

St. Lucie West Services District
Public Hearing & Regular Board Meeting Minutes
December 3, 2019, at 9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986

(Please note: This is not verbatim. A CD recording of the Public Hearing & Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman
Gregg Ney, Vice Chairman
John Doughney, Supervisor
Everett Child, Supervisor

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD
Josh Miller, Utilities Director/Assistant District Manager, SLWSD
Tom Stirtzinger, Assistant Utilities Director, SLWSD
Gerard Rouse, Assistant Public Works Superintendent, SLWSD
Maddie Maldonado, Director of Office Administration, SLWSD
Bob Lawson, District Engineer, ARCADIS-US, Inc.
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")
Laura Archer, Recording Secretary, SDS

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 4 Supervisors were in attendance.

D. Consider Appointment of New Board Member to Seat #2

The candidates left the meeting room.

The Members of the Board ranked each of the candidates.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Child nominating Dominick Graci to Seat #2's unexpired term of office. The **MOTION** carried unanimously.

The candidates were brought back into the meeting room at which time Mr. Graci was advised that he had been nominated to serve the unexpired term of office of Seat #2.

Chairman D'Amico thanked all the candidates and congratulated Mr. Graci.

Ms. Archer administered the Oath of Office to Mr. Graci and he took his seat at the dais.

Because of the nomination, it was noted that it would be in order to elect a slate of officers of the District.

Supervisor Doughney recommended the same slate of officers with Mr. Doughney assuming the role of Secretary.

There was a Board consensus of the following slate of officers:

Chairman – Vincent D'Amico; Vice Chairman – Gregg Ney; Secretary – John Doughney; Assistant Secretaries – Dominick Graci and Everett Child; and Assistant Secretary/Treasurer – Jason Pierman.

E. Approval of Minutes

1. November 4, 2019, Workshop

2. November 5, 2019, Regular Board Meeting

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Child approving the Workshop Minutes of November 4, 2019, as presented, and the November 5, 2019, Regular Board Meeting Minutes, as presented. Upon being put to a vote, the **MOTION** carried 5 to 0.

The Regular Board Meeting was then recessed and the Public Hearing was opened.

F. Public Hearing

- **Consider Resolution No. 2019-10 – Adopting a New Job Description for the Position of Spray Technician in the Exotic Plant Removal Division; and Providing an Effective Date**

Resolution No. 2019-10 was presented, entitled:

RESOLUTION NO. 2019-10

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
ST. LUCIE WEST SERVICES DISTRICT ADOPTING A NEW JOB**

DESCRIPTION FOR THE POSITION OF SPRAY TECHNICIAN IN THE EXOTIC PLANT REMOVAL DIVISION; AND PROVIDING AN EFFECTIVE DATE.

A **MOTION** was made by Supervisor Child, seconded by Vice Chairman Ney and passed unanimously to adopt Resolution No. 2019-10, as presented.

The Public Hearing was then closed and the Regular Board Meeting was reconvened.

G. Public Comment

There was no public comment at this time.

**H. District Attorney
DA 1 – Status Report/Updates**

There were no District Attorney updates at this time.

**I. District Engineer
DE 1 – Status Report/Updates**

Mr. Lawson advised that the bid date had been extended to December 19, 2019, because of in-depth questions from contractors. He expects additional information to be provided at the January meeting.

That concluded Mr. Lawson's updates.

**J. District Manager
Action Items**

DM 1 – Consider Budget Amendment 2020-03 for the General Fund

Mr. Pickle presented the item and recommended approval.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving Budget Amendment 2020-03 for the General Fund, as presented.

DM 2 – Consider Repair of a 48” Reinforced Concrete Pipe (RCP) at McChesney Park

Mr. Pickle presented the item and recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Doughney and passed unanimously approving the repair of a 48” reinforced concrete pipe at McChesney Park by Shenandoah Construction for the amount not to exceed

\$65,150. The Available Project Budget: \$166,145; This Project: \$65,150; leaving an Available Balance of \$100,995, as presented.

DM 3 – Other Items/Updates

Mr. Pickle thanked all the candidates for expressing their interests in filling Seat #2 and congratulated Mr. Graci on his nomination.

K. Consent Agenda

Mr. Pickle presented Consent Agenda items CA 1 through CA 7.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for October 2019

CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions for Fiscal Year 2020

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving Consent Agenda items CA 1 through CA 6, as presented.

L. Supervisor Requests

Secretary Doughney thanked the candidate applicants, noting that there was a good selection and congratulated Mr. Graci.

Chairman D'Amico wished all those present a happy holiday and noted the All Hands Meeting on Thursday at 11:30 a.m.

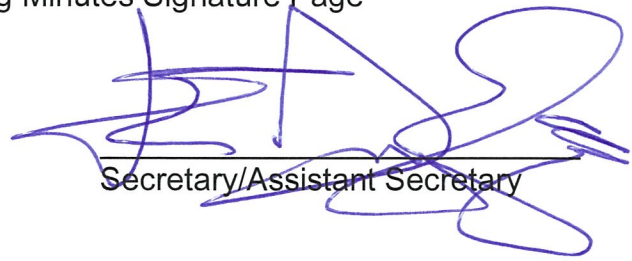
There were no further Supervisor Requests.

M. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:25 a.m. There were no objections.

Public Hearing and Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 01/07/20