

St. Lucie West Services District
Workshop Meeting Minutes
January 4, 2021, at 9:00 a.m.
VIA TELEPHONIC COMMUNICATIONS
DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919

(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

Vincent D'Amico, Chairman – in-person
Gregg Ney – Vice Chairman – in-person
John Doughney, Secretary – in-person
Dominick Graci, Supervisor – in-person
Viorel Mocuta, Supervisor – in-person

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – via phone
Maddie Maldonado, Director of Office Administration, SLWSD – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person
Laura Archer, Recording Secretary, SDS – via phone

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. December 7, 2020, Workshop**
- 2. December 8, 2020, Regular Board Meeting**

It was noted that Vice Chairman Ney arrived at the adjournment of the Workshop meeting.

There were no further revisions to either set of minutes.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle advised that the Supervisor of Election's office still had Wayne Smith listed as a Board Member, but that has been corrected.

Mr. Pickle was not aware of any updates from Mr. Harrell.

**G. District Engineer
DE 1 – District Engineer Presentation of the 2021 Water Management Improvement Projects**

Mr. Pickle advised that the information regarding the 5 proposed projects had previously been provided to the Board for their review. Mr. Pickle noted that the approximate cost to complete all of them came in at roughly \$2.5 Million. He noted that staff was seeking acceptance of the projects before they can go out for funding. The 5 proposed projects are as follows:

1. Project Number 1 in Basin 2B;
2. Project Number 2 in Basin 2B;
3. Project Number 3 in Basin 4C;
4. Project Number 4 in Basin 7B; and
5. Project Number 5 in Basin N1/7A

A lengthy discussion ensued regarding the timing of the projects and how taking dirt from one project could benefit another one.

**H. District Manager
Action Items**

DM 1 – Consider Budget Amendment 2021-01 for the Utility Fund Carry Over Projects and Amendment 2021-02 for the General Fund Carry Over Projects

Mr. Pickle presented the item, indicating that this was an administrative item and would take encumbered funds from the last fiscal year and move them to the current fiscal year.

There were no questions from the Members of the Board.

DM 2 – Status Report/Updates

Mr. Pickle advised that the Board would see additional budget amendments in the next few months, including the membrane replacement.

Mr. Pickle then advised of the FFCRA (Families First Coronavirus Response Act), indicating that it allowed for 10 days' leave, but had expired December 31, 2020. He noted that the District was under no legal obligation to keep it in place, but recommended extending it for an additional 30 days and bring it back to the Board each month for consideration.

A brief discussion ensued.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for November, 2020

CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions for Fiscal Year 2021

CA 7 – Surplus Items

Vice Chairman Ney pointed out that accounts receivable were high last month and dropped significantly. Ms. Maldonado indicated she would have to pull a report to find out why.

There was no further discussion regarding the Consent Agenda items.

J. Supervisor Requests

Vice Chairman Ney wished all those present a Happy New Year and congratulated staff and management for a good 2020.

Supervisor Graci concurred with Vice Chairman Ney's comments.

Chairman D'Amico referred to Page 29 of the meeting booklet and the high number of customers whose service was locked off.

Vice Chairman Ney asked, in reference to those lock offs, if there was a reconnection fee to which Ms. Maldonado responded that was determined on a case-by-case basis.

That concluded the requests from Supervisors.

K. Adjournment

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:32 a.m. There were no objections.

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Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 02/02/21