

# **ST. LUCIE WEST SERVICES DISTRICT**



**BOARD OF SUPERVISORS'  
REGULAR BOARD MEETING  
JANUARY 5, 2021  
9:00 A.M.**

**AGENDA**  
**ST. LUCIE WEST SERVICES DISTRICT**  
**BOARD OF SUPERVISORS'**  
**REGULAR BOARD MEETING**  
**January 4, 2021 & January 5, 2021**  
**9:00 a.m.**  
**450 SW Utility Drive**  
**Port St. Lucie, Florida 34986**  
**DIAL IN (877) 402-9753 ACCESS CODE 4411919**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Approval of Minutes**

1. December 7, 2020 Workshop Minutes
2. December 8, 2020 Regular Board Minutes

**E. Public Comment**

**F. District Attorney**

**DA 1 –** Status Report/Updates

**G. District Engineer**

**DE 1 –** District Engineer Presentation of the 2021 Water Management Improvement Projects

**H. District Manager**

**Action Items**

**DM 1 –** Consider Approval of Budget Amendment 2021-01 for the Utility Fund Carry Over Projects and Amendment 2021-02 for the General Fund Carry Over Projects

**DM 2 –** Other Items/Updates

**I. Consent Agenda**

**CA 1 –** Monthly Report on Public Works Department

**CA 2 –** Monthly Report on Utilities Operations

**CA 3 –** Monthly Report on Capital Improvement Projects

**CA 4 –** Monthly Report on Billing and Customer Service

**CA 5 –** Financial Statements for November, 2020

**CA 6 –** Consider Approval to Transfer Funds for the R&R Account Requisitions for FY 2021

**CA 7 –** Surplus Items

**J. Supervisors' Requests**

**K. Adjournment**

**St. Lucie West Services District**  
**Workshop Meeting Minutes**  
December 7, 2020, at 9:00 a.m.  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)**

**Board Members Present**

Vincent D'Amico, Chairman – in-person  
John Doughney, Secretary – in-person  
Dominick Graci, Supervisor – in-person  
Viorel Mocuta, Supervisor – in-person

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration, SLWSD – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person  
Laura Archer, Recording Secretary, SDS – via cell phone

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

Chairman D'Amico requested a moment of silence in remembrance of the attack on Pearl Harbor.

**C. Seat New Board Members, Administer Oaths of Office and Review Board Member Responsibilities & Duties**

Viorel Mocuta and John Doughney were sworn in and took their seats on the dais.

**D. Roll Call**

It was noted that all Supervisors were in attendance except Vice Chairman Gregg Ney.

**E. Election of Officers**

Discussion ensued regarding keeping the current slate of officers of the District. There was a Board consensus to do so.

**F. Approval of Minutes**

- 1. November 2, 2020, Workshop**
- 2. November 3, 2020, Regular Board Meeting**

There were no revisions to either set of minutes.

**G. Public Comment**

There was no public comment.

**H. District Attorney**

**DA 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Harrell at this time.

**I. District Engineer**

**DE 1 – Status Report/Updates**

Mr. Pickle presented correspondence of November 5, 2020, from Arcadis U.S., Inc. in which Mr. Lawson outlined the 2021 Water Management Improvement Projects Engineer's Report. The letter outlined 5 projects that will be the focus of the 2021 fiscal year, to wit:

1. Project Number 1 in Basin 2B;
2. Project Number 2 in Basin 2B;
3. Project Number 3 in Basin 4C;
4. Project Number 4 in Basin 7B; and
5. Project Number 5 in Basin N1/7A

Mr. Pickle briefly described each project, noting that they were still researching ways to finance the projects. He also noted that this report would be formally presented to the Board at the January meeting so that they had time to review each project in more detail.

**J. District Manager**

**Action Items**

**DM 1 – Auditor Selection Committee**

- **Ranking of Proposals/Consider Selection of an Auditor**

Mr. Pierman explained the process and presented the audit proposals.

There was a brief discussion.

## **DM 2 – Status Report/Updates**

Mr. Pickle advised that the Administrative building would remain closed to the public due to the COVID pandemic.

He also advised that the Administrative building parking lot had been completed with the exception of some additional landscaping that had to be completed.

## **K. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for October, 2020**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions for Fiscal Year 2021**

There was no discussion regarding Consent Agenda Items CA 1 through CA 6.

## **L. Supervisor Requests**

Supervisor Graci noted how good the new Administrative building looked.

Secretary Doughney congratulated Supervisor Mocuta on his election to the Board.

That concluded the requests from Supervisors.

## **M. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:21 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
December 8, 2020, at 9:00 a.m.  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)**

**Board Members Present**

Gregg Ney, Vice Chairman – in-person  
John Doughney, Secretary – in-person  
Viorel Mocuta, Supervisor – in-person  
Dominick Graci, Supervisor – in-person

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration, SLWSD – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Bob Lawson, District Engineer, ARCADIS-US, Inc. – in-person  
Dan Harrell, District Counsel, Gonano & Harrell – in-person  
Laura Archer, Recording Secretary, Special District Services, Inc. (“SDS”) – in-person

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Vice Chairman Ney called the Regular Board Meeting to order at 9:01 a.m.

Vice Chairman Ney then noted that he had seen Chairman D’Amico’s car pulling into the parking lot and suggested waiting for his arrival.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were present in-person.

**D. Election of Officers**

Mr. Pickle then noted it was necessary to re-elect the officers of the District.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci to keep the current slate of officers:

Chairman – Vincent D'Amico  
Vice Chairman – Gregg Ney  
Secretary – John Doughney  
Secretary/Treasurer – Jason Pierman  
Assistant Secretaries – Dominick Graci and Viorel Mocuta

Upon being put to a vote, the **MOTION** carried 5 to 0.

**E. Approval of Minutes**

**1. November 2, 2020, Workshop**

**2. November 3, 2020, Regular Board Meeting**

The minutes of the November 2, 2020, Workshop and the November 3, 2020, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and unanimously passed approving the minutes of the November 2, 2020, Workshop, as presented, and the November 3, 2020, Regular Board Meeting, as presented.

**F. Public Comment**

There was no public comment.

**G. District Attorney**

**DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**H. District Engineer**

**DE 1 – Status Report/Updates**

Mr. Lawson advised that the work on the parking lot had been completed and that the landscaping was almost done.

Mr. Lawson wished all those present a safe and happy holiday season.

Secretary Ney congratulated Mr. Lawson for a job well done. Mr. Lawson responded by noting that he accepted the congratulations on behalf of the team.

The Regular Board Meeting was then recessed and a meeting of the Auditor Selection Committee was opened in order to rank the firms who had submitted proposals.

**I. District Manager**



## **Action Items**

### **DM 1 – Auditor Selection Committee**

- **Ranking of Proposals/Consider Selection of an Auditor**

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously ranking Grau & Associates as #1 and MSL as #2.

The meeting of the Auditor Selection Committee was adjourned and the Regular Board Meeting was reconvened.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Mocuta and passed unanimously accepting the recommendation of the Auditor Selection Committee of selecting Grau & Associates to be the District's auditor for 3 years with a 2 year renewal option.

### **DM 2 – Status Report/Updates**

Mr. Pickle had no further updates at this time.

## **J. Consent Agenda**

Mr. Pickle presented Consent Agenda items CA 1 through CA 6 and recommended approval.

### **CA 1 – Monthly Report on Public Works Department**

### **CA 2 – Monthly Report on Utilities Operations**

### **CA 3 – Monthly Report on Capital Improvement Projects**

### **CA 4 – Monthly Report on Billing and Customer Service**

### **CA 5 – Financial Statements for October, 2020**

### **CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions for Fiscal Year 2021**

Discussion ensued regarding the number of disconnects the District had to make the previous months and whether those residents were making payments to bring their accounts up to date.

A **MOTION** was made by Supervisor Graci, seconded by Vice Chairman Ney and passed unanimously approving Consent Agenda items CA 1 through CA 6, as presented.

## **K. Supervisor Requests**

Supervisor Mocuta had no comments.

Vice Chairman Ney praised the conference room set up for meetings.

Supervisor Graci seconded Vice Chairman Ney's comments regarding the conference room and wished all those present a happy, healthy holiday.

Secretary Doughney wished all those present a happy holiday.

Chairman D'Amico wished all those present a Happy Christmas and New Year.

That concluded the Supervisor Requests.

#### **L. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:20 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

# St. Lucie West Services District

## Board Agenda Item

Tuesday, January 5, 2021

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### Item

**DA 1          Status Report/Updates**

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### Summary

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# St. Lucie West Services District

## Board Agenda Item

Tuesday, January 5, 2021

### Item

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**DE 1 District Engineer Presentation of the 2021 Water Management Improvement Projects**

### Summary

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Presented in the report are projects that include improvements to enhance drainage and operation of the water management system in specific basins, as well as improvements that will reduce ongoing maintenance costs over time.

### Recommendation

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*Staff has reviewed the document and recommends approval of the 2021 Water Management Improvement Project presented by District Engineer, Robert Lawson.*

*District Engineer: Robert Lawson*

*District Manager: Dennis Pickle*

### Budget Impact

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Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

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Moved by:

Seconded by:

Action Taken:

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St Lucie West Services District  
Board of Supervisors  
450 S.W. Utility Drive  
Port St Lucie, FL 34986

**INFRASTRUCTURE**

Subject:  
2021 Water Management Improvement Projects  
Engineer's Report

Date:  
November 5, 2020

Dear Board Members:

Contact:  
Robert W. Lawson

This report is being written at the request of the St Lucie West Services District ("District") to identify projects and estimated costs associated with design and construction of water management improvements being considered for inclusion in the District's budget beginning in fiscal year 2021. The projects include improvements to enhance drainage and operation of the water management system in specific Basins, as well as improvements that will reduce ongoing maintenance costs over time.

Phone:  
561-697-7002 Direct

Email:  
[bob.lawson@arcadis.com](mailto:bob.lawson@arcadis.com)

A short description of each of the improvements and their benefit to the District are included below. A map showing the location of the various projects and a table of estimated costs are included as exhibits to this report.

Our ref:  
WF003600

**Project Number 1 in Basin 2B****Florida License Numbers**

**Engineering**  
EB00007917

**Geology**  
GB564

**Landscape Architecture**  
LC26000269

**Surveying**  
LB7062

This project is in Country Club Estates and includes the construction of a new lake to be used as an aqua range in an easement, acquired by the District, that is located on the existing driving range at the St Lucie Trails Golf Club. The additional surface area for storage of runoff is approximately 2.49 acres and will be connected to other lakes in the system providing additional storage over what exists today. This additional storage will reduce lake elevations that are reached during high intensity rainfall events.

Also included in this project is the milling and resurfacing of both southbound and northbound lanes of S.W. Country Club Drive from St Lucie West Boulevard to a point approximately 580 feet south of the St Lucie West Boulevard sidewalk. This repaving work is being included to repair any damage that may occur to the roadway because of trucks and other construction equipment utilizing the roadway for construction access.

### **Project Number 2 in Basin 2B**

This project is the second Phase of construction within Basin 2B and includes construction of four new or enlarged lakes on property acquired by the

District located on various golf holes inside the St Lucie Trails Golf Club. The additional surface area for storage of runoff totals approximately 2.68 acres and will be connected to other lakes in the system providing additional storage over what exists today. This additional storage will further reduce lake elevations that are reached during high intensity rainfall events.

### **Project Number 3 in Basin 4C**

Basin 4C includes a portion of the Town Center project, and other areas generally east of N.W. Peacock Boulevard, south of N.W. University Boulevard, extending to the drainage basin divide at N.W. California Boulevard. The Basin 4C lake is currently controlled by a manually operable slide gate that was constructed in the original package of gates approved by South Florida Water Management District and requires staff to physically visit the control structure location to view lake level and operate the gate by hand if necessary during pre-storm preparation and post-storm recovery.

This project would retrofit the existing slide gate structure similar to what has been done in other Basins and would include the installation of a stilling well to measure water levels, control panel, electric actuator, and telemetry communications allowing District staff to read lake levels and operate the gate remotely. Remote operation allows District personnel to be more proactive in management of lake levels throughout the district. Remote operations are done through the internet greatly enhancing operational control and monitoring of conditions during the work week as well as on nights and weekends with minimal staff time involved.

### **Project Number 4 in Basin 7B**

The Basin 7B outfall pipes, from the control structure located inside the Outdoor Resorts project, discharge to the City's C-108 canal. When the outfall pipes were originally constructed, a Fabriform revetment system was used to support the pipes and protect the canal bank. This type of system is made up of a fabric, quilt-like form that is filled with concrete and provides properties similar to poured concrete. Over the past 30+ years the Fabriform has cracked, separated, and is allowing erosion to jeopardize the structural integrity of the outfall pipes and canal bank.

This project would remove the remaining Fabriform revetment and replace it with a more conventional rip-rap rubble system that is approved by the Florida Department of Transportation for this type of application. Several other locations, where a Fabriform revetment system was used throughout the District, have been replaced in the same manner and have proven successful.

**Project Number 5 in Basin N1/7A**

The N1/7A Basin is the largest of the basins encompassing over 1100 acres including Town Center, National Plaza, all other properties along I-95 in the industrial park, and all of Lake Charles. When N.W. Peacock Boulevard and N.W. Commerce Park Drive were constructed, a 40-foot wide ditch, located along the south side of the Post Office, running from N.W. Peacock Boulevard westerly to a crossing under N.W. Commerce Park Drive, was constructed to provide for stormwater runoff. The ditch was constructed without benefit of a 20-foot maintenance area on either side and development on the adjacent properties has made access and maintenance of the ditch an ongoing issue. The existing ditch has 1:1 side slopes and with no available room for normal maintenance equipment, the District is forced to contract or perform hand maintenance of the ditch on an annual basis.

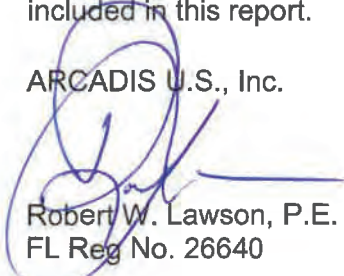
The ditch provides the only means of outfall for N.W. Peacock Boulevard and the Town Center commercial project that currently discharge through twin 60-inch culvert pipes under N.W. Peacock Boulevard. This project includes piping the existing ditch with a single 84-inch culvert that would provide approximately the same cross-sectional area as the existing twin 60-inch culverts.

The cost estimate generated for this project includes additional stormwater modeling to determine if there is a possibility to reduce the size of the single closed culvert without impacting the upstream users as well as the cost of fill material to backfill the ditch. If it is determined that a smaller pipe could be utilized or if this project is combined with another where excess fill is being generated on site, such as the projects in Basin 2C, cost savings are possible.

It is our understanding that the District intends to utilize this report for the purpose of securing financing for some or all of the projects included herein and as such, we hereby certify that the estimated design and construction costs presented in this report were developed utilizing information from local contractors as well as information from other publicly bid projects and are representative of this type of work in the Port St Lucie area.

Project locations and estimated costs can be found in Exhibits A and B included in this report.

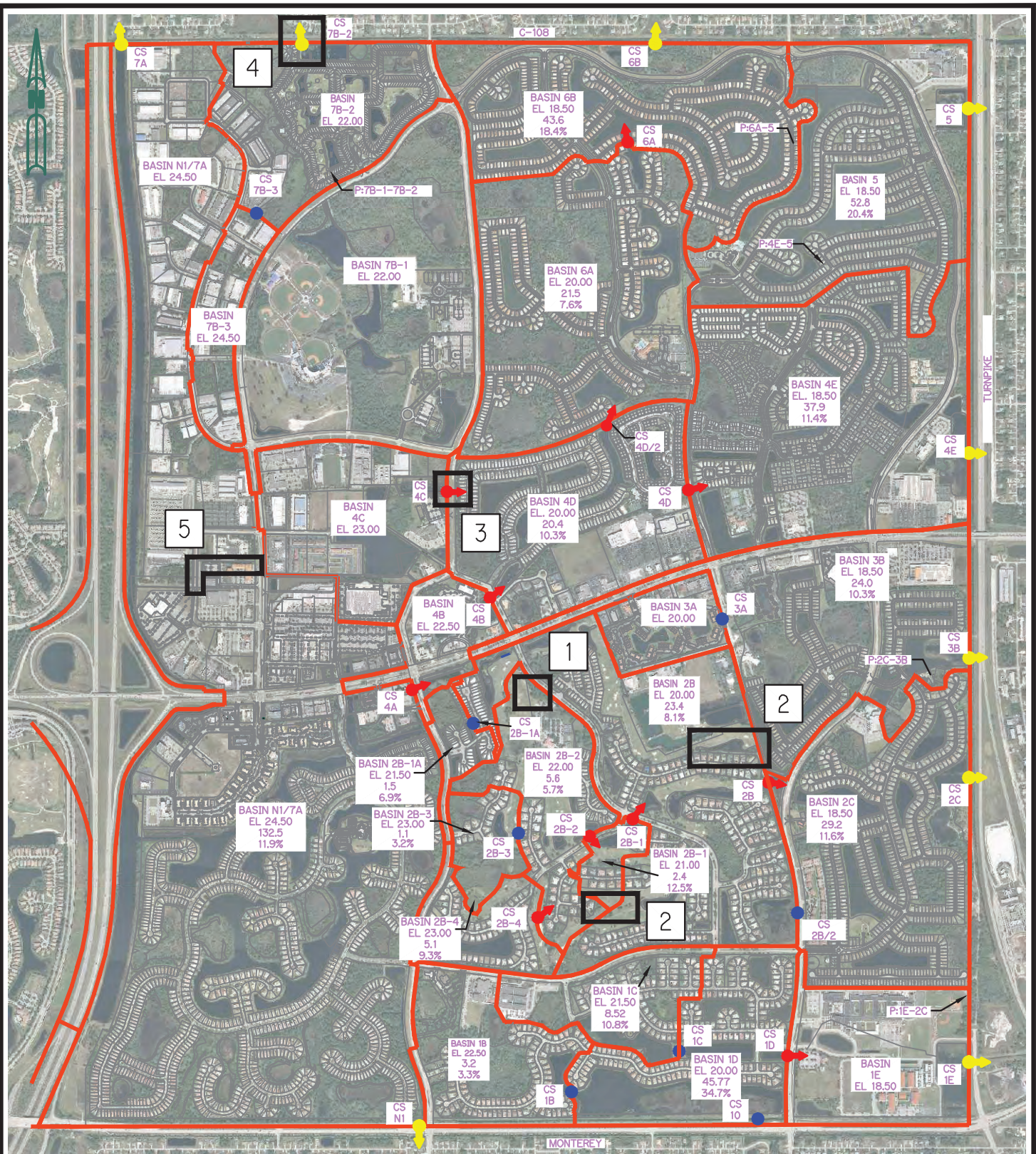
ARCADIS U.S., Inc.



Robert W. Lawson, P.E.  
FL Reg No. 26640

Cc: Dennis Pickle - SLWSD  
Bill Hayden - SLWSD  
Dan Harrell - Gonano & Harrell





## LEGEND

- OPERABLE EXTERNAL CONTROL
  - OPERABLE INTERNAL CONTROL
  - FIXED CONTROL
  - ➔ CONTROL STRUCTURE, DROP STRUCTURE, WEIR
  - BASIN DIVIDE
- BASIN N1/7A**
- | Basin Number | Control Elevation | Lake Acreage | % of Lake in Basin |
|--------------|-------------------|--------------|--------------------|
| BASIN N1/7A  | EL 24.50          | 135.5        | 11.9%              |

- PROJECT 1 ST LUCIE TRAILS GOLF CLUB - AQUA RANGE  
 PROJECT 2 ST LUCIE TRAILS GOLF CLUB - LAKE EXPANSION  
 PROJECT 3 BASIN 4B - CONTROL STRUCTURE UPGRADE  
 PROJECT 4 BASIN 7B - OUTFALL REVETMENT IMPROVEMENT  
 PROJECT 5 BASIN N1/7A - DITCH ENCLOSURE

# 2021 WATER MANAGEMENT PROJECTS EXHIBIT A



2021 WATER MANAGEMENT IMPROVEMENT PROJECTS				
PROJECT	BASIN	PROJECT DESCRIPTION	DESIGN/PERMIT	CONSTRUCTION
1	2	AQUA RANGE LAKE - PHASE 1	\$ 48,000.00	\$ 375,000.00
2	2	LAKE EXPANSIONS - PHASE 2	\$ 65,000.00	\$ 385,000.00
3	4C	STORMWATER GATE ENHANCEMENT	\$ 46,000.00	\$ 145,000.00
4	7B	7B OUTFALL PIPE REVETMENT	\$ 3,500.00	\$ 35,000.00
5	N1/7A	POST OFFICE DITCH CLOSURE *	\$ 55,500.00	\$ 1,360,000.00
		<b>SUBTOTAL</b>	<b>\$ 218,000.00</b>	<b>\$ 2,300,000.00</b>
		<b>TOTAL</b>	<b>\$2,518,000.00</b>	

\* Note: Cost could be reduced by \$69,000 if project is contracted with another excavation project that generates a minimum of 12,125 CY of suitable backfill material

## EXHIBIT B

# St. Lucie West Services District

## Board Agenda Item

Tuesday, January 5, 2021

### Item

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**DM 1 Consider Approval of Budget Amendment 2021-01 for the Utility Fund Carry Over Projects and Amendment 2021-02 for the General Fund Carry Over Projects**

### Summary

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Provided for your review and approval is Budget Amendment 2021-01 for the Utility Fund carry over projects from the previous Fiscal Year and Budget Amendment 2021-02 for the General fund carry over projects from the previous FY. The budget amendments will not affect the FY fund balance as these funds were shown as being encumbered or committed for in the previous FY.

The budget amendments are shown to come out of FY2020 Unrestricted Fund balance of the Division in which it was encumbered and will be adjusted to this FY in the individual line items of each department.

### Recommendation

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*Staff recommends the budget amendment #2021-01 for the Utility Funds and budget amendment #2021-02 for the General Fund as depicted in the attached worksheet*

*District Manager: Dennis Pickle*

### Budget Impact

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Project Number:

Available:

ORG Number:

This Project:

Fund Balance after Amendment:

Board Action

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Moved by:

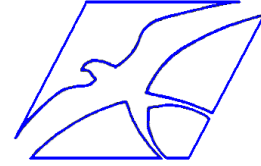
Seconded by:

Action Taken:

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# ST LUCIE WEST SERVICE DISTRICT

## Internal Budget Adjustment



BUDGET ADJUSTMENT #: FY2021-01

FROM: Dennis Pickle

DATE: 1/5/2021

### Information and Description for Action:

Utility Fund adjustments for FY2021 that are projects that were funded in FY2020 and carried forward in FY2021 some of these projects were encumbered in FY2020 and some were budgeted but not encumbered by the end of FY2020 and will need to carry the funding forward to FY2021.

### FROM:

G/L #: Utility R&R Fund Unrestricted Fund Balance AMOUNT: \$27,485.00  
Proj: Encumbered in FY2020 for Water Plant Coatings carried forward to FY2021

G/L #: Utility Fund Unrestricted Fund Balance AMOUNT: \$71,868.15  
Proj: Encumbered in FY2020 for the new Administration Building Sisca Contract carried forward to FY2021

G/L #: Utility Fund Unrestricted Fund Balance AMOUNT: \$16,177.50  
Proj: Encumbered in FY2020 for the new Administration Building Arcadis Contract carried forward to FY2021

G/L #: Utility R&R Fund Unrestricted Fund Balance AMOUNT: \$40,108.00  
Proj: Encumbered in FY2020 for ISS Water Treatment Plant Calcite Tank Project Engineering Design carried forward to FY2021

G/L #: Utility R&R Fund Unrestricted Fund Balance AMOUNT: \$27,831.12  
Proj: Encumbered in FY2020 for ISI SCADA PLC Upgrade carried forward balance of project to FY2021

G/L #: Utility R&R Fund Unrestricted Fund Balance AMOUNT: \$3,628.26  
Proj: Encumbered in FY2020 for ISI SCADA Radio Telemetry System Upgrade carried forward balance of project to FY2021

G/L #: Utility R&R Fund Unrestricted Fund Balance AMOUNT: \$1,650.94  
Proj: Encumbered in FY2020 for the Main Irrigation Pump Station Project carried forward balance of project to FY2021

**TOTAL:** \$188,748.97

TO:

G/L #: 5-37028 WTP Coatings AMOUNT: \$27,485.00  
Proj: Water Plant Coatings carried forward to FY2021

G/L #: 5-29102 Admin Capital Outlay Building AMOUNT: \$88,045.65  
Proj: Engineering and Architect contract and Sisca Construction Contract for the new Administration Building encumbered FY2020 carried forward to FY2021

G/L #: 5-37029 WTP Calcite Pilot Study AMOUNT: \$40,108.00  
Proj: ISS Engineering Services for the Calcite Study carried forward to FY2021

G/L #: 5-37043 ISI SCADA PLC Upgrade AMOUNT: \$27,831.12  
Proj: Encumbered in FY2020 for PLC upgrade carried forward balance of project to FY2021

G/L #: 5-37041 ISI SCADA Radio Telemetry System Upgrade AMOUNT: \$3,628.26  
Proj: Encumbered in FY2020 for ISI SCADA Radio Telemetry System Upgrade carried forward balance of project to FY2021

G/L #: 5-37018 SW069 Main Irrigation Pump Station Project AMOUNT: \$1,650.94  
Proj: Encumbered in FY2020 for the Main Irrigation Pump Station Project carried forward balance of project to FY2021

**TOTAL:** \$188,748.97

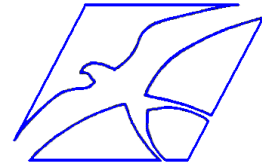
**Board Approval Date:** \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Treasurer / Assistant District Treasurer

# ST LUCIE WEST SERVICE DISTRICT

## Internal Budget Adjustment



BUDGET ADJUSTMENT #: FY2021-02

FROM: Dennis Pickle

DATE: 1/5/21

### Information and Description for Action:

General Fund adjustments for FY2021 that are projects that were funded in FY2020 and carried forward in FY2021 some of these projects were encumbered in FY2020 and some were budgeted but not encumbered by the end of FY2020 and will need to carry the funding forward to FY2021.

### FROM:

G/L #: General Fund Unrestricted Fund Balance AMOUNT: \$38,698.24  
Proj: Encumbered in FY2020 for the new Administration Building Sisca Contract carried forward to FY2021

G/L #: General Fund Unrestricted Fund Balance AMOUNT: \$16,177.50  
Proj: Encumbered in FY2020 for the new Administration Building Arcadis Contract carried forward to FY2021

G/L #: General Fund Unrestricted Fund Balance AMOUNT: \$124,700.00  
Proj: Encumbered in FY2020 for the purchase of a new harvester boat from Alpha Boats but due to COVID 19 restrictions delivery carried forward to FY2021

G/L #: General Fund R&R Unrestricted Fund Balance AMOUNT: \$8,603.64  
Proj: Encumbered in FY2020 for ISI SCADA Radio Telemetry System Upgrade carried forward balance of project to FY2021

G/L #: General Fund R&R Unrestricted Fund Balance AMOUNT: \$569.49  
Proj: Encumbered in FY2020 for ISI SCADA PLC Upgrade carried forward balance of project to FY2021 split with UT Fund

**TOTAL: \$188,748.87**

### TO:

G/L #: 1-33102 Administration Capital Outlay Building AMOUNT: \$54,875.74  
Proj: Engineering and Architect contract and Sisca Construction Contract for the new Administration Building encumbered FY2020 carried forward to FY2021

G/L #: 1-31101 Aquatics Capital Outlay Equipment AMOUNT: \$124,700.00  
Proj: Construction of Breakroom split between GF and UGU carried forward to FY2020

G/L #: 1-46001 Stormwater Emergency R&R AMOUNT: \$8,603.64  
Proj: Encumbered in FY2020 for ISI SCADA Radio Telemetry System Upgrade carried forward balance of project to FY2021

G/L #: 1-46001 Stormwater Emergency R&R AMOUNT: \$569.49  
Proj: Encumbered in FY2019 for ISI SCADA PLC Upgrade carried forward balance of project to FY2020 split with UT Fund

**TOTAL: \$188,748.87**

**Board Approval Date:** \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Treasurer / Assistant District Treasurer

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, January 5, 2021**

### **Item**

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**DM 2    Other Items/Updates**

### **Summary**

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# **St. Lucie West Services District**

## **Board Agenda Item Tuesday, January 5, 2021**

### **Item**

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**CA 1    Monthly Report Public Works Department**

### **Summary**

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The following monthly report is provided for your review and information as an update on the day-to-day operations and tasks of the Public Works department.



# St. Lucie West Services District Public Works Department November 2020

<u>Division</u>	<u>Service Orders*</u>	<u>Work Orders**</u>
Aquatics	58	5
Exotic Plant Removal	53	0
Storm Water	11	75
Vac Truck	4	0
Dredge Barge	0	0
Video Ray	0	0
Shop	127	0
<b>Grand Total</b>	253	80

*Aquatics Division:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Algae	0	0
Injection Treatments	3	0
Hydrilla Treatments	4	0
Midge Fly Treatments	0	0
Harvester Removal	0	0
Surface Plant Treatments	2	0
Wetland & Upland Treatments	12	0
Debris Removal	29	0
Miscellaneous	8	5

**Scheduled Maintenance**

- Lake Cleaning Schedule - Available Upon Request

*Exotic Plant Removal Division:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Encroaching Preserves	8	0
Lygodium Treatments	2	0
Exotic Vegetation Treatments	12	n/a
Tree Removals	1	0
Preserves Maintenance	0	n/a
Vine Management	8	0
Miscellaneous	22	n/a

**Scheduled Maintenance**

- None

*Storm Water Division:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Locates	n/a	72
Street Flooding	0	0
Grate Cleaning	10	0
Improved Landscaping & Mowing	1	n/a
Miscellaneous	0	3



*Storm Water Division Cont'd:*

**Scheduled Maintenance**

- Right of Way Mowing done the first 2 weeks of each month.

*Storm Water Division / Vac Truck:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Cleaning Out Pipes	2	n/a
Cleaning Out Structures	2	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- \_\_\_\_\_ 100FT Estimated Footage Cleaned
- None
- REMOVED 2 YARDS OF DEBRIS

*Storm Water Division / Dredge Barge:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- \_\_\_\_\_ 0 Estimated Yardage Cleaned
- None
- None

*Storm Water Division / Video Ray:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Viewing Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

*Shop Division :*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Vehicle Repair	26	n/a
Equipment Repair	52	n/a
Other Repair	49	n/a
Total Repairs	127	n/a

**Scheduled Maintenance**

- None

\* Service Orders are internally logged on an as needed basis by each department. No document is created.

\*\* Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, January 5, 2021**

### **Item**

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**CA 2    Monthly Report on Utilities Operations**

### **Summary**

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This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.

## St. Lucie West Services District Monthly Utilities Operations Report

Summary		ERC Water/Wastewater Update			
<u>WATER</u>					
Commercial Accounts		508			
Residential Accounts		6287			
Total Plant Capacity Based on 3.6 MGD		14,400.00		ERC's (Factor 250 gpd)	
Sold prior to October 2020 including the Reserve		11,600.64		ERC's	
The Reserve Commitment for 2021		0.00		ERC's	
Available Water ERC as of October 1st		2,799.36			
Sold in FY 2021 (see water table below)		0.00		ERC's	
Total Remaining Capacity for Water		2,799.36			
WATER		RESIDENTIAL	COMMERCIAL	THE RESERVE	WATER FEES COLLECTED
ERC's sold in	Oct-20	0.0	0.0	0	\$ -
ERC's sold in	Nov-20	0.0	0.0	0	\$ -
ERC's sold in	Dec-20	0.0	0.0	0	\$ -
ERC's sold in	Jan-21	0.0	0.0	0	\$ -
ERC's sold in	Feb-21	0.0	0.0	0	\$ -
ERC's sold in	Mar-21	0.0	0.0	0	\$ -
ERC's sold in	Apr-21	0.0	0.0	0	\$ -
ERC's sold in	May-21	0.0	0.0	0	\$ -
ERC's sold in	Jun-21	0.0	0.0	0	\$ -
ERC's sold in	Jul-21	0.0	0.0	0	\$ -
ERC's sold in	Aug-21	0.0	0.0	0	\$ -
ERC's sold in	Sep-21	0.0	0.0	0	\$ -
Total Water ERC's sold for FY 2021		0.0	0.0	0	\$ -
<u>WASTEWATER</u>					
Commercial Accounts		451			
Residential Accounts		6287			
Total Plant Capacity Based on 2.1 MG/TMADF		23,342.47		ERC's based on three month average daily flow capacity	
Sold prior to October 2020 including the Reserve		11,662.64		ERC's	
The Reserve Commitment for 2021		0.00		ERC's	
Available Wastewater ERC as of October 1st		11,679.83			
Sold in FY 2021 (see W.Water table below)		0.00		ERC's	
Total Remaining Capacity for Wastewater		11,679.83			
WASTEWATER		RESIDENTIAL	COMMERCIAL	THE RESERVE	WASTEWATER FEES COLLECTED
ERC's sold in	Oct-20	0.0	0.0	0	\$ -
ERC's sold in	Nov-20	0.0	0.0	0	\$ -
ERC's sold in	Dec-20	0.0	0.0	0	\$ -
ERC's sold in	Jan-21	0.0	0.0	0	\$ -
ERC's sold in	Feb-21	0.0	0.0	0	\$ -
ERC's sold in	Mar-21	0.0	0.0	0	\$ -
ERC's sold in	Apr-21	0.0	0.0	0	\$ -
ERC's sold in	May-21	0.0	0.0	0	\$ -
ERC's sold in	Jun-21	0.0	0.0	0	\$ -
ERC's sold in	Jul-21	0.0	0.0	0	\$ -
ERC's sold in	Aug-21	0.0	0.0	0	\$ -
ERC's sold in	Sep-21	0.0	0.0	0	\$ -
Total Wastewater ERC's sold for FY 2021		0.0	0.0	0	\$ -
New Connections in November:		-	ERC's		

<b>St. Lucie West Services District Monthly Utilities Operations Report</b>		
November-20		
<b><u>Water Treatment Facility</u></b>		
• Total finished water produced for November was	49.29	MG
• The finished water produced for the previous twelve months was	622.00	MG
• The average daily flow of finished water for November was	1.64	MG
• The annual average daily flow of finished water for November was	1.70	MG
• The three month average daily flow of finished water for November was	1.67	MG
• The Water Treatment Plant capacity is operating at	45.6%	
• The Water Plant Annual withdrawal capacity per SFWMD WUP is at	72.2%	
<b><u>Water Treatment Plant Projects for November:</u></b>		
•		
•		
<b><u>Wastewater Treatment Facility</u></b>		
• Total Influent Wastewater flow for November was	46.85	MG
• Total Effluent Wastewater flow for November was	44.90	MG
• The average daily flow of Influent Wastewater for November was	1.56	MG
• The average daily flow of Effluent Wastewater for November was	1.50	MG
• The annual average daily flow of Influent treated for November was	1.47	MG
• The three month average daily flow of Influent treated for November was	1.53	MG
• The Wastewater Plant capacity is operating at	72%	
<b><u>Wastewater Treatment Plant Projects for November:</u></b>		
• Replaced fans in VFD Drive for Aerator 2.1		
• Installed new sample tap for NTU Analyzer #1		
• Hosed and cleaned out (Vac Truck) Reject Pond Lift Station		



# **Underground Utilities Division Work Task and Service Order Monthly Report**

Month/Year: November-2020

Count	Description
84	New Service/Connect/Disconnect/occupant change
2	Install Permanent Meter
0	Remove Permanent Meter
0	Install Temporary Meter
0	Remove Temporary Meter
0	Lock off/Close Account
3	Lock off Non-payment office
2	Lock Off Temporary
30	Lock Off Non-Payment
38	Reconnection "No Fee"
1	Reconnection "Regular Hours"
0	Reconnection "After Hours"
0	Reconnection "Inspection"
30	Check for Leak "No Leak Found"
57	Check for Leak "Customers Responsibility"
24	Check for Leak "Districts Responsibility"
21	Meter Reading Exception
0	Meter Maintenance
2	Read Meter pull Data Office Request
6	Meter Box
0	Meter Test "Passed"
0	Meter Test "Failed"
0	Meter Test not completed location vacant - reason for no usage
148	Meter Change Out
1	Fire Hydrant
15	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
8	Sewer "Backups, Sewer Caps, or Breaks"
0	Lift station "District"
0	Lift station "Private"
84	Locates "Water Quality, Pressure, etc..."
5	Complaints "Water Quality, Pressure, etc..."
21	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
3	Read Meter pull Data Customer Request
0	Lift station /Private
0	Reinstate
0	Miscellaneous
Projects: Used Aqua-tec to clean out lift stations # 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13	
Used Aqua-tec on 6 potable leaks, 1525 Amherst Dr, 265 Lake Forest Way, 551 Portofino Ln, 1317 Briarwood Dr	
1115 Lombardy Dr, 1220 Sun Terrace Circle and one IQ leak at 145 Bentley Circle. Also meter change outs.	

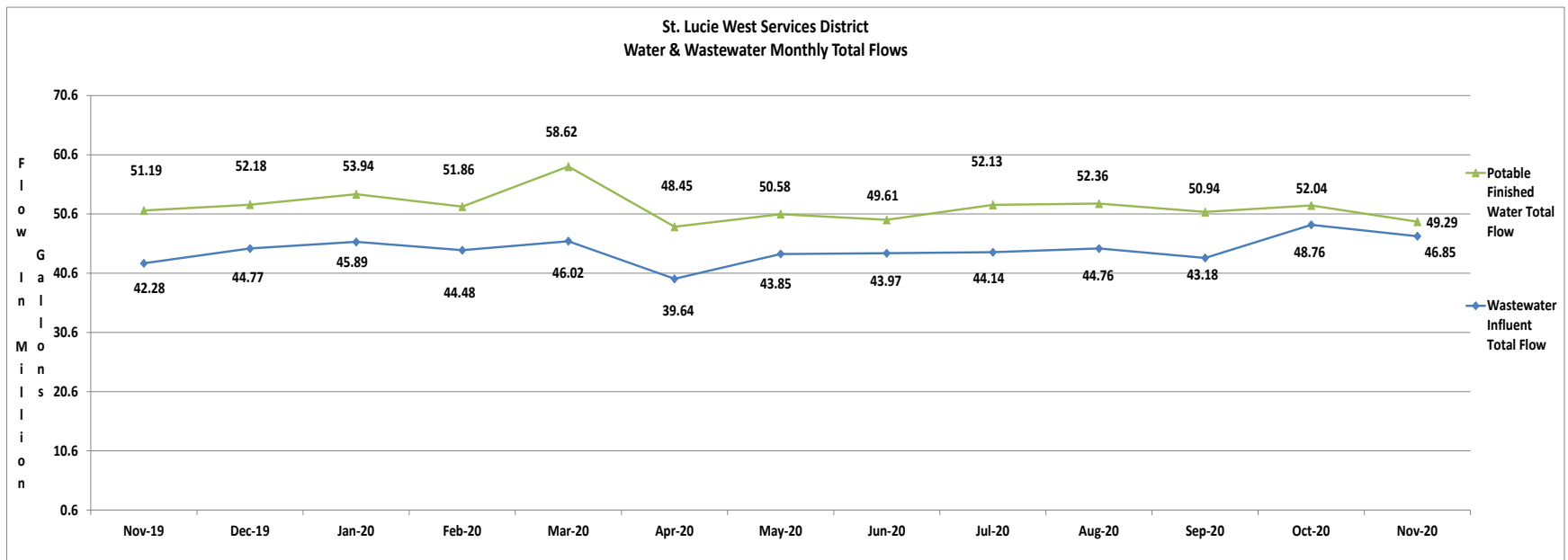
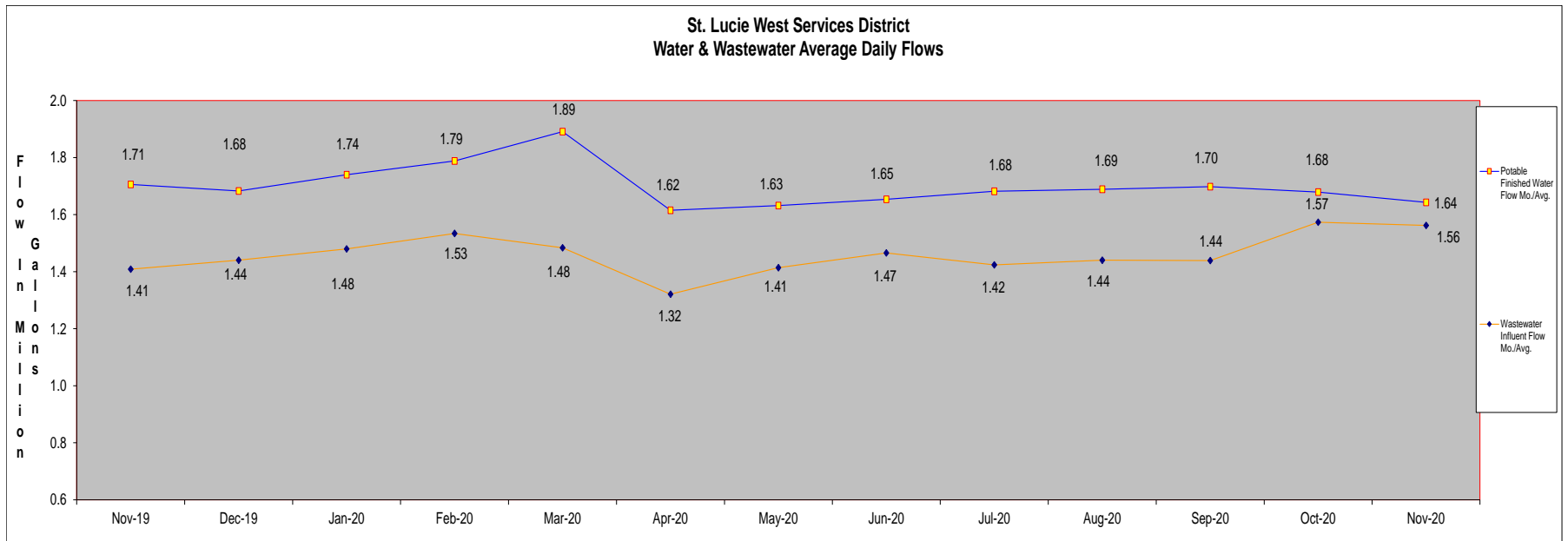
# IRRIGATION MONTHLY REPORT- NOVEMBER 2020

SERVICE ORDERS	
<u>S/O DESCRIPTION</u>	<u>TOTAL</u>
* CHECK FOR LEAK & OPERATE VALVES	15
ACREAGE MEASUREMENT	0
COMPLAINTS	1
TIMER CHANGE REQUEST	0
ADDITIONAL TIME REQUEST	0
NEW PLANTINGS	0
* Also reported un UGU MOR	

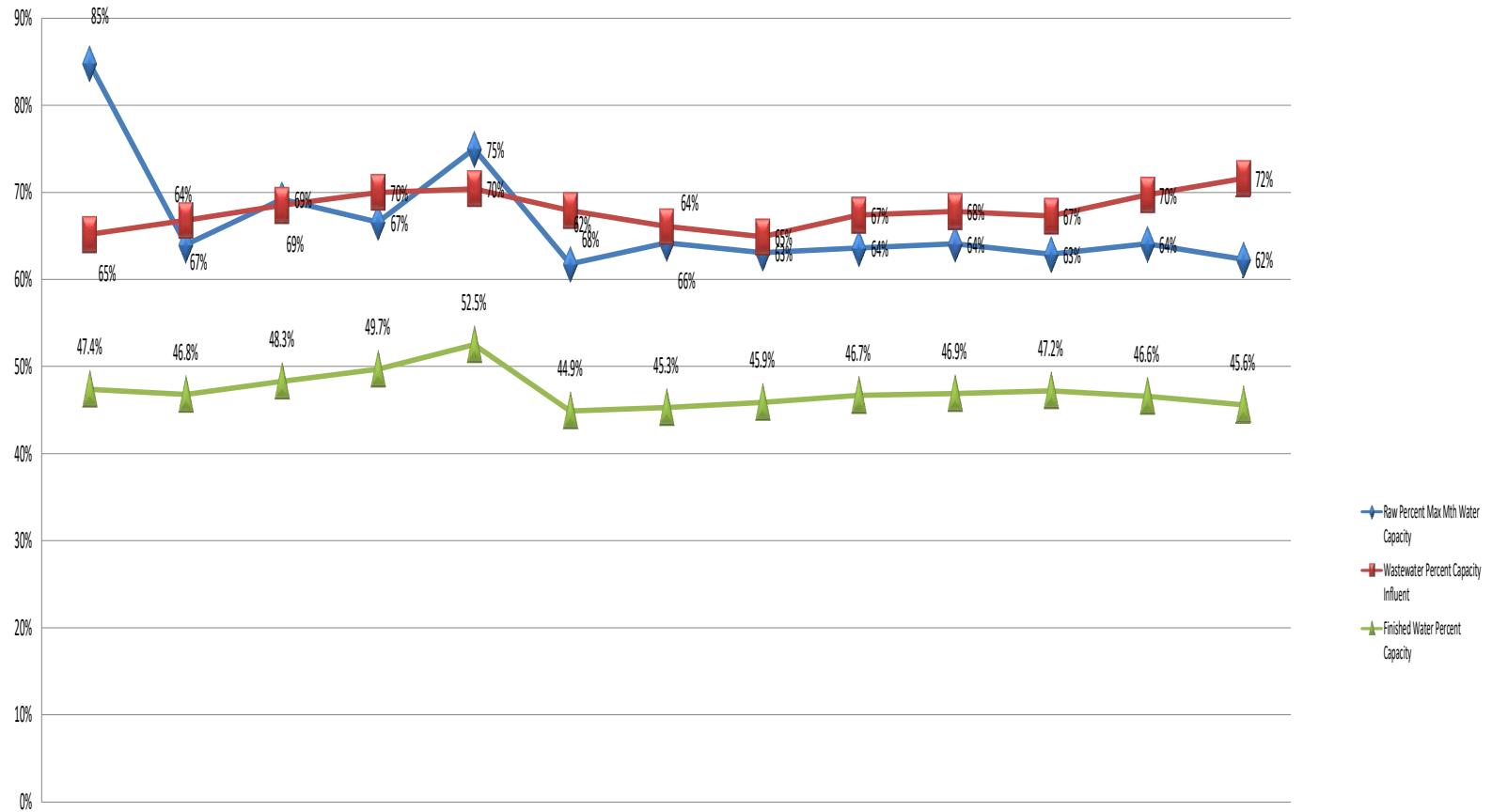
IRRIGATION FLOWS			
<u>SOURCE</u>	<u>TOTAL (MG)</u>	<u>ADF (MG)</u>	<u>MAX DAY (MG)</u>
LK CHARLES	12.992	0.433	1.565
LK ERNIE	0.000	0.000	0.000
MAIN PUMP STATION	50.503	1.683	3.786
STORM WATER TRANSFER	1.764	0.059	0.909
SURFICIAL WELLS	0.000	0.000	0.000
BRACKISH WELLS	0.498	0.017	0.024
GOLF COURSE	0.304	0.010	0.051

FLOWS (CATEGORIZED)			
	<u>TOTAL (MG)</u>	<u>%</u>	<u>MAX DAY (MG)</u>
REUSE	44.901	74.64%	1.859
STORMWATER	14.756	24.53%	
WELLS (ALL)	0.498	0.83%	
TOTAL	60.155	100.00%	

PROJECTS
Installed new irrigation lines at new Admin building.



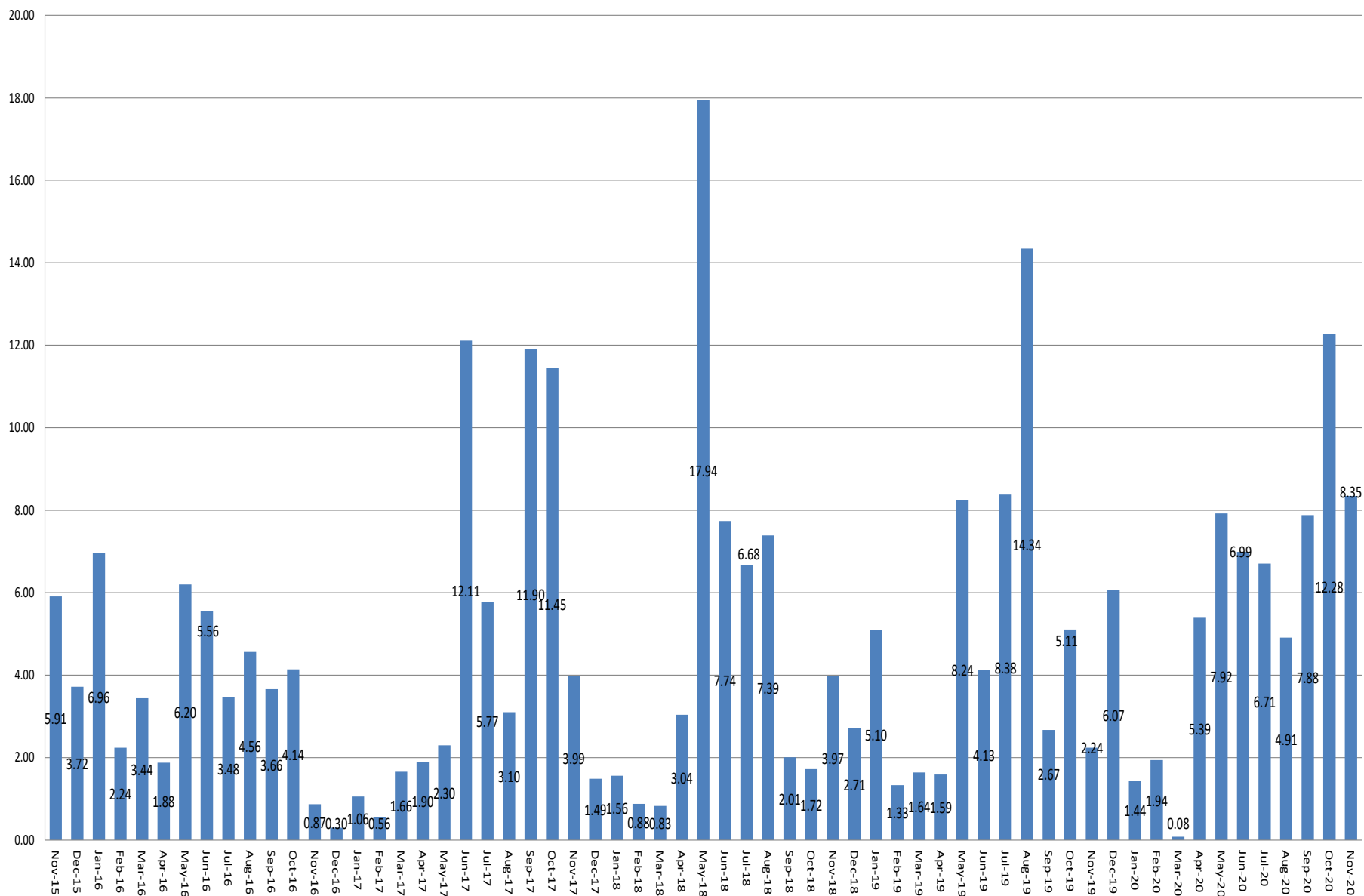
## St. Lucie West Services District Water and Wastewater Percent Capacity



	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20
Raw Percent Max Mth Water Capacity	85%	64%	69%	67%	75%	62%	64%	63%	64%	64%	63%	64%	62%
Wastewater Percent Capacity Influent	65%	67%	69%	70%	70%	68%	66%	65%	67%	68%	67%	70%	72%
Finished Water Percent Capacity	47.4%	46.8%	48.3%	49.7%	52.5%	44.9%	45.3%	45.9%	46.7%	46.9%	47.2%	46.6%	45.6%



# St. Lucie West Services District Monthly Rainfall



# St. Lucie West Services District

## Board Agenda Item Tuesday, January 5, 2021

### Item

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#### CA 3 Monthly Report on Capital Improvement Projects

### Summary

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This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

SW069	Lake Charles Irrigation Pump Station Design Underway
SW081	WTP Calcite Project Pilot Study Design Underway
SW086	New Office Complex Project Construction into Phase II
SW094	ISI Radio Telemetry Upgrade Near Completion
SW096	ISI Radio PLC Upgrade Project Near Completion

# PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2021 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2020	Nov-2020	Dec-2020	Jan-2021	Feb-2021	Mar-2021	Apr-2021	May-2021	Jun-2021	Jul-2021	Aug-2021	Sep-2021	
WM001		BH		253,557		253,557		0%	Stormwater Emergency Repairs													
SW001		JM		211,580	18,188	193,392	15%	9%	Lift Station renewal & replacement													
SW037		JM		203,537		203,537		0%	Emergency Renewal and Replacement Projects													
SW047		JM		31,719		31,719		0%	Structural Repairs Manholes													
SW049		JM		27,987		27,987		0%	Protective Coating Manholes													
SW050		JM		50,000		50,000		0%	WTP Grounding System Improvements													
SW064		JM		5,000		5,000		0%	Replacement Meters													
SW066		JM/TS		60,000		60,000		0%	WWTF Painting & Sealing of Tanks													
SW069		JM		551,651	1,651	550,000		0%	Reuse Irrigation Pump Station Improvements													
SW073		JM/TS		12,867		12,867		0%	Replacement Backflow Preventers													
SW078		JM/TS		27,485	27,485	-	15%	100%	WTP Painting & Tank Sealing													
SW081		JM		135,108	40,108	95,000		30%	WTP Calcite Tank Project													
SW084		JM		5,000		5,000		0%	UGU Potable Water Flushing Devices													
SW085		JM		49,420	3,883	45,537		8%	Emergency (Assoc. Irr.) R&R Projects													
SW086	Arcadis	RL/DP		142,921		142,921	96%	0%	New Office Complex													ADMIN BLDG into Phase II
SW091		JM		5,000		5,000		0%	UGU Irrigation Flushing Devices													
SW094		JM/BH	ISI	12,232	12,232	-	90%	100%	Radio Telemetry System Upgrade													Anticipated Completion 12/31/20
SW096		JM/BH	ISI	28,401	28,401	-	90%	100%	PLC Upgrade Project													Anticipated Completion 12/31/20
Total				\$ 1,559,908	131,948	1,427,960																

Available budget amounts listed in **RED** are over Budget  
 Available budget amounts listed in **Blue** are at or under Budget

TOTAL PROJECTS IN PROGRESS OR COMPLET	18																					
PROJECTS IN DESIGN PHASE	3																					
PROJECTS IN BID PHASE	0																					
PROJECTS IN CONSTRUCTION PHASE	5																					
PROJECTS COMPLETED	0																					
ONGOING CAPITAL R&R PROJECTS	10																					

# St. Lucie West Services District

## Board Agenda Item

Tuesday, January 5, 2021

### Item

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#### CA 4 Monthly Reports on Billing and Customer Service

### Summary

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This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

1. Actual Consumption

Water	37,637,080	Gallons
Sewer	37,102,100	Gallons
Sewer BOD	709.55	Gallons
Sewer TSS	217.09	Gallons

2. Amount Billed

Total Water	\$265,870.69
Total Sewer	\$310,471.97
Total Irrigation	\$149,730.45

3. Billing

Total Water	6,795
Total Sewer	6,738
Total Irrigation	6,427



**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS BILLED AND MONTHLY RECEIVABLES**

**REPORT # 1 ACTIVE COMPANY**

**MONTH END SUMMARY**

**11/1/2020 - 11/30/2020**

			<u>BALANCE TOTALS</u>	
			<u>BEGINNING BALANCE AS OF</u>	<u>11/1/2020</u>
<u>GENERAL LEDGER</u>			\$	463,516.61
<u>CHARGES</u>	<u>DESCRIPTION</u>	<u>TOTAL BILL COUNT</u>	<u>BILLED AMOUNT</u>	
<u>BASE CHARGES</u>				
5-04109	IRRIGATION BASE	6427	\$ 149,694.59	\$ 613,211.20
5-04107	SEWER BASE	6738	\$ 166,907.06	\$ 780,118.26
5-04106	WATER BASE	6795	\$ 135,270.35	\$ 915,388.61
	DISPENSED/TANKER TRUCK			
5-04046	WATER BASE	13	\$ 943.60	\$ 916,332.21
5-04014	WHOLESALE WATER BASE	1	\$ 724.10	\$ 917,056.31
	TOTAL CHARGE		\$ 453,539.70	
<u>CONSUMPTION CHARGES</u>				
5-04009	IRRIGATION		\$ 35.86	\$ 917,092.17
5-04007	SEWER		\$ 143,214.96	\$ 1,060,307.13
5-04007	SEWER-BOD EXCESS		\$ 269.63	\$ 1,060,576.76
5-04007	SEWER-TSS EXCESS		\$ 80.32	\$ 1,060,657.08
5-04006	WATER		\$ 130,600.34	\$ 1,191,257.42
	<u>AVERAGE DAYS</u>		<u>29.84</u>	
5-04046	TANKER TRUCK WATER		\$ 86.12	\$ 1,191,343.54
5-04014	WHOLESALE WATER		\$ 25,303.56	\$ 1,216,647.10
5-04021	WHOLESALE WASTEWATER		\$ 28,360.02	\$ 1,245,007.12
	TOTAL CHARGE		\$ 327,980.65	
	<u>DEPOSIT CHARGE</u>		\$ -	\$ 1,245,007.12
	<u>TOTAL CHARGES</u>			
	IRRIGATION CHARGE		\$ 149,730.45	
	SEWER CHARGE		\$ 338,831.99	
	WATER CHARGE		\$ 292,928.07	
	TOTAL CHARGE		\$ 781,490.51	
<u>ADJUSTMENTS</u>				
	<u>DESCRIPTION</u>		<u>REVENUE</u>	<u>WRITE OFF</u>
	TOTAL REVENUE CHANGES		\$ 2,697.91	\$ 1,247,705.03
	TOTAL WRITE OFFS			\$ 1,247,702.61
<u>PENALTY CHARGES</u>				
	<u>DESCRIPTION</u>		<u>AMOUNT</u>	
5-04010	TOTAL PENALTY		\$ 6,364.54	\$ 1,254,067.15
<u>MISCELLANEOUS</u>				
	<u>DESCRIPTION</u>		<u>AMOUNT</u>	
5-04012	TOTAL MISCELLANEOUS		\$ 25.00	\$ 1,254,092.15
5-04047	BACK FLOW CHARGES		\$ -	
5-04047	BACK FLOW OPT OUT CHARGES		\$ -	
<u>METER SET FEES</u>				
	<u>DESCRIPTION</u>		<u>AMOUNT</u>	
5-04018	METER FEE		\$ -	
5-04012	INITIAL CONNECTION METER FEE		\$ -	
	TOTAL METER FEES		\$ -	\$ 1,254,092.15
<u>IMPACT FEES</u>				
	<u>DESCRIPTION</u>		<u>AMOUNT</u>	
5-04033	WATER IMPACT (AFPI)		\$ -	\$ 1,254,092.15
5-04035	SEWER IMPACT (AFPI)		\$ -	\$ 1,254,092.15
	TOTAL IMPACT (AFPI)		\$ -	



**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS RECEIVABLE SUMMARY**

**REPORT # 2 ACTIVE COMPANY**

**MONTH END SUMMARY 11/1/2020 - 11/30/2020**

**GENERAL LEDGER**

**BALANCE TOTALS  
CONTINUED BALANCE REFERENCE**

<u>PAYMENTS</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>		
5-01025	DISPENSED WATER/TANKER TRUCK	\$ 290.00	\$	1,253,802.15
5-01025	IRRIGATION	\$ 149,896.94	\$	1,103,905.21
5-01025	PENALTY	\$ 6,907.62	\$	1,096,997.59
5-01025	SEWER BASE	\$ 162,796.22	\$	934,201.37
5-01025	SEWER CONSUMPTION	\$ 129,660.36	\$	804,541.01
5-01025	WATER BASE	\$ 132,382.35	\$	672,158.66
5-01025	WATER CONSUMPTION	\$ 122,975.18	\$	549,183.48
5-01025	MISCELLANEOUS	\$ 116.46	\$	549,067.02
5-04047	BACK FLOW CHARGES	\$ 1,200.00	\$	547,867.02
5-04047	BACK FLOW OPT OUT CHARGES	\$ -	\$	547,867.02
5-01025	CONVERSION	\$ -	\$	547,867.02
5-01025	BOD EXCESS CONSUMPTION	\$ 269.63	\$	547,597.39
5-01025	TSS EXCESS CONSUMPTION	\$ 80.32	\$	547,517.07
	TOTAL RECEIVABLES CREDIT	\$ 706,575.08		
	CREDIT BALANCE CHANGE	\$ 31,324.53	\$	516,192.54
	SUBTRACT DEPOSIT REFUNDS	\$ (6,750.00)		
	WRITE OFF	\$ -	\$	516,192.54
	<b>SUBTOTAL</b>	<b>\$ 731,149.61</b>		
5-04014	WHOLESALE WATER	\$ 26,027.66	\$	490,164.88
5-04021	WHOLESALE WASTEWATER	\$ 28,360.02	\$	461,804.86
5-04033	WATER IMPACT (AFPI)	\$ -	\$	461,804.86
5-04035	SEWER IMPACT (AFPI)	\$ -	\$	461,804.86
5-04018	METER FEE	\$ -	\$	461,804.86
5-04012	INITIAL CONNECTION METER FEE	\$ -	\$	461,804.86
	<b>TOTAL PAYMENTS</b>	<b>\$ 785,537.29</b>		

<u>REVERSE</u>	<u>DESCRIPTION</u>			
<u>PAYMENTS</u>	POSTING ERRORS	\$ (171.05)		
5-01025	RETURN PAYMENTS	\$ (1,805.47)		
	<b>TOTAL</b>	<b>\$ (1,976.52)</b>	\$	459,828.34

<u>REFUNDS</u>	<u>DESCRIPTION</u>	<u>COUNT</u>	<u>AMOUNT</u>	
	TOTAL REFUNDS	64	\$ (6,750.00)	\$ 453,078.34

<u>TRANSFER</u>	<u>DESCRIPTION</u>	<u>NET AMOUNT</u>		
<u>BALANCE</u>	RECEIVABLES ADJUSTED	\$ (2,315.91)	\$	450,762.43
	RECEIVABLES RE-APPLIED	\$ 2,315.91	\$	453,078.34

<u>DEPOSIT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>		
<u>ACTIVITY</u>	BEGINNING BALANCE	\$ 222,092.00		
	BILLED DEPOSITS	\$ -		
5-02030	NEW DEPOSITS	\$ 6,300.00		
	REFUNDS	\$ (6,750.00)		
	REVERSE REFUNDS	\$ -		
	REVERSE DEPOSITS	\$ -		
	<b>ENDING BALANCE</b>	<b>\$ 221,642.00</b>		

<u>MISC.</u>	<u>DESCRIPTION</u>			
<u>PAYMENTS</u>	MISCELLANEOUS PAYMENTS RECEIVED	\$ 83.20		

<b>ENDING BALANCE AS OF 11/30/2020</b>	
\$	453,078.34
unpaid Reserve invoice	\$ -
\$	453,078.34

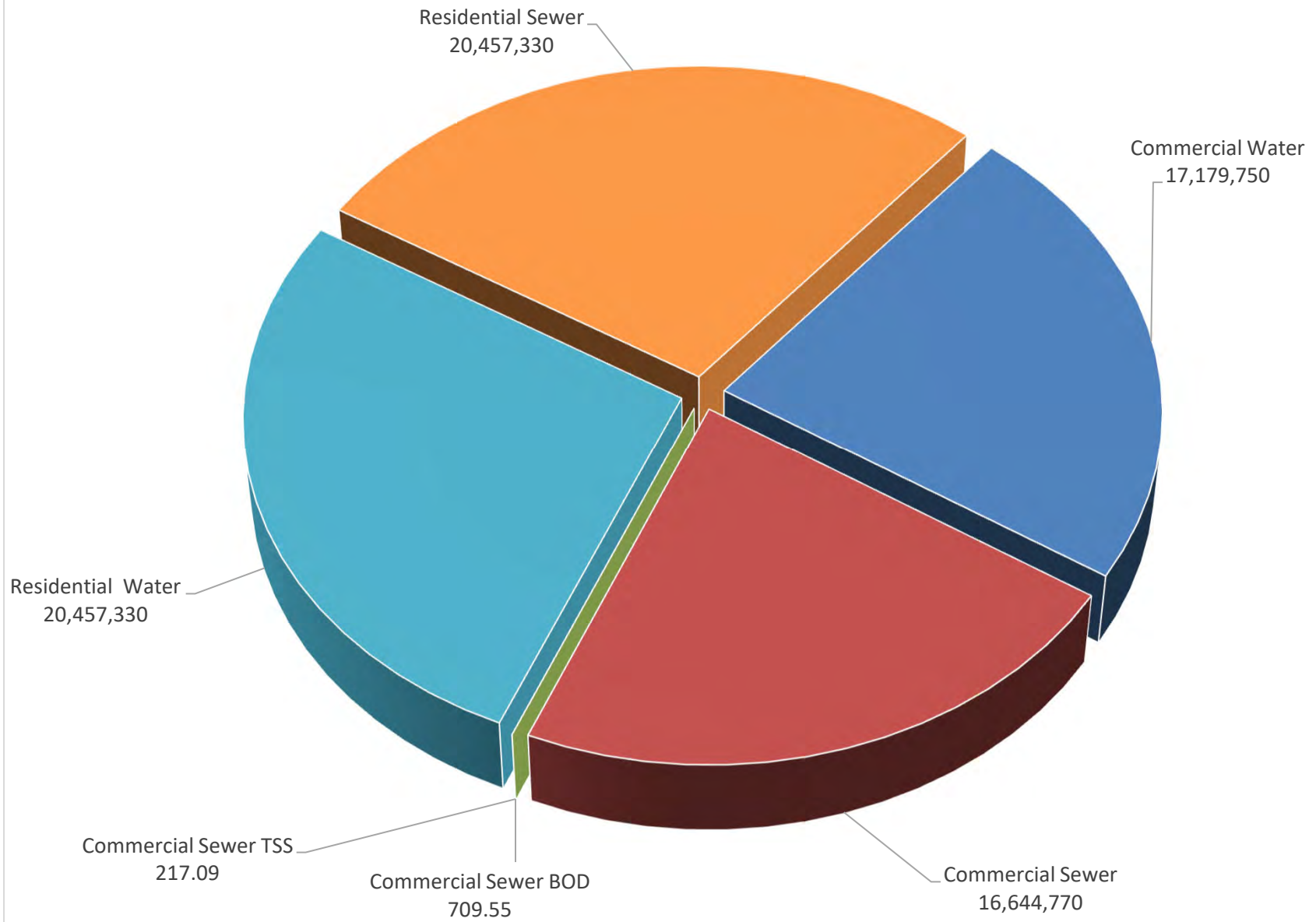


**ST LUCIE WEST SERVICES DISTRICT AGED DEBT ACCOUNTS- SUMMARY**

DATE	CURRENT and 1-30 days		31-60 DAYS	61-90 DAYS	91-120 DAYS	>120 DAYS	credit balances	BALANCE	Percent Difference
Wednesday, January 31, 2018	\$ 503.49	\$ 458,712.10	\$ 6,388.05	\$ 1,038.55	\$ 821.30	\$ 12,401.55	\$ (39,249.53)	\$ 440,615.51	-26.81%
Wednesday, February 28, 2018	\$ 697.12	\$ 501,149.05	\$ 7,112.50	\$ 1,442.86	\$ 700.78	\$ 12,940.68	\$ (37,441.71)	\$ 486,601.28	9.45%
Saturday, March 31, 2018	\$ 343.69	\$ 494,819.05	\$ 7,245.40	\$ 1,373.68	\$ 721.95	\$ 13,025.09	\$ (36,555.85)	\$ 480,973.01	-1.17%
Monday, April 30, 2018	\$ -	\$ 504,784.71	\$ 7,545.05	\$ 1,460.95	\$ 914.70	\$ 10,254.02	\$ (34,993.83)	\$ 489,965.60	1.84%
Thursday, May 31, 2018	\$ 740.04	\$ 470,282.43	\$ 3,381.05	\$ 795.01	\$ 622.32	\$ 9,730.31	\$ (34,205.94)	\$ 451,345.22	-8.56%
Saturday, June 30, 2018	\$ 25.00	\$ 488,191.73	\$ 4,478.61	\$ 707.15	\$ 528.93	\$ 10,137.78	\$ (34,399.33)	\$ 469,669.87	3.90%
Tuesday, July 31, 2018	\$ -	\$ 440,241.09	\$ 6,055.34	\$ 1,150.19	\$ 496.47	\$ 7,530.23	\$ (36,514.23)	\$ 418,959.09	-12.10%
Friday, August 31, 2018	\$ 25.00	\$ 405,033.53	\$ 4,967.93	\$ 1,226.96	\$ 841.77	\$ 7,671.98	\$ (37,574.42)	\$ 382,192.75	-9.62%
Sunday, September 30, 2018	\$ 50.00	\$ 444,134.00	\$ 4,499.82	\$ 936.12	\$ 801.93	\$ 8,262.12	\$ (30,948.65)	\$ 427,735.34	10.65%
Wednesday, October 31, 2018	\$ 359.94	\$ 443,668.16	\$ 4,466.06	\$ 960.13	\$ 656.41	\$ 8,728.20	\$ (29,167.84)	\$ 429,671.06	0.45%
Friday, November 30, 2018	\$ 3.05	\$ 484,567.56	\$ 4,750.77	\$ 841.93	\$ 534.45	\$ 8,930.45	\$ (30,554.58)	\$ 469,073.63	8.40%
Monday, December 31, 2018	\$ 498.05	\$ 604,785.91	\$ 7,914.24	\$ 797.83	\$ 586.97	\$ 9,042.70	\$ (25,567.02)	\$ 598,058.68	21.57%
Thursday, January 31, 2019	\$ 9,110.77	\$ 501,460.26	\$ 5,381.92	\$ 1,439.73	\$ 468.61	\$ 7,958.10	\$ (30,461.29)	\$ 495,358.10	-20.73%
Thursday, February 28, 2019	\$ 363.91	\$ 465,029.19	\$ 5,182.51	\$ 779.69	\$ 1,113.58	\$ 8,340.62	\$ (29,574.46)	\$ 451,235.04	-9.78%
Sunday, March 31, 2019	\$ -	\$ 466,692.62	\$ 3,810.84	\$ 847.54	\$ 575.86	\$ 8,785.39	\$ (30,714.08)	\$ 449,998.17	-0.27%
Tuesday, April 30, 2019	\$ 621.30	\$ 488,869.60	\$ 3,742.77	\$ 494.13	\$ 385.17	\$ 9,054.73	\$ (29,065.72)	\$ 474,101.98	5.08%
Friday, May 31, 2019	\$ 348.59	\$ 475,761.63	\$ 4,847.49	\$ 633.51	\$ 274.38	\$ 8,620.99	\$ (36,464.11)	\$ 454,022.48	-4.42%
Sunday, June 30, 2019	\$ -	\$ 548,839.35	\$ 18,013.41	\$ 861.21	\$ 410.18	\$ 8,895.37	\$ (31,654.76)	\$ 545,364.76	16.75%
Wednesday, July 31, 2019	\$ 529.03	\$ 492,122.35	\$ 20,934.08	\$ 15,196.69	\$ 785.73	\$ 9,305.55	\$ (33,416.75)	\$ 505,456.68	-7.90%
Saturday, August 31, 2019	\$ 50.00	\$ 484,068.31	\$ 4,496.30	\$ 907.42	\$ 751.75	\$ 9,728.28	\$ (35,374.70)	\$ 464,627.36	-8.79%
Monday, September 30, 2019	\$ -	\$ 456,558.77	\$ 6,685.14	\$ 1,047.23	\$ 811.07	\$ 10,480.03	\$ (35,758.15)	\$ 439,824.09	-5.64%
Thursday, October 31, 2019	\$ 478.21	\$ 541,929.32	\$ 5,731.04	\$ 1,168.90	\$ 784.44	\$ 10,962.98	\$ (33,239.47)	\$ 527,815.42	16.67%
Saturday, November 30, 2019	\$ -	\$ 642,493.13	\$ 27,660.36	\$ 11,306.27	\$ 1,661.64	\$ 11,367.19	\$ (29,695.85)	\$ 664,792.74	20.60%
Tuesday, December 31, 2019	\$	\$ 543,075.71	\$ 17,696.07	\$ 5,105.52	\$ 2,953.94	\$ 12,287.53	\$ (35,258.26)	\$ 545,860.51	-21.79%
Friday, January 31, 2020	\$ -	\$ 453,153.48	\$ 11,713.07	\$ 3,499.49	\$ 1,011.32	\$ 12,648.08	\$ (45,321.53)	\$ 436,703.91	-25.00%
Saturday, February 29, 2020	\$ -	\$ 470,482.73	\$ 5,035.19	\$ 1,514.49	\$ 1,808.97	\$ 12,357.67	\$ (45,257.50)	\$ 445,941.55	2.07%
Tuesday, March 31, 2020	\$ -	\$ 491,053.34	\$ 11,806.97	\$ 2,918.48	\$ 712.75	\$ 11,264.38	\$ (44,766.50)	\$ 472,989.42	5.72%
Thursday, April 30, 2020	\$ -	\$ 530,955.34	\$ 20,261.18	\$ 5,257.56	\$ 2,028.41	\$ 5,550.35	\$ (40,309.78)	\$ 523,743.06	9.69%
Sunday, May 31, 2020	\$ -	\$ 477,425.26	\$ 24,521.99	\$ 9,950.34	\$ 3,564.53	\$ 6,806.36	\$ (36,542.20)	\$ 485,726.28	-7.83%
Tuesday, June 30, 2020	\$ -	\$ 480,704.33	\$ 20,541.43	\$ 9,708.08	\$ 5,667.92	\$ 9,166.86	\$ (50,316.30)	\$ 475,472.32	-2.16%
Friday, July 31, 2020	\$ -	\$ 159,632.24	\$ 18,743.85	\$ 9,250.80	\$ 6,023.93	\$ 11,451.33	\$ (48,576.43)	\$ 156,525.72	-203.77%
Monday, August 31, 2020	\$ -	\$ 413,526.56	\$ 14,314.98	\$ 7,050.17	\$ 4,627.39	\$ 11,428.61	\$ (42,060.37)	\$ 408,887.34	61.72%
Wednesday, September 30, 2020	\$ -	\$ 460,937.80	\$ 16,160.94	\$ 4,904.55	\$ 3,183.74	\$ 9,839.75	\$ (40,556.35)	\$ 454,470.43	10.03%
Saturday, October 31, 2020	\$ -	\$ 465,283.21	\$ 13,413.96	\$ 6,958.81	\$ 2,921.22	\$ 29,778.27	\$ (34,838.86)	\$ 483,516.61	6.01%
Monday, November 30, 2020	\$ -	\$ 470,944.78	\$ 11,780.96	\$ 2,623.38	\$ 2,292.18	\$ 8,118.17	\$ (42,681.13)	\$ 453,078.34	-6.72%



## Actual Consumption November 2020



# St. Lucie West Services District

## Board Agenda Item

Tuesday, January 5, 2021

### Item

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**CA 5      Financial Statements for November, 2020**

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### Summary

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Attached for your review are the Financial Reports for the period ending November 30, 2020.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
  - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

### Recommendation

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No Action Required.

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### Budget Impact

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None.

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### Board Action

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Moved by:

Seconded by:

Action Taken:

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**St Lucie West Service District (General Fund)**  
**Income Statement Budget vs. Actual**  
November 2020

	<b>Oct 20-Nov 20</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>1-04000 · GF SLWSD GENERAL FUND REVENUE</b>	148,121.05	185,511.40	-37,390.35	79.85%	2,941,100.00
<b>Total Income</b>	148,121.05	185,511.40	-37,390.35	79.85%	2,941,100.00
<b>Gross Income</b>	148,121.05	185,511.40	-37,390.35	79.85%	2,941,100.00
<b>Expense</b>					
<b>1-05000 · GF BOARD OF DIRECTORS</b>	2,249.49	2,588.20	-338.71	86.91%	15,529.00
<b>1-06000 · GF DISTRICT MANAGER</b>	0.00	9,220.80	-9,220.80	0.0%	55,324.00
<b>1-07000 · GF FINANCE</b>	54,443.95	107,779.90	-53,335.95	50.51%	150,188.00
<b>1-12000 · GF GRANT MANAGEMENT</b>	0.00	206.40	-206.40	0.0%	1,238.00
<b>1-13000 · GF CLERK TO THE BOARD</b>	763.78	2,161.80	-1,398.02	35.33%	12,970.00
<b>1-14000 · GF AQUATICS DIVISION-PERSNL</b>	47,597.70	60,513.90	-12,916.20	78.66%	363,081.00
<b>1-15000 · GF ADMINISTRATION DIV-PERSNL</b>	154,286.38	124,726.30	29,560.08	123.7%	748,356.00
<b>1-16000 · GF STORM WATER MGMT-PERSNL</b>	58,771.73	67,252.92	-8,481.19	87.39%	403,515.02
<b>1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL</b>	46,341.31	53,071.20	-6,729.89	87.32%	318,426.00
<b>1-18000 · GF SHOP OPERATIONS-PERSNL</b>	8,747.52	10,887.00	-2,139.48	80.35%	65,321.00
<b>1-19000 · GF GENERAL COUNSEL</b>	693.27	4,488.00	-3,794.73	15.45%	26,928.00
<b>1-23000 · GF SPECIAL COUNSEL</b>	0.00	548.50	-548.50	0.0%	3,291.00
<b>1-26000 · GF ENGINEERING</b>	1,947.00	5,749.90	-3,802.90	33.86%	34,499.00
<b>1-31000 · GF AQUATICS DIVISION-OPERATING</b>	12,670.59	36,181.10	-23,510.51	35.02%	167,085.00
<b>1-33000 · GF ADMINISTRATION DIV-OPERATING</b>	68,247.79	78,598.40	-10,350.61	86.83%	246,588.00
<b>1-34000 · GF STORM WATER MGMT-OPERATING</b>	84,559.58	89,109.30	-4,549.72	94.89%	234,654.00
<b>1-35000 · GF EXOTIC PLANT RMVL-OPERATING</b>	83,407.87	89,053.00	-5,645.13	93.66%	194,317.00
<b>1-36000 · GF SHOP OPERATIONS-OPERATING</b>	5,405.35	9,660.70	-4,255.35	55.95%	32,964.00
<b>1-46000 · GF RENEWAL &amp; REPLACEMENT</b>	0.00	253,557.00	-253,557.00	0.0%	253,557.00
<b>Total Expense</b>	630,133.31	1,005,354.32	-375,221.01	62.68%	3,327,831.02
<b>Net Ordinary Income</b>	-482,012.26	-819,842.92	337,830.66	58.79%	-386,731.02
<b>Net Income</b>	<b>-482,012.26</b>	<b>-819,842.92</b>	<b>337,830.66</b>	<b>58.79%</b>	<b>-386,731.02</b>

**St Lucie West Service District (WMB DS)**  
**Income Statement Budget vs. Actual**  
November 2020

	<b>Oct 20 -Nov 20</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>2-04000 · WB WTR MGMT BEN SRS 1999A REV</b>	271,089.11	344,484.56	-73,395.45	78.69%	2,458,045.00
<b>Total Income</b>	271,089.11	344,484.56	-73,395.45	78.69%	2,458,045.00
<b>Gross Income</b>	271,089.11	344,484.56	-73,395.45	78.69%	2,458,045.00
<b>Expense</b>					
<b>2-05000 · WB WTR MGMT BEN SRS 1999A DS</b>	127,666.07	125,032.10	2,633.97	102.11%	2,318,600.99
<b>Total Expense</b>	127,666.07	125,032.10	2,633.97	102.11%	2,318,600.99
<b>Net Ordinary Income</b>	143,423.04	219,452.46	-76,029.42	65.36%	139,444.01
<b>Net Income</b>	<b>143,423.04</b>	<b>219,452.46</b>	<b>-76,029.42</b>	<b>65.36%</b>	<b>139,444.01</b>

**St Lucie West Service District (Water & Sewer Fund)**  
**Income Statement Budget vs. Actual**  
November 2020

	<u>Oct 20-Nov 20</u>	<u>Budget YTD</u>	<u>\$ +/- of Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>5-04000 · WS SLWSD WATER &amp; SEWER REVENUE</b>	798,501.56	784,536.88	13,964.68	101.78%	9,329,545.00
<b>Total Income</b>	798,501.56	784,536.88	13,964.68	101.78%	9,329,545.00
<b>Gross Income</b>	798,501.56	784,536.88	13,964.68	101.78%	9,329,545.00
<b>Expense</b>					
<b>5-05000 · WS BOARD OF DIRECTORS</b>	2,249.51	2,353.70	-104.19	95.57%	14,122.00
<b>5-06000 · WS DISTRICT MANAGER</b>	41.06	7,687.20	-7,646.14	0.53%	46,123.00
<b>5-07000 · WS FINANCE</b>	179,263.27	191,601.80	-12,338.53	93.56%	304,875.00
<b>5-09000 · WS PROPERTY CONTROL</b>	1,520.84	1,709.50	-188.66	88.96%	10,256.00
<b>5-11000 · WS UTILITY RATE CONSULTANT</b>	0.00	2,707.20	-2,707.20	0.0%	16,243.00
<b>5-13000 · WS CLERK TO THE BOARD</b>	1,013.01	2,834.40	-1,821.39	35.74%	17,005.00
<b>5-14000 · WS ADMIN DVSN-PERSNL</b>	167,897.72	181,110.50	-13,212.78	92.71%	1,086,661.00
<b>5-15000 · WS WATER TRTMNT PLANT-PERSNL</b>	55,960.88	68,028.00	-12,067.12	82.26%	408,167.00
<b>5-16000 · WS WASTEWATER TRTMT PL-PERSNL</b>	59,385.98	67,830.60	-8,444.62	87.55%	406,982.00
<b>5-17000 · WS UNDERGROUND UTIL-PERSNL</b>	97,797.08	112,301.80	-14,504.72	87.08%	673,808.00
<b>5-18000 · WS IRRIGATION DIV-PERSNL</b>	7,510.29	9,943.50	-2,433.21	75.53%	59,659.00
<b>5-40000 · WS SHOP DIV - PERSNL</b>	18,435.30	22,407.20	-3,971.90	82.27%	134,441.00
<b>5-19000 · WS GENERAL COUNSEL</b>	693.28	5,901.90	-5,208.62	11.75%	35,411.00
<b>5-23000 · WS SPECIAL COUNSEL</b>	0.00	1,461.20	-1,461.20	0.0%	8,767.00
<b>5-26000 · WS ENGINEERING</b>	1,348.00	14,188.40	-12,840.40	9.5%	85,130.00
<b>5-27000 · WATER &amp; SEWER DEBT SERVICE</b>	0.00	0.00	0.00	0.0%	2,597,445.00
<b>5-28000 · WS WATER &amp; SEWER SERVICES</b>	156,942.16	156,942.20	-0.04	100.0%	941,653.00
<b>5-29000 · WS ADMIN DIV-OPERATING</b>	113,583.03	88,144.50	25,438.53	128.86%	478,863.00
<b>5-30000 · WS WATER TRTMNT PLANT-OPER</b>	78,630.67	122,146.80	-43,516.13	64.37%	732,880.00
<b>5-31000 · WS WASTEWATER TRTMT PL-OPER</b>	43,586.08	78,544.90	-34,958.82	55.49%	471,268.00
<b>5-32000 · WS UNDERGROUND UTIL-OPERATING</b>	143,420.54	163,009.20	-19,588.66	87.98%	661,804.00
<b>5-33000 · WS IRRIGATION DIV-OPERATING</b>	22,022.74	45,560.90	-23,538.16	48.34%	273,364.00
<b>5-41000 · WS SHOP DIV - OPER</b>	4,690.78	9,242.60	-4,551.82	50.75%	30,455.00
<b>Total Expense</b>	1,155,992.22	1,355,658.00	-199,665.78	85.27%	9,495,382.00
<b>Net Ordinary Income</b>	-357,490.66	-571,121.12	213,630.46	62.6%	-165,837.00
<b>Net Income</b>	<b>-357,490.66</b>	<b>-571,121.12</b>	<b>213,630.46</b>	<b>62.6%</b>	<b>-165,837.00</b>

**St Lucie West Service District (W&S Capital Outlay)**  
**Income Statement Budget vs. Actual**  
November 2020

	<u>Oct 20-Nov 20</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
Income					
5-36000 · WS CAP REVENUES					
5-36001 · INTEREST - R&R 4076011209	17.30				
5-36002 · INTEREST - WWCF - 4076011236	2.53	50.50	-47.97	5.01%	303.00
5-36003 · INTEREST - 2004 BOND ISSUE	0.00				
5-36004 · INTEREST - WCF 4076011227	10.78	11.70	-0.92	92.14%	70.00
5-36005 · WATER IMPACT FEES	0.00	638.70	-638.70	0.0%	3,832.00
5-36006 · WW IMPACT FEES	0.00	479.40	-479.40	0.0%	2,876.00
5-36007 · R&R TRANS FROM W&S OPERATING	156,942.16	156,942.20	-0.04	100.0%	941,653.00
Total 5-36000 · WS CAP REVENUES	156,972.77	158,122.50	-1,149.73	99.27%	948,734.00
Total Income	156,972.77	158,122.50	-1,149.73	99.27%	948,734.00
Gross Income	156,972.77	158,122.50	-1,149.73	99.27%	948,734.00
Expense					
5-37000 · WS RENEWAL & REPLACEMENT CIP					
5-37004 · CAPITAL PROJECTS SW049	0.00	27,987.00	-27,987.00	0.0%	27,987.00
5-37006 · CAPITAL PROJECTS SW064	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37007 · CAPITAL PROJECTS SW001	2,534.10	211,580.00	-209,045.90	1.2%	211,580.00
5-37009 · CAPITAL PROJECTS SW037	247.45	203,537.00	-203,289.55	0.12%	203,537.00
5-37013 · CAPITAL PROJECTS SW047	0.00	31,719.00	-31,719.00	0.0%	31,719.00
5-37014 · CAPITAL PROJECTS SW050	0.00	50,000.00	-50,000.00	0.0%	50,000.00
5-37018 · CAPITAL PROJECTS SW069	0.00	550,000.00	-550,000.00	0.0%	550,000.00
5-37020 · CAPITAL PROJECTS SW066	0.00	60,000.00	-60,000.00	0.0%	60,000.00
5-37027 · CAPITAL PROJECTS SW073	0.00	12,867.00	-12,867.00	0.0%	12,867.00
5-37029 · CAPITAL PROJECTS SW081	0.00	95,000.00	-95,000.00	0.0%	95,000.00
5-37031 · CAPITAL PROJECTS SW084	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37032 · CAPITAL PROJECTS SW085	3,883.00	49,420.00	-45,537.00	7.86%	49,420.00
5-37038 · CAPITAL PROJECTS SW091	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37042 · CAPITAL PROJECTS SW095	0.00	125,000.00	-125,000.00	0.0%	125,000.00
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP	6,664.55	1,432,110.00	-1,425,445.45	0.47%	1,432,110.00
5-38000 · WS WATER CONNECT FEE CIP					
5-38012 · CAPITAL PROJECTS SW077	0.00	400,000.00	-400,000.00	0.0%	400,000.00
5-38014 · CAPITAL PROJECTS SW076	0.00	800,000.00	-800,000.00	0.0%	800,000.00
Total 5-38000 · WS WATER CONNECT FEE CIP	0.00	1,200,000.00	-1,200,000.00	0.0%	1,200,000.00
5-39000 · WS WASTEWATER CONNECT FEE CIP					
5-39010 · CAPITAL PROJECTS SW067	0.00	300,000.00	-300,000.00	0.0%	300,000.00
Total 5-39000 · WS WASTEWATER CONNECT FEE CIP	0.00	300,000.00	-300,000.00	0.0%	300,000.00
Total Expense	6,664.55	2,932,110.00	-2,925,445.45	0.23%	2,932,110.00
Net Ordinary Income	150,308.22	-2,773,987.50	2,924,295.72	-5.42%	-1,983,376.00
Net Income	150,308.22	-2,773,987.50	2,924,295.72	-5.42%	-1,983,376.00

**St Lucie West Service District**  
**Check Register**  
As of November 30, 2020

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1-00001 · SUNTRUST (GF operating) #1363</b>				
11/05/2020		ASCENSUS	PR 11/4/2020 (10/17/20-10/30/20)	1,173.17
11/05/2020	9863	ATLANTIC PERSONNEL & TENANT SCREENING	PO#80352	846.00
11/05/2020	9864	FLORIDA COAST EQUIPMENT		53,378.49
11/05/2020	9865	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 11.04.20	9,275.14
11/05/2020	9866	NEXAIR, LLC	INV#08272713	973.47
11/05/2020	9867	ST LUCIE CO BALING & RECYCLING	ACCT#396	175.42
11/05/2020	9868	SUNTRUST CREDIT CARD		10,644.04
11/05/2020	9869	UNIFIRST	INV#9130734598 & INV#9130734599	259.83
11/05/2020	9870	VERIZON WIRELESS	PO#80351	1,005.78
11/12/2020	9872	ACE WINDOW TINTERS INC	PO#80380	800.00
11/12/2020	9873	ARMADILLO DIRT WORKS, LLC	PO#80372	350.00
11/12/2020	9874	CINTAS CORPORATION		517.18
11/12/2020	9875	COMCAST	ACCT#8535 11 493 0094251	3,139.57
11/12/2020	9876	COMO OIL COMPANY OF FLORIDA	PO#80374	787.15
11/12/2020	9877	DUSTBUSTERS FLOOR REMOVAL SERVICES	EST#1268	1,500.00
11/12/2020	9878	FLOWERS CHEMICAL LABORATORIES	CLIENT PROJECT#STORMWATER	1,111.00
11/12/2020	9879	FPL	PO#80361	37,684.82
11/12/2020	9880	GFA INTERNATIONAL	PO#80378	535.25
11/12/2020	9881	GONANO & HARRELL	OCT 31 2020	1,386.55
11/12/2020	9882	HARROD'S PLUMBING, LLC	PO#80375	875.00
11/12/2020	9883	IRRIGATION BY MIKE MARBURGER, INC.	PO#80373	1,030.00
11/12/2020	9884	LOWE'S	PO#80385	1,623.02
11/12/2020	9885	MARINE WRAPS	PO#80390	146.30
11/12/2020	9886	MULLINAX OF VERO BEACH	PO#80344	45.09
11/12/2020	9887	NAPA AUTO SUPPLY OF PORT ST. LUCIE	PO#80358	8,990.71
11/12/2020	9888	PANARIELLO INC	PO#80381	180.00
11/12/2020	9889	SAM'S CLUB MASTERCARD	PO#80371	352.43
11/12/2020	9890	SIGMA CONSULTING & TRAINING INC.	INV#85990	1,900.00
11/12/2020	9891	SUNSHINE STATE ONE CALL OF FLORIDA, INC	PO#80349	101.78
11/12/2020	9892	SYSTEM DESIGN WIZARDS, INC.	PO#80357	660.00
11/12/2020	9893	TOW MASTERS OF PORT ST. LUCIE	PO#80359	450.00
11/12/2020	9894	UNIFIRST	INV#9130735635 & INV#9130735636	259.83
11/12/2020	9895	VERO CHEMICAL DISTRIBUTORS INC	PO#80368	17,098.74
11/12/2020	9896	WageWorks, Inc.	ACCT#CXT41866	568.50
11/12/2020	9897	WASTE MANAGEMENT OKEECHOBEE LANDFILL		5,283.92
11/12/2020	9898	WEX BANK	PO#80377	6,466.73
11/17/2020		ASCENSUS	PR 11/18/2020 (10/31/20-11/13/20)	1,174.06
11/19/2020	9871	ADP, LLC	PO#80407	1,155.50
11/19/2020	9899	BAYSHORE PAWN	PO#80393	500.00
11/19/2020	9900	CITY ELECTRIC SUPPLY CO.	PO#80410	44.29
11/19/2020	9901	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 11.18.2020	9,300.54
11/19/2020	9902	HOME DEPOT CREDIT SERVICES	PO#80403	578.75
11/19/2020	9903	MARINE WRAPS	PO#80415	60.88
11/19/2020	9904	MINGACE CUSTOM SOUND, INC	PO#80424	7,998.29
11/19/2020	9905	PITNEY BOWES-PURCHASE POWER	PO#80411	100.00
11/19/2020	9906	SISCA CONSTRUCTION SERVICES, LLC	PO#79315	64,449.40
11/19/2020	9907	SUNCOAST SPRAYER EQUIPMENT CENTER INC.	PO#80426	44.94
11/19/2020	9908	THE BUSHEL STOP, INC.		2,103.00
11/19/2020	9909	TREASURE COAST LAWN EQUIPMENT	PO#80392	405.85
11/23/2020	9910	FLORIDA DEPARTMENT OF CORRECTIONS		28,748.50
11/23/2020	9911	WINDSTREAM COMMUNICATIONS	PO#80452	1,001.85
11/30/2020	9912	SUNRISE FORD	PURCHASE 2020 FORD ESCAPE	44,436.00
Total 1-00001 · SUNTRUST (GF operating) #1363				333,676.76
<b>1-00002 · SUNTRUST (GF R&amp;R Fund) # 3968</b>				
Total 1-00002 · SUNTRUST (GF R&R Fund) # 3968				
<b>5-00002 · SUNTRUST (WS Operating) #7918</b>				
11/05/2020	11238	AFTON PUMPS, INC	PO#80346	1,270.59
11/05/2020	11239	ANTHONY DEPASQUALE	CUSTOMER REFUND 347 SUNVIEW	46.41
11/05/2020	11240	BARNEY'S PUMP	PO#80191A	10,418.00
11/05/2020	11241	CAROLYN ST PIERRE	CUSTOMER REFUND 1506 MOCKINGBIRD	43.79
11/05/2020	11242	COAST PUMP & SUPPLY CO., INC.		576.37
11/05/2020	11243	DENNIS LANDRY	CUSTOMER REFUND 614 WHITFIELD	47.13
11/05/2020	11244	DIETER HEUSER TRUST	CUSTOMER REFUND 518 BLUE LAKE	48.58
11/05/2020	11245	ELENA D'AMICO	CUSTOMER REFUND 885 ROCKY BAYOU	62.73
11/05/2020	11246	ENCLAVE PROPERTIES LLC	CUSTOMER REFUND 146 HIDDEN COVE	47.84
11/05/2020	11247	ERIK JENSEN	CUSTOMER REFUND 584 ROMORA	66.60
11/05/2020	11248	FLOWERS CHEMICAL LABORATORIES		3,150.00
11/05/2020	11249	HAROLD TESSIER	CUSTOMER REFUND 409 BREEZY POINT	57.50
11/05/2020	11250	ISMAEL ROSADO	CUSTOMER REFUND 214 SANDY	9.71
11/05/2020	11251	JCBV PROPERTIES LLC	CUSTOMER REFUND 1225 SUN TERRACE	114.41
11/05/2020	11252	JEAN HAMILTON	CUSTOMER REFUND 500 PORTOFINO	21.31
11/05/2020	11253	JOSEPH LACHANCE	CUSTOMER REFUND 888 SARRIA	20.81
11/05/2020	11254	KERNS CONSTRUCTION		12,874.00
11/05/2020	11255	LINDA EBERT	CUSTOMER REFUND 636 SAN CANDIDO	32.65
11/05/2020	11256	LISA HIRSCH	CUSTOMER REFUND 960 GRAND RESERVES	78.65
11/05/2020	11257	LYDIA JIMENEZ	CUSTOMER REFUND 114 MADISON	2.74
11/05/2020	11258	MATT WARD	CUSTOMER REFUND 1263 CEDAR	287.31
11/05/2020	11259	MICHAEL A DOUGHERTY	CUSTOMER REFUND 438 JEFFERSON	8.06
11/05/2020	11260	POLYDYNE INC.	PO#80325	4,098.60
11/05/2020	11261	PROTEC ARISAWA AMERICA, INC	PO#79808B	31,362.00
11/05/2020	11262	RICHARD C MCCONNELL	CUSTOMER REFUND 1220 SUN TERRACE	17.14
11/05/2020	11263	RON ORION	CUSTOMER REFUND 924 GRAND RESERVES	39.79
11/05/2020	11264	SAUL SAVITCH	CUSTOMER REFUND 1265 BENTLEY	18.88
11/05/2020	11265	SHEILA AMARO	CUSTOMER REFUND 766 ARUBA	26.99
11/05/2020	11266	SIMON SOROKA	WATER CONSERVATION REBATE 2020-21 99	200.00

Date	Num	Name	Memo	Credit
11/05/2020	11267	ST LUCIE BATTERY & TIRE	PO#80333	738.24
11/05/2020	11268	THE BUSHEL STOP, INC.		182.00
11/05/2020	11269	TIMOTHY SIEGERT	CUSTOMER REFUND 247 ZANZIBAR	90.91
11/05/2020	11270	TURNER INDUSTRIAL SUPPLY CO.	PO#80342	326.57
11/05/2020	11271	UNIVERSAL CONTROLS INSTRUMENT SERVICES CO	PO#80234	3,800.00
11/09/2020	11272	MULLINAX OF VERO BEACH	2020 Ford F250 w/ Utility Bed Vin#1FD7X2A60LED79688	30,525.00
11/12/2020	11273	AMERIGAS	INV#3113481171 ACCT#200040213	126.00
11/12/2020	11274	ANGELO SPINA	CUSTOMER REFUND 780 MUNJACK	38.14
11/12/2020	11275	APPLE INDUSTRIAL SUPPLY CO.	PO#80369	281.87
11/12/2020	11276	ARACELIA SANTIAGO	WATER CONSERVATION REVATE 2020-21 100	99.00
11/12/2020	11277	BORLAND TRUCK & TRACTOR LLC	PO#80398	750.00
11/12/2020	11278	CHARLES RHODIG	CUSTOMER REFUND 433 MONROE	36.36
11/12/2020	11279	CINTAS CORPORATION		205.53
11/12/2020	11280	COMO OIL COMPANY OF FLORIDA	PO#80363	1,260.01
11/12/2020	11281	DAVID C MEYERS	WATER CONSERVATION REBATE 2020-21 101	100.00
11/12/2020	11282	FLUID CONTROL SPECIALTIES, INC.	PO#80310	1,908.40
11/12/2020	11283	HYDROCORP	PO#80382	13,600.00
11/12/2020	11284	IMERYS	PO#80258	10,623.14
11/12/2020	11285	KERNS CONSTRUCTION		4,962.21
11/12/2020	11286	LISA RAHN	CUSTOMER REFUND 407 JUNIPER	151.76
11/12/2020	11287	MICHAEL S. KNAPP		2,660.00
11/12/2020	11288	MORGAN BROWN	CUSTOMER REFUND 355 SANDY	41.84
11/12/2020	11289	NALCO COMPANY	PO#80295	5,867.40
11/12/2020	11290	NICHOLE MALMBERG	CUSTOMER REFUND 846 ROCKY BAYOU	9.55
11/12/2020	11291	ODYSSEY MANUFACTURING COMPANY	PO#80370	1,169.28
11/12/2020	11292	RICHARD ROBERTS	CUSTOMER REFUND 1321 CEDAR	12.35
11/12/2020	11293	RONALD ALCANTARO	WATER CONSERVATION REBATE 2020-21 102	100.00
11/12/2020	11294	ST LUCIE BATTERY & TIRE	PO#80356	827.56
11/16/2020	11295	MULLINAX OF VERO BEACH	2020 Ford F250 4x4 Vin#1FD7X2B6XLEE38888	25,769.00
11/19/2020	11296	ACE WINDOW TINTERS INC	PO#80420	215.00
11/19/2020	11297	ANNE DIBERNARDO	WATER CONSERVATION REBATE 2020-21 103	99.00
11/19/2020	11298	ARCADIS US INC.	PO#80431	88.00
11/19/2020	11299	ARISTA INFORMATION SYSTEMS, INC.		2,785.60
11/19/2020	11300	BAYSHORE PAWN	PO#80400	340.00
11/19/2020	11301	CORE & MAIN	PO#80275	2,539.40
11/19/2020	11302	INFRASTRUCTURE SOLUTION SERVICES		20,691.25
11/19/2020	11303	INTRACOASTAL GENERATORS, INC	PO#80246	187.30
11/19/2020	11304	KERNS CONSTRUCTION		21,747.20
11/19/2020	11305	ST LUCIE BATTERY & TIRE	PO#80386	784.00
11/19/2020	11306	TREASURE COAST LAWN EQUIPMENT	PO#80391	121.91
11/19/2020	11307	UNIFIRST	INV#9130736702 & INV#9130736703	259.83
11/19/2020	11308	USABUEBOOK		2,477.06
11/19/2020	11309	USI INSURANCE SERVICES LLC		14,489.00
11/19/2020	11310	INTRACOASTAL GENERATORS, INC	PO#80252	1,575.55
Total 5-00002 · SUNTRUST (WS Operating) #7918				239,710.81
Total Checking/Savings				573,387.57
Total Current Assets				573,387.57
<b>TOTAL ASSETS</b>				<b>573,387.57</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				



**St Lucie West Service District**  
**Checks Over \$35,000**  
As of November 30, 2020

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1-00001 · SUNTRUST (GF operating) #1363				
11/05/2020	9864	FLORIDA COAST EQUIPMENT		53,378.49
11/12/2020	9879	FPL	PO#80361	37,684.82
11/19/2020	9906	SISCA CONSTRUCTION SERVICES, LLC	PO#79315	64,449.40
11/30/2020	9912	SUNRISE FORD	PURCHASE 2020 FORD ESCAPE	44,436.00
Total 1-00001 · SUNTRUST (GF operating) #1363				199,948.71
5-00002 · SUNTRUST (WS Operating) #7918				
Total 5-00002 · SUNTRUST (WS Operating) #7918				
Total Checking/Savings				199,948.71
Total Current Assets				199,948.71
<b>TOTAL ASSETS</b>				<b>199,948.71</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				

**St Lucie West Service District**  
**Balance Sheet**  
As of November 30, 2020

	Nov 30, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
D-ACCNT	69.14
xxx	0.08
1-00001 · SUNTRUST (GF operating) #1363	340,174.77
1-00002 · SUNTRUST (GF R&R Fund) # 3968	353,755.35
5-00001 · SUNTRUST (WS Deposit) #1355	-681,265.62
5-00002 · SUNTRUST (WS Operating) #7918	6,059,632.16
Total Checking/Savings	6,072,365.88
Other Current Assets	
1-02000 · GF SLWSD GENERAL ASSETS	1,579,489.45
2-01000 · WB WTR MGMT BEN 1999A ASSETS	870,339.96
5-01000 · WS SLWSD WATER & SEWER ASSETS	51,303,942.74
Total Other Current Assets	53,753,772.15
Total Current Assets	59,826,138.03
Other Assets	
000000 · Journal Entry Exchange	2,465.25
Total Other Assets	2,465.25
<b>TOTAL ASSETS</b>	<b>59,828,603.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-9,263.00
Total Accounts Payable	-9,263.00
Other Current Liabilities	
1-03000 · GF SLWSD GENERAL LIAB	-370,857.88
5-02000 · WS SLWSD WATER & SEWER LIAB	32,625,811.55
Total Other Current Liabilities	32,254,953.67
Total Current Liabilities	32,245,690.67
Total Liabilities	32,245,690.67
Equity	
1-01000 · GF SLWSD GENERAL FND BAL	827,947.27
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	10,671,430.80
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,725,040.02
Net Income	-547,551.88
Total Equity	27,582,912.61
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>59,828,603.28</b>

**ST LUCIE WEST SERVICE DISTRICT  
ACCOUNT RECONCILIATION SUMMARY  
FOR MONTH END November 30th, 2020**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
<b>OPERATING</b>								
1-00001	Operating Checking	ST	1000104111363	450,143.34	800,609.03	1,250,752.37	1,250,752.37	* Yes
1-00002	Operating Checking R&R Fund	ST	1000104113968	353,755.35	-	353,755.35	353,755.35	* Yes
1-00002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-02022	Surplus Funds - SBA	SBA	271912	6,568.83		6,568.83	6,568.83	Yes
<b>TOTAL OPERATING</b>						<b>\$ 1,611,076.55</b>	<b>\$ 1,611,076.55</b>	
<b>WATER MANAGEMENT BOND FUNDS</b>								
2-01060	Revenue Fund-WMB 2013	US	203823000	482,116.35		482,116.35	482,116.35	Yes
2-01061	Interest Account-WMB 2013	US	203823001	-		-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	4,667.70		4,667.70	4,667.70	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-		-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	183,079.30		183,079.30	183,079.30	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-		-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	476.61		476.61	476.61	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-		-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-		-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-		-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00		200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-		-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-		-	-	Yes
<b>WATER MANAGEMENT BOND FUNDS TOTAL</b>						<b>\$ 870,339.96</b>	<b>\$ 870,339.96</b>	
<b>WATER AND SEWER ACCOUNTS</b>								
5-00001	Water & Sewer Cash Depository	ST	1000104111355	21,080.10	57,946.15	79,026.25	79,026.25	* Yes
5-00002	Water & Sewer Operating Checking	ST	1000104117918	6,077,881.66	(1,662,240.46)	4,415,641.20	4,415,641.20	* Yes
5-01005	Construction Fund	US	4076011281	0.01		0.01	0.01	Yes
5-01006	Operating/Maintenance	US	4076011174	-		-	-	Yes
5-01007	Reserve Fund	US	4076011192	2,524,601.50		2,524,601.50	2,524,601.50	Yes
5-01008	Senior Interest	US	4076011183	479,301.39		479,301.39	479,301.39	Yes
5-01010	Renewal & Replacement	US	4076011209	2,266,669.35		2,266,669.35	2,266,669.35	Yes
5-01011	Rate Stabilization	US	4076011218	585,409.73		585,409.73	585,409.73	Yes
5-01012	Water Connection	US	4076011227	1,388,195.09		1,388,195.09	1,388,195.09	Yes
5-01013	Wastewater Connection	US	4076011236	375,469.89		375,469.89	375,469.89	Yes
5-01014	Revenue Fund	US	4076011165	97,526.35		97,526.35	97,526.35	Yes
5-01015	Surplus Fund	US	4076011272	1,166,321.68		1,166,321.68	1,166,321.68	Yes
5-01016	Principal Account	US	4076036781	276,481.11		276,481.11	276,481.11	Yes
5-01042	Surplus Funds - SBA	SBA	271911	508.82		508.82	508.82	Yes
<b>WATER AND SEWER ACCOUNTS TOTAL</b>						<b>\$ 13,655,152.37</b>	<b>\$ 13,655,152.37</b>	
<b>GRAND TOTAL</b>						<b>\$ 16,136,568.88</b>	<b>\$ 16,136,568.88</b>	

\* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 12/21/20, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY: \_\_\_\_\_

Michael McElligott - Assistant Finance Director

DATE: \_\_\_\_\_

# St. Lucie West Services District

## Board Agenda Item Tuesday, January 5, 2021

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### Item

**CA 6                      Consider Approval to Transfer Funds for the R&R Account Requisition**

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### Summary

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Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) for expenses that are previously budgeted project-related expenses for FY 2021 and have been previously approved by the Board to be funded from one of the afore mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account Fund. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$2,483.21 – Renewal & Replacement Account FY 2021

All Invoices for this requisition are attached for your review.

### Recommendation

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Staff recommends Board approval to transfer funds from the R&R Account for FY 2021 2,483.21 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

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### Budget Impact

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None.

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### Board Action

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**Moved by:**

**Seconded by:**

**Action Taken:**

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**ST. LUCIE WEST SERVICES DISTRICT  
REQUISITION FOR PAYMENT  
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

**2021-2**

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account  
SunTrust Bank Account # 1000144367918***

(C) Amount Payable:

**\$2,483.21**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

***Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.***

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

***Renewal/Replacement, Account Number 4076011209***

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [✓] Renewal/Replacement Fund that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or



additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

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Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

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Consulting Engineer  
Robert W. Lawson, P.E.

2021-1

11:09 AM

12/21/20

Accrual Basis

**St Lucie West Service District**  
**Transaction Detail By Account**  
 November 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-37000 · WS RENEWAL & REPLACEMENT CIP							
5-37007 · CAPITAL PROJECTS SW001							
Bill	11/12/2020	201103.02	KERNS CONSTRUCTION	PO#80365	2,483.21		2,483.21
Total 5-37007 · CAPITAL PROJECTS SW001					2,483.21	0.00	2,483.21
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					2,483.21	0.00	2,483.21
<b>TOTAL</b>					<b>2,483.21</b>	<b>0.00</b>	<b>2,483.21</b>

# St. Lucie West Services District

## Board Agenda Item Tuesday, January 5, 2021

### Item

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**CA 7    Surplus items**

### Summary

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Provided for your review and approval. District Staff has determined that a declaration of surplus equipment is required from the Board of Supervisors for the liquidation of the following item. The declaration will allow staff to dispose of the following item on Gov Deals.

Item	Model	Serial/ID	Dept	Tag #
Truck	Ford F-150	1FTPF12V37KB73523	Shop	061

### Recommendation

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*Staff recommends approval for the declaration of surplus equipment.*

*District Manager: Dennis Pickle*

### Budget Impact

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Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

### Board Action

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Moved by:	Seconded by:	Action Taken:
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# **Supervisors' Requests**



# Adjournment