

# **ST. LUCIE WEST SERVICES DISTRICT**



**BOARD OF SUPERVISORS'  
REGULAR BOARD MEETING  
NOVEMBER 2, 2021  
9:00 A.M.**

**AGENDA**  
**ST. LUCIE WEST SERVICES DISTRICT**  
**BOARD OF SUPERVISORS'**  
**REGULAR BOARD MEETING**  
**November 1, 2021 & November 2, 2021**  
**9:00 a.m.**  
**450 SW Utility Drive**  
**Port St. Lucie, Florida 34986**  
**DIAL IN (877) 402-9753 ACCESS CODE 4411919**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Approval of Minutes**

1. October 4, 2021 Workshop Minutes
2. October 5, 2021 Public Hearing & Regular Board Minutes

**E. Public Comment**

**F. District Attorney**

**DA 1 –** Status Report/Updates

**G. District Engineer**

**DE 1 –** Consider Approval of Work Authorization No. 7A-58-2106-SU Between the St. Lucie West Services District and 747 Enterprise, LLC

**H. District Manager**

**Action Items**

**DM 1 –** Cost Associated with Country Club Estates Stormwater Improvements

**DM 2 –** Consider Resolution No. 2021-15 – Expressing Appreciation to Robert W. Lawson for his Dedicated Service to the District

**DM 3 –** Consider Approval of Grau & Associates' Audit Engagement Letter

**DM 4 –** Consider Resolution No. 2021-16 – Adopting an Amended Budget for Fiscal Year 2021

**DM 5 –** Other Items/Updates

**I. Consent Agenda**

**CA 1 –** Monthly Report on Public Works Department

**CA 2 –** Monthly Report on Utilities Operations

**CA 3 –** Monthly Report on Capital Improvement Projects

**CA 4 –** Monthly Report on Billing and Customer Service

**CA 5 –** Financial Statements for September, 2021

**CA 6 –** Consider Approval to Transfer Funds for the R&R Account Requisition

**CA 7 –** Rescind Prior Declaration of Surplus items

**CA 7a –** Surplus Items

**J. Supervisors' Requests**

**K. Adjournment**

**St. Lucie West Services District**  
**Workshop Meeting Minutes**  
**October 4, 2021, at 9:00 a.m.**  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)**

**Board Members Present**

Vincent D'Amico – Chairman – in-person  
Gregg Ney – Vice Chairman – in-person  
John Doughney, Secretary – in-person  
Dominick Graci, Supervisor – in-person  
Viorel Mocuta, Supervisor – in-person

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD") – in-person  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration, SLWSD – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Dan Harrell, District Counsel, Gonano & Harrell – in-person  
Bob Lawson & Fairborz Zanganeh, District Engineers, ARCADIS-US, Inc. – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – in-person  
Laura Archer, Recording Secretary, SDS – via phone

Also present via phone was Rhonda Mossing of MBS Capital Markets, LLC.

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

**1. August 30, 2021, Workshop**

## **2. August 31, 2021, Public Hearing & Regular Board Meeting**

Vice Chairman Ney noted that the Workshop minutes should reflect that he left in the middle of the meeting and Secretary Doughney took over as Chairman.

### **E. Public Hearing 1**

- **Consider Resolution No. 2021-12 – Authorizing the Series 2021-1 Project; Equalizing, Approving, Confirming and Levying Special Assessments**

Resolution No. 2021-12 was presented, entitled:

#### **RESOLUTION NO. 2021-12**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT AUTHORIZING THE SERIES 2021-1 PROJECT; EQUALIZING, APPROVING, CONFIRMING, AND LEVYING SPECIAL ASSESSMENTS ON PROPERTY SPECIALLY BENEFITED BY SUCH PROJECT TO PAY THE COST THEREOF; PROVIDING FOR THE PAYMENT AND THE COLLECTION OF SUCH SPECIAL ASSESSMENTS BY THE METHOD PROVIDED FOR BY CHAPTERS 170 AND 197, FLORIDA STATUTES; CONFIRMING THE DISTRICT'S INTENTION TO ISSUE BONDS; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE**

Mr. Pickle indicated that the Series 2021-1 Project was for the 2 projects in Country Club Estates. Ms. Mossing then went over SouthState Bank term sheet and all the specifics for Project 1.

Discussion ensued regarding the importance of completing these projects and the possible liabilities if the District did not get them completed.

### **F. Public Hearing 2**

- **Consider Resolution No. 2021-13 – Authorizing the Series 2021-2 Project; Equalizing, Approving, Confirming and Levying Special Assessments**

Resolution No. 2021-13 was presented, entitled:

#### **RESOLUTION NO. 2021-13**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT AUTHORIZING THE SERIES 2021-2 PROJECT; EQUALIZING, APPROVING, CONFIRMING, AND LEVYING SPECIAL ASSESSMENTS ON PROPERTY SPECIALLY BENEFITED BY SUCH PROJECT TO**

**PAY THE COST THEREOF; PROVIDING FOR THE PAYMENT AND THE COLLECTION OF SUCH SPECIAL ASSESSMENTS BY THE METHOD PROVIDED FOR BY CHAPTERS 170 AND 197, FLORIDA STATUTES; CONFIRMING THE DISTRICT'S INTENTION TO ISSUE BONDS; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE**

Mr. Pickle indicated that the Series 2021-2 Project was for the post office ditch. Ms. Mossing then went over SouthState Bank term sheet and all the specifics for Project 2.

Mr. Pickle noted the importance of completing this project. A brief discussion ensued.

**G. Public Comment**

There was no public comment.

**H. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell had no updates for the Board.

**I. District Engineer  
DE 1 – Status Report/Updates**

Mr. Lawson had no updates at this time.

**J. District Manager  
Action Items**

**DM 1 – Consider District Manager Contract**

Mr. Pickle presented the contract, indicating that it mirrors his old contract, but at half the salary because Mr. Hayden will continue in his current position with the District. He noted that the start date was October 1, 2021.

A brief discussion ensued.

**DM 2 – Consider the Purchase of Reverse Osmosis Train #2 Membrane Elements SW061**

Mr. Miller presented the item, indicating that they had received a proposal from Toray Membrane USA, Inc. in the amount of \$125,485.40 for the purchase and delivery of the Reverse Osmosis Membrane Elements for Train #2 for the Water Treatment Plant. He noted that elements typically have an efficient life expectancy between 5 and 10 years and that the current elements were put into service in 2014. He further

indicated that the funds would come from the Membrane Filter Replacement Program, which was budgeted in the Renewal and Replacement Fund.

The Board had no questions regarding this item.

### **DM 3 – Consider SouthState Term Sheet**

Mr. Pickle presented the term sheet, indicating that the interest rate for the Series 2021-1 Bond was 1.41% and the interest rate for the Series 2021-2 Bond was 1.56%.

There was no discussion regarding this matter.

### **DM 4 – Consider Resolution No. 2021-14 Delegation Award**

Resolution No. 2021-14 was presented, entitled:

#### **RESOLUTION NO. 2021-14**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF ST. LUCIE WEST SERVICES DISTRICT (THE "DISTRICT") APPROVING THE SALE, ISSUANCE AND TERMS OF SALE OF THE ST. LUCIE WEST SERVICES DISTRICT CAPITAL IMPROVEMENT REVENUE BOND, SERIES 2021-1 AND ST. LUCIE WEST SERVICES DISTRICT CAPITAL IMPROVEMENT REVENUE BOND, SERIES 2021-2 (COLLECTIVELY, THE "SERIES 2021 BONDS") IN ORDER TO FINANCE THE SERIES 2021-1 PROJECT AND THE SERIES 2021-2 PROJECT; ESTABLISHING THE INTEREST RATES, MATURITY DATES, REDEMPTION PROVISIONS AND OTHER DETAILS THEREOF; APPROVING A PRIVATE PLACEMENT FOR THE SERIES 2021 BONDS; RATIFYING THE MASTER TRUST INDENTURE AND APPROVING THE FORMS OF SIXTEENTH SUPPLEMENTAL TRUST INDENTURE AND SEVENTEENTH SUPPLEMENTAL TRUST INDENTURE AND AUTHORIZING THE EXECUTION AND DELIVERY THEREOF BY CERTAIN OFFICERS OF THE DISTRICT; APPOINTING A TRUSTEE, PAYING AGENT AND BOND REGISTRAR FOR THE SERIES 2021 BONDS; APPROVING THE FORMS OF THE SERIES 2021 BONDS; AUTHORIZING CERTAIN OFFICERS OF THE DISTRICT TO TAKE ALL ACTIONS REQUIRED AND TO EXECUTE AND DELIVER ALL DOCUMENTS, INSTRUMENTS AND CERTIFICATES NECESSARY IN CONNECTION WITH THE ISSUANCE, SALE AND DELIVERY OF THE SERIES 2021 BONDS; AUTHORIZING THE VICE CHAIRMAN AND ASSISTANT SECRETARIES TO ACT IN THE STEAD OF THE CHAIRMAN OR THE SECRETARY, AS THE CASE MAY BE; SPECIFYING THE APPLICATION OF THE PROCEEDS OF THE SERIES 2021 BONDS; AUTHORIZING CERTAIN OFFICERS OF THE DISTRICT TO TAKE ALL ACTIONS AND ENTER INTO ALL AGREEMENTS REQUIRED IN CONNECTION WITH THE UNDERTAKING OF THE SERIES 2021-1 PROJECT AND SERIES 2021-2 PROJECT; DESIGNATING THE SERIES 2021 BONDS AS "QUALIFIED TAX EXEMPT OBLIGATIONS" PURSUANT TO SECTION 265(B)(3) OF**

**THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; AND  
PROVIDING AN EFFECTIVE DATE.**

Mr. Pickle indicated that this was constituted the bank's commitment and the terms and conditions of the 2 bonds.

There was no discussion regarding this item.

**DM 5 – Other Items/Updates**

Mr. Pickle had no further updates.

**DM 5A – Consider Agreement with Odyssey Manufacturing Company**

Mr. Pickle noted Item DM 5A was a walk-on item.

Mr. Miller presented the item, indicating that Odyssey Manufacturing Company was a company with its principal office in Tampa and would provide sodium hypochlorite for the Water and Wastewater Plants. Odyssey has provided their services to the District since 2010 and is offering to piggy-back the District's agreement with the City of Lake Wales, Bid No. 21-488. The contract is for twelve months with 2 twelve month renewals thereafter. He noted that their services were vital in keeping the treatment plants in compliance with State guidelines and the proposed agreement price for them to deliver liquid sodium hypochlorite is \$0.762 per gallon. The current delivery price is \$0.58 per gallon; however, due to the current economy, this agreement takes into consideration a \$0.182 per gallon increase. Mr. Miller also noted that this service will be funded out of the Water & Wastewater Treatment Plant Budget and is within budget for the current fiscal year.

There were no questions from the Board Members.

**K. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for August, 2021**

**CA 6 – Consider Approval to Transfer Funds for the R&R and WCF  
Account Requisitions**

**CA 7 – Surplus Items**

There was no discussion regarding the Consent Agenda items.

**L. Supervisor Requests**

Vice Chairman Ney noted a local vaccination clinic's hours of operation.

Secretary Doughney thanked Bob Lawson for attending today's Workshop even though he had already retired. Secretary Doughney also congratulated Mr. Hayden on his promotion.

There were no further Supervisor Requests.

**M. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:49 a.m. There were no objections.



## Workshop Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

**St. Lucie West Services District**  
**Public Hearings & Regular Board Meeting Minutes**  
October 5, 2021, at 9:00 a.m.  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Public Hearings & Regular Board Meeting is available on file.)**

**Board Members Present**

Vincent D'Amico – Chairman – in-person  
Gregg Ney – Vice Chairman – in-person  
John Doughney, Secretary – in-person  
Dominick Graci, Supervisor – in-person  
Viorel Mocuta, Supervisor – in-person

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD") – in-person  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration, SLWSD – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Dan Harrell, District Counsel, Gonano & Harrell – in-person  
Fairborz Zanganeh, District Engineer, ARCADIS-US, Inc. – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – via phone  
Laura Archer, Recording Secretary, SDS – in-person

Also present via phone was Rhonda Mossing of MBS Capital Markets, LLC.

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

**1. August 30, 2021, Workshop**

## **2. August 31, 2021, Public Hearing & Regular Board Meeting**

The minutes of the August 30, 2021, Workshop and the August 31, 2021, Public Hearings & Regular Board Meeting were presented for consideration.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Doughney and unanimously passed, approving the minutes of the August 30, 2021, Workshop, as amended, and the August 31, 2021, Public Hearings & Regular Board Meeting, as presented.

The Regular Board Meeting was then recessed and Public Hearing 1 was opened.

### **E. Public Hearing 1**

#### **1. Call to Order**

#### **2. Roll Call**

It was noted that all 5 Supervisors were present.

#### **3. Receive Public Comment on the Authorizing of Series 2021-1 Project; Equalizing, Approving, Confirming and Levying Special Assessments**

Mr. Pickle briefly reviewed the project.

Matthew Boyd, General Manager of the St. Lucie Golf & Trail Club, addressed the Board, indicating that when the property was sold they knew of the need for drainage in the area. He went on to state that they worked with the District with that in mind and tried to create a mutually agreed upon purpose for the property by designing an aqua range and club in order to keep the golf course alive. He noted the potential assessments for the golf course, if this project is approved, and indicated that it would be a large amount of money the golf course would have to pay and he does not agree with this resolution.

Mr. Pickle noted that at the time the property was sold, the District had reserve funds that could be used for this project, but they have since been used for other projects.

A lengthy discussion ensued regarding the purpose of stormwater retention.

Don Luneburg, principal owner of the golf course then addressed the Board, indicating that they have supported the District and are objecting to this project strictly from a financial standpoint. He indicated that had they known about this potential assessment they would have handled the sale differently. Mr. Luneburg also brought up the potential of selling the property at California Boulevard, which had been voted down previously.

Discussion ensued regarding large storm events and the potential for flooding. Several District residents also noted their opposition to the assessment and requested reconsideration by the District.

The topic of the infrastructure bill came up, which could help if the District qualifies.

Mr. Harrell noted that there were 3 plans:

Plan A was to fund the project through reserve funds; but those have been exhausted at this time.

Plan B was to fund the project through the sale of the property at California and St. Lucie West Boulevards, which was shot down.

Plan C is to fund the project through special assessments for those who will benefit from the project.

Further discussion ensued.

Public Hearing 1 was then closed and the Regular Board Meeting was reconvened.

- **Consider Resolution No. 2021-12 – Authorizing the Series 2021-1 Project; Equalizing, Approving, Confirming and Levying Special Assessments**

Resolution No. 2021-12 was presented, entitled:

#### **RESOLUTION NO. 2021-12**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT AUTHORIZING THE SERIES 2021-1 PROJECT; EQUALIZING, APPROVING, CONFIRMING, AND LEVYING SPECIAL ASSESSMENTS ON PROPERTY SPECIALLY BENEFITED BY SUCH PROJECT TO PAY THE COST THEREOF; PROVIDING FOR THE PAYMENT AND THE COLLECTION OF SUCH SPECIAL ASSESSMENTS BY THE METHOD PROVIDED FOR BY CHAPTERS 170 AND 197, FLORIDA STATUTES; CONFIRMING THE DISTRICT'S INTENTION TO ISSUE BONDS; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE**

Mr. Pickle reiterated that this was for the project improvements in the Country Club Estates' neighborhood and that it had been determined that the only beneficiaries of the project were in the 2B Basin (Country Club Estates).

A <b>MOTION</b> was made by Vice Chairman Ney, seconded by Supervisor Mocuta to table the Series 2021-1 Project until the next large storm event.
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Discussion ensued about the cons of putting off this project.

Vice Chairman Ney's **motion** was reiterated, seconded by Supervisor Mocuta to table the Series 2021-1 Project until the next large storm event. Upon being put to a vote, the **motion** carried 3 to 2 with Secretary Doughney and Supervisor Graci dissenting.

The Regular Board Meeting was then recessed and Public Hearing 2 was opened.

**F. Public Hearing 2**

**1. Call to Order**

**2. Roll Call**

It was noted that all 5 Supervisors were present.

**3. Receive Public Comment on Authorizing the Series 2021-2 Project; Equalizing, Approving, Confirming and Levying Special Assessments**

There was no public comment on Authorizing the Series 2021-2 Project; Equalizing, Approving, Confirming and Levying Special Assessments.

Public Hearing 2 was closed and the Regular Board Meeting was reconvened.

Resolution No. 2021-13 was presented, entitled:

**RESOLUTION NO. 2021-13**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT AUTHORIZING THE SERIES 2021-2 PROJECT; EQUALIZING, APPROVING, CONFIRMING, AND LEVYING SPECIAL ASSESSMENTS ON PROPERTY SPECIALLY BENEFITED BY SUCH PROJECT TO PAY THE COST THEREOF; PROVIDING FOR THE PAYMENT AND THE COLLECTION OF SUCH SPECIAL ASSESSMENTS BY THE METHOD PROVIDED FOR BY CHAPTERS 170 AND 197, FLORIDA STATUTES; CONFIRMING THE DISTRICT'S INTENTION TO ISSUE BONDS; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE**

Mr. Pickle briefly went over the project, indicating that the post office ditch needed to be built up because structures were in danger of falling. He noted that this project would be assessed to all District residents. He also noted that since the previous resolution did not pass, the fill for this project would need to be purchased rather than using the fill from the County Club Estates project. So some of the documentation would need to be updated to reflect that these resolutions will not go hand in hand.

Mr. Boyd from the golf course indicated that they have several areas near holes 5 and 12 where they could help provide dirt for this project, which could be an option. Mr. Pickle indicated he would look into it and reassess the project.

Public Hearing 2 was closed and the Regular Board Meeting was reconvened.

A **MOTION** was then made by Vice Chairman Ney, seconded by Supervisor Graci and passed unanimously adopting Resolution No. 2021-13, as presented.

Chairman D'Amico called for a short break at 10:02 a.m.

Chairman D'Amico called the Regular Board Meeting back to order at 10:08 a.m.

**G. Public Comment**

There was no public comment.

**H. District Attorney  
DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**I. District Engineer  
DE 1 – Status Report/Updates**

Mr. Lawson expressed his pleasure serving the District over the years and thanked the Board.

**J. District Manager  
Action Items**

**DM 1 – Consider District Manager Contract**

Mr. Pickle presented the item, indicating that Mr. Hayden had been chosen to take over District Manager duties at the last meeting.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci approving the District Manager contract, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

**DM 2 – Consider the Purchase of Reverse Osmosis Train #2 Membrane Elements SW061**

Mr. Pickle presented the item, noting that it had been discussed at the previous day's Workshop. He recommended approval.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving the purchase of Reverse Osmosis Train #2 Membrane Elements SW061 from Toray Membrane USA, Inc. in the amount of \$125,485.40, as presented. Funds will come from the Membrane Filter Replacement Project in the Renewal and Replacement Fund as follows: Available Project Budget

is \$210,000; This Project is \$125,485.40; leaving an Available Balance of \$84,514.60.

### **DM 3 – Consider SouthState Term Sheet**

Ms. Mossing noted that the District was moving forward with only the 2021-2 Project and she would revise the term sheet to reflect that revision.

Vice Chairman Ney returned to the meeting room at this time.

A **MOTION** was made by Secretary Doughney, seconded by Vice Chairman Ney and passed unanimously, approving the SouthState Term Sheet, as amended.

### **DM 4 – Consider Resolution No. 2021-14 Delegation Award**

Resolution No. 2021-14 was presented, entitled:

#### **RESOLUTION NO. 2021-14**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF ST. LUCIE WEST SERVICES DISTRICT (THE "DISTRICT") APPROVING THE SALE, ISSUANCE AND TERMS OF SALE OF THE ST. LUCIE WEST SERVICES DISTRICT CAPITAL IMPROVEMENT REVENUE BOND, SERIES 2021-1 AND ST. LUCIE WEST SERVICES DISTRICT CAPITAL IMPROVEMENT REVENUE BOND, SERIES 2021-2 (COLLECTIVELY, THE "SERIES 2021 BONDS") IN ORDER TO FINANCE THE SERIES 2021-1 PROJECT AND THE SERIES 2021-2 PROJECT; ESTABLISHING THE INTEREST RATES, MATURITY DATES, REDEMPTION PROVISIONS AND OTHER DETAILS THEREOF; APPROVING A PRIVATE PLACEMENT FOR THE SERIES 2021 BONDS; RATIFYING THE MASTER TRUST INDENTURE AND APPROVING THE FORMS OF SIXTEENTH SUPPLEMENTAL TRUST INDENTURE AND SEVENTEENTH SUPPLEMENTAL TRUST INDENTURE AND AUTHORIZING THE EXECUTION AND DELIVERY THEREOF BY CERTAIN OFFICERS OF THE DISTRICT; APPOINTING A TRUSTEE, PAYING AGENT AND BOND REGISTRAR FOR THE SERIES 2021 BONDS; APPROVING THE FORMS OF THE SERIES 2021 BONDS; AUTHORIZING CERTAIN OFFICERS OF THE DISTRICT TO TAKE ALL ACTIONS REQUIRED AND TO EXECUTE AND DELIVER ALL DOCUMENTS, INSTRUMENTS AND CERTIFICATES NECESSARY IN CONNECTION WITH THE ISSUANCE, SALE AND DELIVERY OF THE SERIES 2021 BONDS; AUTHORIZING THE VICE CHAIRMAN AND ASSISTANT SECRETARIES TO ACT IN THE STEAD OF THE CHAIRMAN OR THE SECRETARY, AS THE CASE MAY BE; SPECIFYING THE APPLICATION OF THE PROCEEDS OF THE SERIES 2021 BONDS; AUTHORIZING CERTAIN OFFICERS OF THE DISTRICT TO TAKE ALL ACTIONS AND ENTER INTO ALL AGREEMENTS REQUIRED IN CONNECTION WITH THE UNDERTAKING OF THE SERIES 2021-1 PROJECT AND SERIES 2021-2 PROJECT; DESIGNATING THE SERIES 2021 BONDS AS "QUALIFIED**

**TAX EXEMPT OBLIGATIONS" PURSUANT TO SECTION 265(B)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; AND PROVIDING AN EFFECTIVE DATE.**

Again, it was noted that the resolution would be amended to reflect only the Series 2021-2 bonds, removing any mention of the Series 2021-1 bonds.

A **MOTION** was made by Secretary Doughney, seconded Supervisor Graci, adopting Resolution No. 2021-14, as amended. Upon being put to a vote, the **MOTION** carried unanimously.

**DM 5A – Consider Agreement with Odyssey Manufacturing Company**

Mr. Pickle noted this was a piggyback agreement to the City of Lake Wales agreement. He recommended approval.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving the agreement with Odyssey Manufacturing Company for the delivery of liquid sodium hypochlorite at the price of \$0.762 per gallon, as presented.

**K. Consent Agenda**

Secretary Doughney presented Consent Agenda items CA 1 through CA 7 and asked for a motion.

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for August, 2021**

**CA 6 – Consider Approval to Transfer Funds for the R&R and WCF Account Requisitions**

**CA 7 – Surplus Items**

A **MOTION** was made by Secretary Doughney, seconded by Vice Chairman Ney approving Consent Agenda items CA 1 through CA 7, as presented.

**L. Supervisor Requests**



Supervisor Graci extended congratulations to Mr. Hayden and reminded Messrs. Miller and Rouse to hang in there, their time will come. Supervisor Graci also noted his disappointment in how Public Hearing 1 had gone.

Secretary Doughney congratulated Mr. Hayden on his promotion and thanked Mr. Lawson for his many years of service to the District. He also recommended that the Board honor Mr. Lawson with a plaque. There were no objections.

Mr. Lawson thanked the Board and noted that he has been the District's Engineer for 32 years.

That concluded Supervisor Requests.

### **M. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:19 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

# St. Lucie West Services District

Board Agenda Item  
Tuesday, November 2, 2021

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## Item

DA 1      Status Report/Updates

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## Summary

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# St. Lucie West Services District

## Board Agenda Item

Tuesday, November 2, 2021

### Item

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**DE 1 Consider Approval of Work Authorization No. 7A-58-2106-SU Between the St. Lucie West Services District and 747 Enterprise, LLC**

### Summary

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This application is for the construction of a 1.67-acre light industrial office/warehouse development on Lot 13, Parcel 1, Block 6 of SLW Plat No. 133 recorded in Plat Book 39 beginning at Page 40, 40A through 40B. The project is located on NW Enterprise Drive in the industrial park that is currently undeveloped and vacant with scattered vegetation.

The applicant proposes to construct a 25,320 SF of office/warehouse buildings with associated parking spaces and drive ways. The site will utilize water, sewer, and reuse line connections the were previously stubbed out to the parcel. Points of Service have been added to the plans identifying where the District's responsibility for maintenance terminates.

The required ½" of dry pre-treatment will be provided through the construction of an on-site underground exfiltration trenches.

Staff recommends approval of this Work Authorization with two following special conditions:

1. All water, sewer, and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner.
2. All on-site drainage facilities including the proposed control structure shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner.

### Recommendation

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*Staff has reviewed the application and recommends approval of Work Authorization 7A -58-2106- SU*

**District Engineer:** Fariborz Zanganeh

**District Manager:** Dennis Pickle

**Budget Impact:**

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**Project Number:**

**Available Project Budget:** \$0.00

**ORG Number:**

**This Project:** \$0.00

**Available Balance Amount:**

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**Board Action:**

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**Moved by:**

**Seconded by:**

**Action Taken:**

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# WORK AUTHORIZATION NO. WA 7A-58-2106-SU

Between the

**St. Lucie West Services District,**

a Community Development District organized and existing in accordance with Chapter  
190, Florida Statutes and  
**747 Enterprise, LLC**

A. SUMMARY OF SERVICES TO BE RENDERED

This application is for the construction of a 1.67-acre light industrial office/warehouse development on Lot 13, Parcel 1, Block 6 of SLW Plat No. 133 recorded in Plat Book 39 beginning at Page 40, 40A through 40B. The project is located on NW Enterprise Drive in the industrial park that is currently undeveloped and vacant with scattered vegetation.

The applicant proposes to construct a 25,320 SF office/warehouse building with associated parking spaces and driveways. The site will utilize water, sewer, and reuse line connections the were previously stubbed out to the parcel. Points of Service have been added to the plans identifying where the District's responsibility for maintenance terminates.

The required ½" of dry pre-treatment will be provided through the construction of on-site underground exfiltration trenches.

Staff recommends approval of this Work Authorization with two special conditions as stated in Paragraph D below.

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B. SCHEDULE OF FEES:

All the required fees including \$1,000.00 Application fee, \$500.00 Inspection fee, and \$1000.00 Deposit were collected during the review process.

C. PROJECT SCHEDULE: N/A

D. SPECIAL CONDITIONS OF APPROVAL:

1. All water, sewer, and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner.
2. All on-site drainage facilities including the proposed control structure shall remain in private ownership and shall be the maintenance responsibility of the applicant or subsequent owner.

#### E. GENERAL CONDITIONS:

- a) In the event the ST. LUCIE WEST SERVICES DISTRICT wishes to obtain ingress or egress to its easement and/or right-of-way for the purpose of maintenance of District works, the removal and reinstallation of any construction permitted hereunder shall be at owner's expense.
- b) In undertaking any of the activities contemplated by this work authorization, the applicant hereby agrees to comply with all federal, state, and local statutes, laws, rules, and regulations governing such activities, including but not limited to water quality standards for off-site discharges; and to abide by all terms and conditions of any permit or other approval issued by any agency exercising regulatory jurisdiction over such activities.
- c) The applicant, by accepting of the work authorization, covenants and agrees that the ST. LUCIE WEST SERVICES DISTRICT shall be promptly indemnified, defended, protected, exonerated, and saved harmless by the applicant from and against all expenses, liabilities, claims, demands and proceedings, including reasonable attorney's fees in defense of such matters, incurred by or imposed on said District in connection with any claim proceeding, demand, administrative hearing, suit, appellate proceeding, or other activity, including unfounded or "nuisance" claims, in which the District may become involved, or any settlement thereof, arising out of any operations under this work authorization, including but not limited to use of canal water for irrigation purposes; damage to landscaping; paint damage to automobiles, buildings, or other structures; liability for charges, fees, assessments, fines, and penalties levied by any agency exercising regulatory jurisdiction over any of the activities contemplated by this work authorization; and any property damage or personal injuries, fatal or not-fatal, of any kind or character. The applicant further agrees that any such expense so incurred by the District may be recovered by the District through offset against any claim for reimbursement or other charge that the applicant may assert as due from the District. If any expense so incurred by the District is not paid upon demand and is placed in the hands of an attorney for collection by suit or otherwise, the applicant hereby agrees to pay all costs of collection and litigation, include, but not limited to reasonable attorney's fees.
- d) By undertaking the construction allowed under this Work Authorization, the Applicant agrees and understands that it is solely responsible for, and shall indemnify and hold the District harmless from, (1) any and all restoration of District owned or controlled properties and facilities required as a result of such construction, and (2) any and all claims of third parties who currently have facilities located in District owned or controlled property and which facilities are damaged as a result of such construction.

## ST LUCIE WEST SERVICES DISTRICT

---

Dennis Pickle  
District Manager

---

William Hayden  
Public Works Director

---

Fariborz Zanganeh, P.E.  
District Engineer  
7175 Murrell Road  
Melbourne, Florida 32940

---

Vincent D'Amico, Chairman  
St. Lucie West Services District  
450 SW Utility Drive  
Port St. Lucie, FL 34986

Certification that Sufficient Funds are Available, if applicable:

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N/A  
District Treasurer

---

N/A  
Dennis Pickle  
District Manager

Dated this \_\_\_\_ day of \_\_\_\_\_ 2021.

# St. Lucie West Services District

## Board Agenda Item

Tuesday, November 2, 2021

### Item

#### DM 1 Cost Associated with Country Club Estates Stormwater Improvements

### Summary

As requested by a Board Member below are the costs associated with the land purchase and other stormwater projects inside of Country Club Estates.

Country Club Estates Stormwater Improvements & Costs				
			Cost of Project	Year
	Land Purchase and Associated Fees		\$ 140,339.00	2019
	Engineering for Aqua Range		\$ 27,000.00	2019
		<b>Total:</b>	\$ 167,339.00	
<b>Stromwater Improvements</b>				
	<b>Gate #</b>	<b>Action</b>		
	2B	Converted from fixed to manual	\$ 48,541.00	1997
	2B1	Converted from fixed to manual	\$ 6,899.00	1997
	2B2	Converted from fixed to manual	\$ 8,600.00	1997
	CC point	Converted from fixed to manual	\$ 4,900.00	1998
	2B	Converted from fixed to Automation	\$ 88,673.00	2011
	2C3B	Converted from fixed to Automation	\$ 224,785.00	2015
		Pipe Lining Lanzo	\$ 63,000.00	2004
		Pipe Lining Lanzo	\$ 88,000.00	2005
		Pipe Lining Shenandoa	\$ 28,236.00	2016
		Pipe Lining Shenandoa	\$ 105,345.00	2017
		Pipe Lining Shenandoa	\$ 70,900.00	2019
		Pipe Lining Shenandoa	\$ 12,802.00	2020
		<b>Total:</b>	\$ 918,020.00	

### Recommendation

Budget Impact:

Project Number:

Available Project Budget:

ORG Number:

This Project:

Available Balance Amount:

Board Action:

Moved by:

Seconded by:

Action Taken:

# St. Lucie West Services District

## Board Agenda Item Tuesday, November 2, 2021

### Item

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**DM 2 Consider Resolution No. 2021-15 Expressing Appreciation to Robert W. Lawson for his Dedicated Service to the District**

### Summary

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### Recommendation

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*Staff recommends adoption of Resolution No. 2021-15*

### Budget Impact

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Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

### Board Action

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Moved by:	Seconded by:	Action Taken:
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**RESOLUTION 2021-15**  
**RESOLUTION OF APPRECIATION OF THE BOARD**  
**OF SUPERVISORS OF ST. LUCIE WEST SERVICES**  
**DISTRICT TO ROBERT W. LAWSON**

**WHEREAS**, Robert W. Lawson was appointed as District Engineer by the Board of Supervisors of St. Lucie West Services District in 1989; and

**WHEREAS**, Robert W. Lawson performed outstanding service to the District during his years as District Engineer for St. Lucie West Services District and took an unusual, personal interest in performing his task; and

**WHEREAS**, Robert W. Lawson served the District as its Engineer above and beyond the usual call to duty until October 1, 2021; and

**BE IT RESOLVED** that St. Lucie West Services District, its Board of Supervisors, and each individual member thereof and its officers and other personnel hereby express their sincere and deep appreciation to Robert W. Lawson for his outstanding service to the District.

**BE IT FURTHER RESOLVED** that this Resolution be made a part of the permanent records of the District and copy thereof to be duly signed and awarded to Robert W. Lawson.

Dated this 2<sup>nd</sup> day of November 2021.

ST. LUCIE WEST SERVICES DISTRICT

ATTEST

By: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Chairman

(DISTRICT SEAL)



Presented to

**Robert W. Lawson**

In Recognition and Appreciation of

32 Years of

Dedicated Service

as District Engineer at

St. Lucie West Services District

**November 2, 2021**

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, November 2, 2021**

### **Item**

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**DM 3          Consider Approval of Grau & Associates' Audit Engagement Letter**

### **Summary**

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Attached is Grau & Associates' audit engagement letter for St. Lucie West for Fiscal Year Ending 2021. This is the second year of the previously approved three-year agreement. Per the agreement, last year's fee was \$25,000; this year's fee is \$25,500; and next year's fee will be \$26,000. Although the agreement is already in place, Grau requests a confirmation letter each year.

### ***Recommendation***

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Staff recommends approval of the Grau & Associates' audit engagement letter.



# Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280  
Boca Raton, Florida 33431  
(561) 994-9299 • (800) 299-4728  
Fax (561) 994-5823  
www.graucpa.com

October 11, 2021

To Board of Supervisors  
St. Lucie West Services District  
2501 A Burns Road  
Palm Beach Gardens, FL 33410

We are pleased to confirm our understanding of the services we are to provide St. Lucie West Services District, St. Lucie County, Florida ("the District") for the fiscal year ended September 30, 2021. We will audit the financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of St. Lucie West Services District as of and for the fiscal year ended September 30, 2021. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes. This letter serves to renew our agreement and establish the terms and fee for the 2021 audit.

Accounting principles generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that information:

- 1) Compliance with FL Statute 218.39 (3) (c)

## Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in

accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Examination Objective**

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

### **Other Services**

We will assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for designing, implementing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit

findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

Our fee for these services will not exceed \$25,500 for the September 30, 2021 audit. The fee for each annual renewal will be agreed upon separately respectively, unless there is a change in activity by the District which results in additional audit work or if additional Bonds are issued.

We will complete the audit within prescribed statutory deadlines, with the understanding that your employees will provide information needed to perform the audit on a timely basis.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

This agreement may be renewed each year thereafter subject to the mutual agreement by both parties to all terms and fees. The fee for each annual renewal will be agreed upon separately.

The District has the option to terminate this agreement with or without cause by providing thirty (30) days written notice of termination to Grau & Associates. Upon any termination of this agreement, Grau & Associates shall be entitled to payment of all work and/or services rendered up until the effective termination of this agreement, subject to whatever claims or off-sets the District may have against Grau & Associates.

We will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report accompanies this letter.

We appreciate the opportunity to be of service to St. Lucie West Services District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Grau & Associates



\_\_\_\_\_  
Antonio J. Grau

RESPONSE:

This letter correctly sets forth the understanding of St. Lucie West Services District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





**FICPA Peer Review Program**  
Administered in Florida  
by The Florida Institute of CPAs



Peer Review  
Program

**AICPA Peer Review Program**  
Administered in Florida  
by the Florida Institute of CPAs

February 20, 2020

Antonio Grau  
Grau & Associates  
951 Yamato Rd Ste 280  
Boca Raton, FL 33431-1809

Dear Antonio Grau:

It is my pleasure to notify you that on February 20, 2020, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,  
*FICPA Peer Review Committee*

Peer Review Team  
FICPA Peer Review Committee  
paul@ficpa.org  
800-342-3197 ext. 251

Florida Institute of CPAs

cc: Daniel Hevia, Racquel McIntosh

Firm Number: 900004390114

Review Number: 571202

3800 Esplanade Way, Suite 210 | Tallahassee, FL 32311 | 800.342.3197, in Florida | 850.224.2727 | Fax: 850.222.8190 | [www.ficpa.org](http://www.ficpa.org)



# St. Lucie West Services District

## Board Agenda Item

Tuesday, November 2, 2021

### Item

---

**DM 4 Consider Resolution No. 2021-16 – Adopting an Amended Budget for Fiscal Year 2021**

### Summary

---

Per Florida Statutes and state auditing requirements, the District must adopt a Final Amended Budget each year for the prior fiscal year. This must be completed no later than 60 days from the conclusion of the prior fiscal year.

The attached Final Amended Budget for Fiscal Year 2021 is an accounting of the District's actual income and expenditures for the year – it represents a “true-up” for the prior fiscal year.

Please note that all “actual” numbers are as-of September 29, 2021. The reason for this is because some September invoices are still being received and we must leave a day open to account for those expenses. The revised numbers are estimates based on anticipated outstanding invoices, and will therefore be slightly inflated from the true “actuals” through September 29, 2021. This is particularly notable in the Water and Sewer Fund, where bond payments are due on October 1, but booked in September.

### Recommendation

---

Staff recommends adoption of Resolution No. 2021-16.

---

### Board Action

---

Moved by:

Seconded by:

Action Taken:

---

**RESOLUTION NO. 2021-16**

**A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT  
ADOPTING AN AMENDED FISCAL YEAR 2021 BUDGET; AND  
PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of Supervisors of the St. Lucie West District (hereinafter called District) is empowered to impose special assessments upon the properties within the District; and,

**WHEREAS**, the District has prepared an Amended Budget for Fiscal Year 2021.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS  
OF THE ST. LUCIE WEST SERVICES DISTRICT THAT:**

**Section 1.** The Amended Budget for Fiscal Year 2021 attached hereto as Exhibit “A” is hereby approved and adopted.

**Section 2.** The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this 2<sup>nd</sup> day of November, 2021.

**ATTEST:**

**ST. LUCIE WEST SERVICES DISTRICT**

By: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Chairman

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, November 2, 2021**

### **Item**

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**DM 5    Other Items/Updates**

### **Summary**

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# **St. Lucie West Services District**

## **Board Agenda Item Tuesday, November 2, 2021**

### **Item**

---

**CA 1    Monthly Report Public Works Department**

### **Summary**

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The following monthly report is provided for your review and information as an update on the day-to-day operations and tasks of the Public Works department.



# St. Lucie West Services District Public Works Department September 2021

<u>Division</u>	<u>Service Orders*</u>	<u>Work Orders**</u>
Aquatics	94	3
Exotic Plant Removal	51	0
Storm Water	11	75
Vac Truck	8	0
Dredge Barge	0	0
Video Ray	224	0
Shop	119	0
<b>Grand Total</b>	<b>507</b>	<b>78</b>

*Aquatics Division:*

## **Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Algae	27	0
Injection Treatments	0	0
Hydrilla Treatments	4	0
Midge Fly Treatments	0	0
Harvester Removal	3	0
Surface Plant Treatments	9	0
Wetland & Upland Treatments	5	0
Debris Removal	17	0
Miscellaneous	29	3

## **Scheduled Maintenance**

- Lake Cleaning Schedule - Available Upon Request

*Exotic Plant Removal Division:*

## **Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Encroaching Preserves	9	0
Lygodium Treatments	0	0
Exotic Vegetation Treatments	7	n/a
Tree Removals	0	0
Preserves Maintenance	0	n/a
Vine Management	5	0
Miscellaneous	30	n/a

## **Scheduled Maintenance**

- None

*Storm Water Division:*

## **Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Locates	n/a	73
Street Flooding	0	0
Grate Cleaning	10	0
Improved Landscaping & Mowing	1	n/a
Miscellaneous	0	2

*Storm Water Division Cont'd:*

**Scheduled Maintenance**

- Right of Way Mowing done the first 2 weeks of each month.

*Storm Water Division / Vac Truck:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Cleaning Out Pipes	3	n/a
Cleaning Out Structures	5	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- 300 Estimated Footage Cleaned
- REMOVE 2 YARDS DEBRIS.
- 0

*Storm Water Division / Dredge Barge:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- 0 Estimated Yardage Cleaned
- None
- None

*Storm Water Division / Video Ray:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Viewing Pipes	224	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

*Shop Division :*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Vehicle Repair	24	n/a
Equipment Repair	43	n/a
Other Repair	52	n/a
Total Repairs	119	n/a

**Scheduled Maintenance**

- None

\* Service Orders are internally logged on an as needed basis by each department. No document is created.

\*\* Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.

# **St. Lucie West Services District**

## **Board Agenda Item**

**Tuesday, November 2, 2021**

### **Item**

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**CA 2    Monthly Report on Utilities Operations**

### **Summary**

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This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.

## St. Lucie West Services District Monthly Utilities Operations Report

<b>Summary</b>		<b>ERC Water/Wastewater Update</b>			
<b><u>WATER</u></b>					
	Commercial Accounts		508		
	Residential Accounts		6284		
	Total Plant Capacity Based on 3.6 MGD		14,400.00	ERC's (Factor 250 gpd)	
	Sold prior to October 2020 including the Reserve		11,600.64	ERC's	
	The Reserve Commitment for 2021		0.00	ERC's	
	Available Water ERC as of October 1st		2,799.36		
	Sold in FY 2021 (see water table below)		18.30	ERC's	
	<b>Total Remaining Capacity for Water</b>		<b>2,781.06</b>		
<b>WATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WATER FEES COLLECTED</b>
ERC's sold in	Oct-20	0.0	0.0	0	\$ -
ERC's sold in	Nov-20	0.0	0.0	0	\$ -
ERC's sold in	Dec-20	0.0	0.0	0	\$ -
ERC's sold in	Jan-21	0.0	0.0	0	\$ -
ERC's sold in	Feb-21	1.0	14.3	0	\$ -
ERC's sold in	Mar-21	0.0	0.0	0	\$ -
ERC's sold in	Apr-21	0.0	0.0	0	\$ -
ERC's sold in	May-21	1.0	0.0	0	\$ -
ERC's sold in	Jun-21	0.0	2.0	0	\$ -
ERC's sold in	Jul-21	0.0	0.0	0	\$ -
ERC's sold in	Aug-21	0.0	0.0	0	\$ -
ERC's sold in	Sep-21	0.0	0.0	0	\$ -
<b>Total Water ERC's sold for FY 2021</b>		<b>2.0</b>	<b>16.3</b>	<b>0</b>	<b>\$ -</b>
<b><u>WASTEWATER</u></b>					
	Commercial Accounts		452		
	Residential Accounts		6282		
	Total Plant Capacity Based on 2.1 MG/TMADF		23,342.47	ERC's based on three month average daily flow capacity	
	Sold prior to October 2020 including the Reserve		11,662.64	ERC's	
	The Reserve Commitment for 2021		0.00	ERC's	
	Available Wastewater ERC as of October 1st		11,679.83		
	Sold in FY 2021 (see W.Water table below)		18.30	ERC's	
	<b>Total Remaining Capacity for Wastewater</b>		<b>11,661.53</b>		
<b>WASTEWATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WASTEWATER FEES COLLECTED</b>
ERC's sold in	Oct-20	0.0	0.0	0	\$ -
ERC's sold in	Nov-20	0.0	0.0	0	\$ -
ERC's sold in	Dec-20	0.0	0.0	0	\$ -
ERC's sold in	Jan-21	0.0	0.0	0	\$ -
ERC's sold in	Feb-21	1.0	14.3	0	\$ -
ERC's sold in	Mar-21	0.0	0.0	0	\$ -
ERC's sold in	Apr-21	0.0	0.0	0	\$ -
ERC's sold in	May-21	1.0	0.0	0	\$ -
ERC's sold in	Jun-21	0.0	2.0	0	\$ -
ERC's sold in	Jul-21	0.0	0.0	0	\$ -
ERC's sold in	Aug-21	0.0	0.0	0	\$ -
ERC's sold in	Sep-21	0.0	0.0	0	\$ -
<b>Total Wastewater ERC's sold for FY 2021</b>		<b>2.0</b>	<b>16.3</b>	<b>0</b>	<b>\$ -</b>
<b>New Connections in September:</b>		-	ERC's		



<b>St. Lucie West Services District Monthly Utilities Operations Report</b>		
September-21		
<b><u>Water Treatment Facility</u></b>		
· Total Finished Water Produced for September was	52.96	MG
· The Finished Water Produced for the Previous Twelve Months was	648.88	MG
· The Average Daily Flow of Finished Water for September was	1.77	MG
· The Annual Average Daily Flow of Finished Water for September was	1.78	MG
· The Three Month Average Daily Flow of Finished Water for September was	1.79	MG
· The Water Treatment Plant Capacity is Operating at	49.0%	
· The Water Plant Annual Withdrawal Capacity per SFWMD WUP is at	76.1%	
<b><u>Water Treatment Plant Projects for September:</u></b>		
· Replacement Vessels for Trains 3 & 4 Arrived		
· Replacement Membranes for Trains 3 & 4 Arrived		
<b><u>Wastewater Treatment Facility</u></b>		
· Total Influent Wastewater flow for September was	46.73	MG
· Total Effluent Wastewater flow for September was	45.03	MG
· The Average Daily Flow of Influent Wastewater for September was	1.56	MG
· The Average Daily Flow of Effluent Wastewater for September was	1.50	MG
· The Annual Average Daily Flow of Influent Treated for September was	1.55	MG
· The Three Month Average Daily Flow of Influent Treated for September was	1.53	MG
· The Wastewater Plant Capacity is Operating at	72%	
<b><u>Wastewater Treatment Plant Projects for September:</u></b>		
· Install Grit Classifier Installed New Bushings for Corkscrew System		
· Removed HUBER Influent Bar Screen for Repairs		



**Underground Utilities Division  
Work Task and Service Order Monthly Report**

Month/Year: September-2021

Count	Description
65	New Service/Connect/Disconnect/occupant change
0	Install Permanent Meter
0	Remove Permanent Meter
1	Install Temporary Meter
0	Remove Temporary Meter
0	Lock off/Close Account
0	Lock off Non-payment office
1	Lock Off Temporary
18	Lock Off Non-Payment
25	Reconnection "No Fee"
5	Reconnection "Regular Hours"
0	Reconnection "After Hours"
0	Reconnection "Inspection"
33	Check for Leak "No Leak Found"
90	Check for Leak "Customers Responsibility"
23	Check for Leak "Districts Responsibility"
0	Meter Reading Exception
0	Meter Maintenance
4	Read Meter pull Data Office Request
10	Meter Box
0	Meter Test "Passed"
0	Meter Test "Failed"
0	Meter Test not completed location vacant - reason for no usage
1	Meter Change Out
1	Fire Hydrant
31	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
8	Sewer "Backups, Sewer Caps, or Breaks"
0	Lift station "District"
2	Read Meter Office Request
84	Locates "Water Quality, Pressure, etc..."
8	Complaints "Water Quality, Pressure, etc..."
11	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
0	Read Meter pull Data Customer Request
0	Lift station /Private
0	Reinstate
0	Miscellaneous
1	Lockoff failed Arr
Projects: Aquatec used at 1242 Bent Pines, 428 Jefferson Circle, 441 Fairway Vista, 1671 Harbour Isles	
1259 SunTerrance Circle, 485 Casanova Circle, 316 Shoreview Drive, for potable leaks.	
Aquatec cleaned lift station's 30, 1, 35, 37, 45, 27.	

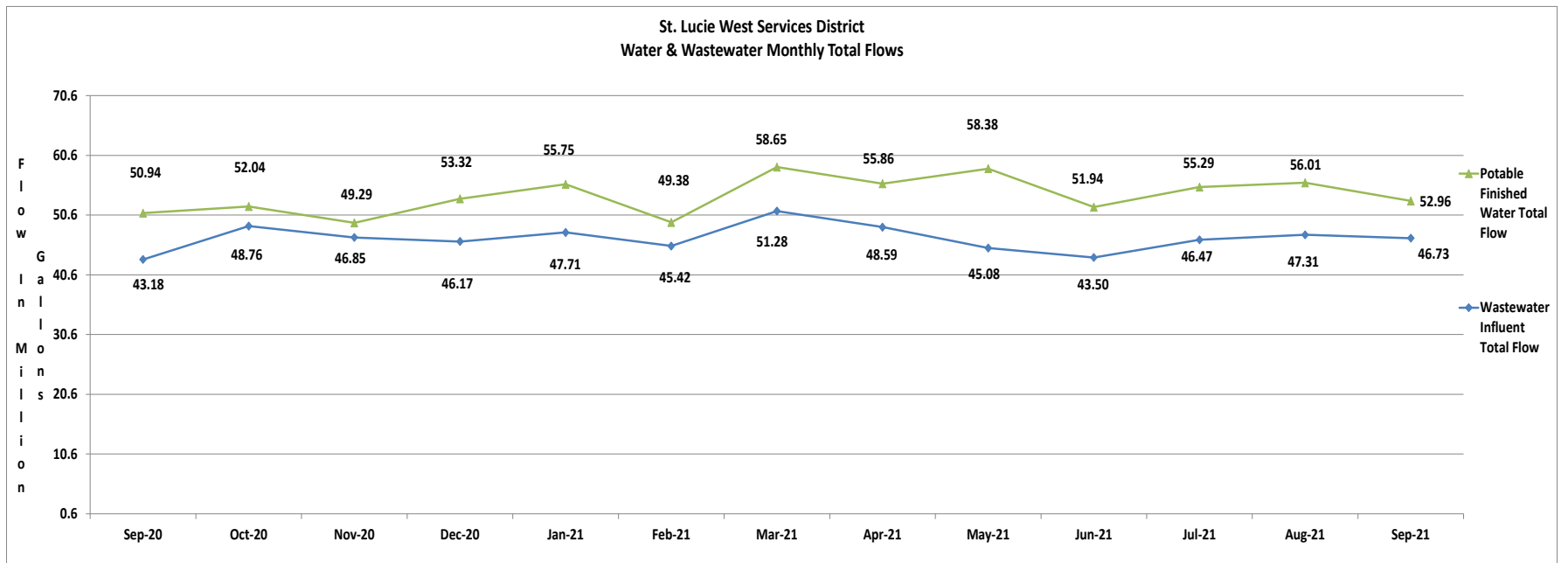
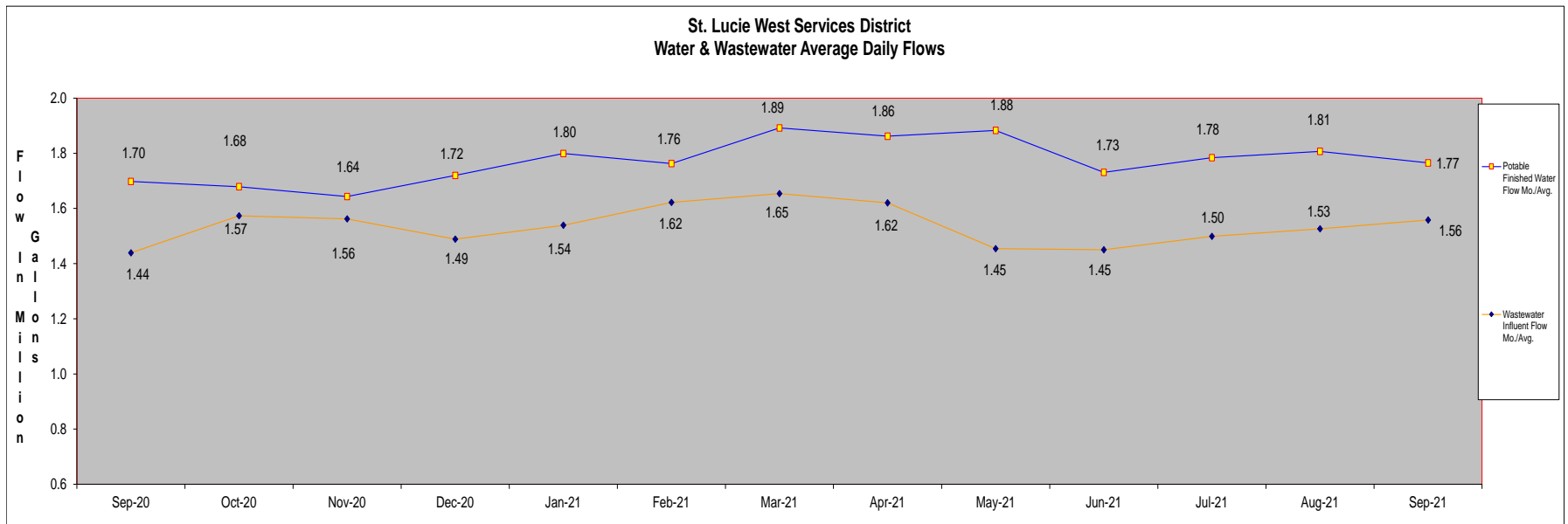
**IRRIGATION MONTHLY REPORT- SEPTEMBER 2021**

<b>SERVICE ORDERS</b>	
<u>S/O DESCRIPTION</u>	<u>TOTAL</u>
* CHECK FOR LEAK & OPERATE VALVES	31
ACREAGE MEASUREMENT	0
COMPLAINTS	1
TIMER CHANGE REQUEST	0
ADDITIONAL TIME REQUEST NEW PLANTINGS	1
* Also reported un UGU MOR	

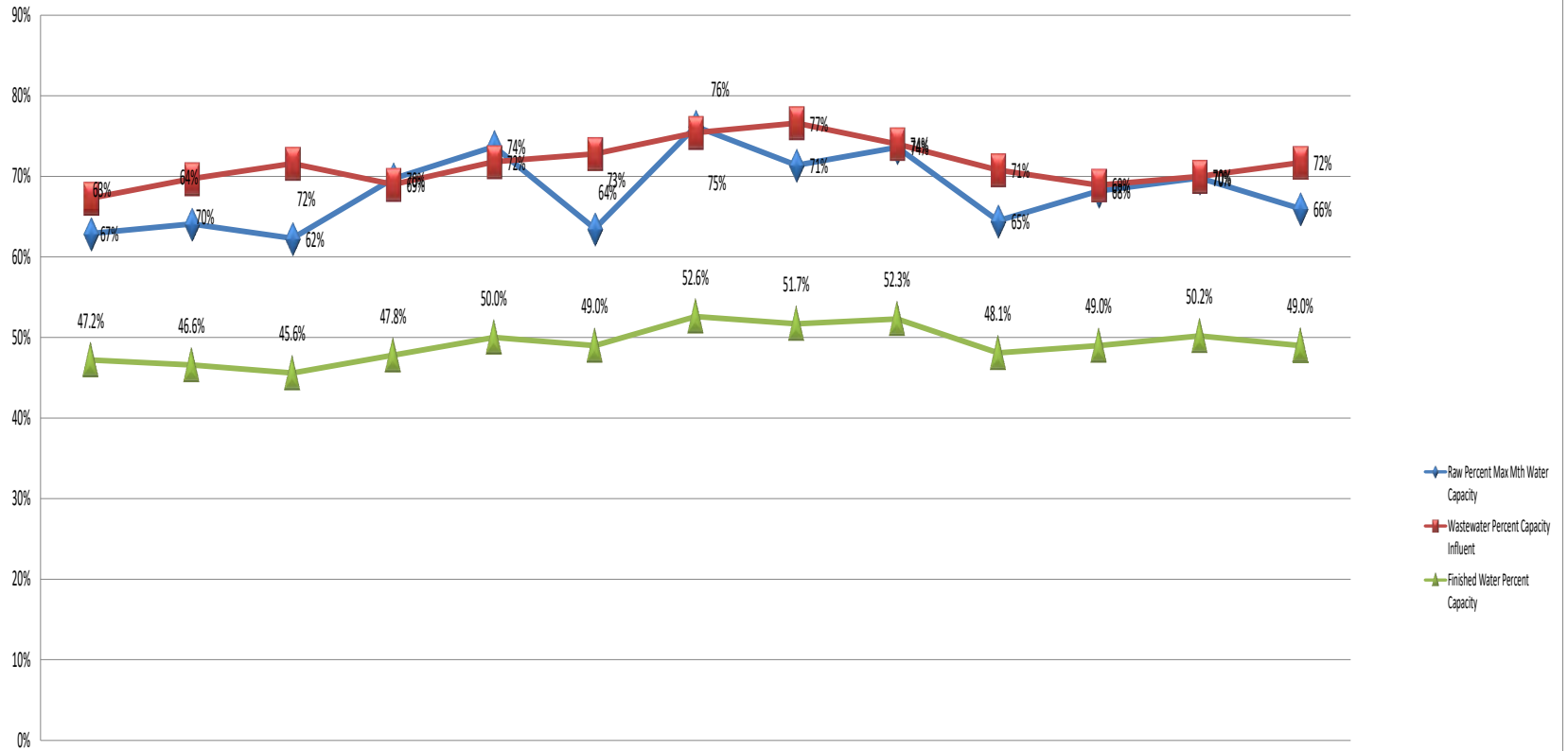
<b>IRRIGATION FLOWS</b>			
<u>SOURCE</u>	<u>TOTAL (MG)</u>	<u>ADF (MG)</u>	<u>MAX DAY (MG)</u>
LK CHARLES	16.667	0.538	<b>1.765</b>
LK ERNIE	10.475	0.338	<b>1.064</b>
MAIN PUMP STATION	58.251	1.879	<b>4.213</b>
STORM WATER TRANSFER	7.464	0.241	<b>1.213</b>
SURFICIAL WELLS	0.000	0.000	<b>0.000</b>
BRACKISH WELLS	0.534	0.017	<b>0.031</b>
GOLF COURSE	0.838	0.028	<b>0.189</b>

<b>FLOWS (CATEGORIZED)</b>			
	<u>TOTAL (MG)</u>	<u>%</u>	<u>MAX DAY (MG)</u>
REUSE	45.029	56.17%	<b>1.867</b>
STORMWATER	34.606	43.17%	
WELLS (ALL)	0.534	0.67%	
<b>TOTAL</b>	80.169	100.00%	

<b>PROJECTS</b>	

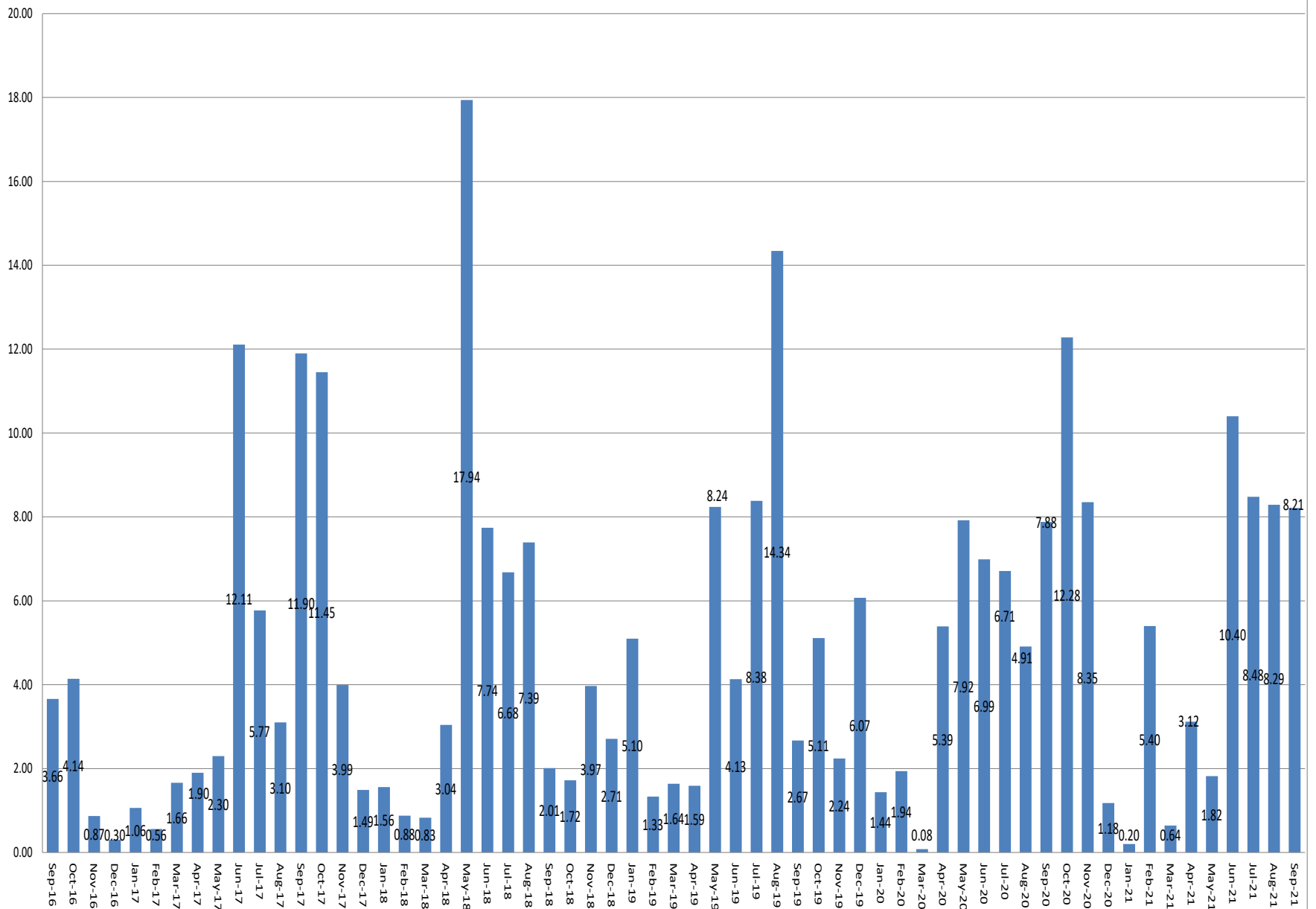


## St. Lucie West Services District Water and Wastewater Percent Capacity



	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
Raw Percent Max Mth Water Capacity	63%	64%	62%	70%	74%	64%	76%	71%	74%	65%	68%	70%	66%
Wastewater Percent Capacity Influent	67%	70%	72%	69%	72%	73%	75%	77%	74%	71%	69%	70%	72%
Finished Water Percent Capacity	47.2%	46.6%	45.6%	47.8%	50.0%	49.0%	52.6%	51.7%	52.3%	48.1%	49.0%	50.2%	49.0%

# St. Lucie West Services District Monthly Rainfall



# St. Lucie West Services District

## Board Agenda Item Tuesday, November 2, 2021

### Item

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#### CA 3 Monthly Report on Capital Improvement Projects

### Summary

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This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

SW061	WTP RO Trains #3 and #4 Filter Replacement Materials Onsite
SW064	Replacement Meters Project Completed
SW069	Lake Charles Irrigation Pump Station Design Underway
SW077	Main Water Line Extension Materials Ordered
SW081	WTP Calcite Project Pilot Study Design Underway
SW086	New Office Complex Project Completed
SW094	ISI Radio Telemetry Upgrade Completed
SW096	ISI Radio PLC Upgrade Project Near Completed

# PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2021 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2020	Nov-2020	Dec-2020	Jan-2021	Feb-2021	Mar-2021	Apr-2021	May-2021	Jun-2021	Jul-2021	Aug-2021	Sep-2021	
WM001		BH		262,730	185,312	77,418	40%	71%	Stormwater Emergency Repairs													
SW001		JM		211,580	77,356	134,224	90%	37%	Lift Station renewal & replacement													
SW037		JM		203,537	42,858	160,679	30%	21%	Emergency Renewal and Replacement Projects													
SW047		JM		31,719	2,500	29,219	5%	8%	Structural Repairs Manholes													
SW049		JM		27,987	11,745	16,242	20%	42%	Protective Coating Manholes													
SW061		JM/TB		408,000	326,872	81,128	20%	80%	Membrane Filter Replacement Program													Begin Mid-Sept 2021
SW064		JM		5,000	-	5,000	100%	0%	Replacement Meters													Completed
SW066		JM/TB		60,000	19,875	40,125	25%	33%	WWTF Painting & Sealing of Tanks													
SW069		JM		551,651	1,651	550,000	5%	0%	Reuse Irrigation Pump Station Improvements													
SW073		JM/TB		12,867	3,662	9,205	80%	28%	Replacement Backflow Preventers													
SW077		JM/TB		588,800	585,502	3,298	10%	99%	Main Water Line Extension													Materials Expected 12/2021
SW078		JM/TB		97,485	27,485	70,000	60%	28%	WTP Painting & Tank Sealing													
SW081		JM		135,108	40,108	95,000	10%	30%	WTP Calcite Tank Project													
SW084		JM		5,000	2,897	2,103	30%	58%	UGU Potable Water Flushing Devices													
SW085		JM		49,420	5,716	43,704	25%	12%	Emergency (Assoc. Irr.) R&R Projects													
SW086	Arcadis	RL/DP		142,921	142,921	0	100%	100%	New Office Complex													Completed
SW091		JM		5,000	-	5,000	10%	0%	UGU Irrigation Flushing Devices													
SW094		JM/BH	ISI	12,232	12,232	-	100%	100%	Radio Telemetry System Upgrade													Completed
SW096		JM/BH	ISI	28,401	28,401	-	100%	100%	PLC Upgrade Project													Completed
Total				\$ 2,576,708	1,331,781	1,244,927																

Available budget amounts listed in **RED** are over Budget  
 Available budget amounts listed in **Blue** are at or under Budget

TOTAL PROJECTS IN PROGRESS OR COMPLET	18	18	18	18	18	18	18	19	19	19	19	19
PROJECTS IN DESIGN PHASE	3	3	3	3	3	3	3	4	2	2	2	2
PROJECTS IN BID PHASE	0	0	0	0	0	0	0	0	2	2	0	0
PROJECTS IN CONSTRUCTION PHASE	5	5	4	3	1	1	1	1	2	2	4	4
PROJECTS COMPLETED	0	0	1	2	4	5	5	5	4	4	4	4
ONGOING CAPITAL R&R PROJECTS	10	10	10	10	10	9	9	9	9	9	9	9



# St. Lucie West Services District

## Board Agenda Item Tuesday November 2, 2021

### Item

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#### CA 4 Monthly Reports on Billing and Customer Service

### Summary

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This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

1. Actual Consumption

Water	40,067,760	Gallons
Sewer	38,586,330	Gallons
Sewer BOD	579.61	Gallons
Sewer TSS	700.61	Gallons

2. Amount Billed

Total Water	\$273,237.77
Total Sewer	\$313,762.45
Total Irrigation	\$150,805.55

3. Billing

Total Water	6,792
Total Sewer	6,734
Total Irrigation	6,424



Month/Year SEPTEMBER 2021

## Monthly Deposited Receivable Form

Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily	Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily
Mon	\$ -	\$ -	Mon 9/20/2021	\$ 19,812.59	\$ -
Tues	\$ -	\$ -	Tues 9/21/2021	\$ 8,618.78	\$ -
Wed 9/1/2021	\$ 43,215.42	\$ 27.00	Wed 9/22/2021	\$ 13,556.61	\$ -
Thur 9/2/2021	\$ 32,618.69	\$ 91.52	Thur 9/23/2021	\$ 11,340.35	\$ -
Fri 9/3/2021	\$ 34,157.00	\$ 2,952.77	Fri 9/24/2021	\$ 25,200.55	\$ -
<b>Total - Week</b>	<b>\$ 109,991.11</b>	<b>\$ 3,071.29</b>	<b>Total - Week</b>	<b>\$ 78,528.88</b>	<b>\$ -</b>
Mon 9/6/2021 Holiday	\$ -	\$ -	Mon 9/27/2021	\$ 51,349.39	\$ -
Tues 9/7/2021	\$ 322,729.14	\$ -	Tues 9/28/2021	\$ 29,170.63	\$ -
Wed 9/8/2021	\$ 6,764.89	\$ -	Wed 9/29/2021	\$ 52,721.59	\$ -
Thur 9/9/2021	\$ 62,826.30	\$ -	Thur 9/30/2021	\$ 23,769.37	\$ -
Fri 9/10/2021	\$ 4,908.70	\$ -	Fri	\$ -	\$ -
<b>Total - Week</b>	<b>\$ 397,229.03</b>	<b>\$ -</b>	<b>Total - Week</b>	<b>\$ 157,010.98</b>	<b>\$ -</b>
Mon 9/13/2021	\$ 8,880.60	\$ -			
Tues 9/14/2021	\$ 2,411.91	\$ -			
Wed 9/15/2021	\$ 2,744.91	\$ -			
Thur 9/16/2021	\$ 3,919.04	\$ -			
Fri 9/17/2021	\$ 20,133.66	\$ -			
<b>Total - Week</b>	<b>\$ 38,090.12</b>	<b>\$ -</b>			
			<b>Total Month Receivables</b>	<b>\$ 780,850.12</b>	<b>\$ 3,071.29</b>

**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS BILLED AND MONTHLY RECEIVABLES**

**REPORT # 1 ACTIVE COMPANY**

**MONTH END SUMMARY**

**8/1/2021 - 8/30/2021**

**BALANCE TOTALS**

BEGINNING BALANCE AS OF	8/1/2021
\$	437,594.06

**GENERAL LEDGER**

**TOTAL BILL  
COUNT BILLED AMOUNT**

CHARGES	DESCRIPTION	COUNT	BILLED AMOUNT		
<b>BASE CHARGES</b>					
5-04109	IRRIGATION BASE	6424	\$ 150,240.59	\$	587,834.65
5-04107	SEWER BASE	6734	\$ 166,941.49	\$	754,776.14
5-04106	WATER BASE	6792	\$ 134,202.92	\$	888,979.06
	DISPENSED/TANKER TRUCK				
5-04046	WATER BASE	11	\$ 843.60	\$	889,822.66
5-04014	WHOLESALE WATER BASE	1	\$ 724.10	\$	890,546.76
	TOTAL CHARGE		\$ 452,952.70		
<b>CONSUMPTION CHARGES</b>					
5-04009	IRRIGATION		\$ 564.96		
5-04007	SEWER		\$ 146,341.48		
5-04007	SEWER-BOD EXCESS		\$ 220.25		
5-04007	SEWER-TSS EXCESS		\$ 259.23		
5-04006	WATER		\$ 139,034.85		
<b>AVERAGE DAYS</b>					
5-04046	TANKER TRUCK WATER		\$ 5.62		
5-04014	WHOLESALE WATER		\$ 29,593.10		
5-04021	WHOLESALE WASTEWATER		\$ 26,694.51		
	TOTAL CHARGE		\$ 342,714.00		
	DEPOSIT CHARGE		\$ -		
	TOTAL CHARGES				
	IRRIGATION CHARGE		\$ 150,805.55		
	SEWER CHARGE		\$ 340,456.96		
	WATER CHARGE		\$ 304,404.19		
	TOTAL CHARGE		\$ 795,666.70		
<b>ADJUSTMENTS</b>					
	DESCRIPTION				
	TOTAL REVENUE CHANGES		\$ (2,894.42)	\$	1,230,366.34
	TOTAL WRITE OFFS			\$ (5.85)	\$ 1,230,360.49
<b>PENALTY CHARGES</b>					
	DESCRIPTION		AMOUNT		
5-04010	TOTAL PENALTY		\$ 4,448.46	\$	1,234,808.95
<b>MISCELLANEOUS CHARGES</b>					
	DESCRIPTION		AMOUNT		
5-04012	TOTAL MISCELLANEOUS		\$ 125.00	\$	1,234,933.95
5-04047	BACK FLOW CHARGES		\$ -		
5-04047	BACK FLOW OPT OUT CHARGES		\$ -		
<b>METER SET FEES</b>					
	DESCRIPTION		AMOUNT		
5-04018	METER FEE		\$ -		
5-04012	INITIAL CONNECTION METER FEE		\$ -		
	TOTAL METER FEES		\$ -	\$	1,234,933.95
<b>IMPACT FEES</b>					
	DESCRIPTION		AMOUNT		
5-04033	WATER IMPACT (AFPI)		\$ -	\$	1,234,933.95
5-04035	SEWER IMPACT (AFPI)		\$ -	\$	1,234,933.95
	TOTAL IMPACT (AFPI)		\$ -		



**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS RECEIVABLE SUMMARY**

**REPORT # 2 ACTIVE COMPANY**

**MONTH END SUMMARY 8/1/2021 - 8/30/2021**

**GENERAL LEDGER**

GENERAL LEDGER			BALANCE TOTALS	
			CONTINUED BALANCE REFERENCE	
			\$	1,234,933.95
PAYMENTS	DESCRIPTION	AMOUNT		
5-01025	DISPENSED WATER/TANKER TRUCK	\$ 344.00	\$	1,234,589.95
5-01025	IRRIGATION	\$ 137,384.62	\$	1,097,205.33
5-01025	PENALTY	\$ 4,278.18	\$	1,092,927.15
5-01025	SEWER BASE	\$ 153,607.63	\$	939,319.52
5-01025	SEWER CONSUMPTION	\$ 131,631.55	\$	807,687.97
5-01025	WATER BASE	\$ 123,953.70	\$	683,734.27
5-01025	WATER CONSUMPTION	\$ 126,568.78	\$	557,165.49
5-01025	MISCELLANEOUS	\$ 617.36	\$	556,548.13
5-04047	BACK FLOW CHARGES	\$ -	\$	556,548.13
5-04047	BACK FLOW OPT OUT CHARGES	\$ -	\$	556,548.13
5-01025	CONVERSION	\$ -	\$	556,548.13
5-01025	BOD EXCESS CONSUMPTION	\$ 588.74	\$	555,959.39
5-01025	TSS EXCESS CONSUMPTION	\$ 325.84	\$	555,633.55
	TOTAL RECEIVABLES CREDIT	\$ -		
	CREDIT BALANCE CHANGE	\$ 33,738.01	\$	521,895.54
	SUBTRACT DEPOSIT REFUNDS	\$ (7,500.00)		
	WRITE OFF	\$ -	\$	521,895.54
	SUBTOTAL	\$ 705,538.41		
5-04014	WHOLESALE WATER	\$ 30,317.20	\$	491,578.34
5-04021	WHOLESALE WASTEWATER	\$ 26,694.51	\$	464,883.83
5-04033	WATER IMPACT (AFPI)	\$ -	\$	464,883.83
5-04035	SEWER IMPACT (AFPI)	\$ -	\$	464,883.83
5-04018	METER FEE	\$ -	\$	464,883.83
5-04012	INITIAL CONNECTION METER FEE	\$ -	\$	464,883.83
	TOTAL PAYMENTS	\$ 762,550.12		
REVERSE				
PAYMENTS	DESCRIPTION			
	POSTING ERRORS	\$ 100.00		
	REVERSE PAYMENT BAL. TRANSFER	\$ -		
5-01025	RETURN PAYMENTS	\$ (6,249.34)		
	TOTAL	\$ (6,149.34)	\$	458,734.49
REFUNDS				
DESCRIPTION	COUNT	AMOUNT		
TOTAL REFUND CHECKS	20	\$ 627.03	\$	459,361.52
TRANSFER				
BALANCE	DESCRIPTION	NET AMOUNT		
	RECEIVABLES ADJUSTED	\$ (1,510.30)	\$	457,851.22
	RECEIVABLES RE-APPLIED	\$ 1,510.30	\$	459,361.52
DEPOSIT				
ACTIVITY	DESCRIPTION	AMOUNT		
	BEGINNING BALANCE	\$ 231,071.00		
	BILLED DEPOSITS	\$ -		
5-02030	NEW DEPOSITS	\$ 10,900.00		
	REFUNDS	\$ (7,500.00)		
	REVERSE REFUNDS	\$ -		
	REVERSE DEPOSITS	\$ -		
	ENDING BALANCE	\$ 234,471.00		
MISC.				
PAYMENTS	DESCRIPTION			
	MISCELLANEOUS PAYMENTS RECEIVED	\$ 3,071.29		
			ENDING BALANCE AS OF	
			8/30/2021	
			\$	459,361.52
			\$	-
			\$	459,361.52
			\$	-
			\$	-
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<b>ENDING BALANCE AS OF</b>	
<b>8/30/2021</b>	
\$	459,361.52
\$	-
\$	459,361.52

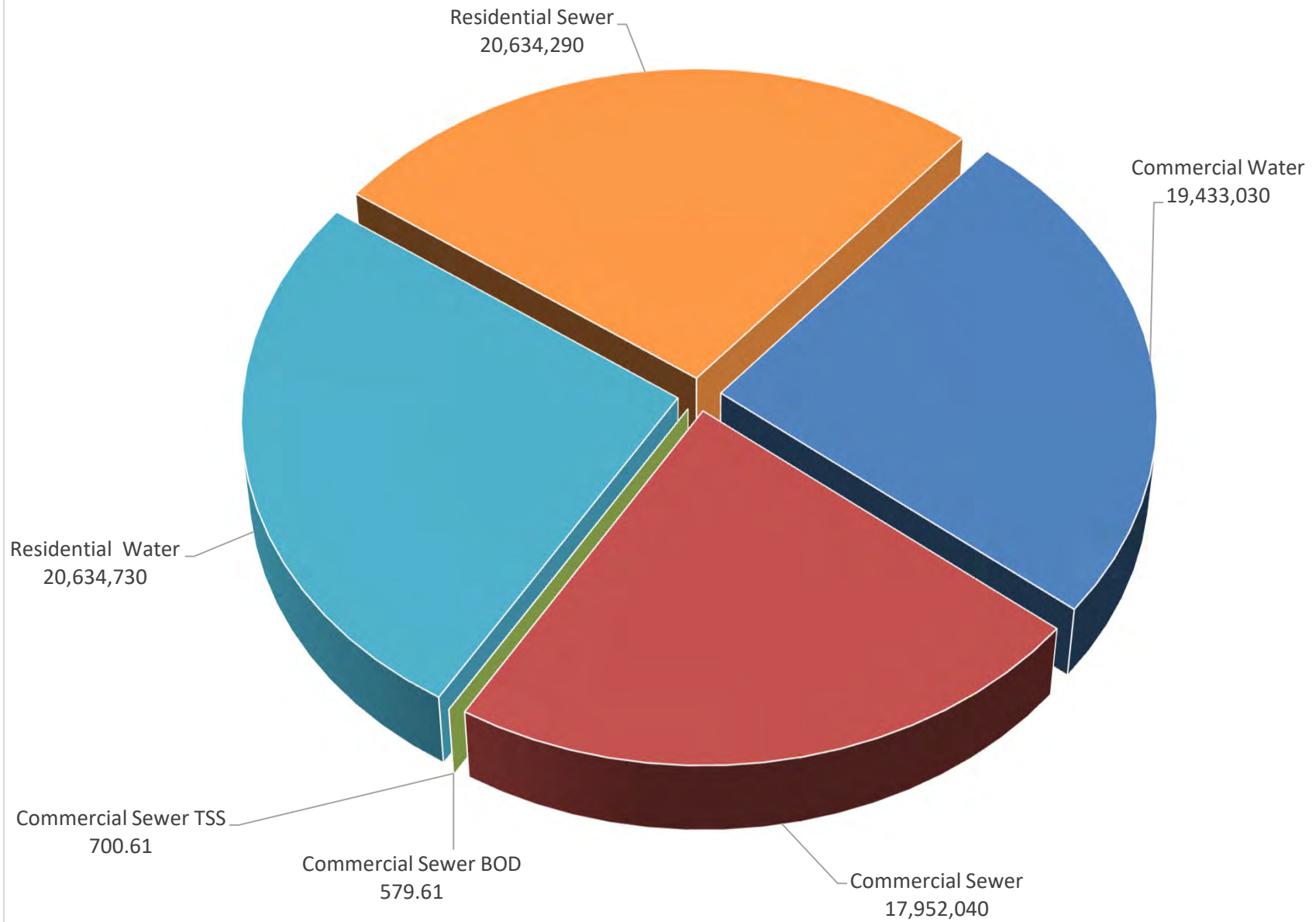
unpaid Reserve invoice

**ST LUCIE WEST SERVICES DISTRICT AGED DEBT SUMMARY**

<b>MONTH/YEAR</b>	<b>Current Amount 1-30 DAYS</b>	<b>Amount 31-60 DAYS</b>	<b>Amount 61-90 DAYS</b>	<b>Amount 91-120 DAYS</b>	<b>Amount &gt; 120 DAYS</b>	<b>BALANCE</b>
January 2020	\$ 453,153.48	\$ 11,713.07	\$ 3,499.49	\$ 1,011.32	\$ 12,648.08	\$ 436,703.91
February 2020	\$ 470,482.73	\$ 5,035.19	\$ 1,514.49	\$ 1,808.97	\$ 12,357.67	\$ 445,941.55
March 2020	\$ 491,053.34	\$ 11,806.97	\$ 2,918.48	\$ 712.75	\$ 11,264.38	\$ 472,989.42
April 2020	\$ 530,955.34	\$ 20,261.18	\$ 5,257.56	\$ 2,028.41	\$ 5,550.35	\$ 523,743.06
May 2020	\$ 477,425.26	\$ 24,521.99	\$ 9,950.34	\$ 3,564.53	\$ 6,806.36	\$ 485,726.28
June 2020	\$ 480,704.33	\$ 20,541.43	\$ 9,708.08	\$ 5,667.92	\$ 9,166.86	\$ 475,472.32
July 2020	\$ 159,632.24	\$ 18,743.85	\$ 9,250.80	\$ 6,023.93	\$ 11,451.33	\$ 156,525.72
August 2020	\$ 413,526.56	\$ 14,314.98	\$ 7,050.17	\$ 4,627.39	\$ 11,428.61	\$ 408,887.34
September 2020	\$ 460,937.80	\$ 16,160.94	\$ 4,904.55	\$ 3,183.74	\$ 9,839.75	\$ 454,470.43
October 2020	\$ 465,283.21	\$ 13,413.96	\$ 6,958.81	\$ 2,921.22	\$ 9,778.27	\$ 463,516.61
November 2020	\$ 470,944.78	\$ 11,780.96	\$ 2,623.38	\$ 2,292.18	\$ 8,118.17	\$ 453,078.34
December 2020	\$ 149,387.98	\$ 13,552.52	\$ 2,854.11	\$ 968.51	\$ 7,712.77	\$ 135,393.62
January 2021	\$ 484,969.98	\$ 6,466.30	\$ 2,071.78	\$ 1,282.07	\$ 11,044.34	\$ 467,546.28
February 2021	\$ 495,861.76	\$ 6,514.05	\$ 1,966.70	\$ 995.38	\$ 10,470.93	\$ 478,655.50
March 2021	\$ 422,984.51	\$ 5,937.20	\$ 1,831.34	\$ 740.39	\$ 6,222.26	\$ 399,964.66
April 2021	\$ 449,425.57	\$ 5,900.71	\$ 1,089.70	\$ 647.07	\$ 5,287.56	\$ 419,695.11
May 2021	\$ 450,719.72	\$ 6,142.39	\$ 1,495.49	\$ 706.71	\$ 5,875.75	\$ 425,064.45
June 2021	\$ 476,719.40	\$ 4,886.57	\$ 1,637.82	\$ 937.05	\$ 5,276.46	\$ 452,792.95
July 2021	\$ 429,612.17	\$ 4,456.16	\$ 1,368.42	\$ 778.41	\$ 6,125.62	\$ 399,845.64
August 2021	\$ 468,154.68	\$ 5,933.92	\$ 1,018.24	\$ 750.52	\$ 5,636.54	\$ 437,594.06
September 2021	\$ 496,856.70	\$ 7,302.63	\$ 1,895.39	\$ 801.70	\$ 6,201.44	\$ 459,361.52
October 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



## Actual Consumption September 2021



# St. Lucie West Services District

## Board Agenda Item Tuesday, November 2, 2021

### Item

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**CA 5      Financial Statements for September, 2021**

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### Summary

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Attached for your review are the Financial Reports for the period ending September 30, 2021.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
  - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

### Recommendation

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No Action Required.

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### Budget Impact

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None.

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### Board Action

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Moved by:

Seconded by:

Action Taken:

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**St Lucie West Service District (General Fund)**  
**Income Statement Budget vs. Actual**  
September 2021

	<b>Oct 20-Sep 21</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>1-04000 · GF SLWSD GENERAL FUND REVENUE</b>	2,977,049.79	2,941,100.00	35,949.79	101.22%	2,941,100.00
<b>Total Income</b>	2,977,049.79	2,941,100.00	35,949.79	101.22%	2,941,100.00
<b>Gross Income</b>	2,977,049.79	2,941,100.00	35,949.79	101.22%	2,941,100.00
<b>Expense</b>					
<b>1-05000 · GF BOARD OF DIRECTORS</b>	14,031.00	15,529.00	-1,498.00	90.35%	15,529.00
<b>1-06000 · GF DISTRICT MANAGER</b>	8,860.93	55,324.00	-46,463.07	16.02%	55,324.00
<b>1-07000 · GF FINANCE</b>	116,072.51	150,188.00	-34,115.49	77.29%	150,188.00
<b>1-12000 · GF GRANT MANAGEMENT</b>	0.00	1,238.00	-1,238.00	0.0%	1,238.00
<b>1-13000 · GF CLERK TO THE BOARD</b>	15,634.18	12,970.00	2,664.18	120.54%	12,970.00
<b>1-14000 · GF AQUATICS DIVISION-PERSNL</b>	299,413.07	363,081.00	-63,667.93	82.47%	363,081.00
<b>1-15000 · GF ADMINISTRATION DIV-PERSNL</b>	967,410.29	748,356.00	219,054.29	129.27%	748,356.00
<b>1-16000 · GF STORM WATER MGMT-PERSNL</b>	350,296.53	403,515.02	-53,218.49	86.81%	403,515.02
<b>1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL</b>	271,595.15	318,426.00	-46,830.85	85.29%	318,426.00
<b>1-18000 · GF SHOP OPERATIONS-PERSNL</b>	49,351.91	65,321.00	-15,969.09	75.55%	65,321.00
<b>1-19000 · GF GENERAL COUNSEL</b>	9,918.02	26,928.00	-17,009.98	36.83%	26,928.00
<b>1-23000 · GF SPECIAL COUNSEL</b>	3,680.43	3,291.00	389.43	111.83%	3,291.00
<b>1-26000 · GF ENGINEERING</b>	29,565.17	34,499.00	-4,933.83	85.7%	34,499.00
<b>1-31000 · GF AQUATICS DIVISION-OPERATING</b>	231,630.44	167,085.00	64,545.44	138.63%	167,085.00
<b>1-33000 · GF ADMINISTRATION DIV-OPERATING</b>	206,006.73	246,588.00	-40,581.27	83.54%	246,588.00
<b>1-34000 · GF STORM WATER MGMT-OPERATING</b>	232,658.34	234,654.00	-1,995.66	99.15%	234,654.00
<b>1-35000 · GF EXOTIC PLANT RMVL-OPERATING</b>	147,773.08	194,317.00	-46,543.92	76.05%	194,317.00
<b>1-36000 · GF SHOP OPERATIONS-OPERATING</b>	24,799.25	32,964.00	-8,164.75	75.23%	32,964.00
<b>1-46000 · GF RENEWAL &amp; REPLACEMENT</b>	193,242.80	253,557.00	-60,314.20	76.21%	253,557.00
<b>Total Expense</b>	3,171,939.83	3,327,831.02	-155,891.19	95.32%	3,327,831.02
<b>Net Ordinary Income</b>	-194,890.04	-386,731.02	191,840.98	50.39%	-386,731.02
<b>Net Income</b>	<b>-194,890.04</b>	<b>-386,731.02</b>	<b>191,840.98</b>	<b>50.39%</b>	<b>-386,731.02</b>



**St Lucie West Service District (WMB DS)**  
**Income Statement Budget vs. Actual**  
September 2021

	<b>Oct 20 -Sep 21</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>2-04000 · WB WTR MGMT BEN SRS 1999A REV</b>	2,326,691.32	2,458,045.00	-131,353.68	94.66%	2,458,045.00
<b>Total Income</b>	2,326,691.32	2,458,045.00	-131,353.68	94.66%	2,458,045.00
<b>Gross Income</b>	2,326,691.32	2,458,045.00	-131,353.68	94.66%	2,458,045.00
<b>Expense</b>					
<b>2-05000 · WB WTR MGMT BEN SRS 1999A DS</b>	2,332,562.90	2,318,600.99	13,961.91	100.6%	2,318,600.99
<b>Total Expense</b>	2,332,562.90	2,318,600.99	13,961.91	100.6%	2,318,600.99
<b>Net Ordinary Income</b>	-5,871.58	139,444.01	-145,315.59	-4.21%	139,444.01
<b>Net Income</b>	<b>-5,871.58</b>	<b>139,444.01</b>	<b>-145,315.59</b>	<b>-4.21%</b>	<b>139,444.01</b>

**St Lucie West Service District (Water & Sewer Fund)**  
**Income Statement Budget vs. Actual**  
September 2021

	<b>Oct 20-Sep 21</b>	<b>Budget YTD</b>	<b>\$ +/- of Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>5-04000 · WS SLWSD WATER &amp; SEWER REVENUE</b>	8,789,001.95	9,329,545.00	-540,543.05	94.21%	9,329,545.00
<b>Total Income</b>	8,789,001.95	9,329,545.00	-540,543.05	94.21%	9,329,545.00
<b>Gross Income</b>	8,789,001.95	9,329,545.00	-540,543.05	94.21%	9,329,545.00
<b>Expense</b>					
<b>5-05000 · WS BOARD OF DIRECTORS</b>	14,021.53	14,122.00	-100.47	99.29%	14,122.00
<b>5-06000 · WS DISTRICT MANAGER</b>	732.13	46,123.00	-45,390.87	1.59%	46,123.00
<b>5-07000 · WS FINANCE</b>	253,229.77	304,875.00	-51,645.23	83.06%	304,875.00
<b>5-09000 · WS PROPERTY CONTROL</b>	10,570.46	10,256.00	314.46	103.07%	10,256.00
<b>5-11000 · WS UTILITY RATE CONSULTANT</b>	16,436.83	16,243.00	193.83	101.19%	16,243.00
<b>5-13000 · WS CLERK TO THE BOARD</b>	13,238.67	17,005.00	-3,766.33	77.85%	17,005.00
<b>5-14000 · WS ADMIN DVSN-PERSNL</b>	1,024,803.25	1,086,661.00	-61,857.75	94.31%	1,086,661.00
<b>5-15000 · WS WATER TRTMNT PLANT-PERSNL</b>	345,837.12	408,167.00	-62,329.88	84.73%	408,167.00
<b>5-16000 · WS WASTEWATER TRTMT PL-PERSNL</b>	364,101.38	406,982.00	-42,880.62	89.46%	406,982.00
<b>5-17000 · WS UNDERGROUND UTIL-PERSNL</b>	581,233.56	673,808.00	-92,574.44	86.26%	673,808.00
<b>5-18000 · WS IRRIGATION DIV-PERSNL</b>	47,302.99	59,659.00	-12,356.01	79.29%	59,659.00
<b>5-40000 · WS SHOP DIV - PERSNL</b>	118,537.68	134,441.00	-15,903.32	88.17%	134,441.00
<b>5-19000 · WS GENERAL COUNSEL</b>	9,067.03	35,411.00	-26,343.97	25.61%	35,411.00
<b>5-23000 · WS SPECIAL COUNSEL</b>	921.38	8,767.00	-7,845.62	10.51%	8,767.00
<b>5-26000 · WS ENGINEERING</b>	18,747.39	85,130.00	-66,382.61	22.02%	85,130.00
<b>5-27000 · WATER &amp; SEWER DEBT SERVICE</b>	480,028.25	2,597,445.00	-2,117,416.75	18.48%	2,597,445.00
<b>5-28000 · WS WATER &amp; SEWER SERVICES</b>	941,652.96	941,653.00	-0.04	100.0%	941,653.00
<b>5-29000 · WS ADMIN DIV-OPERATING</b>	379,614.38	478,863.00	-99,248.62	79.27%	478,863.00
<b>5-30000 · WS WATER TRTMNT PLANT-OPER</b>	715,071.83	732,880.00	-17,808.17	97.57%	732,880.00
<b>5-31000 · WS WASTEWATER TRTMT PL-OPER</b>	439,913.62	471,268.00	-31,354.38	93.35%	471,268.00
<b>5-32000 · WS UNDERGROUND UTIL-OPERATING</b>	567,139.28	661,804.00	-94,664.72	85.7%	661,804.00
<b>5-33000 · WS IRRIGATION DIV-OPERATING</b>	227,717.99	273,364.00	-45,646.01	83.3%	273,364.00
<b>5-41000 · WS SHOP DIV - OPER</b>	25,991.84	30,455.00	-4,463.16	85.35%	30,455.00
<b>Total Expense</b>	6,595,911.32	9,495,382.00	-2,899,470.68	69.46%	9,495,382.00
<b>Net Ordinary Income</b>	2,193,090.63	-165,837.00	2,358,927.63	-1,322.44%	-165,837.00
<b>Net Income</b>	<b>2,193,090.63</b>	<b>-165,837.00</b>	<b>2,358,927.63</b>	<b>-1,322.44%</b>	<b>-165,837.00</b>

**St Lucie West Service District (W&S Capital Outlay)**  
**Income Statement Budget vs. Actual**  
September 2021

	<b>Oct 20-Sep 21</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
Income					
5-36000 · WS CAP REVENUES					
5-36001 · INTEREST - R&R 4076011209	131.80				
5-36002 · INTEREST - WWCF - 4076011236	18.13	303.00	-284.87	5.98%	303.00
5-36003 · INTEREST - 2004 BOND ISSUE	0.00				
5-36004 · INTEREST - WCF 4076011227	68.59	70.00	-1.41	97.99%	70.00
5-36005 · WATER IMPACT FEES	32,767.65	3,832.00	28,935.65	855.11%	3,832.00
5-36006 · WW IMPACT FEES	24,881.25	2,876.00	22,005.25	865.13%	2,876.00
5-36007 · R&R TRANS FROM W&S OPERATING	941,652.96	941,653.00	-0.04	100.0%	941,653.00
<b>Total 5-36000 · WS CAP REVENUES</b>	<b>999,520.38</b>	<b>948,734.00</b>	<b>50,786.38</b>	<b>105.35%</b>	<b>948,734.00</b>
<b>Total Income</b>	<b>999,520.38</b>	<b>948,734.00</b>	<b>50,786.38</b>	<b>105.35%</b>	<b>948,734.00</b>
<b>Gross Income</b>	<b>999,520.38</b>	<b>948,734.00</b>	<b>50,786.38</b>	<b>105.35%</b>	<b>948,734.00</b>
Expense					
5-37000 · WS RENEWAL & REPLACEMENT CIP					
5-37004 · CAPITAL PROJECTS SW049	11,745.00	27,987.00	-16,242.00	41.97%	27,987.00
5-37006 · CAPITAL PROJECTS SW064	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37007 · CAPITAL PROJECTS SW001	85,594.41	211,580.00	-125,985.59	40.46%	211,580.00
5-37009 · CAPITAL PROJECTS SW037	64,446.35	203,537.00	-139,090.65	31.66%	203,537.00
5-37013 · CAPITAL PROJECTS SW047	2,490.00	31,719.00	-29,229.00	7.85%	31,719.00
5-37014 · CAPITAL PROJECTS SW050	0.00	50,000.00	-50,000.00	0.0%	50,000.00
5-37017 · CAPITAL PROJECTS SW061	308,842.30				
5-37018 · CAPITAL PROJECTS SW069	0.00	550,000.00	-550,000.00	0.0%	550,000.00
5-37020 · CAPITAL PROJECTS SW066	24,141.00	60,000.00	-35,859.00	40.24%	60,000.00
5-37027 · CAPITAL PROJECTS SW073	3,662.00	12,867.00	-9,205.00	28.46%	12,867.00
5-37028 · CAPITAL PROJECTS SW078	57,041.00				
5-37029 · CAPITAL PROJECTS SW081	8,620.00	95,000.00	-86,380.00	9.07%	95,000.00
5-37031 · CAPITAL PROJECTS SW084	2,896.55	5,000.00	-2,103.45	57.93%	5,000.00
5-37032 · CAPITAL PROJECTS SW085	5,715.98	49,420.00	-43,704.02	11.57%	49,420.00
5-37038 · CAPITAL PROJECTS SW091	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37041 · CAPITAL PROJECTS SW094	3,548.52				
5-37042 · CAPITAL PROJECTS SW095	0.00	125,000.00	-125,000.00	0.0%	125,000.00
5-37043 · CAPITAL PROJECTS SW096	26,085.69				
<b>Total 5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>	<b>604,828.80</b>	<b>1,432,110.00</b>	<b>-827,281.20</b>	<b>42.23%</b>	<b>1,432,110.00</b>
5-38000 · WS WATER CONNECT FEE CIP					
5-38012 · CAPITAL PROJECTS SW077	13,955.10	400,000.00	-386,044.90	3.49%	400,000.00
5-38014 · CAPITAL PROJECTS SW076	0.00	800,000.00	-800,000.00	0.0%	800,000.00
<b>Total 5-38000 · WS WATER CONNECT FEE CIP</b>	<b>13,955.10</b>	<b>1,200,000.00</b>	<b>-1,186,044.90</b>	<b>1.16%</b>	<b>1,200,000.00</b>
5-39000 · WS WASTEWATER CONNECT FEE CIP					
5-39010 · CAPITAL PROJECTS SW067	0.00	300,000.00	-300,000.00	0.0%	300,000.00
<b>Total 5-39000 · WS WASTEWATER CONNECT FEE CIP</b>	<b>0.00</b>	<b>300,000.00</b>	<b>-300,000.00</b>	<b>0.0%</b>	<b>300,000.00</b>
<b>Total Expense</b>	<b>618,783.90</b>	<b>2,932,110.00</b>	<b>-2,313,326.10</b>	<b>21.1%</b>	<b>2,932,110.00</b>
<b>Net Ordinary Income</b>	<b>380,736.48</b>	<b>-1,983,376.00</b>	<b>2,364,112.48</b>	<b>-19.2%</b>	<b>-1,983,376.00</b>
<b>Net Income</b>	<b>380,736.48</b>	<b>-1,983,376.00</b>	<b>2,364,112.48</b>	<b>-19.2%</b>	<b>-1,983,376.00</b>

**St Lucie West Service District**  
**Check Register**  
As of September 30, 2021

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>1-00001 - SUNTRUST (GF operating) #1363</b>				
09/02/2021	10423	APPLE INDUSTRIAL SUPPLY CO.	PO# 81496	40.15
09/02/2021	10424	ARCADIS US INC.	PO# 81504	1,467.00
09/02/2021	10425	CHEMICAL CONTAINERS, INC.	PO# 81485	19.37
09/02/2021	10426	COMPUTER NETWORK SERVICES	PO# 81488	1,436.45
09/02/2021	10427	FLORIDA COAST EQUIPMENT	PO# 81453	1,718.25
09/02/2021	10428	INTEGRATION SERVICES, INC.	PO# 81458	3,595.86
09/02/2021	10429	SIEMENS INDUSTRY, INC	PO# 81495	987.00
09/02/2021	10430	SIR SPEEDY PRINTING	INV# 104909	3,441.35
09/02/2021	10431	SITEONE LANDSCAPE SUPPLY, LLC	PO# 81482	43.20
09/02/2021	10432	SPECIAL DISTRICT SERVICES, INC.	PO# 81487	8,007.56
09/02/2021	10433	ST LUCIE BATTERY & TIRE	PO# 81484	198.00
09/02/2021	10434	STAPLES CREDIT PLAN	PO# 81505	28.98
09/02/2021	10435	THE BUSHEL STOP, INC.		240.00
09/02/2021	10436	UNIFIRST	INV#9130779546 & INV#9130779547	316.19
09/02/2021	10437	VERIZON WIRELESS	PO#81454	821.50
09/02/2021	10438	ST LUCIE CO BALING & RECYCLING	PO# 81519	857.50
09/08/2021		ASCENSUS	PR 9/8/21(8/21/21-9/3/21)	1,493.51
09/09/2021	10439	ARS POWERSPORTS, OKEECHOBEE	PO# 81523	89.99
09/09/2021	10440	CINTAS CORPORATION		1,840.00
09/09/2021	10441	COMO OIL COMPANY OF FLORIDA		1,006.86
09/09/2021	10442	EVERGLADES EQUIPMENT GROUP	PO# 81530	827.52
09/09/2021	10443	FPL	PO# 81545	46,305.81
09/09/2021	10444	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 09.08.2021	9,597.67
09/09/2021	10445	GONANO & HARRELL	PO# 81537	2,541.00
09/09/2021	10446	HELENA CHEMICAL CO		5,450.00
09/09/2021	10447	NAPA AUTO SUPPLY OF PORT ST. LUCIE	PO# 81540	3,847.34
09/09/2021	10448	PAT'S PUMP & BLOWER, LLC	PO# 81520	4,268.00
09/09/2021	10449	SITEONE LANDSCAPE SUPPLY, LLC	PO# 81452	94.86
09/09/2021	10450	SUNCOAST SPRAYER EQUIPMENT CENTER INC.	PO# 81532	109.56
09/09/2021	10451	SUNSHINE STATE ONE CALL OF FLORIDA, INC	PO# 81510	92.15
09/09/2021	10452	SYSTEM DESIGN WIZARDS, INC.	PO# 81509	660.00
09/09/2021	10453	THOMPSON TRACTOR CO.	PO# 81498	3,878.54
09/09/2021	10454	UNIFIRST		629.55
09/09/2021	10455	VERIZON WIRELESS	PO# 81515	1,028.59
09/09/2021	10456	VERO CHEMICAL DISTRIBUTORS INC	PO# 81542	31,688.95
09/09/2021	10457	WEX BANK	PO# 81547	8,410.73
09/09/2021	10458	SUNTRUST CREDIT CARD		4,920.02
09/09/2021		Deluxe Checks		460.66
09/16/2021	10459	ARMADILLO DIRT WORKS, LLC	PO# 81554	4,150.00
09/16/2021	10460	CINTAS CORPORATION		673.70
09/16/2021	10461	HELENA CHEMICAL CO		400.00
09/16/2021	10462	HOME DEPOT CREDIT SERVICES	PO# 81563	2,588.89
09/16/2021	10463	LOWE'S	PO# 81561	1,190.22
09/16/2021	10464	MIKE'S ORGANIC TOP SOIL	PO# 81549	600.00
09/16/2021	10465	SAM'S CLUB MASTERCARD	PO# 81550	29.95
09/16/2021	10466	UNIFIRST	INV#9130781605 & INV#9130781606	260.55
09/22/2021		ASCENSUS	PR 9/22/21(9/4/21-9/17/21)	1,710.22
09/23/2021	10467	AQUAFIX	PO# 81567	3,399.00
09/23/2021	10468	BARTLETT BROS. SECURITY, INC		13,040.00
09/23/2021	10469	COMPUTER NETWORK SERVICES	PO# 81593	27.90
09/23/2021	10470	ELPEX	PO# 81571	1,204.00
09/23/2021	10471	FEDEX	PO# 81551	652.90
09/23/2021	10472	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 09.22.2021	9,878.37
09/23/2021	10473	INTEGRATION SERVICES, INC.	PO# 81425	3,800.00
09/23/2021	10474	LOUIE'S AIR CONDITIONING SERVICE, INC.	PO# 81582	200.00
09/23/2021	10475	SPECIAL DISTRICT SERVICES, INC.	PO# 81588	8,230.00
09/23/2021	10476	UNIFIRST	INV#9130782651 & INV#9130782652	260.55
09/30/2021	10477	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 OCT 2021	85,756.15
09/30/2021	10478	CLIFF BERRY INC.	PO# 80832	300.00
09/30/2021	10479	COMPUTER NETWORK SERVICES	PO# 81610	1,196.95
09/30/2021	10480	FEDEX	PO# 81598	32.34
09/30/2021	10481	GUARDIAN	GROUP ID 00563384-OCT 2021 LIFE, DENTAL & VISION	7,816.95
09/30/2021	10482	HELENA CHEMICAL CO	PO# 81587	1,727.53
09/30/2021	10483	MULLINAX OF VERO BEACH		1,951.82
09/30/2021	10484	SCHAEFFER MANUFACTURING COMPANY	PO# 81591	2,642.29
09/30/2021	10485	SPECIAL DISTRICT SERVICES, INC.	PO# 81596	8,000.00
09/30/2021	10486	STANLEY STEEMER	PO# 81609	1,105.00
09/30/2021	10487	STAPLES CREDIT PLAN	PO# 81600	613.71
09/30/2021	10488	SUNCOAST SPRAYER EQUIPMENT CENTER INC.	PO# 81583	1,096.00
09/30/2021	10489	UNIFIRST	INV#9130723678 & INV#9130783679	260.55
09/30/2021	10490	VERIZON WIRELESS	PO# 81585	820.64
09/30/2021	10492	ARCADIS US INC.		2,923.50
09/30/2021	10493	COMCAST	PO# 81618	272.38
09/30/2021	10494	FEDEX	PO# 81647	97.47
09/30/2021	10495	HELENA CHEMICAL CO		7,688.25
09/30/2021	10496	INFRASTRUCTURE SOLUTION SERVICES	PO# 81653	10,080.00
09/30/2021	10497	INTERNAL REVENUE SERVICE-US TREASURY	65-0186888 941 (TX PD 03.31.2021)	8,170.65
09/30/2021	10498	NAPA AUTO SUPPLY OF PORT ST. LUCIE	PO# 81651	4,060.93
09/30/2021	10499	SCHAEFFER MANUFACTURING COMPANY	PO# 81640	403.18
09/30/2021	10500	SIEMENS INDUSTRY, INC	PO# 81410A	1,712.00
09/30/2021	10501	ST LUCIE CO BALING & RECYCLING	PO# 81660	622.30
09/30/2021	10502	SYSTEM DESIGN WIZARDS, INC.	PO# 81630	660.00
09/30/2021	10503	TYLER TECHNOLOGIES, INC.		4,902.80
09/30/2021	10504	VERIZON WIRELESS	PO# 81656	1,131.14
09/30/2021	10523	ADP, LLC	PO# 81681	1,171.33
09/30/2021	10524	DAVID MIKLAS, P.A.	PO# 81672	2,389.50
09/30/2021	10525	FPL	PO# 81685	43,537.18
09/30/2021	10526	GONANO & HARRELL	PO# 81671	851.00

Date	Num	Name	Memo	Credit
09/30/2021	10527	HOME DEPOT CREDIT SERVICES	PO# 81700	3,343.17
09/30/2021	10528	LOWE'S		990.85
09/30/2021	10529	VERO CHEMICAL DISTRIBUTORS INC	PO# 81654	24,806.74
09/30/2021	10530	VIDEO RAY LLC	PO# 81581A	2,501.00
09/30/2021	10531	WEX BANK	PO# 81685	8,591.87
09/30/2021	10532	SUNTRUST CREDIT CARD		9,975.25
09/30/2021	10548	CARE NOW URGENT CARE	PO# 81716	330.00
09/30/2021	10549	FLOWERS CHEMICAL LABORATORIES	PO# 81715	1,220.00
09/30/2021	10550	SUNSHINE STATE ONE CALL OF FLORIDA, INC	PO# 81657	92.15
Total 1-00001 · SUNTRUST (GF operating) #1363				460,600.49
<b>1-00002 · SUNTRUST (GF R&amp;R Fund) # 3968</b>				
Total 1-00002 · SUNTRUST (GF R&R Fund) # 3968				
<b>5-00002 · SUNTRUST (WS Operating) #7918</b>				
09/02/2021	12030	APPLE INDUSTRIAL SUPPLY CO.		972.41
09/02/2021	12031	ARCADIS US INC.	PO# 81503	47.00
09/02/2021	12032	BENJAMIN GRIFFIN	CUSTOMER REFUND 1207 SW PARADISE CV	60.42
09/02/2021	12033	BONNIE POST	CUSTOMER REFUND 461 SW TALQUIN LN	51.70
09/02/2021	12034	COAST PUMP & SUPPLY CO., INC.		2,281.28
09/02/2021	12035	FERGUSON ENTERPRISES		628.81
09/02/2021	12036	HORIZON DISTRIBUTORS INC.	PO# 81480	198.24
09/02/2021	12037	IMERYS	PO# 81387	11,581.73
09/02/2021	12038	INTRACOASTAL GENERATORS, INC		1,022.77
09/02/2021	12039	KAREN EGGELING	CUSTOMER REFUND 1629 SW HARBOUR ISLES CIR	45.99
09/02/2021	12040	KRK ENTERPRISES, INC.	PO# 81511	2,800.00
09/02/2021	12041	RAFTELIS	PO# 81493	4,849.12
09/02/2021	12042	SOUTHLAND PAINTING CORP.	PO# 81274A	9,865.00
09/02/2021	12043	THE BUSHEL STOP, INC.	PO# 81474	125.00
09/02/2021	12044	TURNER INDUSTRIAL SUPPLY CO.	PO# 81491	128.42
09/02/2021	12045	UNITED RENTALS (NORTH AMERICA),INC.	PO# 81471	204.00
09/09/2021	12046	APPLE INDUSTRIAL SUPPLY CO.	PO# 81508	198.93
09/09/2021	12047	CORE & MAIN	PO# 81475	800.00
09/09/2021	12048	ELYSE LURIE	CUSTOMER REFUND 636 NW VENETTO CT	44.09
09/09/2021	12049	ENCLAVE PROPERTIES LLC	CUSTOMER REFUND 174 SW HIDDEN COVE WAY	2.83
09/09/2021	12050	FLORIDA RURAL WATER ASSOCIATIO	PO# 81536	560.00
09/09/2021	12051	FLOWERS CHEMICAL LABORATORIES	PO# 81535	1,962.00
09/09/2021	12052	GEORGE BEKI	CUSTOMER REFUND 588 NW CORTINA LN	108.02
09/09/2021	12053	H A BLACHLY	CUSTOMER REFUND 331 NW TUSCANY CT	66.26
09/09/2021	12054	JOSEPH RAGUSA	CUSTOMER REFUND 423 NW SPRINGVIEW LOOP	18.15
09/09/2021	12055	KATE WARD	CUSTOMER REFUND 139 NW BERKELEY AVE	31.64
09/09/2021	12056	KATRINA L COVEY	CUSTOMER REFUND 217 NW MAGNOLIA LAKES BLV	0.59
09/09/2021	12057	MARINE WRAPS	PO# 81534	61.79
09/09/2021	12058	MICHELE CRACCHIOLA	CUSTOMER REFUND 166 NW PLEASANT GROVE WA	1.50
09/09/2021	12059	ODYSSEY MANUFACTURING COMPANY		3,434.18
09/09/2021	12060	PATRICIA VALENZUELA	CUSTOMER REFUND 363 SW SANDY WAY	16.08
09/09/2021	12061	ST LUCIE BATTERY & TIRE	PO# 81384	256.95
09/09/2021	12062	TOW MASTERS OF PORT ST. LUCIE		151.00
09/09/2021	12063	US BANK		9,762.35
09/09/2021	12064	USABUEBOOK	PO# 81518	107.41
09/09/2021	12065	WASTE MANAGEMENT OKEECHOBEE LANDFILL	PO# 81546	8,052.30
09/09/2021	12066	XYLEM WATER SOLUTIONS U.S.A., INC.	PO# 81344	1,357.52
09/09/2021		Deluxe Checks		410.66
09/16/2021	12067	ARISTA INFORMATION SYSTEMS, INC.	PO# 81565	5,321.06
09/16/2021	12068	CARE NOW URGENT CARE	PO# 81564	90.00
09/16/2021	12069	DAN CHARLES	CUSTOMER REFUND 257 SW COCONUT KEY WAY	110.81
09/16/2021	12070	HAZEL KOENIG	CUSTOMER REFUND 446 SW FAIRWAY LNDG	89.54
09/16/2021	12071	HORIZON DISTRIBUTORS INC.	PO# 81557	85.49
09/16/2021	12072	INFRASTRUCTURE SOLUTION SERVICES	PO# 78944B	8,620.00
09/16/2021	12073	MARINE WRAPS	PO# 81553	335.28
09/16/2021	12074	COMPUTER NETWORK SERVICES	PO# 81560	698.45
09/23/2021	12075	ELIZABETH GINOCCHIO	CUSTOMER REFUND 856 NW SORRENTO LN	3.97
09/23/2021	12076	ENRIQUE VILLAFUERTE	CUSTOMER REFUND 389 SW LAKE FOREST WAY	11.85
09/23/2021	12077	GAIL SADLON	CUSTOMER REFUND 1214 NW LOMBARDY DR	53.73
09/23/2021	12078	JILL STERN	CUSTOMER REFUND 738 SW ROCKY BAYOU TER	66.11
09/23/2021	12079	KELLY FORRESTAL	CUSTOMER REFUND 620 SW INDIAN KEY DR	16.27
09/23/2021	12080	LISA ZWEIFEL	CUSTOMER REFUND 1191 SW LIVE OAK CV	20.07
09/23/2021	12081	PATRICIAN MULVANERTON	CUSTOMER REFUND 485 SW TALQUIN LN	2.87
09/23/2021	12082	TERRY MOBLEY	CUSTOMER REFUND 585 SW INDIAN KEY DR	4.89
09/23/2021	12083	APPLE INDUSTRIAL SUPPLY CO.	PO# 81590	236.87
09/23/2021	12084	ARMADILLO DIRT WORKS, LLC	PO# 81574	11,500.00
09/23/2021	12085	CITY ELECTRIC SUPPLY CO.	PO# 81552	179.40
09/23/2021	12086	COAST PUMP & SUPPLY CO., INC.		356.41
09/23/2021	12087	FERGUSON ENTERPRISES	PO# 81578	2,113.67
09/23/2021	12088	ODYSSEY MANUFACTURING COMPANY	PO# 81538	2,322.32
09/23/2021	12089	PROTEC ARISAWA AMERICA, INC	PO# 81253A	26,150.00
09/23/2021	12090	RAFTELIS	PO# 81586	6,526.46
09/23/2021	12091	TORAY MEMBRANE USA, INC.	PO# 81381A	254,368.80
09/23/2021	12092	USABUEBOOK	PO# 81580	567.32
09/23/2021	12093	VOLITION CONTROLS CORP	PO# 81569	2,731.44
09/23/2021	12094	WACO	PO# 81117	1,575.51
09/23/2021	12095	WESTECH	PO# 81526	671.38
09/30/2021	12096	CITY ELECTRIC SUPPLY CO.	PO# 81605	1,320.00
09/30/2021	12097	COAST PUMP & SUPPLY CO., INC.		219.99
09/30/2021	12098	CORE & MAIN	PO# 81531	753.72
09/30/2021	12099	FERGUSON ENTERPRISES	PO# 81579	1,230.00
09/30/2021	12100	KYOCERA DOCUMENT SOLUTIONS SOUTH EAST	PO# 81459A	2,437.38
09/30/2021	12101	MINUTEMAN PRESS	PO# 81568	269.50
09/30/2021	12102	NALCO COMPANY	PO# 81525	4,028.10
09/30/2021	12103	SAFETY & BOOT CENTER	PO# 81595	4,011.00
09/30/2021	12104	SCHAEFFER MANUFACTURING COMPANY	PO# 81592	396.20
09/30/2021	12105	SIMS, CRANE & EQUIPMENT	PO# 81576	642.00

Date	Num	Name	Memo	Credit
09/30/2021	12106	SOUTHLAND PAINTING CORP.	PO# 81274B	31,538.50
09/30/2021	12107	SUNCOAST SPRAYER EQUIPMENT CENTER INC.	PO# 81599	261.64
09/30/2021	12108	THE BUSHEL STOP, INC.	PO# 81597	138.00
09/30/2021	12109	APPLE INDUSTRIAL SUPPLY CO.		644.47
09/30/2021	12110	ARCADIS US INC.		222.50
09/30/2021	12111	ARMADILLO DIRT WORKS, LLC	PO# 81622	4,750.00
09/30/2021	12112	ATLANTIC PERSONNEL & TENANT SCREENING	PO# 81636	82.30
09/30/2021	12113	HUGHES SUPPLY OF PORT SAINT LUCIE	PO# 81613	399.42
09/30/2021	12114	KERNS CONSTRUCTION	PO# 81624	2,272.00
09/30/2021	12115	LOUIE'S AIR CONDITIONING SERVICE, INC.		2,585.00
09/30/2021	12116	MWI PUMPS	PO# 81631	587.15
09/30/2021	12117	ODYSSEY MANUFACTURING COMPANY	PO# 81632	1,169.28
09/30/2021	12118	TRANE U.S. INC.	PO# 81612	50.00
09/30/2021	12119	TREASURE COAST AUTO REPAIR INC.	PO# 81655	69.95
09/30/2021	12120	WASTE MANAGEMENT OKEECHOBEE LANDFILL	PO# 81643	7,479.83
09/30/2021	12161	ARISTA INFORMATION SYSTEMS, INC.	PO# 81698	2,683.57
09/30/2021	12162	FLOWERS CHEMICAL LABORATORIES	PO# 81670	3,009.00
09/30/2021	12163	PENN PRO, INC.	PO# 81396A	1,900.00
09/30/2021	12164	PROTEC ARISAWA AMERICA, INC	PO# 81253B	222.00
09/30/2021	12186	COAST PUMP & SUPPLY CO., INC.	PO# 81717	44.05
09/30/2021	12187	FLOWERS CHEMICAL LABORATORIES	PO# 81707	2,570.00
09/30/2021	12188	ODYSSEY MANUFACTURING COMPANY	PO# 81608	1,974.32
09/30/2021	12189	SEA LEVEL SYSTEMS, LLC	PO# 81385A	2,850.00
Total 5-00002 - SUNTRUST (WS Operating) #7918				469,906.98
Total Checking/Savings				930,507.47
Total Current Assets				930,507.47
<b>TOTAL ASSETS</b>				<b>930,507.47</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				

**St Lucie West Service District**  
**Checks Over \$35,000**  
As of September 30, 2021

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1-00001 · SUNTRUST (GF operating) #1363				
09/09/2021	10443	FPL	PO# 81545	46,305.81
09/30/2021	10477	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 OCT 2021	85,756.15
09/30/2021	10525	FPL	PO# 81685	43,537.18
Total 1-00001 · SUNTRUST (GF operating) #1363				175,599.14
5-00002 · SUNTRUST (WS Operating) #7918				
09/23/2021	12091	TORAY MEMBRANE USA, INC.	PO# 81381A	254,368.80
Total 5-00002 · SUNTRUST (WS Operating) #7918				254,368.80
Total Checking/Savings				429,967.94
Total Current Assets				429,967.94
<b>TOTAL ASSETS</b>				<b>429,967.94</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				

**St Lucie West Service District**  
**Balance Sheet**  
As of September 30, 2021

	Sep 30, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
D-ACCNT	69.14
xxx	0.06
1-00001 · SUNTRUST (GF operating) #1363	99,719.42
1-00002 · SUNTRUST (GF R&R Fund) # 3968	343,659.55
5-00001 · SUNTRUST (WS Deposit) #1355	331,609.43
5-00002 · SUNTRUST (WS Operating) #7918	6,355,284.85
Total Checking/Savings	7,130,342.45
Other Current Assets	
1-02000 · GF SLWSD GENERAL ASSETS	2,249,521.73
2-01000 · WB WTR MGMT BEN 1999A ASSETS	772,238.46
5-01000 · WS SLWSD WATER & SEWER ASSETS	54,300,084.00
Total Other Current Assets	57,321,844.19
Total Current Assets	64,452,186.64
Other Assets	
000000 · Journal Entry Exchange	2,465.25
Total Other Assets	2,465.25
<b>TOTAL ASSETS</b>	<b>64,454,651.89</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-9,629.35
Total Accounts Payable	-9,629.35
Other Current Liabilities	
1-03000 · GF SLWSD GENERAL LIAB	-379,857.50
2-02000 · WB WTR MGMT BEN 1999A LIAB	18,712.31
5-02000 · WS SLWSD WATER & SEWER LIAB	33,755,616.37
Total Other Current Liabilities	33,394,471.18
Total Current Liabilities	33,384,841.83
Total Liabilities	33,384,841.83
Equity	
1-01000 · GF SLWSD GENERAL FND BAL	827,763.28
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	11,249,598.14
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,725,040.02
Net Income	2,361,362.22
Total Equity	31,069,810.06
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>64,454,651.89</b>



**ST LUCIE WEST SERVICE DISTRICT  
ACCOUNT RECONCILIATION SUMMARY  
FOR MONTH END September 30, 2021**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
<b>OPERATING</b>								
1-00001	Operating Checking	ST	1000104111363	397,937.72	853,951.99	1,251,889.71	1,251,889.71	* Yes
1-00002	Operating Checking R&R Fund	ST	1000104113968	343,659.55	-	343,659.55	343,659.55	* Yes
1-00002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-02022	Surplus Funds - SBA	SBA	271912	6,576.18		6,576.18	6,576.18	Yes
<b>TOTAL OPERATING</b>						<b>\$ 1,602,125.44</b>	<b>\$ 1,602,125.44</b>	
<b>WATER MANAGEMENT BOND FUNDS</b>								
2-01060	Revenue Fund-WMB 2013	US	203823000	380,661.30		380,661.30	380,661.30	Yes
2-01061	Interest Account-WMB 2013	US	203823001	-		-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	8,044.33		8,044.33	8,044.33	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-		-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	183,079.30		183,079.30	183,079.30	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-		-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	453.53		453.53	453.53	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-		-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-		-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-		-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00		200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-		-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-		-	-	Yes
<b>WATER MANAGEMENT BOND FUNDS TOTAL</b>						<b>\$ 772,238.46</b>	<b>\$ 772,238.46</b>	
<b>WATER AND SEWER ACCOUNTS</b>								
5-00001	Water & Sewer Cash Depository	ST	1000104111355	169,747.65	552,125.41	721,873.06	721,873.06	* Yes
5-00002	Water & Sewer Operating Checking	ST	1000104117918	6,478,203.23	(2,095,963.97)	4,382,239.26	4,382,239.26	* Yes
5-01005	Construction Fund	US	4076011281	0.01		0.01	0.01	Yes
5-01006	Operating/Maintenance	US	4076011174	-		-	-	Yes
5-01007	Reserve Fund	US	4076011192	2,524,601.50		2,524,601.50	2,524,601.50	Yes
5-01008	Senior Interest	US	4076011183	814,396.79		814,396.79	814,396.79	Yes
5-01010	Renewal & Replacement	US	4076011209	3,551,380.15		3,551,380.15	3,551,380.15	Yes
5-01011	Rate Stabilization	US	4076011218	585,434.17		585,434.17	585,434.17	Yes
5-01012	Water Connection	US	4076011227	1,358,262.14		1,358,262.14	1,358,262.14	Yes
5-01013	Wastewater Connection	US	4076011236	375,485.49		375,485.49	375,485.49	Yes
5-01014	Revenue Fund	US	4076011165	-		-	-	Yes
5-01015	Surplus Fund	US	4076011272	1,050,215.35		1,050,215.35	1,050,215.35	Yes
5-01016	Principal Account	US	4076036781	1,626,513.41		1,626,513.41	1,626,513.41	Yes
5-01042	Surplus Funds - SBA	SBA	271911	509.44		509.44	509.44	Yes
<b>WATER AND SEWER ACCOUNTS TOTAL</b>						<b>\$ 16,990,910.77</b>	<b>\$ 16,990,910.77</b>	
<b>GRAND TOTAL</b>						<b>\$ 19,365,274.67</b>	<b>\$ 19,365,274.67</b>	

\* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 10/25/21, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY: \_\_\_\_\_

Michael McElligott - Assistant Finance Director

DATE: \_\_\_\_\_

# St. Lucie West Services District

## Board Agenda Item Tuesday, November 2, 2021

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### Item

**CA 6                      Consider Approval to Transfer Funds for the R&R Account Requisition**

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### Summary

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Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) for expenses that are previously budgeted project-related expenses for FY 2021 and have been previously approved by the Board to be funded from one of the afore mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account Fund. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$336,414.30 – Renewal & Replacement Account

All Invoices for this requisition are attached for your review.

### Recommendation

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Staff recommends Board approval to transfer funds from the R&R Account for FY 2021 \$336,414.30 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

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### Budget Impact

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None.

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### Board Action

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**Moved by:**

**Seconded by:**

**Action Taken:**

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**ST. LUCIE WEST SERVICES DISTRICT  
REQUISITION FOR PAYMENT  
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

***2021-14***

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account  
SunTrust Bank Account # 1000144367918***

(C) Amount Payable:

***\$336,414.30***

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

***Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.***

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

***Renewal/Replacement, Account Number 4076011209***

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [✓] Renewal/Replacement Fund that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or

additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

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Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

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Consulting Engineer  
Robert W. Lawson, P.E.

2021-14



10:54 AM

10/25/21

Accrual Basis

**St Lucie West Service District**  
**Transaction Detail By Account**  
**September 2021**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>							
<b>5-37009 · CAPITAL PROJECTS SW037</b>							
Bill	09/02/2021	16984071321	KRK ENTERPRISES, INC.	PO# 81511	2,800.00		2,800.00
Total 5-37009 · CAPITAL PROJECTS SW037					2,800.00	0.00	2,800.00
<b>5-37017 · CAPITAL PROJECTS SW061</b>							
Bill	09/23/2021	55620	PROTEC ARISAWA AMERICA, INC	PO# 81253A	26,150.00		26,150.00
Bill	09/23/2021	IVM30629	TORAY MEMBRANE USA, INC.	PO# 81381A	254,368.80		280,518.80
Bill	09/30/2021	55782	PROTEC ARISAWA AMERICA, INC	PO# 81253B	222.00		280,740.80
Bill	09/30/2021	772	SEA LEVEL SYSTEMS, LLC	PO# 81385A	2,850.00		283,590.80
Total 5-37017 · CAPITAL PROJECTS SW061					283,590.80	0.00	283,590.80
<b>5-37020 · CAPITAL PROJECTS SW066</b>							
Bill	09/30/2021	8713	SOUTHLAND PAINTING CORP.	PO# 81274B	11,847.50		11,847.50
Total 5-37020 · CAPITAL PROJECTS SW066					11,847.50	0.00	11,847.50
<b>5-37028 · CAPITAL PROJECTS SW078</b>							
Bill	09/02/2021	8700	SOUTHLAND PAINTING CORP.	PO# 81274A	9,865.00		9,865.00
Bill	09/30/2021	8713	SOUTHLAND PAINTING CORP.	PO# 81274B	19,691.00		29,556.00
Total 5-37028 · CAPITAL PROJECTS SW078					29,556.00	0.00	29,556.00
<b>5-37029 · CAPITAL PROJECTS SW081</b>							
Bill	09/16/2021	002 (2021-3)	INFRASTRUCTURE SOLUTION SERVICES	PO# 78944B	8,620.00		8,620.00
Total 5-37029 · CAPITAL PROJECTS SW081					8,620.00	0.00	8,620.00
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					336,414.30	0.00	336,414.30
<b>TOTAL</b>					<b>336,414.30</b>	<b>0.00</b>	<b>336,414.30</b>

# St. Lucie West Services District

## Board Agenda Item Tuesday, November 2, 2021

### Item

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**CA 7    Rescind Prior Declaration of Surplus items**

### Summary

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Provided for your review and approval.

Change status on the items listed below from “surplus” to “in service”. It has been determined that these items shall stay in the district and remain in service.

Item	Declared Surplus	Model	Serial/ID	Dept.	Tag#
Boat	August 3, 2021	Tracker	BUJ12272K314	AQ	028

### Recommendation

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*Staff recommends approval to return to service the items listed and rescind the prior declaration of surplus equipment.*

**District Manager:** *Dennis Pickle*

### Budget Impact

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Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

### Board Action

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Moved by:	Seconded by:	Action Taken:
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# St. Lucie West Services District

## Board Agenda Item Tuesday, November 2, 2021

### Item

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CA 7a Surplus items

### Summary

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Provided for your review and approval.

Change status on the items listed below to “surplus”.

Item	Declared Surplus	Model	Serial/ID	Dept.	Tag#
Four drawer file cabinets with brown files		HON	n/a	ADMIN	n/a

### Recommendation

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*Staff recommends approval for declaration of surplus items.*

*District Manager: Dennis Pickle*

### Budget Impact

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Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

### Board Action

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Moved by:	Seconded by:	Action Taken:
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# **Supervisors' Requests**





# **Adjournment**