

**ST. LUCIE WEST  
SERVICES DISTRICT**



**BOARD OF SUPERVISORS'  
REGULAR BOARD MEETING  
JULY 7, 2020  
9:00 A.M.**

**AGENDA**  
**ST. LUCIE WEST SERVICES DISTRICT**  
**BOARD OF SUPERVISORS’**  
**WORKSHOP & REGULAR BOARD MEETING**  
**July 6, 2020 & July 7, 2020**  
**9:00 a.m.**  
**DIAL IN (877) 402-9753 ACCESS CODE 4411919**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Approval of Minutes**

1. June 1, 2020 Workshop Minutes
2. June 2, 2020 Regular Board Minutes

**E. Public Comment**

**F. District Attorney**

**DA 1 –** Status Report/Updates

**G. District Engineer**

**DE 1 –** Status Report/Updates

**H. District Manager**

**Action Items**

- DM 1 –** Consider Approval of Change Order No. 1 for the Re-Plumbing of High Service “A” Pump Station Project with Kerns Construction
- DM 2 –** District Manager and Staff Goals and Objectives for Fiscal Year 2021
- DM 3 –** Annual Engineering Certification of the Utility Systems
- DM 4 –** Consider Approval of Proposal from PROTEC Arisawa for the WTP Reverse Osmosis Membrane Trains Maintenance Project
- DM 5 –** Consider Approval of Change Order No. 2 to Arcadis Engineering Related to the New Administration Building Project Proposal No. 18-006, Under Purchase Order 74136
- DM 6 –** Other Items/Updates

**I. Consent Agenda**

- CA 1 –** Monthly Report on Public Works Department
- CA 2 –** Monthly Report on Utilities Operations
- CA 3 –** Monthly Report on Capital Improvement Projects
- CA 4 –** Monthly Report on Billing and Customer Service
- CA 5 –** Financial Statements for May, 2020
- CA 6 –** Consider Approval to Transfer Funds for the R&R Account Requisition for 2020
- CA 7 –** Surplus Items

**J. Supervisors’ Requests**

**K. Adjournment**

**St. Lucie West Services District**  
**Workshop Meeting Minutes**  
June 1, 2020, at 9:00 a.m.  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)**

**Board Members Virtually Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
John Doughney, Secretary  
Everett Child, Supervisor  
Dominick Graci, Supervisor

**Staff Virtually Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD  
Maddie Maldonado, Director of Office Administration, SLWSD  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS

**Guests Virtually Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

**B. ~~Pledge of Allegiance~~**

**C. Roll Call**

It was noted that all 5 Supervisors were in virtual attendance.

**D. Approval of Minutes**

- 1. May 4, 2020, Workshop**
- 2. May 5, 2020, Regular Board Meeting**

Vice Chairman Ney requested that the minutes reflect that those who participated via conference call be noted as being "virtually" present.

There were no further revisions to either set of minutes.

Chairman D'Amico asked about the employee who had tested positive for COVID-19. Mr. Pickle advised that the employee has since tested negative and was back at work. He noted that no other employees had tested positive.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Pickle indicated he was not aware of any updates from Mr. Harrell.

**G. District Engineer  
DE 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Lawson.

**H. District Manager  
Action Items**

**DM 1 – Consider Resolution No. 2020-02 – Adopting a Fiscal Year 2021  
Proposed Annual Budget and Setting a Public Hearing Date**

Resolution No. 2020-02 was presented, entitled:

**RESOLUTION NO. 2020-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST.  
LUCIE WEST SERVICES DISTRICT APPROVING A PROPOSED  
BUDGET FOR FISCAL YEAR 2021.**

Mr. Pickle advised that no big changes had been made since the last version was presented to the Board. He indicated that they were hoping to schedule the Public Hearing for September 1, 2020.

There were no questions from the Board Members.

**DM 2 – Other Items/Updates**

Mr. Pickle advised that the City had ordered the brick pavers for Lake Harvey and District Board Member names will be included in the paver project. He also advised that the lake fountain was working from 9 am until 10 pm.

That concluded Mr. Pickle's updates.

**I. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for April 2020**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions for Fiscal Year 2020**

Chairman D'Amico asked if the Preserve was self-sufficient. Mr. Pickle advised that the Preserve was 100% on wastewater. Mr. Miller indicated that the District provides approximately 75% of the water to the Preserve.

There was no further discussion the Consent Agenda items.

**J. Supervisor Requests**

Supervisor Graci thanked everyone for their great work.

Supervisor Child asked about security in these troubling times. Mr. Pickle noted that District premises are monitored 24 hours a day, seven days a week.

Vice Chairman Ney asked why water consumption was down last month. Mr. Miller noted the 5 inches of rain the District had recently received, so irrigation needs were not as much as usual.

There were no further Supervisor Requests.

**K. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:15 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
June 2, 2020, at 9:00 a.m.  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)**

**Board Members Present**

Vincent D'Amico, Chairman  
Gregg Ney, Vice Chairman  
John Doughney, Secretary  
Everett Child, Supervisor  
Dominick Graci, Supervisor

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD")  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD  
Maddie Maldonado, Director of Office Administration, SLWSD  
Dan Harrell, District Counsel, Gonano & Harrell  
Bob Lawson, District Engineer, ARCADIS-US, Inc.  
Jason Pierman, District Treasurer, Special District Services, Inc. ("SDS")  
Laura Archer, Recording Secretary, SDS

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. ~~Pledge of Allegiance~~**

**C. Roll Call**

It was noted that all 5 Supervisors were in virtual attendance.

**D. Approval of Minutes**

- 1. May 4, 2020, Workshop**
- 2. May 5, 2020, Regular Board Meeting**

The minutes of the May 4, 2020, Workshop and the May 5, 2020, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Graci and unanimously passed approving the minutes of the May 4, 2020, Workshop, as amended, and the May 5, 2020, Regular Board Meeting, as amended.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**G. District Engineer  
DE 1 – Status Reports/Updates**

Mr. Lawson advised that the new building was on schedule and could possibly be completed by Labor Day, but that may be an aggressive projection.

**H. District Manager  
Action Items**

**DM 1 – Consider Resolution No. 2020-02 – Adopting a Fiscal Year 2021 Proposed Annual Budget and Setting a Public Hearing Date**

Resolution No. 2020-02 was presented, entitled:

**RESOLUTION NO. 2020-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2021.**

A **MOTION** was made by Supervisor Child, seconded by Vice Chairman Ney and passed unanimously approving Resolution No. 2020-02, setting the Public Hearing for September 1, 2020.

**DM 2 – Other Items/Updates**

Mr. Pickle advised that the District goes through the expense of controlling midge flies when it is not a requirement. He asked the Board if they wanted to continue doing so. He noted that it was an expensive practice with Mr. Hayden noting that midge fly control for one lake could cost \$30,000.

A brief discussion ensued after which there was a Board consensus to discontinue the practice, unless directed otherwise. Mr. Pickle advised that the District would monitor the midge flies and advise if they become problematic.



Mr. Pickle indicated that the COVID-19 pandemic and the effects of a lockdown on commercial properties, the District would see a drop in revenue of approximately \$27,000 per month. He further indicated that they would monitor the revenue and expect a total loss of approximately \$100,000, but that the rate stabilization fund would cover the loss and there would be no risk for the bonds.

That concluded Mr. Pickle's updates.

## **I. Consent Agenda**

Mr. Pickle presented Consent Agenda items CA 1 through CA 6.

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for April 2020**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions for Fiscal Year 2020**

A **MOTION** was made by Supervisor Graci, seconded by Supervisor Child and passed unanimously approving Consent Agenda items CA 1 through CA 6, as presented.

## **J. Supervisor Requests**

Supervisor Child thanked Staff for the great jobs they were doing.

Supervisor Graci thanked Staff for their hard work and for staying safe.

Vice Chairman Ney echoed the previous statements.

Chairman D'Amico thanked Staff as well.

Mr. Pickle advised that the Executive Order expires on July 7, 2020, noting that next Workshop and meeting would take place via conference call, as of this date.

Mr. Pierman reminded the Board Members to complete and mail in their 2019 Form 1 – Statement of Financial Interests by the July 1<sup>st</sup> deadline.

Mr. Pickle reminded those in attendance that the qualifying period runs from noon on June 8<sup>th</sup> through noon on June 12, 2020, and that Supervisor Child had already qualified for his seat. Secretary Doughney advised that he had qualified yesterday.

**K. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:16 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

\_\_\_\_\_

Chairman/Vice Chairman

\_\_\_\_\_

Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

DA 1      Status Report/Updates

---

### Summary

---

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

DE 1      Status Report/Updates

---

### Summary

---

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

**DM 1 Consider Approval of Change Order No. 1 for the Re-Plumbing of High Service “A” Pump Station Project with Kerns Construction**

### Summary

---

Provided for your review and approval is Change Order No. 1 with Kerns Construction who was hired to remove the existing High Service “A” Pump Station Piping and Old Pumps and Install New Piping and 3 Replacement Pumps.

During this process, existing concrete pipe supports to be reused as part of this project, were found to be damaged and unable to be reimplemented for this project.

Proposed replacement spool pieces for this project are assembled using mechanical adapters. These mechanical adapters are located prior to isolation valves. Staff recommends using more dependable Flanged by Flanged Spool pieces in lieu of the mechanical adapters.

This Project was awarded to Kerns Construction by District on October 1, 2019. The attached Change Order is being requested by Kerns Construction for this additional work and Staff concur with the CO.

This Change Order with Kerns Construction will increase the contract from the \$215,380.80 to the not to exceed amount of \$228,720.80.

### Recommendation

---

*Staff recommends approval of the Change Order No. 1 from Kerns Construction to Perform the changes mentioned above for High Service Pump Station “A” Re-Plumbing Project increasing the project costs by \$13,340.00 and bringing the total project costs not to exceed amount of \$228,720.80.*

**District Manager: Dennis Pickle**

**Utilities Director/Assistant District Manager: Joshua Miller**

**Assistant Utilities Director: Thomas Stirtzinger**

**Chief Water Plant Operator: Rick Riniolo**

### Budget Impact

---

Project Number: SW088

ORG Number:5-37035

Available Project Budget: \$45,755.00

This Project: \$13,340.00

Available Balance: \$32,415.00

### Board Action

---

Moved by:

Seconded by:

Action Taken:

---

**CHANGE ORDER REQUEST NO. 1**

PO 78678

AIA DOCUMENT G701

OWNER   
 ARCHITECT   
 CONTRACTOR   
 FIELD   
 OTHER

<b>PROJECT:</b> High Service Pump Replacement Project 450 SW Utility Drive, Port St. Lucie, Florida 34986	<b>CONTINGENCY CHANGE REQUEST NO:</b> ONE
	<b>DATE:</b> 5/29/2020
	<b>ENGINEER'S PROJECT NO.:</b> -
<b>TO CONTRACTOR:</b> Kerns Construction & Property Management Corp 540 NW University Blvd., Ste 204 Port St. Lucie, FL 34986	<b>CONTRACT DATE:</b> 8/13/2019 <b>CONTRACT FOR:</b> High Service Pumps

<b>The Contract is changed as follows:</b>	Add - Pipe Crew Labor (5 Man, 5 Days Each) Pipe Support Modifications & Pipe Spools	\$	7,000.00
	Add - Materials for Replacement of Pipe Supports & Flange x Flange Spools (In Lieu of Mega Flange Connections)	\$	4,600.00
	Subtotal	\$	11,600.00
	Add - Kerns Const. Profit & Overhead (15%)	\$	1,740.00
	<b>Grand Total of This Request</b>	<b>\$</b>	<b>13,340.00</b>

**Not valid until signed by the Owner and Contractor.**

The original <u>(Purchase Order Balance)</u> was	\$	215,380.80
Net change by previously authorized Change Order Requests	\$	-
The <u>(Purchase Order Balance)</u> prior to this Contingency Adjustment was	\$	215,380.80
The <u>(Purchase Order Balance)</u> will be <i>(increased)</i> <del>(decreased)</del> <del>(unchanged)</del> by this Change Order Request in the amount of	\$	13,340.00
The new <u>(Purchase Order Balance)</u> including this Change Order Request will be	\$	228,720.80

**NOTE:** This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

**Kerns Construcion & Property  
Management Corp.**

**St Lucie West Services District**

\_\_\_\_\_  
 CONTRACTOR  
 540 NW University Blvd., Suite 204  
 Address  
 Port St. Lucie, FL 34986  
 \_\_\_\_\_  
 BY: Tony Rake  
 \_\_\_\_\_  
 DATE  
 \_\_\_\_\_

\_\_\_\_\_  
 OWNER  
 450 SW Utility Drive,  
 Address  
 Port St. Lucie, Florida 34986  
 \_\_\_\_\_  
 BY: Josh Miller  
 \_\_\_\_\_  
 DATE  
 \_\_\_\_\_

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

**DM 2 District Manager and Staff Goals and Objectives for Fiscal Year 2021**

### Summary

---

Condition 13 of the District Manager's employment agreement stipulates that the District Manager recommend goals and objectives for the District Manager and Staff to achieve or work toward each year. Attached are the recommended goals and objectives for Fiscal Year 2021 for your review and comments.

### Recommendation

---

*Staff recommends the approval of the District Manager's Goals and Objectives for Fiscal Year 2021*

*District Manager: Dennis Pickle*

Budget Impact: N/A

---

Board Action:

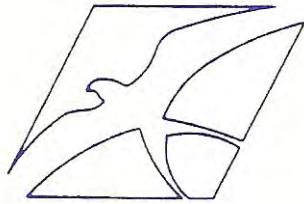
---

Moved by:

Seconded by:

Action Taken:

---



**ST. LUCIE WEST  
SERVICES DISTRICT**

July 7, 2020

Honorable Vince D'Amico, Chairman and  
Members of the Board of Supervisors  
St. Lucie West Services District

RE: Goals and Objectives Accomplished for FY2020

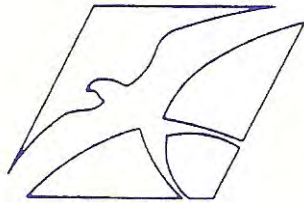
Dear Honorable Chairman and Supervisors,

Condition 13 of the District Manager's employment agreement stipulates that the District Manager recommend goals and objectives for each year. Below are the District Manager and Staff Goals and Objectives for the 2020 Fiscal Year that were accomplished to date.

Personal Goals:

- Maintain the General Fund and the Utility Fund at or below budget
  - The General Fund Budget for FY2019 was under budget by over \$143,000. The GF 2020 Budget reflects \$1,188,771 shortfall due in part to \$103,528 transfer to the GF R&R Fund for projects, the construction of the new administration building for \$682,500 and \$264,000 in replacement vehicles for the GF.
  - The Utility Fund Budget for 2019 was under budget by over \$98,000. The UF 2020 Budget reflects \$2,187,595 shortfall due to \$1,267,500 Capital Outlay for the construction of a new administration building, \$117,000 in replacement vehicles and \$1,150,000 in additional R&R transfer for projects.
- Continue researching alternative stormwater enhancement projects
  - We have researched several Stormwater enhancement areas such-as more storage around the Trails golf course for CCE's and the Church property next to the District offices.
- Complete the 6B stormwater project within the next FY
  - This project was completed within the contract terms and working as designed and planned.
- Complete the final design of the administration building/emergency operations building within 180 days and prepare bid packages within 60 days after the final design is approved.
  - This project was not completed due to researching the possibility of purchasing additional land adjacent to our site for the new administration building and stormwater storage. The contract was awarded in January of 2020 and ahead of schedule.





## ST. LUCIE WEST SERVICES DISTRICT

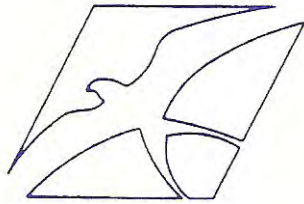
- Continue succession planning mentoring program
  - We have been diligently working with employees that the District may want to consider when needed. The Utilities Director and Assistant Utilities Director position were filled in FY2019. We filled the Assistant Public Works Director position in FY 2020.

### Staff Goals:

- Continue to evaluate the need for enhanced exotic plant removal program and work with the City's requirement for replanting of the preserves
  - With the assistance of the State DOC contract we are staying within the three-year preserve cleaning schedule and Staff recommends extending the program through FY2021 staff will continue to evaluate the program's effectiveness each FY.
- Provide six safety training programs for all departments within the fiscal year
  - Each department has provided their individual training and we have had multiple District wide training such as **Distracted Driving Awareness, Fire Extinguisher Safety, Slip, Trip and Falls Prevention, Hazmat refresher courses, Harassment in the Workplace, Bloodborne Pathogens, and Confined Space Entry.**
- Provide six supervisor training programs within the fiscal year
  - Provided refresher training on Purchasing Card & Corporate Credit Card Manual, COVID 19 Best Practices, Level II HAZMAT and Chemical Spill Response Training, Incident Training for managers, Enterprise Fleet Presentation and Monthly Supervisor Meetings
- Provide semi-annual newsletters (July and December) to the utility account holders informing them of system changes and enhancements
  - We sent one newsletter so far this FY and have one planned for July.

### District Goals:

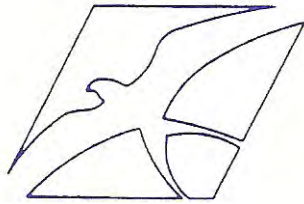
- Provide timely and accurate agendas
  - We believe this was accomplished effectively throughout the year.
- Continue the Lift Station rehabilitation projects
  - We have rehabbed LS # 11 manhole repair & recoating, Concrete driveways were installed at 3 liftstations, and we are preparing to go out for proposals on one LS electrical panel replacement and one LS full rehab. We have also replaced several pumps so far, this FY.
- Continue the renewal and replacement fund projects for both UT and GF



**ST. LUCIE WEST  
SERVICES DISTRICT**

- The UT R&R Fund is required by the Bond indenture we will fund it accordingly and have exceeded bond requirements for several years. The GF R&R fund was created in 2013 to assist in tracking Stormwater R&R Projects and have funded at least 5% of the Annual Maintenance Assessment.
- Continue researching possible grant assistance programs
  - We received the FDEP TMDL Grant in 2015 and closed the project out in 2017. We have researched other TMDL grants throughout this FY but no project met the requirements for funding.
- Continue CEU training programs
  - We have provided several programs through the FWPCOA, FRWA and University of Florida co-op.

Dennis Pickle  
District Manager



**ST. LUCIE WEST  
SERVICES DISTRICT**

July 7, 2020

Honorable Vince D'Amico, Chairman and  
Members of the Board of Supervisors  
St. Lucie West Services District

RE: Goals and Objectives for FY2021

Dear Honorable Chairman and Supervisors,

Condition 13 of the District Manager's employment agreement stipulates that the District Manager recommend goals and objectives for each year. Please accept the following District Manager and Staff Goals and Objectives for the 2021 Fiscal Year.

Personal Goals:

- Maintain the General Fund and the Utility Fund at or below budget
- Continue researching alternative stormwater enhancement projects
- Complete the design, permitting and funding for the aqua range stormwater project within the next FY
- Complete the administration building/emergency operations building within the next FY
- Continue succession planning mentoring program

Staff Goals:

- Continue to evaluate the need for enhanced exotic plant removal program and work with the City's requirement for replanting of the preserves
- Provide six safety training programs for all departments within the fiscal year
- Provide six supervisor training programs within the fiscal year
- Provide semi-annual newsletters (July and December) to the utility account holders informing them of system changes and enhancements

District Goals:

- Provide timely and accurate agendas
- Continue the Lift Station rehabilitation projects
- Continue the renewal and replacement fund projects for both UT and GF
- Continue researching possible grant assistance programs
- Continue CEU training programs

Dennis Pickle  
District Manager

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

**DM 3 Annual Engineering Certification of the Utility Systems**

### Summary

---

Attached for your review and acceptance is the Annual Engineering Certification of the Utility System.

### Recommendation

---

*Staff recommends the Board accept the Annual Engineering Certification as presented.*

Budget Impact: N/A

---

Board Action:

---

---

Moved by:

Seconded by:

Action Taken:

---



# INFRASTRUCTURE SOLUTION SERVICES

---

Mr. Vincent D'Amico  
Chairman of the Board of Supervisors  
St. Lucie West Services District  
450 SW Utility Drive  
Port St. Lucie, FL 34986

June 19, 2020

**Re: 2020 Annual Engineering Audit Letter for the SLWSD Water and Wastewater Utility Systems**

Dear Chairman D'Amico:

To assist the St. Lucie West Service District (SLWSD) with their Annual Engineering Audit Process, I, Brian M. Stahl, P.E. of Infrastructure Solution Services (ISS), the SLWSD Utility Consulting Engineer, performed the Annual Engineering Audit based on an assessment of SLWSD representative above ground infrastructure and available documentation. As the Utility Consulting Engineer, ISS is currently and has been working on projects throughout the SLWSD Site over the course of the past year. During this audit process I visited the St. Lucie West Service District several times in 2019 and regularly in 2020 and observed the water and wastewater utility systems. I also met with Mr. Dennis Pickle, the District Manager, and Mr. Josh Miller, the Utilities Director, and other key operational staff to review and discuss the status of the utility systems. ISS also was involved in the preparation or reviewed the following SLWSD documentation as part of this process:

- 2019 SFWMD Public Water Supply Use Permit Submittal Package #56-00614-W (20 Year WUP received)
- 2008 SFWMD Irrigation Water Use Permit #56-00637-W (SFWMD Modification process begins in mid 2020)
- 2016 FDEP Water Plant Class I Injection Well Permit #206302-004-UO/1X Modification
- SLWSD Historical and Projected Water Demands Relative to Plant Capacity through 2019
- SLWSD Water and Wastewater Operational Data
- 2017 SLWSD Wastewater Capacity Analysis Report
- 2018-27 FDEP Domestic Wastewater Facility Permit #FLA013993
- Rerate of Domestic Wastewater Facility Permit #FLA013993 (Rerate to occur in 2022)
- FY 2020-FY 2024 Water & Sewer Five-Year Capital Improvement Program
- SLWSD Proposed Operating Budget FY 2021

In general, the SLWSD water supply, treatment, and distribution systems and the wastewater collection, treatment, and effluent disposal systems are well maintained and in good operational condition. The SLWSD has recently made significant capital investments in the water treatment plant, the wastewater treatment plant, and the main irrigation pump station that receives reclaimed water and provides irrigation throughout a significant part of the District. The FY2021 to 2025 Five Year Capital Improvement Program has a planned \$1.43 million dollars in near term improvements and appears to adequately address the needs for meeting the growth of the service area and for complying with near-term regulatory requirements.

Minor adjustments to the prioritization and project cost for some capital improvement items may be necessary due to the impacts on revenues from the pandemic potential changes and uncertainty of project scopes and the volatility of materials and equipment costs in the industry. These adjustments, if any, are not expected to impact the overall five-year CIP budget. In FY2019 and FY2020 the SLWSD sufficiently funded the Utility Renewal and Replacement (R&R) Fund per bond covenant at \$465,989 and \$465,317, respectively, which are over 5% of the Gross Revenues. This R&R funding resulted in the R&R beginning fund balance for FY2020 of \$2,862,835 with a targeted R&R Fund end balance estimated at \$1,428,036. For FY2021 these R&R funds available appear very appropriate at \$2,367,353 for R&R and are estimated to end with a FY2021 R&R fund ending balance of \$935,243.

## **SLWSD Water System**

### **Water Supply**

The SLWSD Water System received a SFWMD Water Use Permit (WUP) modification at a higher withdrawal allocation on the Floridan Aquifer than the prior permit 56-00614-W. ISS worked with SLWSD Staff and received this WUP with a 20-year permit duration which has an expiration date of December 18<sup>th</sup>, 2039. This new South Florida Water Management District (SFWMD) WUP allows an average yearly withdrawal of 1,132.55 MG (equivalent to an average daily withdrawal of 3.10 MGD) and a Maximum Monthly allocation withdrawal of 104.70 MG (3.45 MGD) from the Floridan Aquifer.

For 2019, the maximum monthly consumption was 2.58 MGD which occurred in March of 2019 and is 74.7% of the maximum monthly permitted allocation of 3.45 MGD. The SLWSD annual average raw water consumption in 2019 was approximately 2.22 MGD which is over 64.2% of the 3.45 MGD annual average value. Prior to receiving the raw water (groundwater) WUP the flows were over 90% of the Water Use Permit maximum monthly allocation so the SLWSD action to increase this WUP allocation was needed.

### **Water Treatment**

The SLWSD currently operates a Reverse Osmosis Water Treatment Plant (ROWTP) that was recently expanded slightly to an Average Daily Flow (ADF) permitted capacity of 3.6 MGD. The SLWSD has made a number of improvements in the last few years to this existing ROWTF to include a significant improvement to the facility redundancy with another train of membranes. The 2019 WTP annual average daily operating flow of 1.67 MGD ADF is approximately 49% of the permitted ADF treatment capacity of 3.6 MGD. Even the maximum month day demand of 1.93 MGD is well within the 3.6 MGD treatment capacity of the RO treatment process.

### **SLWSD Wastewater System**

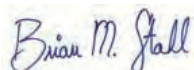
The SLWSD currently operates a Water Reclamation Facility (WRF) that was recently expanded to an Annual Average Daily Flow (AADF) of 1.75 MGD and a Three-Month Average Daily Flow (TMADF) permitted capacity of 2.9 MGD. The SLWSD also upgraded significant parts of this WRF to allow improved operational reliability and permit compliance. The SLWSD WRF permit capacity is currently based on higher than normal strength influent wastewater concentrations for carbonaceous biochemical oxygen demand (CBOD<sub>5</sub>) and total suspended solids (TSS) which has resulted in a permit capacity by FDEP of 2.13 MGD on a TMADF basis. This facility has a good operational record with the FDEP and it appears the influent wastestream characteristics are lowering to normal domestic wastewater ranges. The current FDEP Domestic Wastewater Facilities permit number is FLA013993, which was renewed on July 9, 2017. This permit has a 10-year effective period which results in this permit having an expiration date of July 8, 2027.

The SLWSD Wastewater Operational Staff has determined the source of the higher influent concentrations and has assessed a surcharge for these higher than normal influent concentrations. The SLWSD has adequate WRF treatment capacity at this point, and as these high strength influent loading values continue to be reduced significantly, then the SLWSD plans in 2022 to rerate up permitted capacity of WRF toward the original design WRF treatment capacity of 2.9 MGD TMADF.

For the existing SLWSD WRF, the capacity is evaluated by comparison of the facility operating flows as a percent of the capacity utilized in the current 2.13 MGD permitted capacity. Based on the 2019 reported Maximum Three Month ADF of 1.99 MGD, the facility has an approximate permitted WRF capacity utilization of 93% at TMADF and at the 2020 annual average daily flow AADF of 1.75 MGD a capacity utilization of 82%. The maximum monthly daily flow for 2019 was in July 2020 with a flow of 2.36 MGD recorded.

Please contact me, Brian M. Stahl, PE at (321) 622-4646 if you have any questions about this audit certification process and this letter.

Sincerely,  
**Infrastructure Solution Services**



Brian M. Stahl, PE  
Managing Member

cc: Mr. Dennis Pickle, SLWSD District Manager  
Mr. Josh Miller, SLWSD Utilities Director

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

**DM 4 Consider Approval of Proposal from PROTEC Arisawa for the WTP Reverse Osmosis Membrane Trains Maintenance Project**

### Summary

---

Provided for your review and consideration is the Bid Proposal for the Replacement of All the Vessel Seals within (3) Three RO Membrane Trains located at the WTP.

All three of the Membrane Trains use PROTEC Vessels of which PROTEC Arisawa directly represents.

Attached for your review is the Technical Report and Maintenance Proposal provided by PROTEC Arisawa.

Positive Feedback about this company has been given by other municipalities performing the same work.

Staff concur with the report done by Protec Arisawa and recommend approval for this project.

### Recommendation

---

Staff recommends that the Board consider approval of this project to Protec Arisawa for the quoted amount of \$75,144.00 plus 25% for necessary replacement parts found during the maintenance process for a not to exceed price of \$93,930.00

**District Manager: Dennis Pickle**

**Utilities Director/Assistant District Manager: Josh Miller**

**Assistant Utilities Director: Tom Stirtzinger**

**Water Treatment Plant Chief Operator: Rick Riniolo**

### Budget Impact

---

Project Number: SW037

Renewal & Replacement Available Fund Balance: \$ 158,569.00

ORG Number: 5-37009

This Project: \$ 93,930.00

Available Balance: \$ 64,639.00

### Board Action

---

Moved by:

Seconded by:

Action Taken:

---





## Technical Report

Site: St. Lucie West

Contact: Thomas Stirtzinger

Visit Date: 5/18/2020

Subject: Preliminary Site Visit and Walk-thru Observation

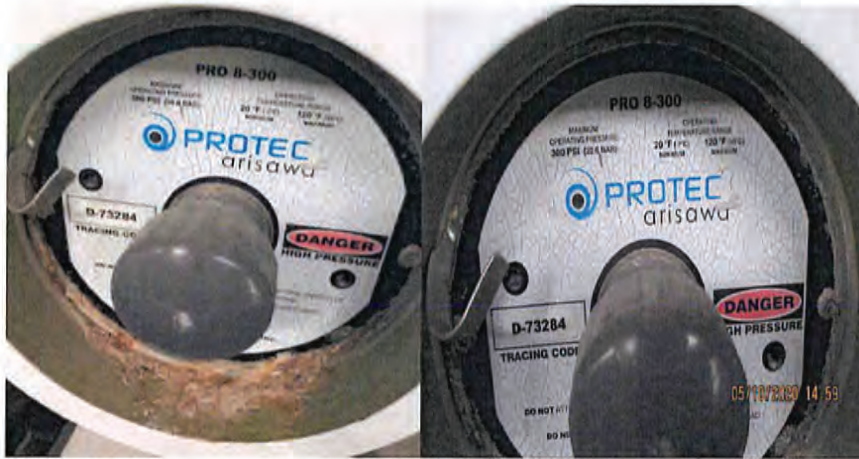
A preliminary site visit was conducted by Taryn Doyle Protec Arisawa America Account Manager Eastern Region to gather information on St. Lucie West Water Treatment Plant for Field Service. This visit was a walk-thru observation only as a full site inspection was not able to be conducted. The following report and recommendation of scope for Field Service is based only on the pictures and information gathered at the site during this walk-thru observation.

It is important to note that there are some pressure vessels that exhibited severe build up and corrosion on the end cap assemblies. These pressure vessels will require further review to determine the overall integrity; a determination will be made if they are suitable for continued operation or if vessel replacement is required. It is strongly recommended that this further review happen either during the Field Service or should St. Lucie West decided to not contract Protec Arisawa America for its services then a separate site investigation of these vessels should be scheduled by a Protec Arisawa America Field Technician.

The following information covers the findings gathered at St. Lucie West Water Treatment Plant and includes Protec Arisawa America concerns, suggestions and recommendations in order to restore these pressure vessels to optimal working condition.

Pictures were taken of the (3) trains and will be categorized by the following Train 2, Train 3 and Train 4 with appropriate stage within Train.

Train 2 Stage 1:



The above pictures of vessel serial #73284 detail severe corrosion of the Finger Pull Retaining Ring. The Ret. Ring on this vessel and any other Ret. Rings that exhibit this state of corrosion require immediate replacement. An inspection of the insert groove ring and groove area is strongly recommended for any signs of damage to the vessel shell caused by corrosion of the Ret. Ring. On the bearing plate it appears to have damage to the anodization which would compromise the bearing plate and would require replacement. The head screws that are set into threaded taps on the bearing plate also display severe corrosion. The combination of severe corrosion to the Ret. Ring and the head screws is a safety concern as these secure the end cap within the vessel. This End Cap assembly requires immediate replacement of damaged parts or replacement of the end cap in its entirety.

For Train 2 the notes provided from the walk-thru site visit were the following:

- (5) Bearing Plates showed moderate pitting, corrosion or damage
- (4) Bearing Plates showed minor pitting, corrosion or damage
- (1) Side port showed or displayed leaking, corrosion or damage
- (9) Ret. Rings showed corrosion or damage

Train 3 Stage 1:



The above pictures of vessel serial #73282 displays signs of moderate corrosion to the Ret. Ring. This Ret. Ring requires replacement. An inspection of the insert groove ring and groove area is strongly recommended for any signs of damage to the vessel shell caused by corrosion of the Ret. Ring.



The above picture of this vessel, serial # not known, shows severe corrosion of the Finger Pull Retaining Ring along with the head screws in the bearing plate. The perm port ret. Ring is also showing signs of corrosion. An inspection of the insert groove ring and groove area is strongly recommended for any signs of damage to the vessel shell caused by corrosion of the Ret. Ring. The combination of severe corrosion to the Ret. Ring and the head screws is a safety concern as these secure the end cap within the vessel. This End Cap assembly requires immediate replacement of damaged parts or replacement of the end cap in its entirety.



The above picture details significant leaking at the side ports on Train 3 with moderate to severe corrosion of the couplings. It was also noted that many of the side port ret. Rings had moderate to severe corrosion. It is recommended that all couplings with moderate to severe corrosion be replaced. The side port assemblies connected by these couplings will also require inspection.



Above picture of end cap exhibits severe pitting and damage to the anodization. This bearing plate requires replacement.

For Train 3 the notes provided from the walk-thru site visit were the following

- (6) Bearing Plates showed severe pitting, corrosion or damage
- (13) Bearing Plates showed moderate pitting, corrosion or damage
- (10) Bearing Plates showed minor pitting, corrosion or damage
- (30) Side ports showed or displayed leaking, corrosion or damage
- (29) Ret. Rings showed corrosion or damage

### Train 4 Stage 1:



The above picture of this vessel, serial # not known, shows moderate to severe corrosion of the Ret. Ring. An inspection of the insert groove ring and groove area is strongly recommended for any signs of damage to the vessel shell caused by corrosion of the Ret. Ring. Replacement of the Ret. Ring is recommended and potentially replacement of the bearing plate as well.



The above picture of this vessel, serial # not known, shows moderate corrosion of the Ret. Ring. An inspection of the insert groove ring and groove area is strongly recommended for any signs of damage to the vessel shell caused by corrosion of the Ret. Ring. Replacement of the Ret. Ring is recommended and potentially replacement of the bearing plate as well.



The above picture of this vessel, serial # not known, shows severe corrosion of the Ret. Ring, head screws, perm port ret. Ring and bearing plate. An inspection of the insert groove ring and groove area is strongly recommended for any signs of damage to the vessel shell caused by corrosion of the Ret. Ring. The combination of severe corrosion to the Ret. Ring and the head screws is a safety concern as these secure the end cap within the vessel. This End Cap assembly requires immediate replacement of damaged parts or replacement of the end cap in its entirety.



For Train 4 the notes provided from the walk-thru site visit were the following

- (3) Bearing Plates showed severe pitting, corrosion or damage
- (6) Bearing Plates showed moderate pitting, corrosion or damage
- (10) Bearing Plates showed minor pitting, corrosion or damage
- (22) Side ports showed or displayed leaking, corrosion or damage
- (32) Ret. Rings showed corrosion or damage

Below are the notes that were taken while at the walk-thru site visit

Plant: St. Lucie West

	Train 2		Train 3		Train 4	
	Conc.	Feed	Conc.	Feed	Conc.	Feed
Severe	0	0	4	2	0	3
Moderate	5	0	6	7	3	3
Minor	4	0	5	5	7	3
Side port	1	0	22	8	12	10
Notes	Newer train; plastic insert ring		Conc side bad damage; missing chunks from BP (4); rusted perm port retaining ring (3)	corroded SP retaining rings	BP pitting (7)	More damage on feed side; BP pitting (10)
Overall	9 total pull rings damaged; 10%		29 total pull rings damaged; 35%	Sideport damage 71%	32 total pull rings damaged; 23%	Sideport damage 53%

29:13 array- Replace couplings- 3": 1, 28, 12  
 New vessel serial on train 2; stge 1: 73282-10  
 Old vessel serial, stage 2: 13836-02 (smaller SP)



**Recommended Actions to resolve current situation:**

Based on the pictures and notes taken during the walk-thru observation it is strongly suggested that immediate action be taken to remedy the current condition of the pressure vessels within each train. A Field Service should take place to replace all of the existing seals along with worn or damaged parts to restore these pressure vessels to optimal working condition. Performing a Field Service would ensure the working integrity of the pressure vessels and continue the operational timeline of these trains.

It is also recommended that a meeting or conference call take place between Protec Arisawa America and St. Lucie West to review the contents of this Technical Report to address any questions, comments, or concerns that any party may have.

Nathan Lovell

*Nathan Lovell*

Account Manager/Technical-Field Support Manager

W: 760 599 4800 ext 121

C: 951 331 9111

E: nathan.lovell@protec-arisawa.com





## FIELD SERVICE QUOTE

DATE	5/30/2020			BY:	Nathan Lovell, 760-599-4800 x 121, nathan.lovell@protec-arisawa.com	
Part Number	Description	Quantity	Price	Extension	Notes	
999	FIELD SERVICE CHARGE	9	\$ 3,000.00	\$ 27,000.00	NOTE: Field Service charge is a per day charge. Includes (2) Field Technicians and travel expenses	
6100442MK	HEAD SEAL	300	\$ 45.00	\$ 13,500.00		
6110229-N	PERM PORT SEAL	300	\$ 5.00	\$ 1,500.00		
6180326-N	ADAPTER SEAL	300	\$ 5.00	\$ 1,500.00		
6110119-N	PWT SEAL	585	\$ 5.00	\$ 2,925.00		
6188504-N	3" SIDE PORT SEAL	585	\$ 6.00	\$ 3,510.00		
4080028	BEARING PLATE	105	\$ 198.00	\$ 20,790.00		
4080320	FINGER PULL RET. RING	105	\$ 123.00	\$ 12,915.00		
	FULL SERVICE DISCOUNT	1	\$ (8,496.00)	\$ (8,496.00)	DISCOUNT OFFERED IF PO ISSUED FOR FIELD SERVICE ON ALL (3) TRAINS	
			<b>TOTAL</b>	<b>\$ 75,144.00</b>		
					NOTE: Parts in yellow are only replaced if qualified by Field Technician. If parts are subject to replacement these items will be added to the invoice	
PDMT-CPL-K-3	3" SIDE PORT COUPLING	75	\$ 27.52			
4080177-3	SEALING PLATE	75	\$ 95.00			
4080028	BEARING PLATE	15	\$ 198.00			
4080012-1	1.25" MNPT PVC PERM PORT	30	\$ 95.00			
5080074	MEMBRANE ADAPTER	30	\$ 87.00			
6121200	PERM PORT RET. RING	270	\$ 22.00			
4080320	LARGE RET. RING W/ FINGER PULL	30	\$ 123.00			
4080254-1	3" SIDE PORT	120	\$ 168.00			
6201343	3" SIDE PORT RET. RING	240	\$ 33.00			
4080165-3	THRUST CONE	75	\$ 68.00			

### Scope of Work

#### Side Ports:

- o Inspection of all side ports
- o Removal and replacement of all side port seals
- o Removal and replacement of side port retaining rings if necessary. Qualification determined by Field Technician
- o Removal and replacement of side ports if necessary. Qualification determined by Field Technician

#### End Cap Assemblies:

- o Inspection of all end cap assemblies including membrane adapter
- o Removal and replacement of all End Cap assembly seals:
  - Head Seal
  - Perm Port Seal
  - Adapter Seal
  - PWT Seal (This seal is specific to membrane adapter)
- o Removal and replacement of bearing plate, sealing plate, perm port, membrane adapter if necessary. Qualification determined by Field Technician

#### Site requirements prior to Protec-Arisawa staff arrival:

- o Disassembly of manifolds and permeate piping as applicable
- o All side port Victaulic couplings will be removed
- o All end cap assemblies will be removed
- o All water from system will be drained
- o Equipment needed to access vessels if required
- o Availability of compressor and hoses

### Warranty Coverage

Protec Arisawa is the original and only manufacturer of Protec Pressure Vessels. Protec Arisawa warrants that repairs made to pressure vessels are done with parts/components free of defects and the workmanship conforms to Protec Arisawa procedures, drawings and specifications that were engineered and designed originally by Protec Arisawa. All Work performed will be of the specific area(s) outlined in the original agreement only. Protec Arisawa provides a 1-year Warranty on all services and materials directly related to the Scope of Work in original agreement only. This does not cover damage or incidents due to improper operation of RO system; unauthorized alterations of pressure vessel(s) and or component(s); misuse and abuse of pressure vessel(s) and or component(s); ordinary wear and tear; or problems caused by lack of preventative maintenance

Nathan Lovell

Account Manager/Technical-Field Service Manager

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

**DM 5 Consider Approval of Change Order No. 2 to Arcadis Engineering Related to the New Administration Building Project Proposal No. 18-006, Under Purchase Order 74136**

### Summary

---

Provided for your review is Change Order No. 2 associated with the New Administration Building Project Proposal No. 18-006 from Arcadis Engineering. This proposal included design, permitting, public bidding, construction staking, record drawings, construction coordination, observation and certification services. The proposal also includes sub-consultant fees. The original contract was subsequently amended by Change Order #1 on September 10, 2018 when the District increased the size of the building.

This proposed increase is related to additional cost not anticipated by the architectural sub-consultant due to the frequent RFI's (request for information) from the contractor and the need to review substitute materials proposed by the contractor. This request is for the not to exceed amount of \$8,500.00.

The original contract was for a not to exceed amount of \$139,805.00 which included \$119,905.00 in fixed fees and \$19,900.00 based on hourly estimated fees. Change Order No. 1 was for \$10,750.00 which was added to the fixed fee proposal which brought that total to \$130,655.00 and the hourly fees remained the same at \$19,900.00. The overall contract with both change orders will increase the contract to \$159,055.00.

The Funding for this project will be split between the General Fund Capital Outlay Building Fund 35% and the Utility Fund Capital Outlay Building Fund 65%.

### Recommendation

---

*Staff recommends approval of Change Order No. 2 to the Proposal No. 18-006 from Arcadis Engineering for the New Administration Building Project for the not to exceed amount of \$8,500.00 bringing the new not to exceed project cost to \$159,055.00.*

*District Manager: Dennis Pickle*

*Assistant District Manager: Bill Hayden*

*Assistant District Manager: Joshua Miller*

### Budget Impact

---

Project Number: SW086

General Fund Available Project Budget: \$125,697.25

Utility Fund Available Project Budget: \$233,437.75

ORG Number: 1-33102

This Project: \$2,975.00

ORG Number: 5-29102

This Project: \$5,525.00

General Fund Available Balance after Project: \$122,722.25

Utility Fund Available Balance after Project: \$227,912.75

### Board Action

---

Moved by:

Seconded by:

Action Taken:

---

Mr. Dennis Pickle  
District Manager  
St Lucie West Services District  
450 S.W. Utility Drive  
Port St Lucie, FL 34986

INFRASTRUCTURE

Subject:  
SLWSD Administration Building Project  
Proposal No: 20-001

Date:  
June 1, 2020

Dear Mr. Pickle:

Contact:  
Robert W. Lawson

As you are aware, the architectural services on this project are being provided by David Miller & Associates through a contract with Arcadis. David and his sub-consultants have been spending a significant amount of time answering RFIs, reviewing substitute material requests, and providing construction coordination with the Contractor. As such, David has requested that their construction administration fee be increased to cover the unforeseen level of involvement.

Phone:  
561-697-7002

Email:  
[rlawson@arcadis-us.com](mailto:rlawson@arcadis-us.com)

I have discussed the request with David and agree that his team's involvement on this project has been more than what might have been anticipated. I would therefore request that the District consider an increase in fee for architectural, mechanical, electrical, and plumbing coordination on an as needed basis in an amount not to exceed \$8,500 allowing Arcadis to amend its' contract with David.

Our ref:  
Proposal No. 20-001

Arcadis has been experiencing the same degree of coordination effort but based on our original proposal and the fact that the construction surveying is being provided by the Contractor, has the ability to shift funding already encumbered under Purchase Order 74136 to cover the additional expense with no impact to the project budget.

Florida License Numbers

Engineering  
EB00007917

Geology  
GB564

Landscape Architecture  
LC26000269

Surveying  
LB7062

I am available to discuss this proposal at your convenience if further information is needed.

Sincerely,  
ARCADIS U.S., Inc.

  
Robert W. Lawson, P.E.  
Vice President

CC: Bill Hayden - SLWSD

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

DM 6 Other Items/Updates

### Summary

---

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, July 7, 2020**

### **Item**

---

**CA 1 Monthly Report Public Works Department**

### **Summary**

---

The following monthly report is provided for your review and information as an update on the day-to-day operations and tasks of the Public Works department.



# St. Lucie West Services District Public Works Department May 2020

<b>Division</b>	<b>Service Orders*</b>	<b>Work Orders**</b>
Aquatics	84	2
Exotic Plant Removal	43	0
Storm Water	6	120
Vac Truck	5	0
Dredge Barge	0	0
Video Ray	66	0
Shop	141	0
<b>Grand Total</b>	<b>345</b>	<b>122</b>

*Aquatics Division:*

**Operations & Maintenance:**

<b>Type</b>	<b>Service Orders</b>	<b>Work Orders</b>
Algae	20	0
Injection Treatments	12	0
Hydrilla Treatments	3	0
Midge Fly Treatments	0	0
Harvester Removal	0	0
Surface Plant Treatments	16	1
Wetland & Upland Treatments	3	0
Debris Removal	22	0
Miscellaneous	8	1

**Scheduled Maintenance**

- Lake Cleaning Schedule - Available Upon Request

*Exotic Plant Removal Division:*

**Operations & Maintenance:**

<b>Type</b>	<b>Service Orders</b>	<b>Work Orders</b>
Encroaching Preserves	4	0
Lygodium Treatments	2	0
Exotic Vegetation Treatments	12	n/a
Tree Removals	2	0
Preserves Maintenance	0	n/a
Vine Management	8	0
Miscellaneous	15	n/a

**Scheduled Maintenance**

- None

*Storm Water Division:*

**Operations & Maintenance:**

<b>Type</b>	<b>Service Orders</b>	<b>Work Orders</b>
Locates	n/a	118
Street Flooding	0	0
Grate Cleaning	6	0
Improved Landscaping & Mowing	0	n/a
Miscellaneous	0	2

Storm Water Division Cont'd:

**Scheduled Maintenance**

- Right of Way Mowing done the first 2 weeks of each month.

Storm Water Division / Vac Truck:

**Operations & Maintenance:**

Type	Service Orders	Work Orders
Cleaning Out Pipes	2	n/a
Cleaning Out Structures	3	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- \_\_\_\_\_ 200ft \_\_\_\_\_ Estimated Footage Cleaned
- None
- removed 1/2 yards of debris

Storm Water Division / Dredge Barge:

**Operations & Maintenance:**

Type	Service Orders	Work Orders
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- \_\_\_\_\_ 0 \_\_\_\_\_ Estimated Yardage Cleaned
- None
- None

Storm Water Division / Video Ray:

**Operations & Maintenance:**

Type	Service Orders	Work Orders
Viewing Pipes	65	n/a
Miscellaneous	1	n/a

**Scheduled Maintenance**

- None

Shop Division :

**Operations & Maintenance:**

Type	Service Orders	Work Orders
Vehicle Repair	36	n/a
Equipment Repair	68	n/a
Other Repair	37	n/a
Total Repairs	141	n/a

**Scheduled Maintenance**

- None

\* Service Orders are internally logged on an as needed basis by each department. No document is created.

\*\* Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, July 7, 2020**

### **Item**

---

**CA 2 Monthly Report on Utilities Operations**

### **Summary**

---

This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.



## St. Lucie West Services District Monthly Utilities Operations Report

Summary		ERC Water/Wastewater Update			
<b><u>WATER</u></b>					
	<u>Commercial Accounts</u>		506		
	<u>Residential Accounts</u>		6269		
	Total Plant Capacity Based on 3.6 MGD		14,400.00	ERC's (Factor 250 gpd)	
	Sold prior to October 2019 including the Reserve		11,600.64	ERC's	
	The Reserve Commitment for 2020		0.00	ERC's	
	Available Water ERC as of October 1st		2,799.36		
	Sold in FY 2020 (see water table below)		21.30	ERC's	
	<b>Total Remaining Capacity for Water</b>		<b>2,778.06</b>		
<b>WATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WATER FEES COLLECTED</b>
ERC's sold in	Oct-19	0	5.2	0	\$ 10,899.00
ERC's sold in	Nov-19	0	0.0	0	\$ -
ERC's sold in	Dec-19	0	0.0	0	\$ -
ERC's sold in	Jan-20	0	16.1	0	\$ 41,779.50
ERC's sold in	Feb-20	0	0.0	0	\$ -
ERC's sold in	Mar-20	0	0.0	0	\$ -
ERC's sold in	Apr-20	0	0.0	0	\$ -
ERC's sold in	May-20	0	0.0	0	\$ -
ERC's sold in	Jun-20	0	0.0	0	\$ -
ERC's sold in	Jul-20	0	0.0	0	\$ -
ERC's sold in	Aug-20	0	0.0	0	\$ -
ERC's sold in	Sep-20	0	0.0	0	\$ -
<b>Total Water ERC's sold for FY 2020</b>		<b>0</b>	<b>21.3</b>	<b>0</b>	<b>\$ 52,678.50</b>
<b><u>WASTEWATER</u></b>					
	<u>Commercial Accounts</u>		450		
	<u>Residential Accounts</u>		6269		
	Total Plant Capacity Based on 2.1 MG/TMADF		23,342.47	ERC's based on three month average daily flow capacity	
	Sold prior to October 2019 including the Reserve		11,662.64	ERC's	
	The Reserve Commitment for 2020		0.00	ERC's	
	Available Wastewater ERC as of October 1st		11,679.83		
	Sold in FY 2020 (see W.Water table below)		21.30	ERC's	
	<b>Total Remaining Capacity for Wastewater</b>		<b>11,658.53</b>		
<b>WASTEWATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WASTEWATER FEES COLLECTED</b>
ERC's sold in	Oct-19	0	5.2	0	\$ 8,400.00
ERC's sold in	Nov-19	0	0.0	0	\$ -
ERC's sold in	Dec-19	0	0.0	0	\$ -
ERC's sold in	Jan-20	0	16.1	0	\$ 32,200.00
ERC's sold in	Feb-20	0	0.0	0	\$ -
ERC's sold in	Mar-20	0	0.0	0	\$ -
ERC's sold in	Apr-20	0	0.0	0	\$ -
ERC's sold in	May-20	0	0.0	0	\$ -
ERC's sold in	Jun-20	0	0.0	0	\$ -
ERC's sold in	Jul-20	0	0.0	0	\$ -
ERC's sold in	Aug-20	0	0.0	0	\$ -
ERC's sold in	Sep-20	0	0.0	0	\$ -
<b>Total Wastewater ERC's sold for FY 2020</b>		<b>0</b>	<b>21.3</b>	<b>0</b>	<b>\$ 40,600.00</b>
<b>New Connections in May:</b>		-	ERC's		

**St. Lucie West Services District Monthly Utilities Operations Report**

May-20

**Water Treatment Facility**

· Total finished water produced for May was	50.58	MG
· The finished water produced for the previous twelve months was	613.45	MG
· The average daily flow of finished water for May was	1.63	MG
· The annual average daily flow of finished water for May was	1.766	MG
· The three month average daily flow of finished water for May was	1.68	MG
· The Water Treatment Plant capacity is operating at	45.3%	
· The Water Plant Annual withdrawal capacity per SFWMD WUP is at	71.3%	

**Water Treatment Plant Projects for May:**

· High Service Pump Station "A" Improvements Ongoing		

**Wastewater Treatment Facility**

· Total Influent Wastewater flow for May was	43.85	MG
· Total Effluent Wastewater flow for May was	41.49	MG
· The average daily flow of Influent Wastewater for May was	1.41	MG
· The average daily flow of Effluent Wastewater for May was	1.34	MG
· The annual average daily flow of Influent treated for May was	1.41	MG
· The three month average daily flow of Influent treated for May was	1.41	MG
· The Wastewater Plant capacity is operating at	66%	

**Wastewater Treatment Plant Projects for May:**

· Began Chlorine Feed Pump Station Rebuild Project		
· Digesters Coating Project Complete		
· Replaced PLC for Westech Barscreen		



**Underground Utilities Division  
Work Task and Service Order Monthly Report**

Month/Year: May-2020

Count	Description
46	New Service/Connect/Disconnect/occupant change
0	Install Permanent Meter
0	Remove Permanent Meter
0	Install Temporary Meter
1	Remove Temporary Meter
0	Lock off/Close Account
0	Lock off/Legal Reasons
4	Lock Off Temporary
0	Lock Off Non-Payment
10	Reconnection "No Fee"
0	Reconnection "Regular Hours"
0	Reconnection "After Hours"
0	Reconnection "Inspection"
34	Check for Leak "No Leak Found"
37	Check for Leak "Customers Responsibility"
12	Check for Leak "Districts Responsibility"
46	Meter Reading Exception
0	Meter Maintenance
9	Read Meter Office Request
10	Meter Box
0	Meter Test "Passed"
0	Meter Test "Failed"
0	Meter Test not completed location vacant - reason for no usage
3	Meter Change Out
0	Fire Hydrant
27	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
9	Sewer "Backups, Sewer Caps, or Breaks"
0	Lift station "District"
0	Lift station "Private"
126	Locates "Water Quality, Pressure, etc..."
4	Complaints "Water Quality, Pressure, etc..."
6	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
4	Read Meter Customer Request
0	Lift station /Private
0	Reinstate
0	Miscellaneous
Projects:	Used Aqua-tec cleaning out liftstation`s 30,31,35,45,11,13,18,21,25,28. Aqua-tec used for jetting sewer laterals at 460 Concourse Place. Used Aqua-tec at potable leak 603 Monticello Place and valve insertion at liftstation #27. Located and rehabed 4 air release valve`s on forcemain.

**IRRIGATION MONTHLY REPORT- MAY 2020**

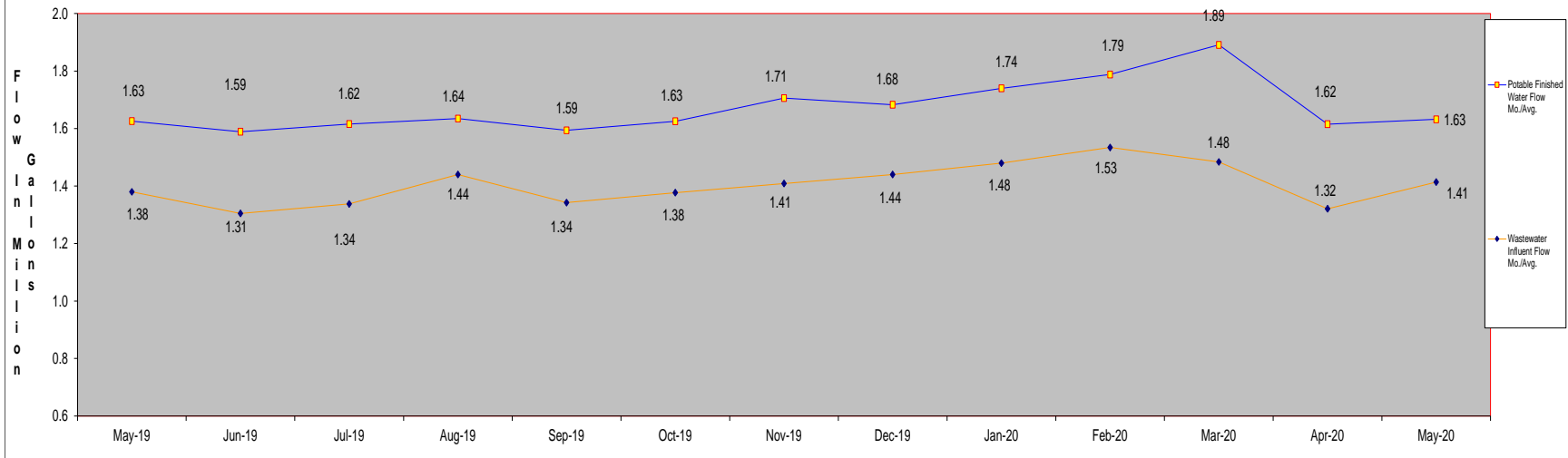
<b>SERVICE ORDERS</b>	
<b>S/O DESCRIPTION</b>	<b>TOTAL</b>
* CHECK FOR LEAK & OPERATE VALVES	27
ACREAGE MEASUREMENT	
COMPLAINTS	1
TIMER CHANGE REQUEST	
ADDITIONAL TIME REQUEST	
NEW PLANTINGS	2
* Also reported un UGU MOR	

<b>IRRIGATION FLOWS</b>			
<b>SOURCE</b>	<b>TOTAL (MG)</b>	<b>ADF (MG)</b>	<b>MAX DAY (MG)</b>
LK CHARLES	23.840	0.769	<b>2.146</b>
LK ERNIE	12.94	0.417	<b>1.102</b>
MAIN PUMP STATION	52.812	1.704	<b>3.677</b>
STORM WATER TRANSFER	37.053	1.195	<b>3.918</b>
SURFICIAL WELLS	0.000	0.000	<b>0.000</b>
BRACKISH WELLS	0.558	0.018	<b>0.027</b>
GOLF COURSE	3.286	0.106	<b>0.294</b>

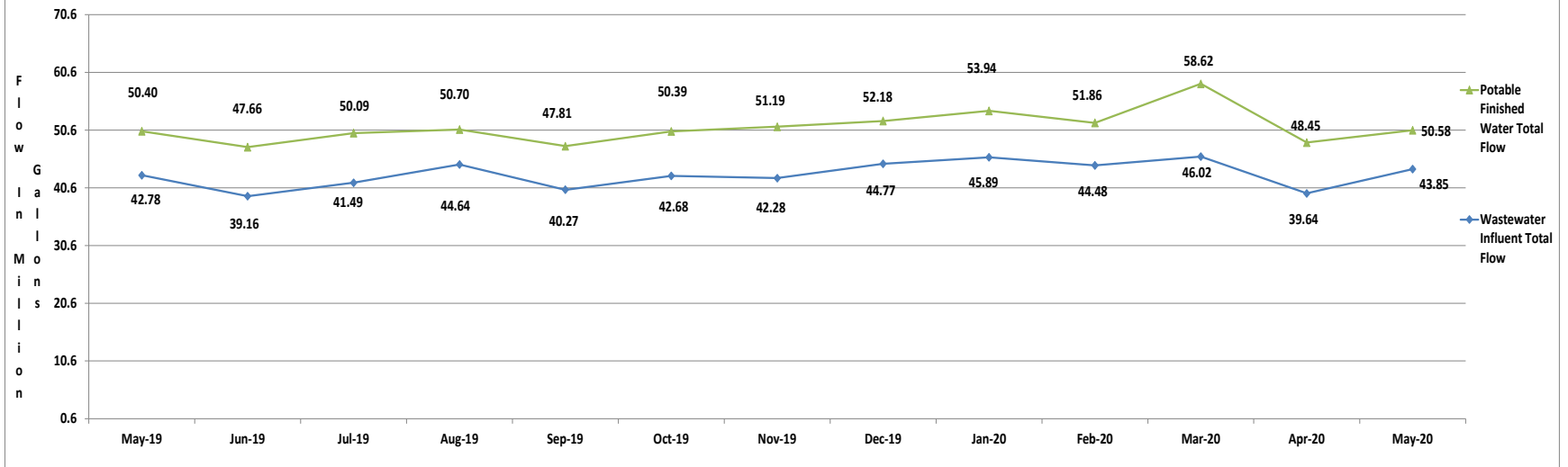
<b>FLOWS (CATEGORIZED)</b>			
	<b>TOTAL (MG)</b>	<b>%</b>	<b>MAX DAY (MG)</b>
REUSE	43.849	37.08%	<b>1.797</b>
STORMWATER	73.833	62.44%	
WELLS (ALL)	0.558	0.47%	
<b>TOTAL</b>	<b>118.240</b>	<b>100.00%</b>	

<b>PROJECTS</b>	

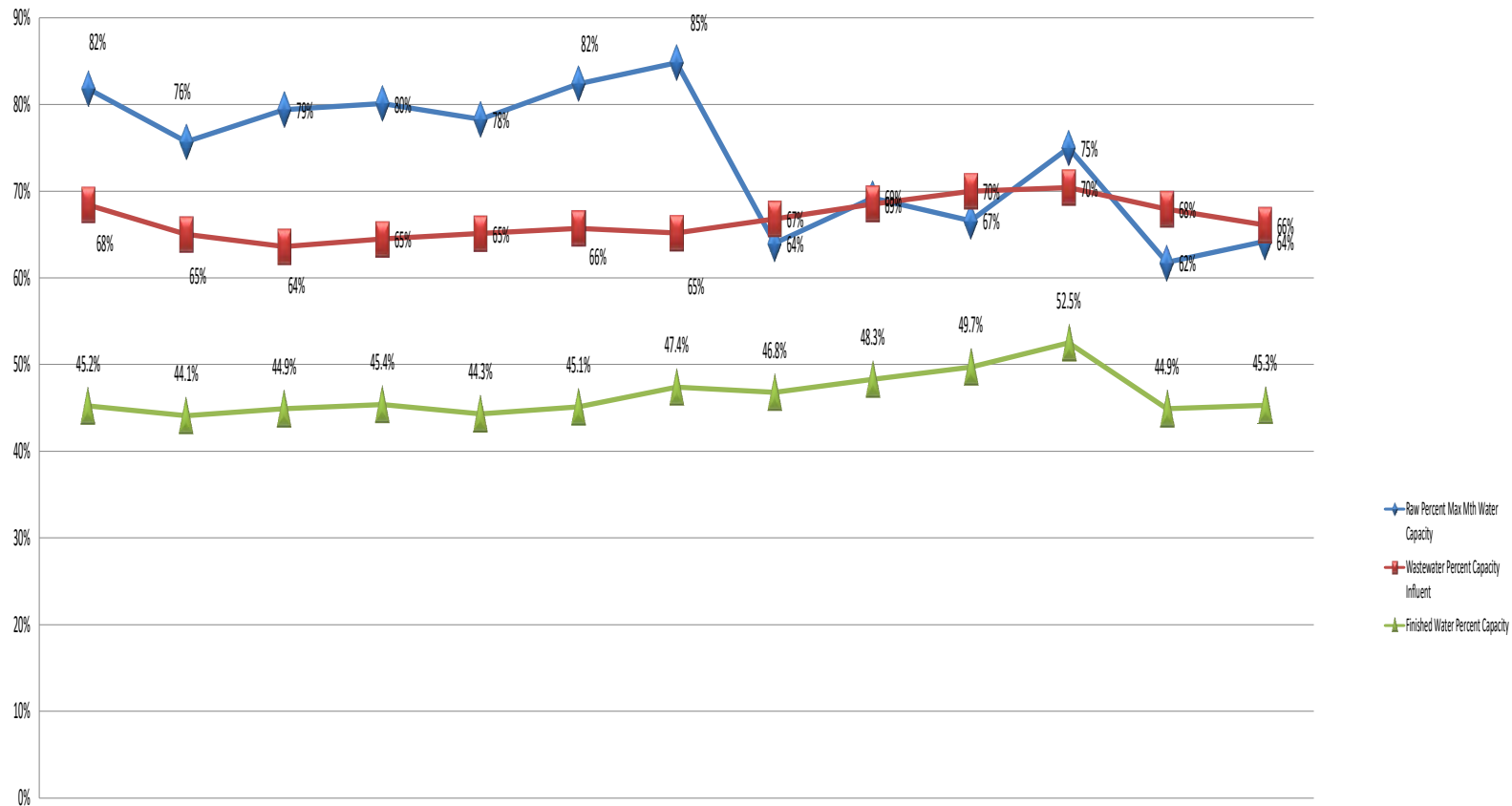
St. Lucie West Services District  
Water & Wastewater Average Daily Flows



St. Lucie West Services District  
Water & Wastewater Monthly Total Flows

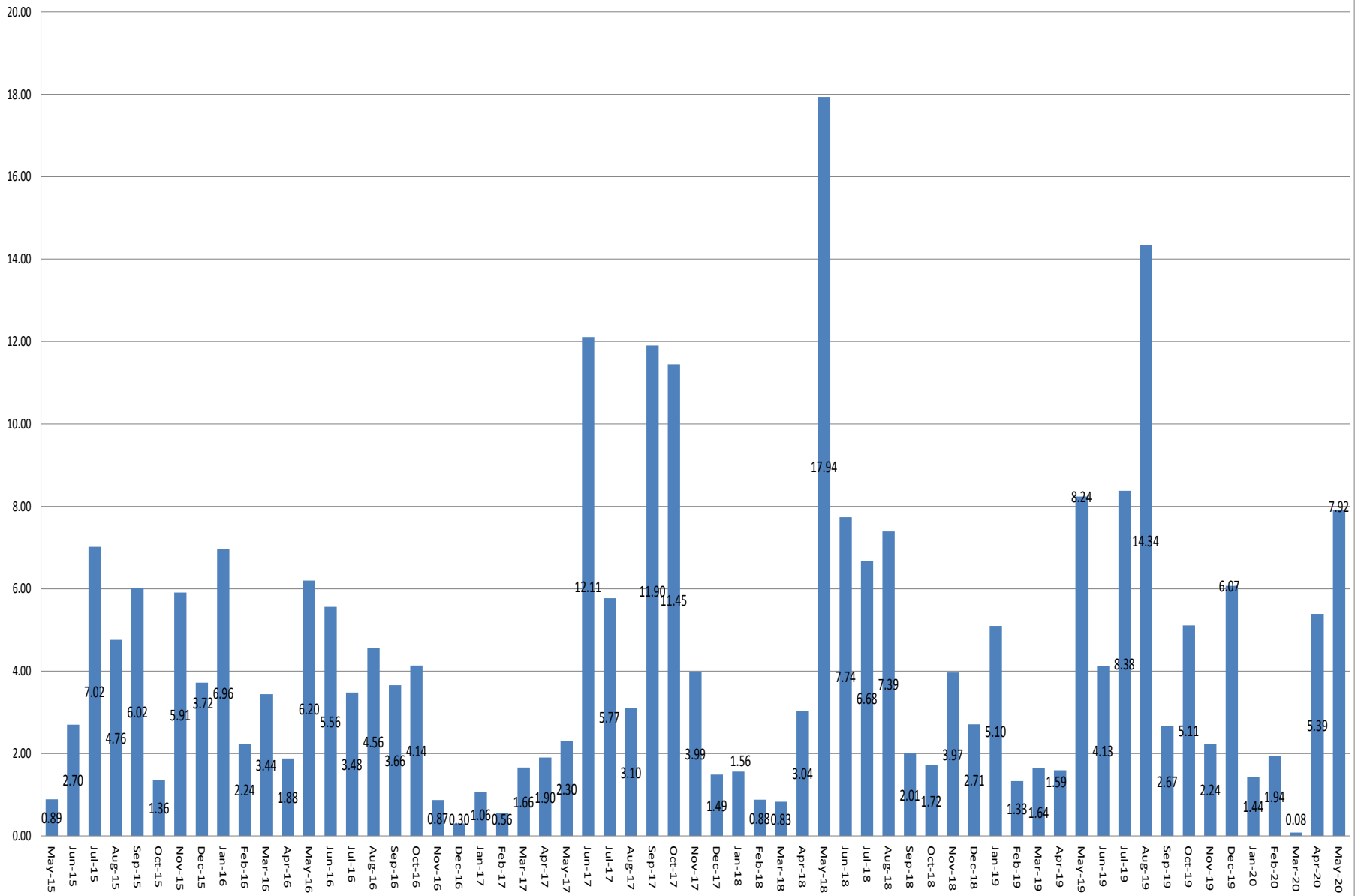


### St. Lucie West Services District Water and Wastewater Percent Capacity



	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20
Raw Percent Max Mth Water Capacity	82%	76%	79%	80%	78%	82%	85%	64%	69%	67%	75%	62%	64%
Wastewater Percent Capacity Influent	68%	65%	64%	65%	65%	66%	65%	67%	69%	70%	70%	68%	66%
Finished Water Percent Capacity	45.2%	44.1%	44.9%	45.4%	44.3%	45.1%	47.4%	46.8%	48.3%	49.7%	52.5%	44.9%	45.3%

### St. Lucie West Services District Monthly Rainfall



# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

#### CA 3 Monthly Report on Capital Improvement Projects

### Summary

---

This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

- SW069 The Hinterland Group Completed the Main Irrigation Pump Station Improvements.
- SW086 New Office Complex Project Construction Underway.
- SW088 High Service "A" Pump Station Project Ongoing
- SW094 ISI Radio Telemetry Upgrade Project Ongoing
- SW096 ISI Radio PLC Upgrade Project Ongoing
- UT/PW New Conference/Breakroom Project Ongoing
- UT/PW Completed Concrete Divider Station Project



# PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2020 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2019	Nov-2019	Dec-2019	Jan-2020	Feb-2020	Mar-2020	Apr-2020	May-2020	Jun-2020	Jul-2020	Aug-2020	Sep-2020	
	Arcadis	RL/BH		35,000	35,000	-	5%	100%	CCE Stormwater Improvements													Engineering Aqua Range
WM001		BH		166,145	98,058	68,087	15%	59%	Stormwater Emergency Repairs													
	ISS	JM/BH	JTC Concrete	45,000	45,000	-	100%	100%	Concrete Solids Divider Station													Complete
		JM		130,000	98,000	32,000	85%	75%	New Conference room/breakroom old administration													Anticipated Completion 7/1/20
SW001		JM		159,980	47,217	112,763		30%	Lift Station renewal & replacement													
SW037		JM		193,845	35,276	158,569		18%	Emergency Renewal and Replacement Projects													
SW047		JM		31,097	19,040	12,057		61%	Structural Repairs Manholes													
SW049		JM		27,438	-	27,438		0%	Protective Coating Manholes													
SW064		JM		65,000	57,470	7,530	70%	88%	Replacement Meters													
SW066		JM/TS		140,000	127,485	12,515	85%	91%	WWTF Painting & Sealing of Tanks													
SW069	ISS	JM/TS	Hinterland	39,000	37,200	1,800	100%	95%	Main Irrigation Pump Station Improvements													Complete
SW073		JM/TS		12,372	1,521	10,851	70%	12%	Replacement Backflow Preventers													
SW078		JM/TS		130,000	25,000	105,000	10%	19%	WTP Painting & Tank Sealing													
SW084		JM		10,000	-	10,000	0%	0%	UGU Potable Water Flushing Devices													
SW085		JM		47,067	1,122	45,945	5%	2%	Emergency (Assoc. Irr.) R&R Projects													
SW086	Arcadis	RL/DP		1,950,000	1,576,865	373,135	65%	81%	New Office Complex													ADMIN BLDG Underway
SW088	ISS	JM/TS	Kerns Const.	280,000	234,245	45,755	85%	70%	High Service Pump Control Project													Anticipated Completion 6/15/20
SW091		JM		7,000	-	7,000	5%	0%	UGU Irrigation Flushing Devices													
SW094		JM/BH	ISI	145,751	140,458	5,293	80%	96%	Radio Telemetry System Upgrade													Anticipated Completion 7/1/20
SW096		JM/BH	ISI	161,350	153,301	8,049	80%	95%	PLC Upgrade Project													Anticipated Completion 7/1/20
<b>Total</b>				<b>\$ 3,399,900</b>	<b>2,456,200</b>	<b>943,700</b>																

Available budget amounts listed in **Red** are over Budget  
 Available budget amounts listed in **Blue** are at or under Budget

TOTAL PROJECTS IN PROGRESS OR COMPLETE	26	26	26	26	26	20	20	20	0	0	20	20
PROJECTS IN DESIGN PHASE	7	7	7	6	6	1	1	1				
PROJECTS IN BID PHASE	3	3	2	1	1	0	0	0				
PROJECTS IN CONSTRUCTION PHASE	6	5	5	7	7	7	7	7				
PROJECTS COMPLETED	0	1	2	2	2	2	2	2				
ONGOING CAPITAL R&R PROJECTS	10	10	10	10	10	10	10	10				

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 2, 2020

### Item

---

#### CA 4 Monthly Reports on Billing and Customer Service

### Summary

---

This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

1. Actual Consumption

Water	35,086,765	Gallons
Sewer	34,672,905	Gallons
Sewer BOD	506.74	Gallons
Sewer TSS	878.06	Gallons

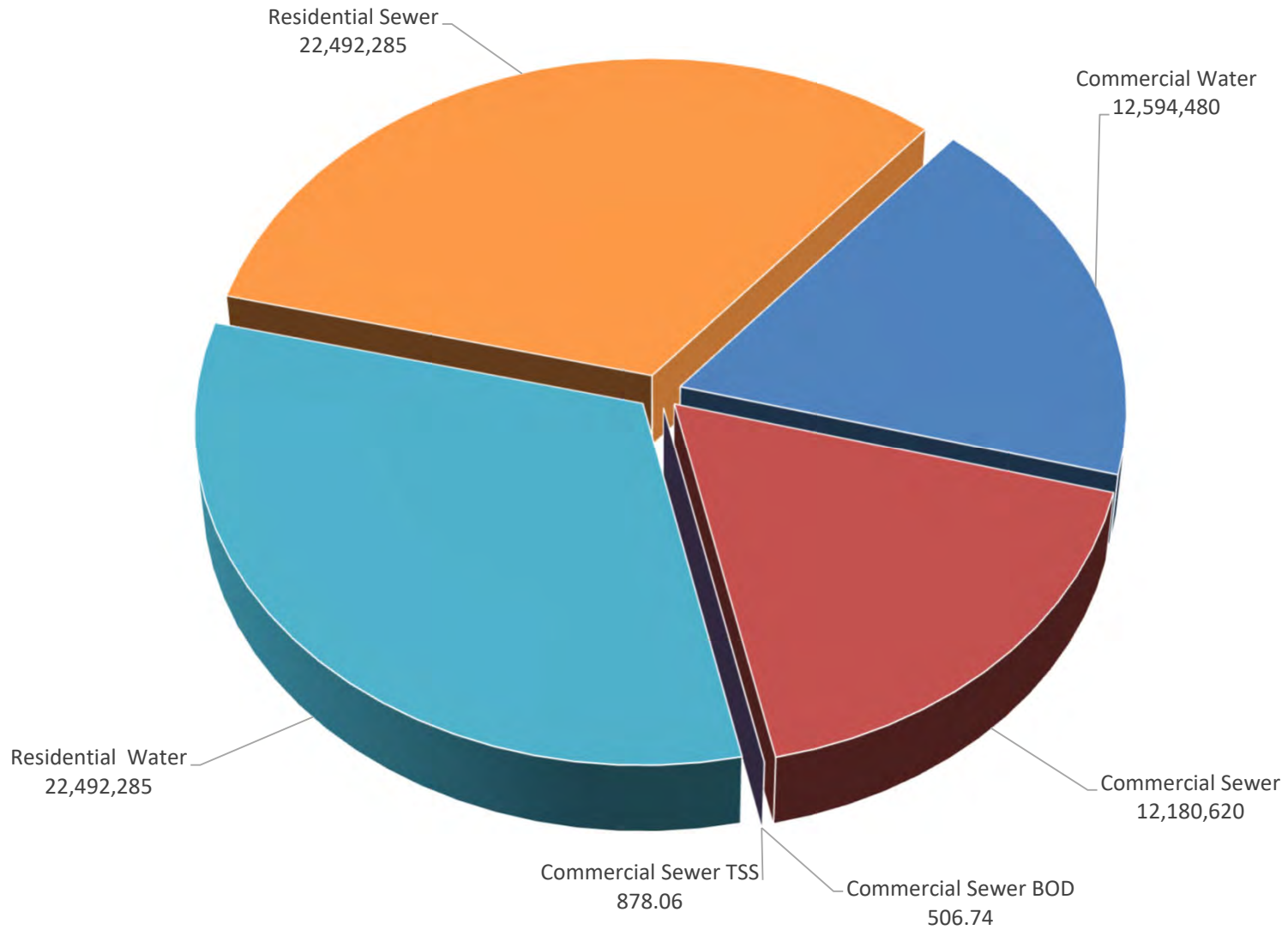
2. Amount Billed

Total Water	\$256,122.20
Total Sewer	\$297,745.17
Total Irrigation	\$150,374.23

3. Billing

Total Water	6,775
Total Sewer	6,719
Total Irrigation	6,412

## Actual Consumption May 2020





Month/Year     MAY         2020    

## Monthly Deposited Receivable Form

Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily	Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily
Mon _____	\$ _____ -	\$ _____ -	Mon <u>5/18/2020</u>	\$ <u>12,703.52</u>	\$ _____ -
Tues _____	\$ _____ -	\$ _____ -	Tues <u>5/19/2020</u>	\$ <u>9,255.53</u>	\$ _____ -
Wed _____	\$ _____ -	\$ _____ -	Wed <u>5/20/2020</u>	\$ <u>14,323.48</u>	\$ _____ -
Thur _____	\$ _____ -	\$ _____ -	Thur <u>5/21/2020</u>	\$ <u>20,059.73</u>	\$ _____ -
Fri <u>5/1/2020</u>	\$ <u>47,685.90</u>	\$ _____ -	Fri <u>5/22/2020</u>	\$ <u>21,772.23</u>	\$ <u>3,188.15</u>
<b>Total - Week</b>	<b>\$ <u>47,685.90</u></b>	<b>\$ _____ -</b>	<b>Total - Week</b>	<b>\$ <u>78,114.49</u></b>	<b>\$ <u>3,188.15</u></b>
Mon <u>5/4/2020</u>	\$ <u>92,441.43</u>	\$ _____ -	Mon <u>5/25/2020 HOLIDAY</u>	\$ _____ -	\$ _____ -
Tues <u>5/5/2020</u>	\$ <u>33,046.70</u>	\$ _____ -	Tues <u>5/26/2020</u>	\$ <u>140,389.32</u>	\$ _____ -
Wed <u>5/6/2020</u>	\$ <u>292,877.34</u>	\$ _____ -	Wed <u>5/27/2020</u>	\$ <u>16,939.03</u>	\$ _____ -
Thur <u>5/7/2020</u>	\$ <u>6,312.22</u>	\$ _____ -	Thur <u>5/28/2020</u>	\$ <u>17,973.80</u>	\$ _____ -
Fri <u>5/8/2020</u>	\$ <u>6,803.96</u>	\$ _____ -	Fri <u>5/29/2020</u>	\$ <u>38,171.21</u>	\$ _____ -
<b>Total - Week</b>	<b>\$ <u>431,481.65</u></b>	<b>\$ _____ -</b>	<b>Total - Week</b>	<b>\$ <u>213,473.36</u></b>	<b>\$ _____ -</b>
Mon <u>5/11/2020</u>	\$ <u>9,273.37</u>	\$ _____ -	<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <b>WSI</b>  <b>\$ <u>803,677.52</u></b> </div> <div style="text-align: center;"> <b>MISC</b>  <b>\$ <u>3,839.82</u></b> </div> </div>		
Tues <u>5/12/2020</u>	\$ <u>3,264.78</u>	\$ <u>526.87</u>			
Wed <u>5/13/2020</u>	\$ <u>2,199.81</u>	\$ _____ -			
Thur <u>5/14/2020</u>	\$ <u>2,227.42</u>	\$ <u>124.80</u>			
Fri <u>5/15/2020</u>	\$ <u>15,956.74</u>	\$ _____ -			
<b>Total - Week</b>	<b>\$ <u>32,922.12</u></b>	<b>\$ <u>651.67</u></b>	<b>Total Month Receivables</b> <b>\$ <u>803,677.52</u></b> <b>\$ <u>3,839.82</u></b>		

**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS BILLED AND MONTHLY RECEIVABLES**

**REPORT # 1 ACTIVE COMPANY**

**MONTH END SUMMARY**

**5/1/2020 - 5/31/2020**

<u>BALANCE TOTALS</u>	
<u>BEGINNING BALANCE AS OF</u>	<u>5/1/2020</u>
\$	523,743.06

**GENERAL LEDGER**

<u>CHARGES</u>	<u>DESCRIPTION</u>	<u>TOTAL BILL COUNT</u>	<u>BILLED AMOUNT</u>		
<b><u>BASE CHARGES</u></b>					
5-04109	IRRIGATION BASE	6412	\$ 149,613.25	\$	673,356.31
5-04107	SEWER BASE	6719	\$ 165,830.91	\$	839,187.22
5-04106	WATER BASE	6775	\$ 134,371.21	\$	973,558.43
	DISPENSED/TANKER TRUCK				
5-04046	WATER BASE	13	\$ 963.53	\$	974,521.96
5-04014	WHOLESALE WATER BASE	1	\$ 724.10	\$	975,246.06
	TOTAL CHARGE		\$ 451,503.00		
<b><u>CONSUMPTION CHARGES</u></b>					
				<b><u>CONSUMPTION BY GALLONS</u></b>	
5-04009	IRRIGATION		\$ 760.98	3,459,000	\$ 976,007.04
5-04007	SEWER		\$ 131,396.82	34,672,905	\$ 1,107,403.86
5-04007	SEWER-BOD EXCESS		\$ 192.56	506.74	\$ 1,107,596.42
5-04007	SEWER-TSS EXCESS		\$ 324.88	878.06	\$ 1,107,921.30
5-04006	WATER		\$ 121,750.99	35,086,765	\$ 1,229,672.29
	<b><u>AVERAGE DAYS</u></b>				
5-04046	TANKER TRUCK WATER		\$ 17.31	4,990	\$ 1,229,689.60
5-04014	WHOLESALE WATER		\$ 40,380.80	9,797,000	\$ 1,270,070.40
5-04021	WHOLESALE WASTEWATER		\$ 24,642.75	7,975,000	\$ 1,294,713.15
	TOTAL CHARGE		\$ 319,467.09		
	<b><u>DEPOSIT CHARGE</u></b>		\$ -		\$ 1,294,713.15
	<b><u>TOTAL CHARGES</u></b>				
	IRRIGATION CHARGE		\$ 150,374.23		
	SEWER CHARGE		\$ 322,387.92		
	WATER CHARGE		\$ 298,207.94		
	TOTAL CHARGE		\$ 770,970.09		
<b><u>ADJUSTMENTS</u></b>					
	<b><u>DESCRIPTION</u></b>			<b><u>REVENUE</u></b>	<b><u>WRITE OFF</u></b>
	TOTAL REVENUE CHANGES			\$ (7,242.22)	\$ 1,287,470.93
	TOTAL WRITE OFFS				\$ 1,287,460.05
					\$ (10.88)
<b><u>PENALTY CHARGES</u></b>					
	<b><u>DESCRIPTION</u></b>		<b><u>AMOUNT</u></b>		
5-04010	TOTAL PENALTY		\$ -		\$ 1,287,460.05
<b><u>MISCELLANEOUS</u></b>					
	<b><u>DESCRIPTION</u></b>		<b><u>AMOUNT</u></b>		
5-04012	TOTAL MISCELLANEOUS		\$ -		\$ 1,287,460.05
5-04047	BACK FLOW CHARGES		\$ -		
5-04047	BACK FLOW OPT OUT CHARGES		\$ -		
<b><u>METER SET FEES</u></b>					
	<b><u>DESCRIPTION</u></b>		<b><u>AMOUNT</u></b>		
5-04018	METER FEE		\$ 25.00		
5-04012	INITIAL CONNECTION METER FEE		\$ 2,500.00		
	TOTAL METER FEES		\$ 2,525.00		\$ 1,289,985.05
<b><u>IMPACT FEES</u></b>					
	<b><u>DESCRIPTION</u></b>		<b><u>AMOUNT</u></b>		
5-04033	WATER IMPACT (AFPI)		\$ -		\$ 1,289,985.05
5-04035	SEWER IMPACT (AFPI)		\$ -		\$ 1,289,985.05
	TOTAL IMPACT (AFPI)		\$ -		

**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS RECEIVABLE SUMMARY**

**REPORT # 2 ACTIVE COMPANY**

MONTH END SUMMARY 5/1/2020 - 5/31/2020

**GENERAL LEDGER**

			<u>BALANCE TOTALS</u>	
			CONTINUED BALANCE REFERENCE	
			\$	1,289,985.05
<b><u>PAYMENTS</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>		
5-01025	DISPENSED WATER/TANKER TRUCK	\$ 250.00	\$	1,289,735.05
5-01025	IRRIGATION	\$ 144,951.91	\$	1,144,783.14
5-01025	PENALTY	\$ 754.17	\$	1,144,028.97
5-01025	SEWER BASE	\$ 157,833.56	\$	986,195.41
5-01025	SEWER CONSUMPTION	\$ 144,035.73	\$	842,159.68
5-01025	WATER BASE	\$ 128,250.04	\$	713,909.64
5-01025	WATER CONSUMPTION	\$ 136,085.82	\$	577,823.82
5-01025	MISCELLANEOUS	\$ 25.00	\$	577,798.82
5-04047	BACK FLOW CHARGES	\$ -	\$	577,798.82
5-04047	BACK FLOW OPT OUT CHARGES	\$ -	\$	577,798.82
5-01025	CONVERSION	\$ 485.74	\$	577,313.08
5-01025	BOD EXCESS CONSUMPTION	\$ -	\$	577,313.08
5-01025	TSS EXCESS CONSUMPTION	\$ -	\$	577,313.08
	TOTAL RECEIVABLES CREDIT	\$ 712,671.97		
	CREDIT BALANCE CHANGE	\$ 20,256.60		
	SUBTRACT DEPOSIT REFUNDS	\$ -	\$	557,056.48
	WRITE OFF	\$ -	\$	557,056.48
	<b>SUBTOTAL</b>	<b>\$ 732,928.57</b>		
5-04014	WHOLESALE WATER	\$ 40,380.80	\$	516,675.68
5-04021	WHOLESALE WASTEWATER	\$ 24,642.75	\$	492,032.93
5-04033	WATER IMPACT (AFPI)	\$ -	\$	492,032.93
5-04035	SEWER IMPACT (AFPI)	\$ -	\$	492,032.93
5-04018	METER FEE	\$ 25.00	\$	492,007.93
5-04012	INITIAL CONNECTION METER FEE	\$ 2,500.00	\$	489,507.93
	<b>TOTAL PAYMENTS</b>	<b>\$ 800,477.12</b>		
<b><u>REVERSE</u></b>	<b><u>DESCRIPTION</u></b>			
<b><u>PAYMENTS</u></b>	POSTING ERRORS	\$ -		
5-01025	RETURN PAYMENTS	\$ 2,163.49		
	<b>TOTAL</b>	<b>\$ 2,163.49</b>	\$	491,671.42
<b><u>REFUNDS</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>COUNT</u></b>	<b><u>AMOUNT</u></b>	
	TOTAL REFUNDS	51	\$ 7,200.00	\$ 498,871.42
<b><u>TRANSFER</u></b>	<b><u>DESCRIPTION</u></b>		<b><u>NET AMOUNT</u></b>	
<b><u>BALANCE</u></b>	RECEIVABLES ADJUSTED		\$ (2,104.43)	\$ 496,766.99
	RECEIVABLES RE-APPLIED		\$ 2,104.43	\$ 498,871.42
<b><u>DEPOSIT</u></b>	<b><u>DESCRIPTION</u></b>		<b><u>AMOUNT</u></b>	
<b><u>ACTIVITY</u></b>	BEGINNING BALANCE		\$ 229,042.00	
	BILLED DEPOSITS		\$ -	
5-02030	NEW DEPOSITS		\$ 3,600.00	
	REFUNDS		\$ (7,200.00)	
	REVERSE REFUNDS		\$ -	
	REVERSE DEPOSITS		\$ (100.00)	
	ENDING BALANCE		\$ 225,342.00	
<b><u>MISC.</u></b>	<b><u>DESCRIPTION</u></b>			
<b><u>PAYMENTS</u></b>				

<b>ENDING BALANCE AS OF</b>	
<b>5/31/2020</b>	
\$	485,726.28
\$	-
\$	485,726.28

unpaid Reserve invoice

**ST LUCIE WEST SERVICES DISTRICT AGED DEBT ACCOUNTS- SUMMARY**

DATE	CURRENT and 1-30 days		31-60 DAYS	61-90 DAYS	91-120 DAYS	>120 DAYS	credit balances	BALANCE	Percent Difference
Wednesday, January 31, 2018	\$ 503.49	\$ 458,712.10	\$ 6,388.05	\$ 1,038.55	\$ 821.30	\$ 12,401.55	\$ (39,249.53)	\$ 440,615.51	-26.81%
Wednesday, February 28, 2018	\$ 697.12	\$ 501,149.05	\$ 7,112.50	\$ 1,442.86	\$ 700.78	\$ 12,940.68	\$ (37,441.71)	\$ 486,601.28	9.45%
Saturday, March 31, 2018	\$ 343.69	\$ 494,819.05	\$ 7,245.40	\$ 1,373.68	\$ 721.95	\$ 13,025.09	\$ (36,555.85)	\$ 480,973.01	-1.17%
Monday, April 30, 2018	\$ -	\$ 504,784.71	\$ 7,545.05	\$ 1,460.95	\$ 914.70	\$ 10,254.02	\$ (34,993.83)	\$ 489,965.60	1.84%
Thursday, May 31, 2018	\$ 740.04	\$ 470,282.43	\$ 3,381.05	\$ 795.01	\$ 622.32	\$ 9,730.31	\$ (34,205.94)	\$ 451,345.22	-8.56%
Saturday, June 30, 2018	\$ 25.00	\$ 488,191.73	\$ 4,478.61	\$ 707.15	\$ 528.93	\$ 10,137.78	\$ (34,399.33)	\$ 469,669.87	3.90%
Tuesday, July 31, 2018	\$ -	\$ 440,241.09	\$ 6,055.34	\$ 1,150.19	\$ 496.47	\$ 7,530.23	\$ (36,514.23)	\$ 418,959.09	-12.10%
Friday, August 31, 2018	\$ 25.00	\$ 405,033.53	\$ 4,967.93	\$ 1,226.96	\$ 841.77	\$ 7,671.98	\$ (37,574.42)	\$ 382,192.75	-9.62%
Sunday, September 30, 2018	\$ 50.00	\$ 444,134.00	\$ 4,499.82	\$ 936.12	\$ 801.93	\$ 8,262.12	\$ (30,948.65)	\$ 427,735.34	10.65%
Wednesday, October 31, 2018	\$ 359.94	\$ 443,668.16	\$ 4,466.06	\$ 960.13	\$ 656.41	\$ 8,728.20	\$ (29,167.84)	\$ 429,671.06	0.45%
Friday, November 30, 2018	\$ 3.05	\$ 484,567.56	\$ 4,750.77	\$ 841.93	\$ 534.45	\$ 8,930.45	\$ (30,554.58)	\$ 469,073.63	8.40%
Monday, December 31, 2018	\$ 498.05	\$ 604,785.91	\$ 7,914.24	\$ 797.83	\$ 586.97	\$ 9,042.70	\$ (25,567.02)	\$ 598,058.68	21.57%
Thursday, January 31, 2019	\$ 9,110.77	\$ 501,460.26	\$ 5,381.92	\$ 1,439.73	\$ 468.61	\$ 7,958.10	\$ (30,461.29)	\$ 495,358.10	-20.73%
Thursday, February 28, 2019	\$ 363.91	\$ 465,029.19	\$ 5,182.51	\$ 779.69	\$ 1,113.58	\$ 8,340.62	\$ (29,574.46)	\$ 451,235.04	-9.78%
Sunday, March 31, 2019	\$ -	\$ 466,692.62	\$ 3,810.84	\$ 847.54	\$ 575.86	\$ 8,785.39	\$ (30,714.08)	\$ 449,998.17	-0.27%
Tuesday, April 30, 2019	\$ 621.30	\$ 488,869.60	\$ 3,742.77	\$ 494.13	\$ 385.17	\$ 9,054.73	\$ (29,065.72)	\$ 474,101.98	5.08%
Friday, May 31, 2019	\$ 348.59	\$ 475,761.63	\$ 4,847.49	\$ 633.51	\$ 274.38	\$ 8,620.99	\$ (36,464.11)	\$ 454,022.48	-4.42%
Sunday, June 30, 2019	\$ -	\$ 548,839.35	\$ 18,013.41	\$ 861.21	\$ 410.18	\$ 8,895.37	\$ (31,654.76)	\$ 545,364.76	16.75%
Wednesday, July 31, 2019	\$ 529.03	\$ 492,122.35	\$ 20,934.08	\$ 15,196.69	\$ 785.73	\$ 9,305.55	\$ (33,416.75)	\$ 505,456.68	-7.90%
Saturday, August 31, 2019	\$ 50.00	\$ 484,068.31	\$ 4,496.30	\$ 907.42	\$ 751.75	\$ 9,728.28	\$ (35,374.70)	\$ 464,627.36	-8.79%
Monday, September 30, 2019	\$ -	\$ 456,558.77	\$ 6,685.14	\$ 1,047.23	\$ 811.07	\$ 10,480.03	\$ (35,758.15)	\$ 439,824.09	-5.64%
Thursday, October 31, 2019	\$ 478.21	\$ 541,929.32	\$ 5,731.04	\$ 1,168.90	\$ 784.44	\$ 10,962.98	\$ (33,239.47)	\$ 527,815.42	16.67%
Saturday, November 30, 2019	\$ -	\$ 642,493.13	\$ 27,660.36	\$ 11,306.27	\$ 1,661.64	\$ 11,367.19	\$ (29,695.85)	\$ 664,792.74	20.60%
Tuesday, December 31, 2019	\$ -	\$ 543,075.71	\$ 17,696.07	\$ 5,105.52	\$ 2,953.94	\$ 12,287.53	\$ (35,258.26)	\$ 545,860.51	-21.79%
Friday, January 31, 2020	\$ -	\$ 453,153.48	\$ 11,713.07	\$ 3,499.49	\$ 1,011.32	\$ 12,648.08	\$ (45,321.53)	\$ 436,703.91	-25.00%
Saturday, February 29, 2020	\$ -	\$ 470,482.73	\$ 5,035.19	\$ 1,514.49	\$ 1,808.97	\$ 12,357.67	\$ (45,257.50)	\$ 445,941.55	2.07%
Tuesday, March 31, 2020	\$ -	\$ 491,053.34	\$ 11,806.97	\$ 2,918.48	\$ 712.75	\$ 11,264.38	\$ (44,766.50)	\$ 472,989.42	5.72%
Thursday, April 30, 2020	\$ -	\$ 530,955.34	\$ 20,261.18	\$ 5,257.56	\$ 2,028.41	\$ 5,550.35	\$ (40,309.78)	\$ 523,743.06	9.69%
Sunday, May 31, 2020	\$ -	\$ 477,425.26	\$ 24,521.99	\$ 9,950.34	\$ 3,564.53	\$ 6,806.36	\$ (36,542.20)	\$ 485,726.28	-7.83%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 6, 2020

### Item

---

**CA 5      Financial Statements for May, 2020**

---

### Summary

---

Attached for your review are the Financial Reports for the period ending May 31, 2020.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
  - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

### Recommendation

---

No Action Required.

---

### Budget Impact

---

None.

---

### Board Action

---

Moved by:

Seconded by:

Action Taken:

---



**St Lucie West Service District (General Fund)**  
**Income Statement Budget vs. Actual**  
**May 2020**

	<u>Oct 19-May 20</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>1-04000 · GF SLWSD GENERAL FUND REVENUE</b>	2,796,383.19	2,890,973.02	-94,589.83	96.73%	2,941,090.00
<b>Total Income</b>	<u>2,796,383.19</u>	<u>2,890,973.02</u>	<u>-94,589.83</u>	<u>96.73%</u>	<u>2,941,090.00</u>
<b>Gross Income</b>	2,796,383.19	2,890,973.02	-94,589.83	96.73%	2,941,090.00
<b>Expense</b>					
<b>1-05000 · GF BOARD OF DIRECTORS</b>	8,622.50	10,315.32	-1,692.82	83.59%	15,473.00
<b>1-06000 · GF DISTRICT MANAGER</b>	248.92	35,502.07	-35,253.15	0.7%	53,218.75
<b>1-07000 · GF FINANCE</b>	112,810.45	124,728.64	-11,918.19	90.45%	141,295.00
<b>1-12000 · GF GRANT MANAGEMENT</b>	0.00	805.32	-805.32	0.0%	1,208.00
<b>1-13000 · GF CLERK TO THE BOARD</b>	5,682.78	8,435.30	-2,752.52	67.37%	12,653.00
<b>1-14000 · GF AQUATICS DIVISION-PERSNL</b>	184,299.01	244,704.80	-60,405.79	75.32%	367,057.00
<b>1-15000 · GF ADMINISTRATION DIV-PERSNL</b>	542,026.55	587,179.44	-45,152.89	92.31%	880,769.00
<b>1-16000 · GF STORM WATER MGMT-PERSNL</b>	234,989.17	263,235.78	-28,246.61	89.27%	456,678.00
<b>1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL</b>	143,886.46	205,209.10	-61,322.64	70.12%	245,989.00
<b>1-18000 · GF SHOP OPERATIONS-PERSNL</b>	33,875.36	42,485.40	-8,610.04	79.73%	63,728.00
<b>1-19000 · GF GENERAL COUNSEL</b>	7,765.52	20,847.32	-13,081.80	37.25%	31,271.00
<b>1-23000 · GF SPECIAL COUNSEL</b>	966.93	2,140.66	-1,173.73	45.17%	3,211.00
<b>1-26000 · GF ENGINEERING</b>	2,177.22	25,772.00	-23,594.78	8.45%	38,658.00
<b>1-31000 · GF AQUATICS DIVISION-OPERATING</b>	80,575.70	253,702.72	-173,127.02	31.76%	313,454.00
<b>1-33000 · GF ADMINISTRATION DIV-OPERATING</b>	237,436.81	817,708.28	-580,271.47	29.04%	885,312.00
<b>1-34000 · GF STORM WATER MGMT-OPERATING</b>	267,705.82	206,912.16	60,793.66	129.38%	256,368.00
<b>1-35000 · GF EXOTIC PLANT RMVL-OPERATING</b>	83,168.44	91,450.08	-8,281.64	90.94%	132,175.00
<b>1-36000 · GF SHOP OPERATIONS-OPERATING</b>	25,661.92	29,854.72	-4,192.80	85.96%	38,782.00
<b>1-46000 · GF RENEWAL &amp; REPLACEMENT</b>	196,739.79	166,145.00	30,594.79	118.42%	166,145.00
<b>Total Expense</b>	<u>2,168,639.35</u>	<u>3,137,134.11</u>	<u>-968,494.76</u>	<u>69.13%</u>	<u>4,103,444.75</u>
<b>Net Ordinary Income</b>	<u>627,743.84</u>	<u>-246,161.09</u>	<u>873,904.93</u>	<u>-255.01%</u>	<u>-1,162,354.75</u>
<b>Net Income</b>	<u><b>627,743.84</b></u>	<u><b>-246,161.09</b></u>	<u><b>873,904.93</b></u>	<u><b>-255.01%</b></u>	<u><b>-1,162,354.75</b></u>

**St Lucie West Service District (WMB DS)**  
**Income Statement Budget vs. Actual**  
 May 2020

	<u>Oct 19-May 20</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
2-04000 · WB WTR MGMT BEN SRS 1999A REV	2,103,411.36	2,266,240.32	-162,828.96	92.82%	2,455,406.00
<b>Total Income</b>	<u>2,103,411.36</u>	<u>2,266,240.32</u>	<u>-162,828.96</u>	<u>92.82%</u>	<u>2,455,406.00</u>
<b>Gross Income</b>	<u>2,103,411.36</u>	<u>2,266,240.32</u>	<u>-162,828.96</u>	<u>92.82%</u>	<u>2,455,406.00</u>
<b>Expense</b>					
2-05000 · WB WTR MGMT BEN SRS 1999A DS	2,126,286.32	2,111,126.54	15,159.78	100.72%	2,324,076.00
<b>Total Expense</b>	<u>2,126,286.32</u>	<u>2,111,126.54</u>	<u>15,159.78</u>	<u>100.72%</u>	<u>2,324,076.00</u>
<b>Net Ordinary Income</b>	<u>-22,874.96</u>	<u>155,113.78</u>	<u>-177,988.74</u>	<u>-14.75%</u>	<u>131,330.00</u>
<b>Net Income</b>	<u><b>-22,874.96</b></u>	<u><b>155,113.78</b></u>	<u><b>-177,988.74</b></u>	<u><b>-14.75%</b></u>	<u><b>131,330.00</b></u>

**St Lucie West Service District (Water & Sewer Fund)**  
**Income Statement Budget vs. Actual**

May 2020

	Oct 19-May 20	Budget YTD	\$ +/- of Budget YTD	% of Budget YTD	Total Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
5-04000 · WS SLWSD WATER & SEWER REVENUE	5,538,026.83	5,446,222.18	91,804.65	101.69%	9,243,054.00
<b>Total Income</b>	<u>5,538,026.83</u>	<u>5,446,222.18</u>	<u>91,804.65</u>	<u>101.69%</u>	<u>9,243,054.00</u>
<b>Gross Income</b>	5,538,026.83	5,446,222.18	91,804.65	101.69%	9,243,054.00
<b>Expense</b>					
5-05000 · WS BOARD OF DIRECTORS	8,518.57	9,397.36	-878.79	90.65%	14,096.00
5-06000 · WS DISTRICT MANAGER	373.40	29,998.68	-29,625.28	1.25%	44,998.00
5-07000 · WS FINANCE	199,162.20	87,976.76	111,185.44	226.38%	131,965.00
5-09000 · WS PROPERTY CONTROL	1,382.34	6,670.68	-5,288.34	20.72%	10,006.00
5-11000 · WS UTILITY RATE CONSULTANT	0.00	10,564.68	-10,564.68	0.0%	15,847.00
5-13000 · WS CLERK TO THE BOARD	8,048.49	11,060.08	-3,011.59	72.77%	16,590.00
5-14000 · WS ADMIN DVSN-PERSNL	599,286.62	687,278.84	-87,992.22	87.2%	1,030,918.00
5-15000 · WS WATER TRTMNT PLANT-PERSNL	222,249.87	269,917.48	-47,667.61	82.34%	404,876.00
5-16000 · WS WASTEWATER TRTMT PL-PERSNL	228,441.38	280,311.44	-51,870.06	81.5%	420,467.00
5-17000 · WS UNDERGROUND UTIL-PERSNL	375,871.33	438,343.48	-62,472.15	85.75%	657,515.00
5-18000 · WS IRRIGATION DIV-PERSNL	30,226.60	39,580.72	-9,354.12	76.37%	59,370.96
5-40000 · WS SHOP DIV - PERSNL	75,173.52	87,441.44	-12,267.92	85.97%	131,162.00
5-19000 · WS GENERAL COUNSEL	7,765.53	23,031.36	-15,265.83	33.72%	34,547.00
5-23000 · WS SPECIAL COUNSEL	966.94	5,844.68	-4,877.74	16.54%	8,767.00
5-26000 · WS ENGINEERING	26,186.00	65,044.00	-38,858.00	40.26%	97,566.00
5-27000 · WATER & SEWER DEBT SERVICE	505,250.63	515,163.00	-9,912.37	98.08%	2,605,326.00
5-28000 · WS WATER & SEWER SERVICES	743,544.64	743,544.68	-0.04	100.0%	1,115,317.00
5-29000 · WS ADMIN DIV-OPERATING	497,677.28	1,574,331.60	-1,076,654.32	31.61%	1,727,747.00
5-30000 · WS WATER TRTMNT PLANT-OPER	443,630.66	482,894.08	-39,263.42	91.87%	724,341.00
5-31000 · WS WASTEWATER TRTMT PL-OPER	302,384.97	775,796.12	-473,411.15	38.98%	938,694.00
5-32000 · WS UNDERGROUND UTIL-OPERATING	465,099.93	437,685.44	27,414.49	106.26%	633,003.00
5-33000 · WS IRRIGATION DIV-OPERATING	127,733.90	200,566.04	-72,832.14	63.69%	300,849.00
5-41000 · WS SHOP DIV - OPER	15,061.73	14,222.72	839.01	105.9%	21,334.00
<b>Total Expense</b>	<u>4,884,036.53</u>	<u>6,796,665.36</u>	<u>-1,912,628.83</u>	<u>71.86%</u>	<u>11,145,301.96</u>
<b>Net Ordinary Income</b>	<u>653,990.30</u>	<u>-1,350,443.18</u>	<u>2,004,433.48</u>	<u>-48.43%</u>	<u>-1,902,247.96</u>
<b>Net Income</b>	<u><b>653,990.30</b></u>	<u><b>-1,350,443.18</b></u>	<u><b>2,004,433.48</b></u>	<u><b>-48.43%</b></u>	<u><b>-1,902,247.96</b></u>

**St Lucie West Service District (W&S Capital Outlay)**  
**Income Statement Budget vs. Actual**  
**May 2020**

	<u>Oct 19-May 20</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>5-36000 · WS CAP REVENUES</b>					
5-36001 · INTEREST - R&R 4076011209	1,528.42				
5-36002 · INTEREST - WWCF - 4076011236	243.18	200.00	43.18	121.59%	300.00
5-36003 · INTEREST - 2004 BOND ISSUE	0.00				
5-36004 · INTEREST - WCF 4076011227	1,046.62	46.68	999.94	2,242.12%	70.00
5-36005 · WATER IMPACT FEES	38,884.65	2,554.68	36,329.97	1,522.1%	3,832.00
5-36006 · WW IMPACT FEES	29,181.25	1,917.36	27,263.89	1,521.95%	2,876.00
5-36007 · R&R TRANS FROM W&S OPERATING	743,544.64	743,544.68	-0.04	100.0%	1,115,317.00
<b>Total 5-36000 · WS CAP REVENUES</b>	<u>814,428.76</u>	<u>748,263.40</u>	<u>66,165.36</u>	<u>108.84%</u>	<u>1,122,395.00</u>
<b>Total Income</b>	<u>814,428.76</u>	<u>748,263.40</u>	<u>66,165.36</u>	<u>108.84%</u>	<u>1,122,395.00</u>
<b>Gross Income</b>	814,428.76	748,263.40	66,165.36	108.84%	1,122,395.00
<b>Expense</b>					
<b>5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>					
5-37004 · CAPITAL PROJECTS SW049	0.00	27,438.00	-27,438.00	0.0%	27,438.00
5-37006 · CAPITAL PROJECTS SW064	6,490.76	15,000.00	-8,509.24	43.27%	15,000.00
5-37007 · CAPITAL PROJECTS SW001	47,216.60	159,980.00	-112,763.40	29.51%	159,980.00
5-37009 · CAPITAL PROJECTS SW037	50,776.83	193,845.00	-143,068.17	26.2%	193,845.00
5-37013 · CAPITAL PROJECTS SW047	19,951.50	31,097.00	-11,145.50	64.16%	31,097.00
5-37014 · CAPITAL PROJECTS SW050	0.00	50,000.00	-50,000.00	0.0%	50,000.00
5-37018 · CAPITAL PROJECTS SW069	30,491.10	550,000.00	-519,508.90	5.54%	550,000.00
5-37020 · CAPITAL PROJECTS SW066	127,860.00	200,000.00	-72,140.00	63.93%	200,000.00
5-37027 · CAPITAL PROJECTS SW073	1,521.22	12,372.00	-10,850.78	12.3%	12,372.00
5-37028 · CAPITAL PROJECTS SW078	24,390.00	130,000.00	-105,610.00	18.76%	130,000.00
5-37029 · CAPITAL PROJECTS SW081	5,172.00	145,000.00	-139,828.00	3.57%	145,000.00
5-37031 · CAPITAL PROJECTS SW084	0.00	10,000.00	-10,000.00	0.0%	10,000.00
5-37032 · CAPITAL PROJECTS SW085	1,121.70	47,067.00	-45,945.30	2.38%	47,067.00
5-37035 · CAPITAL PROJECTS SW088	89,939.31	330,000.00	-240,060.69	27.25%	330,000.00
5-37038 · CAPITAL PROJECTS SW091	0.00	7,000.00	-7,000.00	0.0%	7,000.00
5-37041 · CAPITAL PROJECTS SW094	99,210.21				
5-37043 · CAPITAL PROJECTS SW096	99,785.00				
<b>Total 5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>	<u>603,926.23</u>	<u>1,908,799.00</u>	<u>-1,304,872.77</u>	<u>31.64%</u>	<u>1,908,799.00</u>
<b>5-38000 · WS WATER CONNECT FEE CIP</b>					
5-38012 · CAPITAL PROJECTS SW077	0.00	400,000.00	-400,000.00	0.0%	400,000.00
5-38014 · CAPITAL PROJECTS SW076	0.00	800,000.00	-800,000.00	0.0%	800,000.00
<b>Total 5-38000 · WS WATER CONNECT FEE CIP</b>	<u>0.00</u>	<u>1,200,000.00</u>	<u>-1,200,000.00</u>	<u>0.0%</u>	<u>1,200,000.00</u>
<b>5-39000 · WS WASTEWATER CONNECT FEE CIP</b>					
5-39010 · CAPITAL PROJECTS SW067	0.00	300,000.00	-300,000.00	0.0%	300,000.00
<b>Total 5-39000 · WS WASTEWATER CONNECT FEE CIP</b>	<u>0.00</u>	<u>300,000.00</u>	<u>-300,000.00</u>	<u>0.0%</u>	<u>300,000.00</u>
<b>Total Expense</b>	<u>603,926.23</u>	<u>3,408,799.00</u>	<u>-2,804,872.77</u>	<u>17.72%</u>	<u>3,408,799.00</u>
<b>Net Ordinary Income</b>	<u>210,502.53</u>	<u>-2,660,535.60</u>	<u>2,871,038.13</u>	<u>-7.91%</u>	<u>-2,286,404.00</u>
<b>Net Income</b>	<u>210,502.53</u>	<u>-2,660,535.60</u>	<u>2,871,038.13</u>	<u>-7.91%</u>	<u>-2,286,404.00</u>

**St Lucie West Service District**  
**Check Register**  
As of May 31, 2020

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1-00001 · SUNTRUST (GF operating) #1363</b>				
05/06/2020		ASCENSUS	PR 5/6/2020 (4/18/20-5/1/2020)	1,051.94
05/07/2020	9441	BLOSSER ELECTRIC	PO#79560	2,282.50
05/07/2020	9442	BURNS EMBROIDERY & SCREEN PRINTING	PO#79544	848.00
05/07/2020	9443	CITY ELECTRIC SUPPLY CO.	PO#79517	101.83
05/07/2020	9444	DAVID MIKLAS, P.A.	PO#79543 LEGAL SERVICES FOR 03.21.2020-04.30.2020	1,265.62
05/07/2020	9445	FRANKLIN TEMPLETON BANK AND TR	SEP 05.06.20	8,862.14
05/07/2020	9446	GONANO & HARRELL	PO#79546	2,499.00
05/07/2020	9447	HELENA CHEMICAL CO		735.00
05/07/2020	9448	NAPA AUTO SUPPLY OF PORT ST. LUCIE	PO#79558	3,332.03
05/07/2020	9449	SITEONE LANDSCAPE SUPPLY, LLC	PO#79536	216.99
05/07/2020	9450	ST LUCIE CO BALING & RECYCLING	PO#79539	165.62
05/07/2020	9451	SUNTRUST CREDIT CARD		5,687.87
05/07/2020	9452	UNIFIRST	INV#9130706434 & 9130706435	223.10
05/07/2020	9453	VERIZON WIRELESS	PO#79548	1,011.85
05/07/2020	9454	VERO CHEMICAL DISTRIBUTORS INC	PO#79564	30,720.92
05/08/2020	9455	FPL	BILL #1800216230- NEW ACCT-ADMIN BUILDING	2,210.48
05/14/2020	9456	ANDERSON RENTALS INC	ACCT#007706 FY20 APRIL 10,2020-OCTOBER 08, 2020	546.68
05/14/2020	9457	ARMADILLO DIRT WORKS, LLC		8,600.00
05/14/2020	9458	CINTAS CORPORATION	PO#79600	122.53
05/14/2020	9459	COMO OIL COMPANY OF FLORIDA	PO#79475	780.73
05/14/2020	9460	DWW CONSTRUCTION INC	PO#79588	350.00
05/14/2020	9461	FPL	CUST#191668253 BILL#54906-92539	42,372.76
05/14/2020	9462	GFA INTERNATIONAL	PO#79583	396.25
05/14/2020	9463	HELENA CHEMICAL CO		3,827.50
05/14/2020	9464	HOME DEPOT CREDIT SERVICES	PO#79587	1,178.41
05/14/2020	9465	INTEGRATION SERVICES, INC.	PO#79584	1,421.44
05/14/2020	9466	JOE'S ELECTRIC OF ST. LUCIE CNTY, INC	PO#79496A	5,497.50
05/14/2020	9467	LOWE'S	PO#79586	1,238.97
05/14/2020	9468	SISCA CONSTRUCTION SERVICES, LLC	PO#79315C	186,133.46
05/14/2020	9469	SUNSHINE STATE ONE CALL OF FLORIDA, INC	PO#79581	98.00
05/14/2020	9470	SYSTEM DESIGN WIZARDS, INC.	PO#79559	660.00
05/14/2020	9471	UNIFIRST	INV#9130706434 & INV#9130706435	223.10
05/14/2020	9472	WEX BANK	PO#79561	6,373.63
05/21/2020	9473	ADP, LLC	PO#79622	1,253.36
05/21/2020	9474	FPL	PO#79623	767.83
05/21/2020	9475	HELENA CHEMICAL CO		5,837.50
05/21/2020	9476	IRRIGATION BY MIKE MARBURGER, INC.	PO#79610	1,460.00
05/21/2020	9477	NATURE'S KEEPER INC.		1,750.00
05/21/2020	9478	SHENANDOAH CONSTRUCTION		64,403.75
05/21/2020	9479	SPEEDY AIR CONDITIONING SERVICE, LLC	PO#79466	8,967.00
05/21/2020	9480	TREASURE COAST LAWN EQUIPMENT	PO#79601	115.84
05/21/2020	9481	UNIFIRST	INV#9130708634 & INV#9130708635	223.10
05/28/2020	9482	AMERICAN CONCRETE INDUSTRIES, INC.	PO#79628	1,315.00
05/28/2020	9483	BURNS EMBROIDERY & SCREEN PRINTING	PO#79641	40.00
05/28/2020	9484	COMO OIL COMPANY OF FLORIDA	PO#79633	657.46
05/28/2020	9485	COMPUTER NETWORK SERVICES	PO#79643	837.68
05/28/2020	9486	GFA INTERNATIONAL	PO#79635	274.25
05/28/2020	9487	GRAU AND ASSOCIATES	PO#79647	500.00
05/28/2020	9488	INTEGRATION SERVICES, INC.	PO#78139 N	6,853.79
05/28/2020	9489	SPECIAL DISTRICT SERVICES, INC.	PO#79646	7,698.40
05/28/2020	9490	STAPLES CREDIT PLAN	PO#79648	311.05
05/28/2020	9491	TREASURE COAST NEWSPAPERS	INV#0003324876	297.54
05/28/2020	9492	UNIFIRST	INV#9130709730 & INV#9130709731	223.10
05/28/2020	9493	USABLUBOOK	PO#79627	245.58
05/28/2020	9494	CARE NOW URGENT CARE	PO#79474	85.00
05/29/2020		ASCENSUS	PR 5/20/2020 (5/2/20-5/16/2020)	1,129.01
Total 1-00001 · SUNTRUST (GF operating) #1363				426,282.09
<b>1-00002 · SUNTRUST (GF R&amp;R Fund) # 3968</b>				
Total 1-00002 · SUNTRUST (GF R&R Fund) # 3968				
<b>5-00002 · SUNTRUST (WS Operating) #7918</b>				
05/07/2020	10747	ALPINE FARMS INC	PO#79547	165.00
05/07/2020	10748	AMERICAN EXPRESS		2,022.48
05/07/2020	10749	COAST PUMP & SUPPLY CO., INC.		802.46
05/07/2020	10750	DOLORES NOFSKER	CUSTOMER REFUND 223 LISERON	52.94
05/07/2020	10751	FORTILINE WATERWORKS	PO#79187	483.84
05/07/2020	10752	HYDROCORP	PO#79551	495.00
05/07/2020	10753	INTEGRATION SERVICES, INC.	PO#79525	2,185.00
05/07/2020	10754	KERNS CONSTRUCTION		5,155.00
05/07/2020	10755	KEVIN SMITH	CUSTOMER REFUND 663 SAN REMO	141.29
05/07/2020	10756	MATTHEW BROWIS	CUSTOMER REFUND 427 CRABAPPLE	55.19
05/07/2020	10757	QUENTIN BROWN	CUSTOMER REFUND 399 SANDY	43.89
05/07/2020	10758	RITA WILSON	CUSTOMER REFUND 712 SAN SALVADOR	45.67
05/07/2020	10759	SHERRY CURTALE	CUSTOMER REFUND 650 LAKE CHARLES	38.19
05/07/2020	10760	TANKREHAB.COM, LLC		23,500.00
05/07/2020	10761	WASTE MANAGEMENT OKEECHOBEE LANDFILL	PO#79552	7,309.61
05/07/2020	10762	WILLIAM BARLOWE	CUSTOMER REFUND 112 BAYCREST	36.59
05/14/2020	10763	ALL WEBBS ENTERPRISES INC	PO#79154 A	20,900.00
05/14/2020	10764	ANDERSON RENTALS INC	VOID: ACCT#007706 FY20 APRIL 10,2020-OCTOBER 08, 2020-W...	
05/14/2020	10765	BARNEY'S PUMP	PO#79504	425.00
05/14/2020	10766	CINTAS CORPORATION	PO#79599	117.67
05/14/2020	10767	CORE & MAIN		5,916.03
05/14/2020	10768	FERGUSON ENTERPRISES LLC #3326	PO#79579	1,119.85
05/14/2020	10769	FLOWERS CHEMICAL LABORATORIES		5,911.00
05/14/2020	10770	INTEGRATION SERVICES, INC.	PO#78139	8,962.48
05/14/2020	10771	KERNS CONSTRUCTION		4,260.00

Date	Num	Name	Memo	Credit
05/14/2020	10772	MARINE WRAPS		1,018.10
05/14/2020	10773	MICHAEL S. KNAPP	PO#79580	1,260.00
05/14/2020	10774	ODYSSEY MANUFACTURING COMPANY		3,558.30
05/14/2020	10775	THE BUSHEL STOP, INC.	PO#79565	107.00
05/14/2020	10776	TREASURE COAST AUTO REPAIR INC.	PO#79557	273.70
05/14/2020	10777	TYLER TECHNOLOGIES, INC.		1,944.10
05/14/2020	10778	USABLUEBOOK		1,401.70
05/21/2020	10779	ABB, INC	PO#79507	1,359.46
05/21/2020	10780	ANTONIO BALTAZAR	CUSTOMER REFUND 431 JEFFERSON	29.82
05/21/2020	10781	APPLE INDUSTRIAL SUPPLY CO.		1,826.42
05/21/2020	10782	ARISTA INFORMATION SYSTEMS, INC.		3,040.47
05/21/2020	10783	CHARLYN COLEMAN	CUSTOMER REFUND 283 SANDY	47.61
05/21/2020	10784	CORE & MAIN	PO#79606	399.50
05/21/2020	10785	DAVID DOWNER	CUSTOMER REFUND 110 HIDDEN COVE	27.52
05/21/2020	10786	EASTERN PIPELINE CONSTRUCTION, INC.	PO#79024	1,800.00
05/21/2020	10787	FRANCES FINN	CUSTOMER REFUND 264 MANATEE SPRINGS	58.41
05/21/2020	10788	GEORGE MEDVEDEFF	CUSTOMER REFUND 456 TALQUIN	25.80
05/21/2020	10789	GRAINGER	PO#79050	165.78
05/21/2020	10790	HACH COMPANY	PO#79566	1,425.24
05/21/2020	10791	HORIZON DISTRIBUTORS INC.	PO#79582	713.93
05/21/2020	10792	IMERYS	PO#79449	10,623.14
05/21/2020	10793	JUNE HELENE FRANKEL	CUSTOMER REFUND 408 SUNVIEW	55.87
05/21/2020	10794	KAREN STROM	CUSTOMER REFUND 195 WILLOW GROVE	72.26
05/21/2020	10795	KAREN TANNER	CUSTOMER REFUND 117 PLEASANT GROVE	541.53
05/21/2020	10796	KENNETH VLASATY	CUSTOMER REFUND 389 BREEZY POINT	94.20
05/21/2020	10797	KERNS CONSTRUCTION		27,954.50
05/21/2020	10798	LORRAINE HARRIS	CUSTOMER REFUND 645 SAN REMO	98.27
05/21/2020	10799	MARLENE KLEINMAN	CUSTOMER REFUND 369 LAKE FOREST	43.18
05/21/2020	10800	NICHOLAS STICCA	CUSTOMER REFUND 1575 HARBOUR ISLES	68.74
05/21/2020	10801	PEGGY SHEDLOCK	CUSTOMER REFUND 562 ST MARTINS	59.02
05/21/2020	10802	POLYDYNE INC.	PO#79556	4,098.60
05/21/2020	10803	RENIEL MENEDEZ	CUSTOMER REFUND 205 SANDY	17.18
05/21/2020	10804	SOLANTIC OF SOUTH FLORIDA LLC	PO#79605	15.00
05/21/2020	10805	ST LUCIE BATTERY & TIRE	PO#79569	895.00
05/21/2020	10806	TANVI KISHORLAL	CUSTOMER REFUND 174 HIDDEN COVE	15.79
05/21/2020	10807	THE BUSHEL STOP, INC.	PO#79618	107.00
05/21/2020	10808	TURNER INDUSTRIAL SUPPLY CO.	PO#79617	318.98
05/21/2020	10809	VERIZON WIRELESS	PO#79614	572.88
05/21/2020	10810	WILFREDO RODRIGUEZ	CUSTOMER REFUND 210 SANDY	39.00
05/28/2020	10811	APPLE INDUSTRIAL SUPPLY CO.	PO#79652	250.88
05/28/2020	10812	CITY ELECTRIC SUPPLY CO.	PO#79124	127.00
05/28/2020	10813	CORE & MAIN		3,799.50
05/28/2020	10814	FERGUSON ENTERPRISES	PO#79626	468.00
05/28/2020	10815	KYOCERA DOCUMENT SOLUTIONS SOUTH EAST	PO#79644	81.00
05/28/2020	10816	ODYSSEY MANUFACTURING COMPANY	PO#79590	2,500.96
05/28/2020	10817	SYSTEMATIC SERVICES INC.	PO#79637	1,000.00
05/28/2020	10818	TYLER TECHNOLOGIES, INC.	PO#79650	68.75
05/28/2020	10819	UNDERGROUND SERVICES OF AMERICA, INC.		55,569.00
Total 5-00002 · SUNTRUST (WS Operating) #7918				220,182.27
Total Checking/Savings				646,464.36
Total Current Assets				646,464.36
<b>TOTAL ASSETS</b>				<b>646,464.36</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				

**St Lucie West Service District**  
**Checks Over \$35,000**  
As of May 31, 2020

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1-00001 · SUNTRUST (GF operating) #1363</b>				
05/14/2020	9461	FPL		42,372.76
05/14/2020	9468	SISCA CONSTRUCTION SERVICES, LLC	CUST#191668253 BILL#54906-92539	186,133.46
05/21/2020	9478	SHENANDOAH CONSTRUCTION	PO#79315C	64,403.75
Total 1-00001 · SUNTRUST (GF operating) #1363				292,909.97
<b>5-00002 · SUNTRUST (WS Operating) #7918</b>				
05/28/2020	10819	UNDERGROUND SERVICES OF AMERICA, INC.		55,569.00
Total 5-00002 · SUNTRUST (WS Operating) #7918				55,569.00
Total Checking/Savings				348,478.97
Total Current Assets				348,478.97
<b>TOTAL ASSETS</b>				<b>348,478.97</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				

**St Lucie West Service District**  
**Balance Sheet**  
As of May 31, 2020

	May 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
D-ACCNT	-76.65
xxx	0.08
1-00001 · SUNTRUST (GF operating) #1363	672,090.01
1-00002 · SUNTRUST (GF R&R Fund) # 3968	515,680.07
5-00001 · SUNTRUST (WS Deposit) #1355	88,956.55
5-00002 · SUNTRUST (WS Operating) #7918	7,765,141.40
<b>Total Checking/Savings</b>	9,041,791.46
<b>Other Current Assets</b>	
1-02000 · GF SLWSD GENERAL ASSETS	2,206,394.30
2-01000 · WB WTR MGMT BEN 1999A ASSETS	763,946.64
5-01000 · WS SLWSD WATER & SEWER ASSETS	52,060,452.79
<b>Total Other Current Assets</b>	55,030,793.73
<b>Total Current Assets</b>	64,072,585.19
<b>Other Assets</b>	
000000 · Journal Entry Exchange	2,465.25
<b>Total Other Assets</b>	2,465.25
<b>TOTAL ASSETS</b>	<b>64,075,050.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	-9,262.00
<b>Total Accounts Payable</b>	-9,262.00
<b>Other Current Liabilities</b>	
1-03000 · GF SLWSD GENERAL LIAB	-363,399.05
2-02000 · WB WTR MGMT BEN 1999A LIAB	51,745.79
5-02000 · WS SLWSD WATER & SEWER LIAB	35,195,694.59
<b>Total Other Current Liabilities</b>	34,884,041.33
<b>Total Current Liabilities</b>	34,874,779.33
<b>Total Liabilities</b>	34,874,779.33
<b>Equity</b>	
1-01000 · GF SLWSD GENERAL FND BAL	827,947.27
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	10,272,374.00
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,724,940.02
<b>Net Income</b>	1,468,963.42
<b>Total Equity</b>	29,200,271.11
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>64,075,050.44</b>



**ST LUCIE WEST SERVICE DISTRICT  
ACCOUNT RECONCILIATION SUMMARY  
FOR MONTH END MAY 31st, 2020**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
<b>OPERATING</b>								
1-00001	Operating Checking	ST	1000104111363	756,198.79	1,107,294.50	1,863,493.29	1,863,493.29	* Yes
1-00002	Operating Checking R&R Fund	ST	1000104113968	515,680.07	-	515,680.07	515,680.07	* Yes
1-00002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-02022	Surplus Funds - SBA	SBA	271912	6,556.55	-	6,556.55	6,556.55	Yes
<b>TOTAL OPERATING</b>						<b>\$ 2,385,729.91</b>	<b>\$ 2,385,729.91</b>	
<b>WATER MANAGEMENT BOND FUNDS</b>								
2-01060	Revenue Fund-WMB 2013	US	203823000	376,196.24	-	376,196.24	376,196.24	Yes
2-01061	Interest Account-WMB 2013	US	203823001	-	-	-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	4,667.70	-	4,667.70	4,667.70	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-	-	-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	183,079.30	-	183,079.30	183,079.30	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-	-	-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	3.40	-	3.40	3.40	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-	-	-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-	-	-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-	-	-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00	-	200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-	-	-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-	-	-	-	Yes
<b>WATER MANAGEMENT BOND FUNDS TOTAL</b>						<b>\$ 763,946.64</b>	<b>\$ 763,946.64</b>	
<b>WATER AND SEWER ACCOUNTS</b>								
5-00001	Water & Sewer Cash Depository	ST	1000104111355	34,464.45	587,173.90	621,638.35	621,638.35	* Yes
5-00002	Water & Sewer Operating Checking	ST	1000104117918	7,839,990.47	(2,198,500.67)	5,641,489.80	5,641,489.80	* Yes
5-01005	Construction Fund	US	4076011281	0.01	-	0.01	0.01	Yes
5-01006	Operating/Maintenance	US	4076011174	-	-	-	-	Yes
5-01007	Reserve Fund	US	4076011192	2,524,601.50	-	2,524,601.50	2,524,601.50	Yes
5-01008	Senior Interest	US	4076011183	478,186.55	-	478,186.55	478,186.55	Yes
5-01010	Renewal & Replacement	US	4076011209	1,737,954.87	-	1,737,954.87	1,737,954.87	Yes
5-01011	Rate Stabilization	US	4076011218	585,391.81	-	585,391.81	585,391.81	Yes
5-01012	Water Connection	US	4076011227	1,288,096.47	-	1,288,096.47	1,288,096.47	Yes
5-01013	Wastewater Connection	US	4076011236	300,080.06	-	300,080.06	300,080.06	Yes
5-01014	Revenue Fund	US	4076011165	177,894.60	-	177,894.60	177,894.60	Yes
5-01015	Surplus Fund	US	4076011272	1,813,103.31	-	1,813,103.31	1,813,103.31	Yes
5-01016	Principal Account	US	4076036781	1,056,450.20	-	1,056,450.20	1,056,450.20	Yes
5-01042	Surplus Funds - SBA	SBA	271911	507.12	-	507.12	507.12	Yes
<b>WATER AND SEWER ACCOUNTS TOTAL</b>						<b>\$ 16,225,394.65</b>	<b>\$ 16,225,394.65</b>	
<b>GRAND TOTAL</b>						<b>\$ 19,375,071.20</b>	<b>\$ 19,375,071.20</b>	

\* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 4/26/20, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY: \_\_\_\_\_

Michael McElligott - Assistant Finance Director

DATE: \_\_\_\_\_

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

**CA 6                      Consider Approval to Transfer Funds for the R&R Account Requisition**

---

### Summary

---

Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) for expenses that are previously budgeted project-related expenses for FY 2020 and have been previously approved by the Board to be funded from one of the aforementioned accounts.

All of the expenditures are appropriate for payment from the R&R Account Fund. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$90,334.30 – Renewal & Replacement Account FY 2020

All Invoices for this requisition are attached for your review.

### Recommendation

---

Staff recommends Board approval to transfer funds from the R&R Account for FY 2020 \$90,334.30 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

---

### Budget Impact

---

None.

---

### Board Action

---

**Moved by:**

**Seconded by:**

**Action Taken:**

---

**ST. LUCIE WEST SERVICES DISTRICT  
REQUISITION FOR PAYMENT  
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

**2020-8**

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account  
SunTrust Bank Account # 1000144367918***

(C) Amount Payable:

***\$90,334.30***

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

***Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.***

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

***Renewal/Replacement, Account Number 4076011209***

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [] Renewal/Replacement Fund that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or

additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

\_\_\_\_\_  
Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

\_\_\_\_\_  
Consulting Engineer  
Robert W. Lawson, P.E.

2020-8

## St Lucie West Service District Transaction Detail By Account May 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-37000 · WS RENEWAL & REPLACEMENT CIP							
5-37009 · CAPITAL PROJECTS SW037							
Bill	05/07/2020	20-32	TANKREHAB.COM, LLC	PO#79360 A	15,500.00		15,500.00
Total 5-37009 · CAPITAL PROJECTS SW037					15,500.00	0.00	15,500.00
5-37013 · CAPITAL PROJECTS SW047							
Bill	05/14/2020	L943454	CORE & MAIN	PO#79573	911.50		911.50
Total 5-37013 · CAPITAL PROJECTS SW047					911.50	0.00	911.50
5-37020 · CAPITAL PROJECTS SW066							
Bill	05/28/2020	3611	UNDERGROUND SERVICES OF AMERICA, INC.	PO#79436	7,375.00		7,375.00
Bill	05/28/2020	3557	UNDERGROUND SERVICES OF AMERICA, INC.	PO#78677C	48,194.00		55,569.00
Total 5-37020 · CAPITAL PROJECTS SW066					55,569.00	0.00	55,569.00
5-37028 · CAPITAL PROJECTS SW078							
Bill	05/07/2020	20-33	TANKREHAB.COM, LLC	PO#79473	8,000.00		8,000.00
Total 5-37028 · CAPITAL PROJECTS SW078					8,000.00	0.00	8,000.00
5-37043 · CAPITAL PROJECTS SW096							
Bill	05/14/2020	I2020-01-07	INTEGRATION SERVICES, INC.	PO#78139	8,962.48		8,962.48
General Journal	05/31/2020	WS-GF 5-20		PO#78139 N	1,391.32		10,353.80
Total 5-37043 · CAPITAL PROJECTS SW096					10,353.80	0.00	10,353.80
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					90,334.30	0.00	90,334.30
<b>TOTAL</b>					<b>90,334.30</b>	<b>0.00</b>	<b>90,334.30</b>

# St. Lucie West Services District

## Board Agenda Item

Tuesday, July 7, 2020

### Item

---

CA 7 Surplus items

### Summary

---

Provided for your review and approval. District Staff has determined that a declaration of surplus equipment is required from the Board of Supervisors for the liquidation of the following item. The declaration will allow staff to dispose of the following item on Gov Deals. Due to the construction deadline of the new Administration building and the timing of the sale and removal of the current mobile Administration building will need to be flexible so the actual surplus date will need to be upon completion of the new building.

Item	Model	Serial/ID	Dept	Tag #
2010, 4,200 square foot Acton mobile office building (5 Trailer Unit).				557

### Recommendation

---

*Staff recommends approval for the declaration of surplus equipment upon the completion of the construction of the new Administration Building.*

*District Manager: Dennis Pickle*

### Budget Impact

---

Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

### Board Action

---

Moved by:	Seconded by:	Action Taken:
-----------	--------------	---------------

---