's references as well as past projects similar to this project and is recommending that the Board consider awarding the contract to Sisca in the amount of \$1,576,865.

Discussion ensued regarding Sisca's work and their referrals. There was also discussion regarding awarding the project to Sisca with the "fixed windows" and submitting a change order to install "operable windows" at a later date.

Supervisor Graci was concerned over the 420 day substantial completion of work to which Mr. Pickle noted that the architect had set the timeframe.

There was no further discussion regarding this item.

### **DM 3 – Other Items/Updates**

Mr. Pickle advised that the City was recommending installation of the pavers and landscaping for Lake Harvey, but no pergola at this time. The Mayor wants the

gazebo and walkways done within the next fiscal year budget, with the fountain and front area completed within the next few months.

That concluded Mr. Pickle's updates.

**I. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for November 2019**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions for Fiscal Year 2020**

**CA 7 – Surplus Items**

There were no comments regarding the Consent Agenda items.

**J. Supervisor Requests**

Supervisor Graci gave the Board and Mr. Pickle copies of the HOA magazine.

Secretary Doughney indicated he was happy that Sisca would be awarded the contract to build the new Administrative Facility.

Supervisor Child noted he was encouraged by the progress at the lake and the new Administrative Facility and expressed his thanks to staff for a great 2019.

Chairman D'Amico praised staff for handling difficult situations very well.

There were no further Supervisor Requests.

**K. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:32 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
January 7, 2020, at 9:00 a.m.  
450 SW Utility Drive  
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
John Doughney, Secretary  
Everett Child, Supervisor  
Dominick Graci, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD  
Tom Stirtzinger, Assistant Utilities Director, SLWSD  
Gerard Rouse, Assistant Public Works Superintendent, SLWSD  
Lisa Beans, Executive Assistant/Human Resources, SLWSD  
Maddie Maldonado, Director of Office Administration, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. December 2, 2019, Workshop**
- 2. December 3, 2019, Public Hearing & Regular Board Meeting**



The minutes of the December 2, 2019, Workshop and the December 3, 2019, Public Hearing & Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Child and unanimously passed approving the December 2, 2019, Workshop, as amended, and the December 3, 2019, Public Hearing and Regular Board Meeting, as presented.

**E. Public Comment**

There was no public comment at this time.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**G. District Engineer  
DE 1 – Consider Work Authorization No. 2C-16-1911-SU between St. Lucie West Services District and Sunlight Community Church of Port St. Lucie, Florida**

Mr. Lawson went over the work authorization, giving a brief overview. For the record, he read the 5 special conditions the applicant must meet and recommended approval.

- 1.) Onsite water and sewer improvements past the Point of Service, shown on the approved plans, will be privately owned and maintained by the applicant/homeowner.
- 2.) A private maintenance contract for the new lift station will be required and a copy of the maintenance agreement should be sent to the District for its records.
- 3.) Onsite drainage system components serving this project will be privately owned and maintained by the applicant/landowner.
- 4.) Any work occurring within the right of way of SW Cashmere Boulevard will require approval by the City of Port St. Lucie.
- 5.) Additional connection fees will be required as a result of the building expansion. Applicant is advised that the additional fees will need to be paid prior to release of the deposit on the project.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Doughney and passed unanimously approving Work Authorization No. 2C-16-1911-SU between the St. Lucie West Services District and Sunlight Community Church of Port St. Lucie, as presented.

**H. District Manager**

## **Action Items**

### **DM 1 – Consider Request to Ratify the Advertisement for a Public Hearing for the Amendment to the Exotic Plant Removal Spray Technician Job Description**

Mr. Pickle presented the item, indicating that it was a minor amendment and he recommended approval.

A **MOTION** was made by Supervisor Graci, seconded by Supervisor Child and passed unanimously ratifying the advertisement for a Public Hearing for the Amendment to the Exotic Plant Removal Spray Technician Job Description.

### **DM 2 – Consider Acceptance of Bid Proposal from Sisca Construction Services, LLC for the Construction of the New Administrative Office Facility**

Mr. Pickle presented a new abstract for the item, noting that Sisca had the lowest bid and positive references. He requested a motion authorizing the commencement of negotiating with Sisca for a contract to construct the new Administrative Office Facility and approval of Change Order #1 for operable windows for the not to exceed amount of \$14,000.

A brief discussion ensued regarding how many windows were included in the building and how the contractor would be paid.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Doughney and passed unanimously authorizing the District Manager and District Engineer to negotiate a final contract the new Administrative Office Facility with Sisca Construction Services, LLC of West Palm Beach, Florida, for the not to exceed amount of \$1,576,865; and further approving Change Order #1 for operable windows for the not to exceed amount of \$14,000, bringing the total project cost to \$1,590,865.

The General Fund Available Project Budget: \$682,500; the Utility Fund Available Project Budget: \$1,267,500; this Project: \$556,802.77; this Project: \$1,034,062.25; the General Fund Available Balance after Project: \$125,697.25; and the Utility Fund Available Balance after Project: \$233,437.75, as presented.

### **DM 3 – Other Items/Updates**

Mr. Pickle had nothing further.

#### **I. Consent Agenda**

Mr. Pickle presented Consent Agenda items CA 1 through CA 7.

#### **CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for November 2019**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions for Fiscal Year 2020**

**CA 7 – Surplus Items**

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving Consent Agenda items CA 1 through CA 7, as presented.

**J. Supervisor Requests**

Supervisor Graci had no requests.

Secretary Doughney had no requests.

Supervisor Child requested Secretary Doughney's experience with Sisca Construction Services and an update on Lake Harvey.

Secretary Doughney noted that Sisca had worked with the City of Palm Beach Gardens a few years ago and he had nothing but good things to say about the company. They were on time, within budget and the project won awards for its design.

Mr. Lawson noted that of the 7 bids received for the project, Sisca's was the most professional.

Mr. Pickle indicated that the fountain electrical had been approved at Lake Harvey and was expected to be installed next week and operable in about 4 to 6 weeks. He noted that the City was moving forward with the brick paver system (sales and dedications) as well as trash can receptacles.

Supervisor Child noted that it was important to include project updates in the minutes because of the low turnout at meetings.

Vice Chairman Ney wished all those present a Happy New Year and requested an update on the new billing system.

Mr. Pickle indicated there had been some obstacles, as expected.

Ms. Maldonado noted that the billing software was progressing and that they have been able to manage the issues, as they arise. She also noted that staff would receive additional onsite training next week on receiving credit card payments.

Vice Chairman Ney noted that there were issue last week with the system to which Ms. Maldonado noted it was because customers were using old account numbers.

There were no further Supervisor Requests.

#### **K. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:29 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

# St. Lucie West Services District

Board Agenda Item  
Tuesday, February 4, 2020

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## Item

DA 1      Status Report/Updates

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## Summary

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# St. Lucie West Services District

Board Agenda Item  
Tuesday, February 4, 2020

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## Item

DE 1      Status Report/Updates

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## Summary

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# **St. Lucie West Services District**

## **Board Agenda Item Tuesday, February 4, 2020**

### **Item**

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**DM 1    Other Items/Updates**

### **Summary**

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# **St. Lucie West Services District**

## **Board Agenda Item Tuesday, February 4, 2020**

### **Item**

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**CA 1    Monthly Report Public Works Department**

### **Summary**

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The following monthly report is provided for your review and information as an update on the day-to-day operations and tasks of the Public Works department.





# St. Lucie West Services District Public Works Department December 2019

<u>Division</u>	<u>Service Orders*</u>	<u>Work Orders**</u>
Aquatics	40	3
Exotic Plant Removal	45	0
Storm Water	4	135
Vac-Con	0	0
Dredge Barge	0	0
Video Ray	0	0
Shop	137	0
<b>Grand Total</b>	226	138

*Aquatics Division:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Algae	0	0
Injection Treatments	0	0
Hydrilla Treatments	0	0
Midge Fly Treatments	0	0
Harvester Removal	0	0
Surface Plant Treatments	5	2
Wetland & Upland Treatments	0	0
Debris Removal	20	0
Miscellaneous	15	1

**Scheduled Maintenance**

- Lake Cleaning Schedule - Available Upon Request

*Exotic Plant Removal Division:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Encroaching Preserves	11	0
Lygodium Treatments	0	0
Exotic Vegetation Treatments	14	n/a
Tree Removals	1	0
Preserves Maintenance	0	n/a
Vine Management	3	0
Miscellaneous	16	n/a

**Scheduled Maintenance**

- None

*Storm Water Division:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Locates	n/a	135
Street Flooding	0	0
Grate Cleaning	2	0
Improved Landscaping & Mowing	2	n/a
Miscellaneous	0	0

*Storm Water Division Cont'd:*

**Scheduled Maintenance**

- Right of Way Mowing done the first 2 weeks of each month.

*Storm Water Division / Vac Con:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Cleaning Out Pipes	0	n/a
Cleaning Out Structures	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- 0 Estimated Footage Cleaned
- None
- 0

*Storm Water Division / Dredge Barge:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- 0 Estimated Yardage Cleaned
- None
- None

*Storm Water Division / Video Ray:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Viewing Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

*Shop Division :*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Vehicle Repair	33	n/a
Equipment Repair	48	n/a
Other Repair	56	n/a
Total Repairs	137	n/a

**Scheduled Maintenance**

- None

\* Service Orders are internally logged on an as needed basis by each department. No document is created.

\*\* Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.

# **St. Lucie West Services District**

## **Board Agenda Item Tuesday, February 4, 2020**

### **Item**

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**CA 2    Monthly Report on Utilities Operations**

### **Summary**

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This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.

## St. Lucie West Services District Monthly Utilities Operations Report

<b>Summary</b>		<b>ERC Water/Wastewater Update</b>			
<b><u>WATER</u></b>					
<u>Commercial Accounts</u>		505			
<u>Residential Accounts</u>		6285			
Total Plant Capacity Based on 3.6 MGD		14,400.00	ERC's (Factor 250 gpd)		
Sold prior to October 2019 including the Reserve		11,600.64	ERC's		
The Reserve Commitment for 2020		0.00	ERC's		
Available Water ERC as of October 1st		2,799.36			
Sold in FY 2020 (see water table below)		5.20	ERC's		
<b>Total Remaining Capacity for Water</b>		<b>2,794.16</b>			
<b>WATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WATER FEES COLLECTED</b>
ERC's sold in	Oct-19	0	5.2	0	\$ 10,899.00
ERC's sold in	Nov-19	0	0.0	0	\$ -
ERC's sold in	Dec-19	0	0.0	0	\$ -
ERC's sold in	Jan-20	0	0.0	0	\$ -
ERC's sold in	Feb-20	0	0.0	0	\$ -
ERC's sold in	Mar-20	0	0.0	0	\$ -
ERC's sold in	Apr-20	0	0.0	0	\$ -
ERC's sold in	May-20	0	0.0	0	\$ -
ERC's sold in	Jun-20	0	0.0	0	\$ -
ERC's sold in	Jul-20	0	0.0	0	\$ -
ERC's sold in	Aug-20	0	0.0	0	\$ -
ERC's sold in	Sep-20	0	0.0	0	\$ -
<b>Total Water ERC's sold for FY 2020</b>		<b>0</b>	<b>5.2</b>	<b>0</b>	<b>\$ 10,899.00</b>
<b><u>WASTEWATER</u></b>					
<u>Commercial Accounts</u>		448			
<u>Residential Accounts</u>		6285			
Total Plant Capacity Based on 2.1 MG/TMADF		23,342.47	ERC's based on three month average daily flow capacity		
Sold prior to October 2019 including the Reserve		11,662.64	ERC's		
The Reserve Commitment for 2020		0.00	ERC's		
Available Wastewater ERC as of October 1st		11,679.83			
Sold in FY 2020 (see W.Water table below)		5.20	ERC's		
<b>Total Remaining Capacity for Wastewater</b>		<b>11,674.63</b>			
<b>WASTEWATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WASTEWATER FEES COLLECTED</b>
ERC's sold in	Oct-19	0	5.2	0	\$ 8,400.00
ERC's sold in	Nov-19	0	0.0	0	\$ -
ERC's sold in	Dec-19	0	0.0	0	\$ -
ERC's sold in	Jan-20	0	0.0	0	\$ -
ERC's sold in	Feb-20	0	0.0	0	\$ -
ERC's sold in	Mar-20	0	0.0	0	\$ -
ERC's sold in	Apr-20	0	0.0	0	\$ -
ERC's sold in	May-20	0	0.0	0	\$ -
ERC's sold in	Jun-20	0	0.0	0	\$ -
ERC's sold in	Jul-20	0	0.0	0	\$ -
ERC's sold in	Aug-20	0	0.0	0	\$ -
ERC's sold in	Sep-20	0	0.0	0	\$ -
<b>Total Wastewater ERC's sold for FY 2020</b>		<b>0</b>	<b>5.2</b>	<b>0</b>	<b>\$ 8,400.00</b>
<b>New Connections in December:</b>		-	ERC's		

<b>St. Lucie West Services District Monthly Utilities Operations Report</b>		
December-19		
<b><u>Water Treatment Facility</u></b>		
• Total finished water produced for December was	52.18	MG
• The finished water produced for the previous twelve months was	607.79	MG
• The average daily flow of finished water for December was	1.68	MG
• The annual average daily flow of finished water for December was	1.67	MG
• The three month average daily flow of finished water for December was	1.67	MG
• The Water Treatment Plant capacity is operating at	46.8%	
• The Water Plant Annual withdrawal capacity per SFWMD WUP is at	70.6%	
<b><u>Water Treatment Plant Projects for December:</u></b>		
• High Service Pump Station "A" Improvements Ongoing		
• <b><u>20 YR SFWMD Water Use Permit Renewed</u></b>		
<b><u>Wastewater Treatment Facility</u></b>		
• Total Influent Wastewater flow for December was	44.77	MG
• Total Effluent Wastewater flow for December was	44.75	MG
• The average daily flow of Influent Wastewater for December was	1.44	MG
• The average daily flow of Effluent Wastewater for December was	1.44	MG
• The annual average daily flow of Influent treated for December was	1.41	MG
• The three month average daily flow of Influent treated for December was	1.41	MG
• The Wastewater Plant capacity is operating at	67%	
<b><u>Wastewater Treatment Plant Projects for December:</u></b>		
• Digester #2 Interior Coatings Completed		
• RAS Pump #2 Replaced		
• Entrance Sidewalk Installed for Storage Bldg.		



## Underground Utilities Division Work Task and Service Order Monthly Report

Month/Year: December-2019

Count	Description
57	New Service/Establish Account/occupant change
0	Install Permanent Meter
0	Remove Permanent Meter
1	Install Temporary Meter
1	Remove Temporary Meter
0	Lock off/Close Account
0	Lock off/Legal Reasons
2	Lock Off Temporary
0	Lock Off Non-Payment
18	Reconnection "No Fee"
7	Reconnection "Regular Hours"
0	Reconnection "After Hours"
0	Reconnection "Inspection"
22	Check for Leak "No Leak Found"
25	Check for Leak "Customers Responsibility"
23	Check for Leak "Districts Responsibility"
119	Meter Reading Exception
0	Meter Maintenance
10	Read Meter Office Request
9	Meter Box
0	Meter Test "Passed"
0	Meter Test "Failed"
0	Meter Test not completed location vacant - reason for no usage
65	Meter Change Out
1	Fire Hydrant
23	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
13	Sewer "Backups, Sewer Caps, or Breaks"
0	Lift station "District"
0	Lift station "Private"
159	Locates "Water Quality, Pressure, etc..."
3	Complaints "Water Quality, Pressure, etc..."
9	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
0	Read Meter Customer Request
0	Lift station /Private
0	Reinstate
1	Miscellaneous
Projects:	Cleaned out Lift Stations with Aqua-tec 53,41,39,8,35,36, also used Aqua-tec for IQ leaks at 1380 SLW Blvd also at Cashmere Blvd & Heatherwood Blvd bull nose.Also used Aqua-tec at 7 potable leaks 120 Lawton rd 516 Hampton Ct, 310 Tuscany Ln, 348 Tuscany Way, 419 Jefferson Circle, 1257 Sun Terrance Circle & 450 Utility Drive.

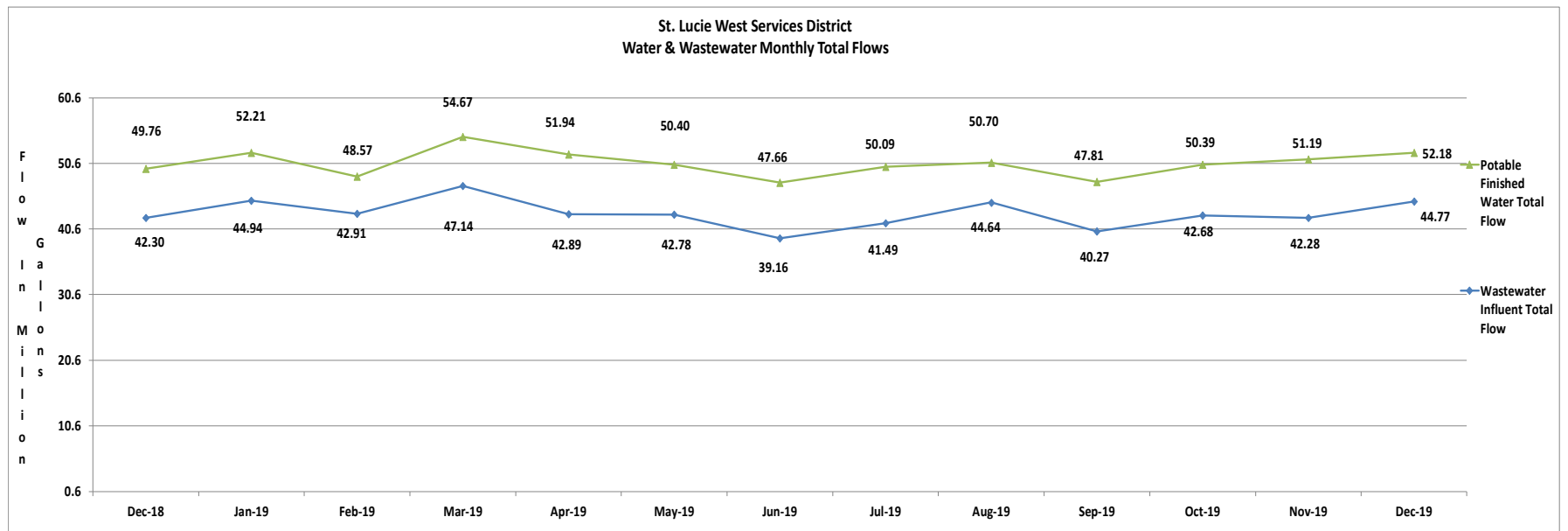
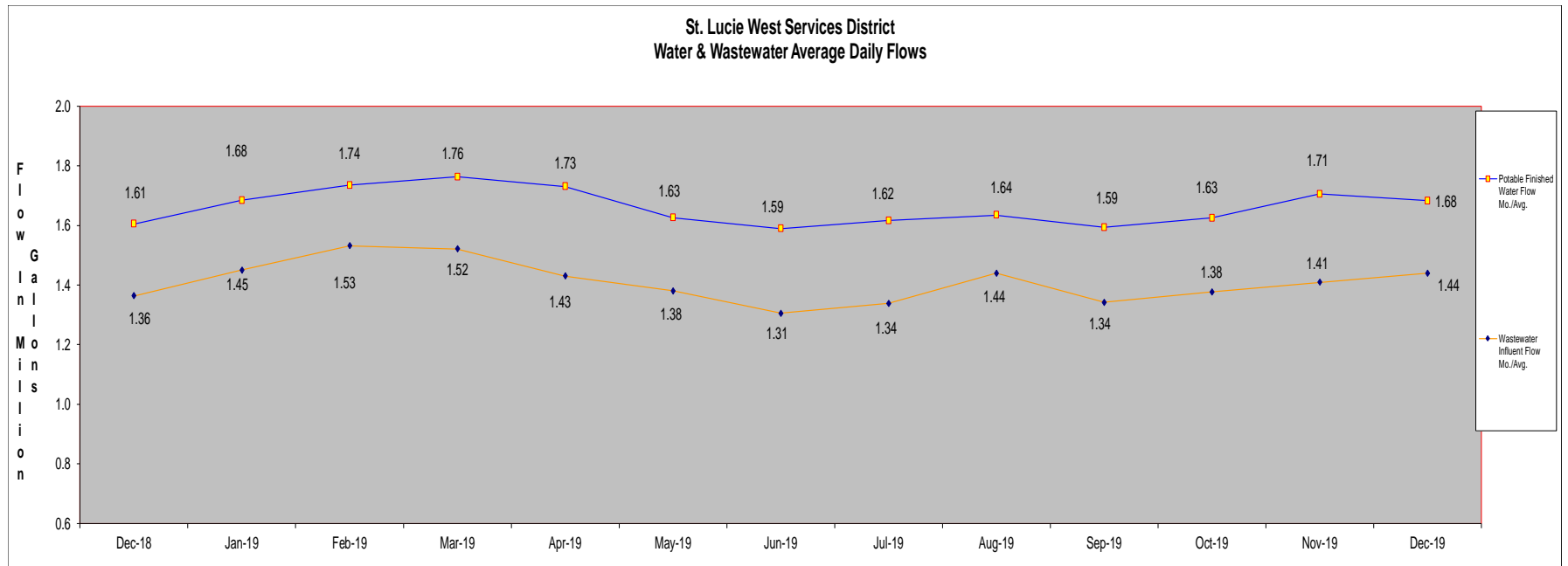
**IRRIGATION MONTHLY REPORT- DECEMBER 2019**

<b>SERVICE ORDERS</b>	
<u>S/O DESCRIPTION</u>	<u>TOTAL</u>
* <b>CHECK FOR LEAK &amp; OPERATE VALVES</b>	23
ACREAGE MEASUREMENT	0
COMPLAINTS	0
TIMER CHANGE REQUEST	0
ADDITIONAL TIME REQUEST NEW PLANTINGS	1
* Also reported un UGU MOR	

<b>IRRIGATION FLOWS</b>			
<u>SOURCE</u>	<u>TOTAL (MG)</u>	<u>ADF (MG)</u>	<u>MAX DAY (MG)</u>
LK CHARLES	0.000	0.000	<b>0</b>
LK ERNIE	24.376	0.786	<b>4.014</b>
MAIN PUMP STATION	62.897	2.029	<b>4.866</b>
STORM WATER TRANSFER	36.049	1.163	<b>4.103</b>
SURFICIAL WELLS	0.000	0.000	<b>0.000</b>
BRACKISH WELLS	0.575	0.019	<b>0.028</b>
GOLF COURSE	1.701	0.057	<b>0.208</b>

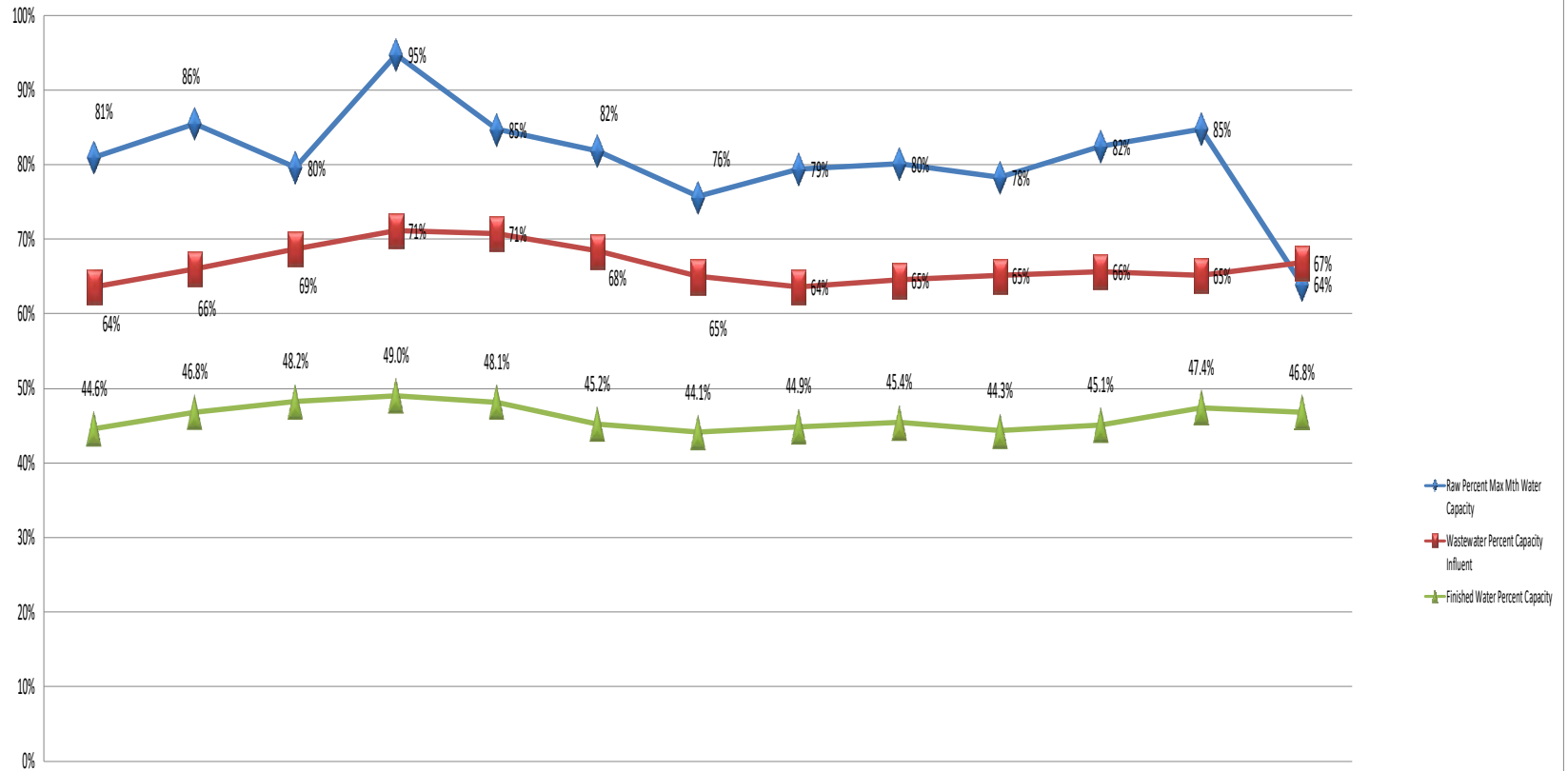
<b>FLOWS (CATEGORIZED)</b>			
	<u>TOTAL (MG)</u>	<u>%</u>	<u>MAX DAY (MG)</u>
REUSE	44.75	42.32%	<b>1.7</b>
STORMWATER	60.425	57.14%	
WELLS (ALL)	0.575	0.54%	
<b>TOTAL</b>	105.750	100.00%	

<b>PROJECTS</b>	



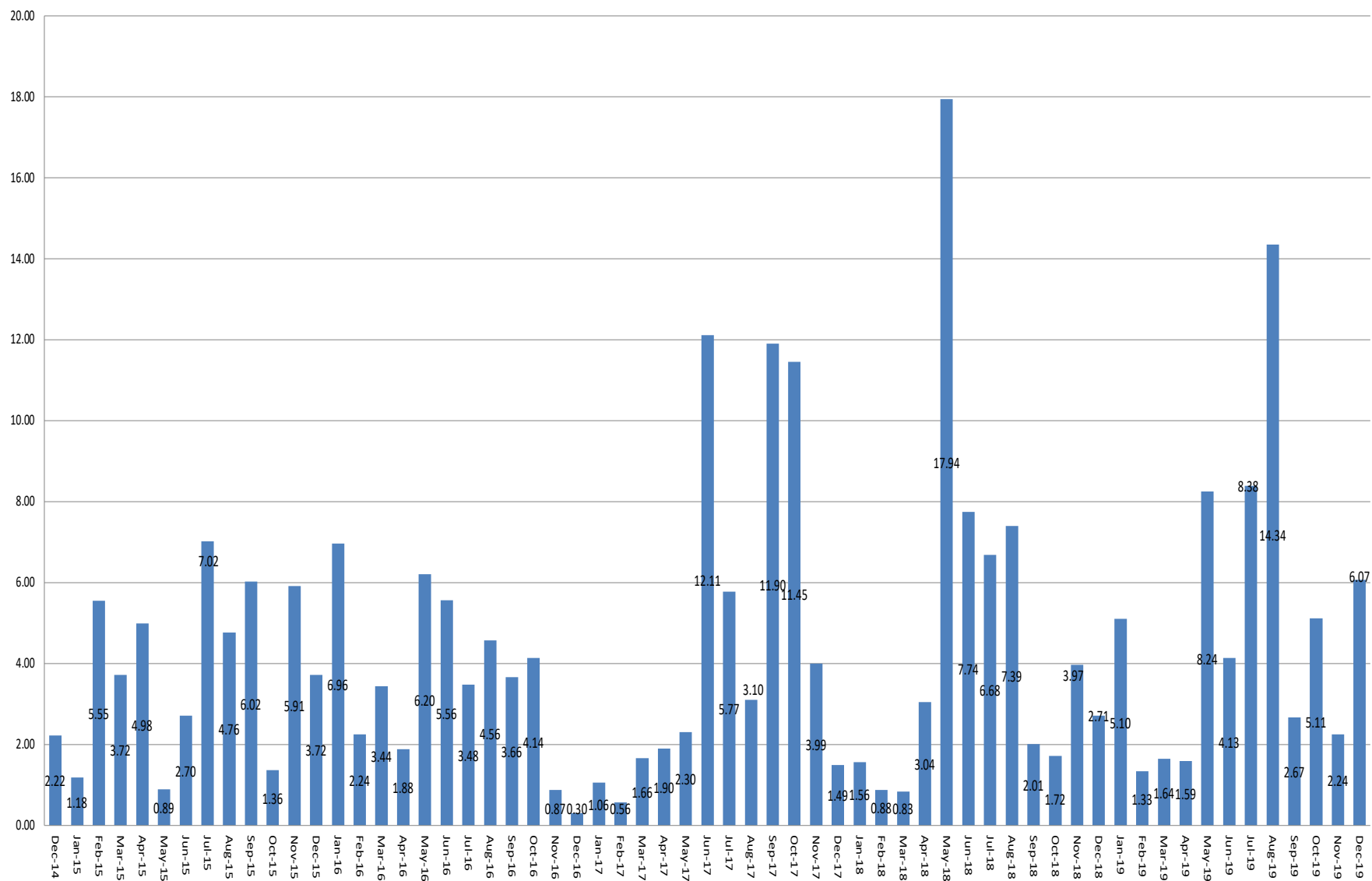


## St. Lucie West Services District Water and Wastewater Percent Capacity



	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
Raw Percent Max Mth Water Capacity	81%	86%	80%	95%	85%	82%	76%	79%	80%	78%	82%	85%	64%
Wastewater Percent Capacity Influent	64%	66%	69%	71%	71%	68%	65%	64%	65%	65%	66%	65%	67%
Finished Water Percent Capacity	44.6%	46.8%	48.2%	49.0%	48.1%	45.2%	44.1%	44.9%	45.4%	44.3%	45.1%	47.4%	46.8%

# St. Lucie West Services District Monthly Rainfall



# St. Lucie West Services District

## Board Agenda Item

Tuesday, February 4, 2020

### Item

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#### CA 3 Monthly Report on Capital Improvement Projects

### Summary

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This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

SW069	The Hinterland Group completed the Main Irrigation Pump Station Improvements.
SW069	ISS began design for Lake Charles Irrigation Pump Station Improvements.
SW077	ISS finished design of Potable Water line extension finished bid documents will start easement discussions with new golf course owner
SW086	New Office Complex Project bids received.
SW088	High Service "A" Pump Station Project ongoing
SW094	ISI Began Radio Telemetry Upgrade Project ongoing
SW096	ISI Began Radio PLC Upgrade Project ongoing
UT/PW	Began New Conference/Breakroom Project
UT/PW	Completed Concrete Divider Station Project

# PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2020 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2019	Nov-2019	Dec-2019	Jan-2020	Feb-2020	Mar-2020	Apr-2020	May-2020	Jun-2020	Jul-2020	Aug-2020	Sep-2020	
	Arcadis	RL/BH		35,000	35,000	-	5%	100%	CCE Stormwater Improvements													Engineering Aqua Range
WM001		BH		166,145	66,150	99,995	5%	40%	Stormwater Emergency Repairs													
	ISS	JM/BH	JTC Concrete	45,000	45,000	-	100%	100%	Concrete Solids Divider Station													Complete
		JM		80,000	45,681	34,319	10%	57%	New Conference room/breakroom old administration													Anticipated Completion 5/1/20
SW001		JM		159,980	5,100	154,880		3%	Lift Station renewal & replacement													
SW037		JM		193,845	32,000	161,845		17%	Emergency Renewal and Replacement Projects													
SW047		JM		31,097	-	31,097		0%	Structural Repairs Manholes													
SW049		JM		27,438	-	27,438		0%	Protective Coating Manholes													
SW050		JM		50,000	-	50,000		0%	WTP Grounding System Improvements													
SW064		JM		65,000	-	65,000	65%	0%	Replacement Meters													
SW066		JM/TS		200,000	120,485	79,515	25%	60%	WWTF Painting & Sealing of Tanks													
SW067	ISS	JM/TS		705,000	-	705,000	5%	0%	WWTF Reuse Filter Project													
SW069	ISS	JM/TS	Hinterland	50,000	37,161	12,839	100%	74%	Main Irrigation Pump Station Improvements													Complete
SW069		JM		500,000	-	500,000	5%	0%	Lake Charles Pump Station Improvements													Design in progress
SW073		JM/TS		12,372	1,521	10,851	70%	12%	Replacement Backflow Preventers													
SW076	ISS	JM		800,000	-	800,000	0%	0%	Clearwell/Transfer Pump Expansion													Design in progress
SW077	ISS	JM		400,000	-	400,000	0%	0%	Water Line Extension													Design Phase Complete awaiting easement
SW078		JM/TS		130,000	-	130,000	10%	0%	WTP Painting & Tank Sealing													
SW081		JM		145,000	45,281	99,719	5%	10%	WTP Calcite Tank Project													Pilot Study Design Complete
SW084		JM		10,000	-	10,000	0%	0%	UGU Potable Water Flushing Devices													
SW085		JM		47,067	1,122	45,945	5%	2%	Emergency (Assoc. Irr.) R&R Projects													
SW086	Arcadis	RL/DP		1,950,000	-	1,950,000	5%	0%	New Office Complex													Bid Packages Advertised
SW087		JM/TS		30,000	-	30,000	0%	0%	Irrigation SCADA Conversion													
SW088	ISS	JM/TS	Kerns Const.	330,000	215,381	114,619	5%	65%	High Service Pump Control Project													Anticipated Completion 3/1/20
SW091		JM		7,000	-	7,000	5%	0%	UGU Irrigation Flushing Devices													
SW094		JM/BH	ISI	145,751	140,458	5,293	10%	96%	Radio Telemetry System Upgrade													Anticipated Completion 5/1/20
SW096		JM/BH	ISI	161,350	153,301	8,049	10%	95%	PLC Upgrade Project													Anticipated Completion 5/1/20
Total				\$ 6,150,900	751,810	5,399,090																

Available budget amounts listed in **RED** are over Budget  
Available budget amounts listed in **Blue** are at or under Budget

TOTAL PROJECTS IN PROGRESS OR COMPLETE	26	26	26	0	0	0	0	0	0	0	0	20	20
PROJECTS IN DESIGN PHASE	7	7	7										
PROJECTS IN BID PHASE	3	3	2										
PROJECTS IN CONSTRUCTION PHASE	6	5	5										
PROJECTS COMPLETED	0	1	2										
ONGOING CAPITAL R&R PROJECTS	10	10	10										

# St. Lucie West Services District

## Board Agenda Item Tuesday, February 4, 2020

### Item

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#### CA 4 Monthly Reports on Billing and Customer Service

### Summary

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This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

#### 1. Actual Consumption

Water	41,087,660	Gallons
Sewer	21,087,120	Gallons
Sewer BOD	131.81	Gallons
Sewer TSS	250.43	Gallons

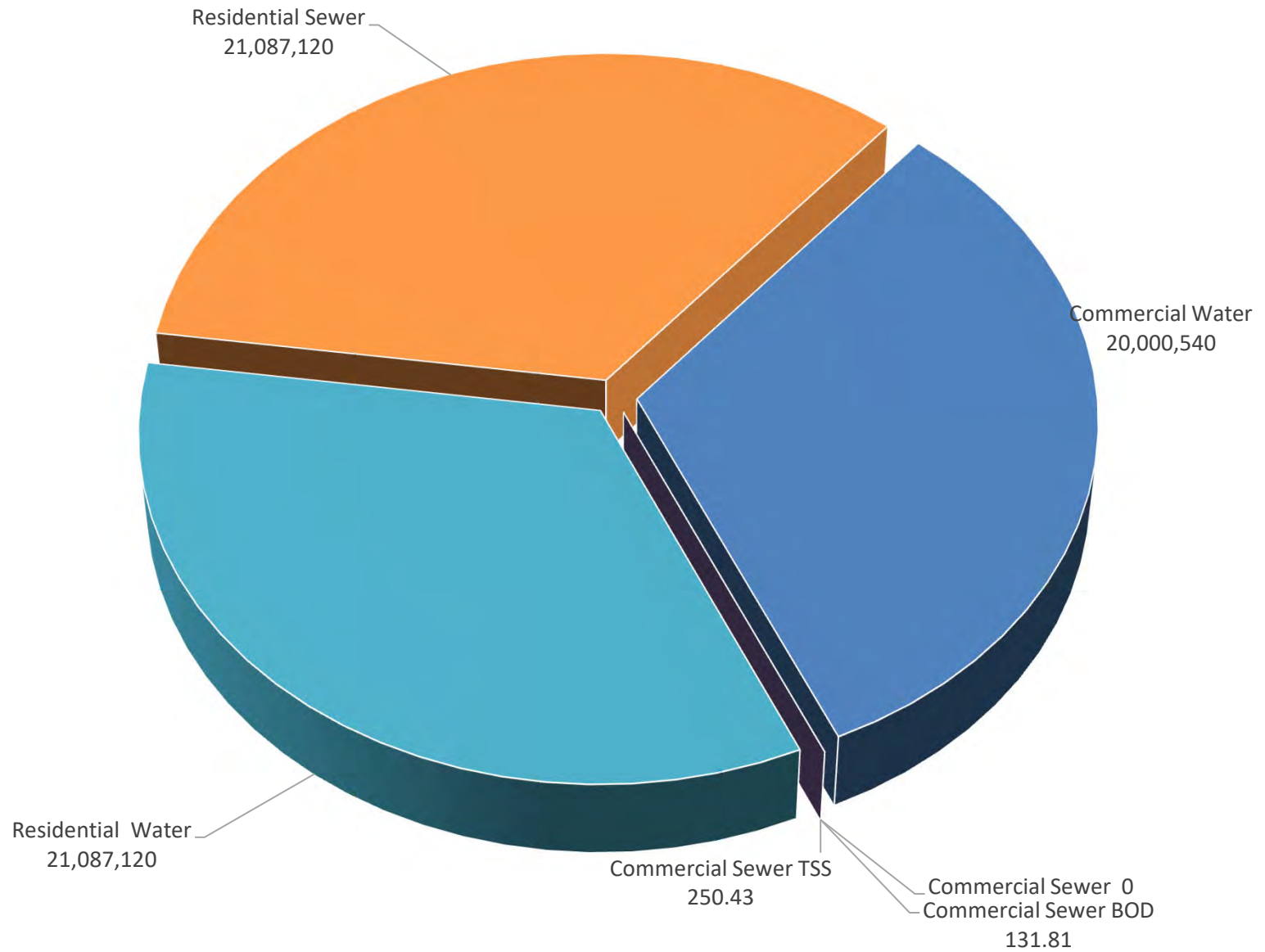
#### 2. Amount Billed

Total Water	\$277,108.23
Total Sewer	\$320,592.11
Total Irrigation	\$150,773.30

#### 3. Billing

Total Water	6,790
Total Sewer	6,733
Total Irrigation	6,427

## Actual Consumption December 2019



Month/Year      DECEMBER      2019

## Monthly Deposited Receivable Form

WSI Total Deposit			Misc. Total						
Date	/Daily	Deposit/Daily	Date	WSI Total	Misc. Total				
				Deposit /Daily	Deposit/Daily				
Mon	12/2/2019	\$ 106,035.59	\$ -	Mon	12/23/2019	\$ 36,440.62	\$ -		
Tues	12/3/2019	\$ 19,536.22	\$ 4,291.67	Tues	12/24/2019 holiday	\$ 2,132.09	\$ -		
Wed	12/4/2019	\$ 49,516.53	\$ -	Wed	12/25/2019 holdiaiy	\$ -	\$ -		
Thur	12/5/2019	\$ 37,992.37	\$ -	Thur	12/26/2019	\$ 41,860.66	\$ -		
Fri	12/6/2019	\$ 48,448.63	\$ -	Fri	12/27/2019	\$ 16,705.42	\$ -		
Total - Week		\$ 261,529.34	\$ 4,291.67	Total - Week		\$ 97,138.79	\$ -		
Mon	12/9/2019	\$ 340,464.74	\$ -	Mon	12/30/2019	\$ 73,666.53	\$ -		
Tues	12/10/2019	\$ 17,789.10	\$ -	Tues	12/31/2019 holdiaiy	\$ 21,752.24	\$ -		
Wed	12/11/2019	\$ 9,045.66	\$ -	Wed		\$ -	\$ -		
Thur	12/12/2019	\$ 4,212.98	\$ -	Thur		\$ -	\$ -		
Fri	12/13/2019	\$ 10,498.00	\$ -	Fri		\$ -	\$ -		
Total - Week		\$ 382,010.48	\$ -	Total - Week		\$ 95,418.77	\$ -		
Mon	12/16/2019	\$ 7,524.17	\$ -	Total Month Receivables				WSI	MISC
Tues	12/17/2019	\$ 98,686.78	\$ -					\$ 969,626.53	\$ 14,087.28
Wed	12/18/2019	\$ 12,144.30	\$ -						
Thur	12/19/2019	\$ 8,627.09	\$ -						
Fri	12/20/2019	\$ 6,546.81	\$ 9,795.61						
Total - Week		\$ 133,529.15	\$ 9,795.61						



**ST LUCIE WEST SERVICES DISTRICT AGED DEBT ACCOUNTS- SUMMARY**

DATE	CURRENT and 1-30 days		31-60 DAYS	61-90 DAYS	91-120 DAYS	>120 DAYS	credit balances	BALANCE	Percent Difference
Tuesday, October 31, 2017	\$ -	\$ 449,191.11	\$ 8,349.76	\$ 1,569.82	\$ 792.73	\$ 12,764.66	\$ (33,858.01)	\$ 438,810.07	-13.84%
Thursday, November 30, 2017	\$ 307.87	\$ 456,181.62	\$ 8,449.99	\$ 1,081.99	\$ 1,237.51	\$ 12,792.91	\$ (34,922.60)	\$ 445,129.29	1.42%
Sunday, December 31, 2017	\$ 309.25	\$ 560,875.25	\$ 11,569.10	\$ 1,774.57	\$ 760.55	\$ 13,906.08	\$ (30,447.44)	\$ 558,747.36	20.33%
Wednesday, January 31, 2018	\$ 503.49	\$ 458,712.10	\$ 6,388.05	\$ 1,038.55	\$ 821.30	\$ 12,401.55	\$ (39,249.53)	\$ 440,615.51	-26.81%
Wednesday, February 28, 2018	\$ 697.12	\$ 501,149.05	\$ 7,112.50	\$ 1,442.86	\$ 700.78	\$ 12,940.68	\$ (37,441.71)	\$ 486,601.28	9.45%
Saturday, March 31, 2018	\$ 343.69	\$ 494,819.05	\$ 7,245.40	\$ 1,373.68	\$ 721.95	\$ 13,025.09	\$ (36,555.85)	\$ 480,973.01	-1.17%
Monday, April 30, 2018	\$ -	\$ 504,784.71	\$ 7,545.05	\$ 1,460.95	\$ 914.70	\$ 10,254.02	\$ (34,993.83)	\$ 489,965.60	1.84%
Thursday, May 31, 2018	\$ 740.04	\$ 470,282.43	\$ 3,381.05	\$ 795.01	\$ 622.32	\$ 9,730.31	\$ (34,205.94)	\$ 451,345.22	-8.56%
Saturday, June 30, 2018	\$ 25.00	\$ 488,191.73	\$ 4,478.61	\$ 707.15	\$ 528.93	\$ 10,137.78	\$ (34,399.33)	\$ 469,669.87	3.90%
Tuesday, July 31, 2018	\$ -	\$ 440,241.09	\$ 6,055.34	\$ 1,150.19	\$ 496.47	\$ 7,530.23	\$ (36,514.23)	\$ 418,959.09	-12.10%
Friday, August 31, 2018	\$ 25.00	\$ 405,033.53	\$ 4,967.93	\$ 1,226.96	\$ 841.77	\$ 7,671.98	\$ (37,574.42)	\$ 382,192.75	-9.62%
Sunday, September 30, 2018	\$ 50.00	\$ 444,134.00	\$ 4,499.82	\$ 936.12	\$ 801.93	\$ 8,262.12	\$ (30,948.65)	\$ 427,735.34	10.65%
Wednesday, October 31, 2018	\$ 359.94	\$ 443,668.16	\$ 4,466.06	\$ 960.13	\$ 656.41	\$ 8,728.20	\$ (29,167.84)	\$ 429,671.06	0.45%
Friday, November 30, 2018	\$ 3.05	\$ 484,567.56	\$ 4,750.77	\$ 841.93	\$ 534.45	\$ 8,930.45	\$ (30,554.58)	\$ 469,073.63	8.40%
Monday, December 31, 2018	\$ 498.05	\$ 604,785.91	\$ 7,914.24	\$ 797.83	\$ 586.97	\$ 9,042.70	\$ (25,567.02)	\$ 598,058.68	21.57%
Thursday, January 31, 2019	\$ 9,110.77	\$ 501,460.26	\$ 5,381.92	\$ 1,439.73	\$ 468.61	\$ 7,958.10	\$ (30,461.29)	\$ 495,358.10	-20.73%
Thursday, February 28, 2019	\$ 363.91	\$ 465,029.19	\$ 5,182.51	\$ 779.69	\$ 1,113.58	\$ 8,340.62	\$ (29,574.46)	\$ 451,235.04	-9.78%
Sunday, March 31, 2019	\$ -	\$ 466,692.62	\$ 3,810.84	\$ 847.54	\$ 575.86	\$ 8,785.39	\$ (30,714.08)	\$ 449,998.17	-0.27%
Tuesday, April 30, 2019	\$ 621.30	\$ 488,869.60	\$ 3,742.77	\$ 494.13	\$ 385.17	\$ 9,054.73	\$ (29,065.72)	\$ 474,101.98	5.08%
Friday, May 31, 2019	\$ 348.59	\$ 475,761.63	\$ 4,847.49	\$ 633.51	\$ 274.38	\$ 8,620.99	\$ (36,464.11)	\$ 454,022.48	-4.42%
Sunday, June 30, 2019	\$ -	\$ 548,839.35	\$ 18,013.41	\$ 861.21	\$ 410.18	\$ 8,895.37	\$ (31,654.76)	\$ 545,364.76	16.75%
Wednesday, July 31, 2019	\$ 529.03	\$ 492,122.35	\$ 20,934.08	\$ 15,196.69	\$ 785.73	\$ 9,305.55	\$ (33,416.75)	\$ 505,456.68	-7.90%
Saturday, August 31, 2019	\$ 50.00	\$ 484,068.31	\$ 4,496.30	\$ 907.42	\$ 751.75	\$ 9,728.28	\$ (35,374.70)	\$ 464,627.36	-8.79%
Monday, September 30, 2019	\$ -	\$ 456,558.77	\$ 6,685.14	\$ 1,047.23	\$ 811.07	\$ 10,480.03	\$ (35,758.15)	\$ 439,824.09	-5.64%
Thursday, October 31, 2019	\$ 478.21	\$ 541,929.32	\$ 5,731.04	\$ 1,168.90	\$ 784.44	\$ 10,962.98	\$ (33,239.47)	\$ 527,815.42	16.67%
Saturday, November 30, 2019	\$ -	\$ 642,493.13	\$ 27,660.36	\$ 11,306.27	\$ 1,661.64	\$ 11,367.19	\$ (29,695.85)	\$ 664,792.74	20.60%
Tuesday, December 31, 2019	\$ 543,075.71		\$ 17,696.07	\$ 5,105.52	\$ 2,953.94	\$ 12,287.53	\$ (35,258.26)	\$ 545,860.51	-21.79%
Friday, January 31, 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Saturday, February 29, 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!



**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS BILLED SUMMARY**

**REPORT # 1 ACTIVE COMPANY**

**MONTH END SUMMARY 12/1/2019 - 12/31/2019**

			<u>BALANCE TOTALS</u>	
<u>GENERAL LEDGER</u>			<u>BEGINNING BALANCE AS OF</u>	<u>12/1/2019</u>
			\$	664,792.74
<u>CHARGES</u>	<u>DESCRIPTION</u>	<u>TOTAL BILL COUNT</u>	<u>BILLED AMOUNT</u>	
<u>BASE CHARGES</u>				
5-04109	IRRIGATION BASE	6427	\$ 150,215.36	\$ 815,008.10
5-04107	SEWER BASE	6733	\$ 165,986.81	\$ 980,994.91
5-04106	WATER BASE	6790	\$ 134,534.15	\$ 1,115,529.06
	DISPENSED/TANKER TRUCK			
5-04046	WATER BASE	13	\$ 922.39	\$ 1,116,451.45
5-04014	WHOLESALE WATER BASE	1	\$ 724.10	\$ 1,117,175.55
	TOTAL CHARGE		\$ 452,382.81	
<u>CONSUMPTION CHARGES</u>				
5-04009	IRRIGATION		\$ 557.94	\$ 1,117,733.49
5-04007	SEWER		\$ 154,462.55	\$ 1,272,196.04
5-04007	SEWER-BOD EXCESS		\$ 50.09	\$ 1,272,246.13
5-04007	SEWER-TSS EXCESS		\$ 92.66	\$ 1,272,338.79
5-04006	WATER		\$ 142,574.08	\$ 1,414,912.87
<u>AVERAGE DAYS</u>				
5-04046	TANKER TRUCK WATER		\$ 74.81	\$ 1,414,987.68
5-04014	WHOLESALE WATER		\$ 23,902.44	\$ 1,438,890.12
5-04021	WHOLESALE WASTEWATER		\$ 25,260.75	\$ 1,464,150.87
	TOTAL CHARGE		\$ 346,975.32	
	DEPOSIT CHARGE		\$ -	\$ 1,464,150.87
<u>TOTAL CHARGES</u>				
	IRRIGATION CHARGE		\$ 150,773.30	
	SEWER CHARGE		\$ 345,852.86	
	WATER CHARGE		\$ 302,731.97	
	TOTAL CHARGE		\$ 799,358.13	
<u>ADJUSTMENTS</u>				
	<u>DESCRIPTION</u>		<u>REVENUE</u>	<u>WRITE OFF</u>
	TOTAL REVENUE CHANGES		\$ (12,744.41)	\$ 1,451,406.46
	TOTAL WRITE OFFS			\$ 1,451,405.10
<u>PENALTY CHARGES</u>				
5-04010	TOTAL PENALTY		\$ 7,133.88	\$ 1,458,538.98
<u>MISCELLANEOUS CHARGES</u>				
5-04012	TOTAL MISCELLANEOUS		\$ 250.00	\$ 1,459,908.98
5-04047	BACK FLOW CHARGES		\$ 850.00	
5-04047	BACK FLOW OPT OUT CHARGES		\$ 270.00	
<u>METER SET FEES</u>				
5-04018	METER FEE		\$ -	
5-04012	INITIAL CONNECTION METER FEE		\$ -	
	TOTAL METER FEES		\$ -	\$ 1,459,908.98
<u>IMPACT FEES</u>				
5-04033	WATER IMPACT (AFPI)		\$ -	\$ 1,459,908.98
5-04035	SEWER IMPACT (AFPI)		\$ -	\$ 1,459,908.98
	TOTAL IMPACT (AFPI)		\$ -	

**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS BILLED SUMMARY**

**REPORT # 1 ACTIVE COMPANY**

**MONTH END SUMMARY      12/1/2019 - 12/31/2019**

<u>GENERAL LEDGER</u>			<u>BALANCE TOTALS</u>	
			BEGINNING BALANCE AS OF	12/1/2019
			\$	664,792.74
<u>CHARGES</u>	<u>DESCRIPTION</u>	<u>TOTAL BILL COUNT</u>	<u>BILLED AMOUNT</u>	
<u>BASE CHARGES</u>				
5-04109	IRRIGATION BASE	6427	\$ 150,215.36	
5-04107	SEWER BASE	6733	\$ 165,986.81	
5-04106	WATER BASE	6790	\$ 134,534.15	
	DISPENSED/TANKER TRUCK			
5-04046	WATER BASE	13	\$ 922.39	
5-04014	WHOLESALE WATER BASE	1	\$ 724.10	
	TOTAL CHARGE		\$ 452,382.81	
<u>CONSUMPTION CHARGES</u>				
5-04009	IRRIGATION		\$ 557.94	
5-04007	SEWER		\$ 154,462.55	
5-04007	SEWER-BOD EXCESS		\$ 50.09	
5-04007	SEWER-TSS EXCESS		\$ 92.66	
5-04006	WATER		\$ 142,574.08	
	<u>AVERAGE DAYS</u>			
5-04046	TANKER TRUCK WATER		\$ 74.81	
5-04014	WHOLESALE WATER		\$ 23,902.44	
5-04021	WHOLESALE WASTEWATER		\$ 25,260.75	
	TOTAL CHARGE		\$ 346,975.32	
	<u>DEPOSIT CHARGE</u>		\$ -	
	<u>TOTAL CHARGES</u>			
	IRRIGATION CHARGE		\$ 150,773.30	
	SEWER CHARGE		\$ 345,852.86	
	WATER CHARGE		\$ 302,731.97	
	TOTAL CHARGE		\$ 799,358.13	
<u>ADJUSTMENTS</u>				
	<u>DESCRIPTION</u>		<u>REVENUE</u>	<u>WRITE OFF</u>
	TOTAL REVENUE CHANGES		\$ (12,744.41)	
	TOTAL WRITE OFFS			\$ (1.36)
<u>PENALTY CHARGES</u>				
5-04010	<u>DESCRIPTION</u>		<u>AMOUNT</u>	
	TOTAL PENALTY		\$ 7,133.88	
<u>MISCELLANEOUS</u>				
5-04012	<u>DESCRIPTION</u>		<u>AMOUNT</u>	
	TOTAL MISCELLANEOUS		\$ 250.00	
5-04047	BACK FLOW CHARGES		\$ 850.00	
5-04047	BACK FLOW OPT OUT CHARGES		\$ 270.00	
<u>METER SET FEES</u>				
5-04018	<u>DESCRIPTION</u>		<u>AMOUNT</u>	
	METER FEE		\$ -	
5-04012	INITIAL CONNECTION METER FEE		\$ -	
	TOTAL METER FEES		\$ -	
<u>IMPACT FEES</u>				
5-04033	<u>DESCRIPTION</u>		<u>AMOUNT</u>	
	WATER IMPACT (AFPI)		\$ -	
5-04035	SEWER IMPACT (AFPI)		\$ -	
	TOTAL IMPACT (AFPI)		\$ -	



**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS RECEIVABLE SUMMARY**

**REPORT # 2 ACTIVE COMPANY**

**MONTH END SUMMARY 12/1/2019 - 12/31/2019**

**GENERAL LEDGER**

**BALANCE TOTALS  
CONTINUED BALANCE REFERENCE**

<u>PAYMENTS</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>		
5-01025	DISPENSED WATER/TANKER TRUCK	\$ 350.00	\$	1,459,908.98
5-01025	IRRIGATION	\$ 168,072.55	\$	1,459,558.98
5-01025	PENALTY	\$ 4,292.68	\$	1,291,486.43
5-01025	SEWER BASE	\$ 188,640.15	\$	1,287,193.75
5-01025	SEWER CONSUMPTION	\$ 166,532.96	\$	1,098,553.60
5-01025	WATER BASE	\$ 132,815.56	\$	932,020.64
5-01025	WATER CONSUMPTION	\$ 171,975.87	\$	799,205.08
5-01025	MISCELLANEOUS	\$ 400.00	\$	627,229.21
5-04047	BACK FLOW CHARGES	\$ 7,163.26	\$	626,829.21
5-04047	BACK FLOW OPT OUT CHARGES	\$ 15.00	\$	619,665.95
5-01025	CONVERSION	\$ 2,978.79	\$	619,650.95
5-01025	BOD EXCESS CONSUMPTION	\$ 428.30	\$	616,672.16
5-01025	TSS EXCESS CONSUMPTION	\$ 1,173.08	\$	616,243.86
	TOTAL RECEIVABLES CREDIT	\$ 844,838.20	\$	615,070.78
	CREDIT BALANCE CHANGE	\$ 27,445.91		
	SUBTRACT DEPOSIT REFUNDS	\$ (3,200.00)	\$	587,624.87
	WRITE OFF	\$ -		
	<b>SUBTOTAL</b>	<b>\$ 869,084.11</b>	<b>\$</b>	<b>587,624.87</b>
5-04014	WHOLESALE WATER	\$ 24,626.54	\$	562,998.33
5-04021	WHOLESALE WASTEWATER	\$ 25,260.75	\$	537,737.58
5-04033	WATER IMPACT (AFPI)	\$ -	\$	537,737.58
5-04035	SEWER IMPACT (AFPI)	\$ -	\$	537,737.58
5-04018	METER FEE	\$ -	\$	537,737.58
5-04012	INITIAL CONNECTION METER FEE	\$ -	\$	537,737.58
	<b>TOTAL PAYMENTS</b>	<b>\$ 918,971.40</b>		

**REVERSE  
PAYMENT**

<u>\$</u>	<u>DESCRIPTION</u>			
	POSTING ERRORS	\$ -		
5-01025	RETURN PAYMENTS	\$ 4,922.93		
	<b>TOTAL</b>	<b>\$ 4,922.93</b>	<b>\$</b>	<b>542,660.51</b>

<u>REFUNDS</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>AMOUNT</u>	
	TOTAL REFUNDS	23	\$ 3,200.00	\$ 545,860.51

**TRANSFER**

<u>BALANCE</u>	<u>DESCRIPTION</u>	<u>NET AMOUNT</u>		
	RECEIVABLES ADJUSTED	\$ (3,500.33)	\$	542,360.18
	RECEIVABLES RE-APPLIED	\$ 3,500.33	\$	545,860.51

**DEPOSIT**

<u>ACTIVITY</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
	BEGINNING BALANCE	\$ 194,442.00	
	BILLED DEPOSITS	\$ -	
5-02030	NEW DEPOSITS	\$ 5,000.00	
	REFUNDS	\$ (3,200.00)	
	REVERSE REFUNDS	\$ -	
	REVERSE DEPOSITS	\$ -	
	<b>ENDING BALANCE</b>	<b>\$ 196,242.00</b>	

**ENDING BALANCE AS OF  
12/31/2019**

	\$ 545,860.51
Unpaid Reserve Invoice	\$ -
	<b>\$ 545,860.51</b>

# St. Lucie West Services District

## Board Agenda Item Tuesday, February 4, 2020

### Item

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**CA 5      Financial Statements for December, 2019**

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### Summary

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Attached for your review are the Financial Reports for the period ending December 31, 2019.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
  - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

### Recommendation

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No Action Required.

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### Budget Impact

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None.

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### Board Action

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Moved by:

Seconded by:

Action Taken:

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**St Lucie West Service District (General Fund)**  
**Income Statement Budget vs. Actual**  
December 2019

	<b>Oct 19-Dec 19</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>1-04000 · GF SLWSD GENERAL FUND REVENUE</b>	893,024.61	412,313.12	480,711.49	216.59%	2,941,090.00
<b>Total Income</b>	893,024.61	412,313.12	480,711.49	216.59%	2,941,090.00
<b>Gross Income</b>	893,024.61	412,313.12	480,711.49	216.59%	2,941,090.00
<b>Expense</b>					
<b>1-05000 · GF BOARD OF DIRECTORS</b>	3,542.69	3,868.23	-325.54	91.58%	15,473.00
<b>1-06000 · GF DISTRICT MANAGER</b>	8,022.74	13,356.23	-5,333.49	60.07%	53,218.75
<b>1-07000 · GF FINANCE</b>	98,840.49	79,956.71	18,883.78	123.62%	141,295.00
<b>1-12000 · GF GRANT MANAGEMENT</b>	0.00	301.98	-301.98	0.0%	1,208.00
<b>1-13000 · GF CLERK TO THE BOARD</b>	941.90	3,163.20	-2,221.30	29.78%	12,653.00
<b>1-14000 · GF AQUATICS DIVISION-PERSNL</b>	88,861.44	91,764.55	-2,903.11	96.84%	367,057.00
<b>1-15000 · GF ADMINISTRATION DIV-PERSNL</b>	245,639.42	220,192.49	25,446.93	111.56%	880,769.00
<b>1-16000 · GF STORM WATER MGMT-PERSNL</b>	109,790.38	98,713.63	11,076.75	111.22%	456,678.00
<b>1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL</b>	53,752.00	76,953.60	-23,201.60	69.85%	245,989.00
<b>1-18000 · GF SHOP OPERATIONS-PERSNL</b>	15,094.57	15,932.15	-837.58	94.74%	63,728.00
<b>1-19000 · GF GENERAL COUNSEL</b>	3,457.65	7,817.73	-4,360.08	44.23%	31,271.00
<b>1-23000 · GF SPECIAL COUNSEL</b>	0.00	802.74	-802.74	0.0%	3,211.00
<b>1-26000 · GF ENGINEERING</b>	-2,878.28	9,664.50	-12,542.78	-29.78%	38,658.00
<b>1-31000 · GF AQUATICS DIVISION-OPERATING</b>	28,615.25	179,013.62	-150,398.37	15.99%	313,454.00
<b>1-33000 · GF ADMINISTRATION DIV-OPERATING</b>	65,933.06	733,203.63	-667,270.57	8.99%	885,312.00
<b>1-34000 · GF STORM WATER MGMT-OPERATING</b>	113,249.38	145,092.36	-31,842.98	78.05%	256,368.00
<b>1-35000 · GF EXOTIC PLANT RMVL-OPERATING</b>	51,615.77	40,543.93	11,071.84	127.31%	132,175.00
<b>1-36000 · GF SHOP OPERATIONS-OPERATING</b>	17,920.46	18,695.62	-775.16	95.85%	38,782.00
<b>1-46000 · GF RENEWAL &amp; REPLACEMENT</b>	24,755.49	166,145.00	-141,389.51	14.9%	166,145.00
<b>Total Expense</b>	927,154.41	1,905,181.90	-978,027.49	48.67%	4,103,444.75
<b>Net Ordinary Income</b>	-34,129.80	-1,492,868.78	1,458,738.98	2.29%	-1,162,354.75
<b>Net Income</b>	<b>-34,129.80</b>	<b>-1,492,868.78</b>	<b>1,458,738.98</b>	<b>2.29%</b>	<b>-1,162,354.75</b>

**St Lucie West Service District (WMB DS)**  
**Income Statement Budget vs. Actual**  
December 2019

	<b>Oct 19-Dec 19</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>2-04000 · WB WTR MGMT BEN SRS 1999A REV</b>	1,632,982.92	723,217.43	909,765.49	225.79%	2,455,406.00
<b>Total Income</b>	1,632,982.92	723,217.43	909,765.49	225.79%	2,455,406.00
<b>Gross Income</b>	1,632,982.92	723,217.43	909,765.49	225.79%	2,455,406.00
<b>Expense</b>					
<b>2-05000 · WB WTR MGMT BEN SRS 1999A DS</b>	173,949.23	153,763.59	20,185.64	113.13%	2,324,076.00
<b>Total Expense</b>	173,949.23	153,763.59	20,185.64	113.13%	2,324,076.00
<b>Net Ordinary Income</b>	1,459,033.69	569,453.84	889,579.85	256.22%	131,330.00
<b>Net Income</b>	<b>1,459,033.69</b>	<b>569,453.84</b>	<b>889,579.85</b>	<b>256.22%</b>	<b>131,330.00</b>

**St Lucie West Service District (Water & Sewer Fund)**  
**Income Statement Budget vs. Actual**  
December 2019

	<b>Oct 19-Dec 19</b>	<b>Budget YTD</b>	<b>\$ +/- of Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>5-04000 · WS SLWSD WATER &amp; SEWER REVENUE</b>	1,571,899.01	1,594,949.88	-23,050.87	98.56%	9,243,054.00
<b>Total Income</b>	1,571,899.01	1,594,949.88	-23,050.87	98.56%	9,243,054.00
<b>Gross Income</b>	1,571,899.01	1,594,949.88	-23,050.87	98.56%	9,243,054.00
<b>Expense</b>					
<b>5-05000 · WS BOARD OF DIRECTORS</b>	3,542.71	3,524.06	18.65	100.53%	14,096.00
<b>5-06000 · WS DISTRICT MANAGER</b>	34.10	11,249.53	-11,215.43	0.3%	44,998.00
<b>5-07000 · WS FINANCE</b>	177,501.90	32,991.46	144,510.44	538.02%	131,965.00
<b>5-09000 · WS PROPERTY CONTROL</b>	88.00	2,501.53	-2,413.53	3.52%	10,006.00
<b>5-11000 · WS UTILITY RATE CONSULTANT</b>	0.00	3,961.78	-3,961.78	0.0%	15,847.00
<b>5-13000 · WS CLERK TO THE BOARD</b>	1,353.86	4,147.68	-2,793.82	32.64%	16,590.00
<b>5-14000 · WS ADMIN DVSN-PERSNL</b>	286,401.95	257,729.89	28,672.06	111.13%	1,030,918.00
<b>5-15000 · WS WATER TRTMNT PLANT-PERSNL</b>	98,447.49	101,219.33	-2,771.84	97.26%	404,876.00
<b>5-16000 · WS WASTEWATER TRTMT PL-PERSNL</b>	103,962.68	105,116.99	-1,154.31	98.9%	420,467.00
<b>5-17000 · WS UNDERGROUND UTIL-PERSNL</b>	164,699.36	164,379.08	320.28	100.2%	657,515.00
<b>5-18000 · WS IRRIGATION DIV-PERSNL</b>	12,959.02	14,842.92	-1,883.90	87.31%	59,370.96
<b>5-40000 · WS SHOP DIV - PERSNL</b>	32,793.65	32,790.74	2.91	100.01%	131,162.00
<b>5-19000 · WS GENERAL COUNSEL</b>	3,457.65	8,636.81	-5,179.16	40.03%	34,547.00
<b>5-23000 · WS SPECIAL COUNSEL</b>	0.00	2,191.78	-2,191.78	0.0%	8,767.00
<b>5-26000 · WS ENGINEERING</b>	1,383.50	24,391.50	-23,008.00	5.67%	97,566.00
<b>5-27000 · WATER &amp; SEWER DEBT SERVICE</b>	0.00	0.00	0.00	0.0%	2,605,326.00
<b>5-28000 · WS WATER &amp; SEWER SERVICES</b>	278,829.24	278,829.28	-0.04	100.0%	1,115,317.00
<b>5-29000 · WS ADMIN DIV-OPERATING</b>	120,648.08	1,382,562.35	-1,261,914.27	8.73%	1,727,747.00
<b>5-30000 · WS WATER TRTMNT PLANT-OPER</b>	160,522.80	181,085.43	-20,562.63	88.65%	724,341.00
<b>5-31000 · WS WASTEWATER TRTMT PL-OPER</b>	78,187.51	572,173.77	-493,986.26	13.67%	938,694.00
<b>5-32000 · WS UNDERGROUND UTIL-OPERATING</b>	140,772.19	193,538.49	-52,766.30	72.74%	633,003.00
<b>5-33000 · WS IRRIGATION DIV-OPERATING</b>	44,348.80	75,212.34	-30,863.54	58.97%	300,849.00
<b>5-41000 · WS SHOP DIV - OPER</b>	5,497.37	5,333.62	163.75	103.07%	21,334.00
<b>Total Expense</b>	1,715,431.86	3,458,410.36	-1,742,978.50	49.6%	11,145,301.96
<b>Net Ordinary Income</b>	-143,532.85	-1,863,460.48	1,719,927.63	7.7%	-1,902,247.96
<b>Net Income</b>	-143,532.85	-1,863,460.48	1,719,927.63	7.7%	-1,902,247.96

**St Lucie West Service District (W&S Capital Outlay)**  
**Income Statement Budget vs. Actual**  
December 2019

	<u>Oct 19-Dec 19</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
Income					
5-36000 · WS CAP REVENUES					
5-36001 · INTEREST - R&R 4076011209	699.78				
5-36002 · INTEREST - WWCF - 4076011236	118.64	75.00	43.64	158.19%	300.00
5-36003 · INTEREST - 2004 BOND ISSUE	0.00				
5-36004 · INTEREST - WCF 4076011227	511.92	17.53	494.39	2,920.25%	70.00
5-36005 · WATER IMPACT FEES	8,045.10	958.03	7,087.07	839.75%	3,832.00
5-36006 · WW IMPACT FEES	6,037.50	719.06	5,318.44	839.64%	2,876.00
5-36007 · R&R TRANS FROM W&S OPERATING	278,829.24	278,829.28	-0.04	100.0%	1,115,317.00
<b>Total 5-36000 · WS CAP REVENUES</b>	<b>294,242.18</b>	<b>280,598.90</b>	<b>13,643.28</b>	<b>104.86%</b>	<b>1,122,395.00</b>
<b>Total Income</b>	<b>294,242.18</b>	<b>280,598.90</b>	<b>13,643.28</b>	<b>104.86%</b>	<b>1,122,395.00</b>
<b>Gross Income</b>	<b>294,242.18</b>	<b>280,598.90</b>	<b>13,643.28</b>	<b>104.86%</b>	<b>1,122,395.00</b>
Expense					
5-37000 · WS RENEWAL & REPLACEMENT CIP					
5-37004 · CAPITAL PROJECTS SW049	0.00	27,438.00	-27,438.00	0.0%	27,438.00
5-37006 · CAPITAL PROJECTS SW064	0.00	15,000.00	-15,000.00	0.0%	15,000.00
5-37007 · CAPITAL PROJECTS SW001	5,073.00	159,980.00	-154,907.00	3.17%	159,980.00
5-37009 · CAPITAL PROJECTS SW037	31,778.83	193,845.00	-162,066.17	16.39%	193,845.00
5-37013 · CAPITAL PROJECTS SW047	0.00	31,097.00	-31,097.00	0.0%	31,097.00
5-37014 · CAPITAL PROJECTS SW050	0.00	50,000.00	-50,000.00	0.0%	50,000.00
5-37018 · CAPITAL PROJECTS SW069	30,491.10	550,000.00	-519,508.90	5.54%	550,000.00
5-37020 · CAPITAL PROJECTS SW066	36,145.50	200,000.00	-163,854.50	18.07%	200,000.00
5-37027 · CAPITAL PROJECTS SW073	1,521.22	12,372.00	-10,850.78	12.3%	12,372.00
5-37028 · CAPITAL PROJECTS SW078	0.00	130,000.00	-130,000.00	0.0%	130,000.00
5-37029 · CAPITAL PROJECTS SW081	0.00	145,000.00	-145,000.00	0.0%	145,000.00
5-37031 · CAPITAL PROJECTS SW084	0.00	10,000.00	-10,000.00	0.0%	10,000.00
5-37032 · CAPITAL PROJECTS SW085	1,121.70	47,067.00	-45,945.30	2.38%	47,067.00
5-37035 · CAPITAL PROJECTS SW088	2,066.36	330,000.00	-327,933.64	0.63%	330,000.00
5-37038 · CAPITAL PROJECTS SW091	0.00	7,000.00	-7,000.00	0.0%	7,000.00
5-37041 · CAPITAL PROJECTS SW094	63,891.60				
5-37043 · CAPITAL PROJECTS SW096	21,869.32				
<b>Total 5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>	<b>193,958.63</b>	<b>1,908,799.00</b>	<b>-1,714,840.37</b>	<b>10.16%</b>	<b>1,908,799.00</b>
5-38000 · WS WATER CONNECT FEE CIP					
5-38012 · CAPITAL PROJECTS SW077	0.00	400,000.00	-400,000.00	0.0%	400,000.00
5-38014 · CAPITAL PROJECTS SW076	0.00	800,000.00	-800,000.00	0.0%	800,000.00
<b>Total 5-38000 · WS WATER CONNECT FEE CIP</b>	<b>0.00</b>	<b>1,200,000.00</b>	<b>-1,200,000.00</b>	<b>0.0%</b>	<b>1,200,000.00</b>
5-39000 · WS WASTEWATER CONNECT FEE CIP					
5-39010 · CAPITAL PROJECTS SW067	0.00	300,000.00	-300,000.00	0.0%	300,000.00
<b>Total 5-39000 · WS WASTEWATER CONNECT FEE CIP</b>	<b>0.00</b>	<b>300,000.00</b>	<b>-300,000.00</b>	<b>0.0%</b>	<b>300,000.00</b>
<b>Total Expense</b>	<b>193,958.63</b>	<b>3,408,799.00</b>	<b>-3,214,840.37</b>	<b>5.69%</b>	<b>3,408,799.00</b>
<b>Net Ordinary Income</b>	<b>100,283.55</b>	<b>-3,128,200.10</b>	<b>3,228,483.65</b>	<b>-3.21%</b>	<b>-2,286,404.00</b>



**St Lucie West Service District (W&S Capital Outlay)**  
**Income Statement Budget vs. Actual**  
December 2019

	Oct 19-Dec 19	Budget YTD	\$ +/- Budget YTD	% of Budget YTD	Total Budget
Net Income	100,283.55	-3,128,200.10	3,228,483.65	-3.21%	-2,286,404.00

St Lucie West Service District  
Check Register  
As of December 31, 2019

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1-00001 - SUNTRUST (GF operating) #1363				
12/03/2019	9123	SUSTAINABLE SOLUTIONS	1/2 DEPOSIT INSTALL DC315 OVER SPRAY FOAM	3,400.00
12/03/2019		ASCENSUS	PR 12/4/2019 (11/16/19-11/29/19)	1,096.10
12/04/2019	9124	JOSHUA MILLER	JOSHUA MILLER (PTO Cash out)	1,688.14
12/06/2019	9125	AMERICAN EXPRESS		14,760.73
12/06/2019	9126	ARCADIS US INC.		6,984.04
12/06/2019	9127	ARMADILLO DIRT WORKS, LLC	PO#78921-6-B CONTROL STRUCTURE-CASHMERE	1,000.00
12/06/2019	9128	BURNS EMBROIDERY & SCREEN PRINTING	PO#78920SHIRTS & VEST	132.00
12/06/2019	9129	FLORIDA DEPARTMENT OF CORRECTIONS	PO#78493B-WORK SQUAD-2ND QUARTER	14,374.25
12/06/2019	9130	FRANKLIN TEMPLETON BANK AND TR	SEP CONTRIBUTIONS-DECEMBER 4, 2019 PAYROLL	9,741.28
12/06/2019	9131	HUGHES SUPPLY OF PORT SAINT LUCIE		662.36
12/06/2019	9132	INTEGRATION SERVICES, INC.	PO#78898-R/O PLANT/SCADA SYSTEM RDP ISSUE RESOLUT...	1,753.94
12/06/2019	9133	IRRIGATION BY MIKE MARBURGER, INC.	PO#78923-EPR CHIPPER LOADS	480.00
12/06/2019	9134	SAMPSON'S TREE SERVICE CO.	PO#78932-TREE TRIMMING SERVICES	975.00
12/06/2019	9135	SPECIAL DISTRICT SERVICES, INC.	PO#78918-OCTOBER 2019 MANAGEMENT FEES	7,906.85
12/06/2019	9136	ST LUCIE CO BALING & RECYCLING	VOID:	
12/06/2019	9137	STAPLES CREDIT PLAN	PO#78919-ASSORTED OFFICE SUPPLIES	701.60
12/06/2019	9138	TREASURE COAST AUTO REPAIR INC.	PO#78891-CAMSHAFT SYNCHRONIZER	385.28
12/06/2019	9139	UNIFIRST		223.88
12/06/2019	9140	WELLS FARGO VENDOR FINANCIAL SERVICES	FY2020 SEPTEMBER 25, 2019-SEPTEMBER 24, 2020-CUSTO...	3,780.00
12/10/2019	9141	ST LUCIE CO BALING & RECYCLING		1,001.77
12/13/2019	9142	AMERICAN EXPRESS	GERARD ROUSE CHARGES FOR NOVEMBER 2019	765.31
12/13/2019	9143	ATLANTIC PERSONNEL & TENANT SCREENING	PO#78937-EMPLOYEE SCREENINGS	102.30
12/13/2019	9144	CINTAS CORPORATION	PO#78971-ASSORTED FIRST AID SUPPLIES	216.81
12/13/2019	9145	CITY ELECTRIC SUPPLY CO.	PO#78707-ASSORTED SUPPLIES	70.99
12/13/2019	9146	FLOWERS CHEMICAL LABORATORIES		2,087.00
12/13/2019	9147	FPL	PO#78966-ELECTRICAL SERVICES	40,085.78
12/13/2019	9148	GONANO & HARRELL	PO#78972-NOVEMBER 2019 LEGAL SERVICES	2,037.00
12/13/2019	9149	JTC CONCRETE PLUS	PO#78559B-2ND DRAW-REMOVE & REPLACE THE RAIN WAT...	22,500.00
12/13/2019	9150	LOWE'S		2,554.50
12/13/2019	9151	NAPA AUTO SUPPLY OF PORT ST. LUCIE	VOID:	
12/13/2019	9152	PREFERRED GOVERNMENTAL INSURANCE TRUST	PO#78964-WORKER'S COMP POLICY FY2019-2020	12,415.00
12/13/2019	9153	SAM'S CLUB DISCOVER	PO#78969-MADELINE MALDONADO CHARGES FOR NOVEMB...	309.55
12/13/2019	9154	SUSTAINABLE SOLUTIONS	INSTALL DC315 OVER SPRAY FOAM/INSTALL R20 EXTERIOR...	11,282.00
12/13/2019	9155	SYSTEM DESIGN WIZARDS, INC.	PO#78962-WEBSITE MAINTENANCE & HOSTING NOVEMBER ...	660.00
12/13/2019	9156	UNIFIRST		223.88
12/13/2019	9157	VERIZON WIRELESS	PO#78974-CELL PHONE SERVICES	813.44
12/13/2019	9158	VERO CHEMICAL DISTRIBUTORS INC		601.35
12/13/2019	9159	NAPA AUTO SUPPLY OF PORT ST. LUCIE		3,381.83
12/18/2019		ASCENSUS	PR 12/18/2019 (11/30/19-12/13/19)	1,079.82
12/20/2019	9160	CINTAS CORPORATION	PO#78997-ASSORTED FIRST AID SUPPLIES	143.27
12/20/2019	9161	CITY ELECTRIC SUPPLY CO.	PO#78707-ASSORTED SUPPLIES	88.06
12/20/2019	9162	COMO OIL COMPANY OF FLORIDA	PO#78942-DYED-ULTRA LOW SULPHUR	1,182.64
12/20/2019	9163	COMPUTER NETWORK SERVICES	PO#78981-SOPHOS CENTAL INTERCEPT X ADVANCED FOR ...	176.00
12/20/2019	9164	FRANKLIN TEMPLETON BANK AND TR	SEP CONTRIBUTIONS-DECEMBER 19, 2019 PAYROLL	9,120.11
12/20/2019	9165	GRAINGER		982.11
12/20/2019	9166	HOME DEPOT CREDIT SERVICES		1,111.90

Date	Num	Name	Memo	Credit
12/20/2019	9167	INTEGRATION SERVICES, INC.		7,030.00
12/20/2019	9168	JTC CONCRETE PLUS	PO#78559C-FINAL DRAW-REMOVE & REPLACE THE RAIN W...	21,000.00
12/20/2019	9169	MARINE WRAPS	PO#78995-BUSINESS CARDS FOR DOMINICK GRACI	60.88
12/20/2019	9170	ST LUCIE BATTERY & TIRE		1,091.51
12/20/2019	9171	SUNSHINE STATE ONE CALL OF FLORIDA, INC	PO#78955-TICKETS TRANSMITTED NOVEMBER 2019	98.00
12/20/2019	9172	TELETRAC NAVMAN US LTD.	PO#78989-SUBSCRIPTION SERVICE FEES	950.60
12/20/2019	9173	TREASURE COAST LAWN EQUIPMENT	PO#78978-SLEEVE/BUSHING/HOSE CLAMPS	236.39
12/20/2019	9174	TYLER TECHNOLOGIES, INC.		20,184.32
12/20/2019	9175	UNIFIRST		223.88
12/23/2019	9176	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 JANUARY 2019	74,482.06
12/23/2019	9177	GUARDIAN	GROUP ID 00563384-JANUARY 2020 LIFE, DENTAL & VISION	6,518.35
12/31/2019		ASCENSUS	PR 12/31/2019 (12/14/19-12/28/19)	1,035.53
Total 1-00001 · SUNTRUST (GF operating) #1363				317,949.39
1-00002 · SUNTRUST (GF R&R Fund) # 3968				
Total 1-00002 · SUNTRUST (GF R&R Fund) # 3968				
5-00002 · SUNTRUST (WS Operating) #7918				
12/06/2019	10340	A GREAT FENCE, LLC	PO#78922-GATE REPAIRS	1,960.00
12/06/2019	10341	APPLE INDUSTRIAL SUPPLY CO.	PO#78064-ASSORTED OPERATING SUPPLIES	96.90
12/06/2019	10342	ARCADIS US INC.		123.50
12/06/2019	10343	CITY ELECTRIC SUPPLY CO.		859.53
12/06/2019	10344	ELIZABETH BRUMBERG	WATER CONSERVATION REBATE 2019-20 10	89.10
12/06/2019	10345	FERGUSON ENTERPRISES		4,315.40
12/06/2019	10346	FLOWERS CHEMICAL LABORATORIES		4,301.00
12/06/2019	10347	GRAYBAR		2,469.89
12/06/2019	10348	HYDROCORP	PO#78936-SITE SURVEY INSPECTIONS 10/19-10/29	1,120.00
12/06/2019	10349	INTEGRATION SERVICES, INC.	PO#78139E-TELEMETRY UPGRADE PROJECT	5,774.67
12/06/2019	10350	JACOBS AIR WATER SYSTEMS	PO#78596A-WEMCO RAS BARE PUMP & SHIPPING CHARGES	12,015.57
12/06/2019	10351	KENNETH MAXWELL	WATER CONSERVATION REBATE 2019-20 11	200.00
12/06/2019	10352	KERNS CONSTRUCTION		11,659.00
12/06/2019	10353	MARINE WRAPS	PO#78915-REFLECTIVE VINYL LOGO UNDERGROUND UTILIT...	175.00
12/06/2019	10354	MINUTEMAN PRESS	PO#78897-1,000 DOOR HANGERS	245.00
12/06/2019	10355	ODYSSEY MANUFACTURING COMPANY	PO#78899-HYPOCHLORITE SOLUTIONS	1,169.28
12/06/2019	10356	THE BUSHEL STOP, INC.	PO#78820-1/2 PALLET OF SOD	138.00
12/06/2019	10357	UNDERGROUND SERVICES OF AMERICA, INC.	PO#78677A-MOBILIZATION TO DIGESTER/SETUP & MAINTAIN	36,145.50
12/06/2019	10358	USABUEBOOK	PO#78888-HYDRANT "NOT IN SERVICE" BAGS/ECLIPSE POR...	4,221.10
12/06/2019	10359	WASTE MANAGEMENT OKEECHOBEE LANDFILL	PO#78928-SERVICE PERIOD NOVEMBER 2019	3,948.95
12/06/2019	10360	VERO CHEMICAL DISTRIBUTORS INC	ASSORTED OPERATING SUPPLIES	669.70
12/13/2019	10361	INTEGRATION SERVICES, INC.	PO#77936E-PLANT SCADA MODIFICATIONS	1,995.00
12/13/2019	10362	VERO CHEMICAL DISTRIBUTORS INC		19,344.05
12/13/2019	10363	US BANK	SLWSD UTILITY REVENUE REFUNDING BONDS, SERIES 2011	7,686.25
12/20/2019	10364	CHERIE L. McCARTHY	CUSTOMER REFUND-CHERIE McCARTHY-040656200	20.39
12/20/2019	10365	DAVID CARMONA	CUSTOMER REFUND-DAVID CARMONA-060817406	30.90
12/20/2019	10366	FRANCES SEKELA	CUSTOMER REFUND-FRANCES SEKELA-161261201	79.49
12/20/2019	10367	JANET DAVIDSON	CUSTOMER REFUND-JANET DAVIDSON-130951802	46.51
12/20/2019	10368	JIE ZHAO	CUSTOMER REFUND-JIE ZHAO-080773404	12.42
12/20/2019	10369	JOHN W. MUGGLI, JR.	CUSTOMER REFUND-JOHN W. MUGGLI, JR.-080732001	112.73
12/20/2019	10370	JOSE SANTIAGO-SOTO	CUSTOMER REFUND-JOSE SANTIAGO-SOTO-130841801	7.33
12/20/2019	10371	KEVIN MORRISSEY	CUSTOMER REFUND-KEVIN MORRISSEY-060800605	2.21

Date	Num	Name	Memo	Credit
12/20/2019	10372	KIRSTEN ANN GUTOWSKI	CUSTOMER REFUND-KIRSTEN ANN GUTOWSKI-06-07994-04	43.21
12/20/2019	10373	MARK A. PAWIELSKI	CUSTOMER REFUND-MARK A. PAWIELSKI-080763603	39.68
12/20/2019	10374	NATHAN McCLAIN	CUSTOMER REFUND-NATHAN McCLAIN-080760604	45.07
12/20/2019	10375	ROSS F. KIRKLEY	CUSTOMER REFUND-ROSS F. KIRKLEY-190277001	1.08
12/20/2019	10376	SARA HAILU	CUSTOMER REFUND-SARA HAILU-060815602	5.84
12/20/2019	10377	VICTORIA GUITARTE	CUSTOMER REFUND-VICTORIA GUITARTE-040621403	31.00
12/20/2019	10378	FWPCOA	CEU CLASS GEORGE RUFF	130.00
12/20/2019	10379	FWPCOA	CEU CLASS KEVIN WILLIAMS	130.00
12/20/2019	10380	ARISTA INFORMATION SYSTEMS, INC.	PO#78963-DECEMBER 2019 & JANUARY 2020 POSTAGE DEP...	4,345.00
12/20/2019	10381	BURNS EMBROIDERY & SCREEN PRINTING	PO#78990-LOGO ON JACKET	7.00
12/20/2019	10382	COAST PUMP & SUPPLY CO., INC.		11,720.51
12/20/2019	10383	CORE & MAIN	PO#78950-ASSORTED OPERATING SUPPLIES	416.72
12/20/2019	10384	ELPEX	PO#78977-TIRES	255.66
12/20/2019	10385	ERC&C LLC	PO#79001-FABRICATE, PAINT & DELIVER STEEL PUMP SKID...	1,960.00
12/20/2019	10386	FERGUSON ENTERPRISES		1,732.90
12/20/2019	10387	FORTILINE WATERWORKS	PO#78848-OPERATING SUPPLIES	248.73
12/20/2019	10388	HORIZON DISTRIBUTORS INC.		229.90
12/20/2019	10389	HUDSON PUMP	PO#78909-10 HP PUMP	5,073.00
12/20/2019	10390	KERNS CONSTRUCTION		8,950.83
12/20/2019	10391	KYOCERA DOCUMENT SOLUTIONS SOUTH EAST	PO#78860-CONTRACT BASE RATE CHARGE	81.00
12/20/2019	10392	ODYSSEY MANUFACTURING COMPANY	PO#78890-HYPOCHLORITE SOLUTIONS	2,411.64
12/20/2019	10393	SUNCOAST SPRAYER EQUIPMENT CENTER INC.	PO#78979-ASSORTED OPERATING SUPPLIES	69.98
12/20/2019	10394	THE BUSHEL STOP, INC.	PO#78943-1 PALLET OF SOD	184.00
12/20/2019	10395	US BANK	SLWSD UTILITY REVENUE REFUNDING BONDS, SERIES 2014	4,966.50
12/20/2019	10396	WOOL SUPPLY OF PORT ST LUCIE	PO#78908-ASSORTED OPERATING SUPPLIES	23.08
12/30/2019	10397	9095-9347 QUEBEC INC.	CUSTOMER REFUND-9095-9347 QUEBEC INC.-420485001	39.00
12/30/2019	10398	CENTURY 21 ALL PROFESSIONAL	CUSTOMER REFUND-CENTRY 21 ALL PROFESSIONAL-16112...	35.20
12/30/2019	10399	COASTAL LIVING REALTY	CUSTOMER REFUND-COASTAL LIVING REALTY-151288405	53.93
12/30/2019	10400	DOUGLAS W. MOSELEY	CUSTOMER REFUND-DOUGLAS W. MOSELEY-151319204	34.98
12/30/2019	10401	FIDUS FUND LLC	CUSTOMER REFUND-FIDUS FUND LLC-250375604	28.09
12/30/2019	10402	HERBERT RICARDO	CUSTOMER REFUND-HERBERT RICARDO-060815805	21.06
12/30/2019	10403	JOHN URENECK	CUSTOMER REFUND-JOHN URENECK-190259600	30.15
12/30/2019	10404	SALLIE STEIN	CUSTOMER REFUND-SALLIE STEIN-170234601	10.76
12/30/2019	10405	HORIZON DISTRIBUTORS INC.	PO#78945-ASSORTED OPERATING SUPPLIES	496.41
Total 5-00002 · SUNTRUST (WS Operating) #7918				164,886.28
Total Checking/Savings				482,835.67
Total Current Assets				482,835.67
TOTAL ASSETS				482,835.67
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				

St Lucie West Service District  
Checks Over \$35,000  
As of December 31, 2019

Date	Num	Name	Memo	Credit
ASSETS				
Current Assets				
Checking/Savings				
1-00001 · SUNTRUST (GF operating) #1363				
12/13/2019	9147	FPL	PO#78966-ELECTRICAL SERVICES	40,085.78
12/23/2019	9176	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 JANUARY 2019	74,482.06
Total 1-00001 · SUNTRUST (GF operating) #1363				114,567.84
5-00002 · SUNTRUST (WS Operating) #7918				
12/06/2019	10357	UNDERGROUND SERVICES OF AMERICA, INC.	PO#78677A-MOBILIZATION TO DIGESTER/SETUP & MAINTAIN	36,145.50
Total 5-00002 · SUNTRUST (WS Operating) #7918				36,145.50
Total Checking/Savings				150,713.34
Total Current Assets				150,713.34
TOTAL ASSETS				150,713.34
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				

St Lucie West Service District  
Balance Sheet  
As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
5-41005	20.95
D-ACCNT	69.14
xxx	0.10
1-00001 · SUNTRUST (GF operating) #1363	930,735.92
1-00002 · SUNTRUST (GF R&R Fund) # 3968	515,680.07
5-00001 · SUNTRUST (WS Deposit) #1355	208,400.45
5-00002 · SUNTRUST (WS Operating) #7918	5,723,385.07
Total Checking/Savings	7,378,291.70
Other Current Assets	
1-02000 · GF SLWSD GENERAL ASSETS	372,159.80
2-01000 · WB WTR MGMT BEN 1999A ASSETS	2,230,840.89
5-01000 · WS SLWSD WATER & SEWER ASSETS	52,014,513.54
Total Other Current Assets	54,617,514.23
Total Current Assets	61,995,805.93
Other Assets	
000000 · Journal Entry Exchange	2,465.25
Total Other Assets	2,465.25
TOTAL ASSETS	61,998,271.18
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-9,262.00
Total Accounts Payable	-9,262.00
Other Current Liabilities	
1-03000 · GF SLWSD GENERAL LIAB	79,977.97
5-02000 · WS SLWSD WATER & SEWER LIAB	32,374,266.32
Total Other Current Liabilities	32,454,244.29
Total Current Liabilities	32,444,982.29
Total Liabilities	32,444,982.29
Equity	
1-01000 · GF SLWSD GENERAL FND BAL	827,947.27

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	Dec 31, 19
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	10,713,440.49
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,724,940.02
Net Income	1,380,914.71
Total Equity	29,553,288.89
TOTAL LIABILITIES & EQUITY	61,998,271.18



**ST LUCIE WEST SERVICE DISTRICT  
ACCOUNT RECONCILIATION SUMMARY  
FOR MONTH END November 30th, 2019**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
<b>OPERATING</b>								
1-0001	Operating Checking	ST	1000104111363	1,062,702.33	(634,421.59)	428,280.74	428,280.74	* Yes
1-0002	Operating Checking R&R Fund	ST	1000104113968	515,680.07	-	515,680.07	515,680.07	* Yes
1-0002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-0202	Surplus Funds - SBA	SBA	271912	6,510.31		6,510.31	6,510.31	Yes
<b>TOTAL OPERATING</b>						<b>\$ 950,471.12</b>	<b>\$ 950,471.12</b>	
<b>WATER MANAGEMENT BOND FUNDS</b>								
2-01060	Revenue Fund-WMB 2013	US	203823000	1,842,611.02		1,842,611.02	1,842,611.02	Yes
2-01061	Interest Account-WMB 2013	US	203823001	-		-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	4,667.70		4,667.70	4,667.70	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-		-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	183,079.30		183,079.30	183,079.30	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-		-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	482.87		482.87	482.87	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-		-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-		-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-		-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00		200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-		-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-		-	-	Yes
<b>WATER MANAGEMENT BOND FUNDS TOTAL</b>						<b>\$ 2,230,840.89</b>	<b>\$ 2,230,840.89</b>	
<b>WATER AND SEWER ACCOUNTS</b>								
5-00001	Water & Sewer Cash Depository	ST	1000104111355	92,545.59	848,936.09	941,481.68	941,481.68	* Yes
5-00002	Water & Sewer Operating Checking	ST	1000104117918	5,769,347.31	(170,560.91)	5,598,786.40	5,598,786.40	* Yes
5-01005	Construction Fund	US	4076011281	0.01		0.01	0.01	Yes
5-01006	Operating/Maintenance	US	4076011174	-		-	-	Yes
5-01007	Reserve Fund	US	4076011192	2,524,601.50		2,524,601.50	2,524,601.50	Yes
5-01008	Senior Interest	US	4076011183	553,897.71		553,897.71	553,897.71	Yes
5-01010	Renewal & Replacement	US	4076011209	1,967,619.95		1,967,619.95	1,967,619.95	Yes
5-01011	Rate Stabilization	US	4076011218	585,148.79		585,148.79	585,148.79	Yes
5-01012	Water Connection	US	4076011227	1,287,561.77		1,287,561.77	1,287,561.77	Yes
5-01013	Wastewater Connection	US	4076011236	299,955.52		299,955.52	299,955.52	Yes
5-01014	Revenue Fund	US	4076011165	-		-	-	Yes
5-01015	Surplus Fund	US	4076011272	2,537,305.08		2,537,305.08	2,537,305.08	Yes
5-01016	Principal Account	US	4076036781	400,017.20		400,017.20	400,017.20	Yes
5-01042	Surplus Funds - SBA	SBA	271911	504.27		504.27	504.27	Yes
<b>WATER AND SEWER ACCOUNTS TOTAL</b>						<b>\$ 16,696,879.88</b>	<b>\$ 16,696,879.88</b>	
<b>GRAND TOTAL</b>						<b>\$ 19,878,191.89</b>	<b>\$ 19,878,191.89</b>	

\* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 12/23/19, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY: \_\_\_\_\_

Michael McElligott - Assistant Finance Director

DATE: \_\_\_\_\_



# St. Lucie West Services District

## Board Agenda Item Tuesday, February 4, 2020

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### Item

**CA 6                      Consider Approval to Transfer Funds for the R&R Account Requisition**

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### Summary

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Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) for expenses that are previously budgeted project-related expenses for FY 2020 and have been previously approved by the Board to be funded from one of the afore mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account Fund. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$52,297.63 – Renewal & Replacement Account FY 2020

All Invoices for this requisition are attached for your review.

### Recommendation

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Staff recommends Board approval to transfer funds from the R&R Account for FY 2020 \$52,297.63 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

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### Budget Impact

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None.

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### Board Action

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**Moved by:**

**Seconded by:**

**Action Taken:**

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**ST. LUCIE WEST SERVICES DISTRICT  
REQUISITION FOR PAYMENT  
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

**2020-3**

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account  
SunTrust Bank Account # 1000144367918***

(C) Amount Payable:

***\$56,900.04***

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

***Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.***

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

***Renewal/Replacement, Account Number 4076011209***

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [✓] Renewal/Replacement Fund that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or

additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

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Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

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Consulting Engineer  
Robert W. Lawson, P.E.

2020-3



11:42 AM

01/27/20

Accrual Basis

# St Lucie West Service District Transaction Detail By Account

December 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>5-37000 - WS RENEWAL &amp; REPLACEMENT CIP</b>							
<b>5-37007 - CAPITAL PROJECTS SW001</b>							
Bill	12/20/2019	809871	HUDSON PUMP	PO#78909-10 HP PUMP	5,073.00		5,073.00
Total 5-37007 - CAPITAL PROJECTS SW001					5,073.00	0.00	5,073.00
<b>5-37020 - CAPITAL PROJECTS SW066</b>							
Bill	12/05/2019	3422	UNDERGROUND SERVICES OF AMERICA...	PO#78677A-MOBILIZATION TO DIGESTER/SETUP & MAINTAIN	36,145.50		36,145.50
Total 5-37020 - CAPITAL PROJECTS SW066					36,145.50	0.00	36,145.50
<b>5-37027 - CAPITAL PROJECTS SW073</b>							
Bill	12/20/2019	WH010751	FERGUSON ENTERPRISES	PO#78910-ASSORTED OPERATING SUPPLIES	1,104.50		1,104.50
Bill	12/20/2019	L536411	CORE & MAIN	PO#78950-ASSORTED OPERATING SUPPLIES	416.72		1,521.22
Total 5-37027 - CAPITAL PROJECTS SW073					1,521.22	0.00	1,521.22
<b>5-37035 - CAPITAL PROJECTS SW088</b>							
Bill	12/20/2019	1001	ERC&C LLC	PO#79001-FABRICATE, PAINT & DELIVER STEEL PUMP SKID FOR RO BUILDING	1,960.00		1,960.00
Total 5-37035 - CAPITAL PROJECTS SW088					1,960.00	0.00	1,960.00
<b>5-37043 - CAPITAL PROJECTS SW096</b>							
Bill	12/12/2019	I2019-37-03	INTEGRATION SERVICES, INC.	PO#77936E-PLANT SCADA MODIFICATIONS	1,995.00		1,995.00
Bill	12/20/2019	I2018-30-07	INTEGRATION SERVICES, INC.	5-37043-PO#78138G-LOADING MOXA UNITS, IGNITION HMI SYSTEM CONFIGURATION & TES...	2,725.74		4,720.74
Bill	12/20/2019	I2019-31-06	INTEGRATION SERVICES, INC.	5-37043-PO#78139F-PLC & MOXA UNITS CONFIGURATION	2,877.17		7,597.91
General J...	12/31/2019	WS-GF 12-19		-PO#78139E-TELEMETRY UPGRADE PROJECT	4,602.41		12,200.32
Total 5-37043 - CAPITAL PROJECTS SW096					12,200.32	0.00	12,200.32
Total 5-37000 - WS RENEWAL & REPLACEMENT CIP					56,900.04	0.00	56,900.04
<b>TOTAL</b>					<b>56,900.04</b>	<b>0.00</b>	<b>56,900.04</b>

# St. Lucie West Services District

## Board Agenda Item Tuesday, February 4, 2020

### Item

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#### CA 7 Surplus items

### Summary

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Provided for your review and approval. District Staff has determined that a declaration of surplus equipment is required from the Board of Supervisors for the liquidation of the following items. The declaration will allow staff to dispose of the following items.

Item	Model	Serial/ID	Dept.	Tag #
Concrete Storm Structure	American	N/A	UGU/SW	N/A
Old Brass Meters (Scrap)	N/A	N/A	UGU	N/A
Gas Powered Air Compressor	82823GTH	3282	UGU	N/A
Wacker Mud Pump	PDT3A	20291941	UGU	313
Dell Billing Server	Poweredge SC 1435	5WFXLG1	ADMIN	547

### Recommendation

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*Staff recommends approval for the declaration of surplus equipment.*

*District Manager: Dennis Pickle*

### Budget Impact

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Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

### Board Action

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Moved by:	Seconded by:	Action Taken:
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# **Supervisors' Requests**



# Adjournment