

St. Lucie West Services District
Public Hearings & Regular Board Meeting Minutes
August 31, 2021, at 9:00 a.m.
VIA TELEPHONIC COMMUNICATIONS
DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919

(Please note: This is not verbatim. A CD recording of the Public Hearings & Regular Board Meeting is available on file.)

Board Members Present

Gregg Ney – Vice Chairman – in-person
John Doughney, Secretary – in-person
Dominick Graci, Supervisor – in-person
Viorel Mocuta, Supervisor – in-person

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Director of Office Administration, SLWSD – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Dan Harrell, District Counsel, Gonano & Harrell – in-person
Fairborz Zanganeh, District Engineer, ARCADIS-US, Inc. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Vice Chairman Ney called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all Supervisors were in attendance with the exception of Chairman D’Amico.

D. Approval of Minutes

- 1. August 2, 2021, Workshop**
- 2. August 3, 2021, Regular Board Meeting**

The minutes of the August 2, 2021, Workshop and the August 3, 2021, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and unanimously passed, approving the minutes of the August 2, 2021, Workshop, as presented, and the August 3, 2021, Regular Board Meeting, as presented.

The Regular Board Meeting was then recessed and Public Hearing 1 was opened.

E. Public Hearing 1

1. Call to Order

2. Roll Call

It was noted that all Supervisors were present with the exception of Chairman D'Amico.

3. Receive Public Comment on Adopting the Budgets for the Fiscal Year Endings September 30, 2022, for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District

Public Hearing 1 was closed and the Regular Board Meeting was reconvened.

- **Consider Resolution No. 2021-10 – Adopting the Budgets for the Fiscal Year Ending September 30, 2022, for the District; Providing Authority for the District Manager to Expend Funds on Behalf of the District**

Resolution No. 2021-10 was presented, entitled:

RESOLUTION NO. 2021-10

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT ADOPTING THE BUDGETS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022 FOR THE DISTRICT; PROVIDING AUTHORITY FOR THE DISTRICT MANAGER TO EXPEND FUNDS ON BEHALF OF THE DISTRICT; PROVIDING AN EFFECTIVE DATE.

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously adopting Resolution No. 2021-10, as presented.

The Regular Board Meeting was then recessed and Public Hearing 2 was opened.

F. Public Hearing 2

1. Call to Order

2. Roll Call

It was noted that all Supervisors were present with the exception of Chairman D'Amico.

3. Receive Public Comment on Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs within the St. Lucie West Services District for the Period October 1, 2021, through September 30, 2021

There was no public comment on Levying a Non-Ad Valorem Assessment for Water Management Bonds, Operations and Maintenance Costs within the St. Lucie West Services District for the Period October 1, 2021, through September 30, 2022.

Public Hearing 2 was closed and the Regular Board Meeting was reconvened.

Resolution No. 2021-11 was presented, entitled:

RESOLUTION NO. 2021-11

**LEVYING A NON AD VALOREM
ASSESSMENT FOR WATER MANAGEMENT
BONDS, AND OPERATIONS AND
MAINTENANCE COSTS, WITHIN THE ST.
LUCIE WEST SERVICES DISTRICT FOR THE
PERIOD OCTOBER 1, 2021, THROUGH
SEPTEMBER 30, 2022**

A MOTION was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously adopting Resolution No. 2021-11, as presented.
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G. Public Comment

There was no public comment.

H. District Attorney DA 1 – Status Report/Updates

Mr. Harrell had no updates at this time.

I. District Engineer DE 1 – Status Report/Updates

There were no specific engineering updates at this time.

J. District Manager Action Items

DM 1 – Internal Interviews for the District Manager Vacancy

Mr. Pickle presented the item, asking that the three candidates to leave the room.

A discussion took place regarding possible scenarios for the position.

Mr. Hayden returned to the meeting room to answer several questions of the Board Members.

Mr. Hayden then left the room and Mr. Miller returned to the meeting room to respond to several questions of the Board.

Mr. Miller then left the room and Mr. Rouse went before the Board, answering several questions.

While the three candidates were out of the room, the Board Members went over the pros and cons of each candidate.

A **MOTION** was then made by Secretary Doughney to offer the position to Bill Hayden. Supervisor Graci seconded Secretary Doughney's **MOTION**.

Secretary Doughney's **MOTION** was reiterated, seconded by Supervisor Graci offering the position of District Manager to Bill Hayden and for the District Manager, the Chairman and the Attorney to negotiate a contract with Bill Hayden for said position. That **MOTION** carried 4 to 0.

Messrs. Hayden, Miller and Rouse were brought back into the meeting room.

Vice Chairman Ney indicated there was a strong slate of candidates for the District Manager position. He then offered the position to Mr. Hayden and suggested that the other 2 candidate build their credentials to take over when Mr. Hayden retires.

Mr. Hayden was congratulated on his promotion.

DM 2 – District Manager Annual Performance for 2021

Secretary Downey then suggested naming the administrative building after Mr. Pickle. Mr. Harrell was asked how to add an item to the agenda to which he responded that an amendment to the agenda would be necessary.

Vice Chairman Ney requested an amendment to today's agenda: the addition of an item to honor Mr. Pickle with the dedication of the administrative building in his name.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously dedicating the administrative building to honor Mr. Pickle.

Mr. Pickle noted that his contract would need to be amended to reflect the negotiating of a contract with Mr. Hayden for the District Manager position. Mr. Pickle requested that the Board decide if his performance is "overall satisfactory."

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci designating Mr. Pickle's 2021 performance as "very satisfactory."

Secretary Doughney then amended his **MOTION** to indicate that Mr. Pickle's 2021 performance be designated as "beyond satisfactory." Supervisor Graci agreed with the amendment and the **MOTION** carried 4 to 0.

DM 3 – Consider Authorization to Approve General Liability Insurance and Workers' Compensation Insurance Provided by Preferred Governmental Insurance Trust

Mr. Pickle presented the revised abstract for the item, indicating that it had the updated numbers on it.

Vice Chairman Ney asked if there had been any claims during the year to which Mr. Pickle noted that there were several worker' comp claims and a couple auto claims. Mr. Miller also noted that the Courtyard Circle situation might turn into a claim, noting that it was a sewer issue.

A **MOTION** was then made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving the negotiated general liability insurance proposal number PK2 FL1 0564202 21-16 01 in the amount of \$253,264 and the negotiated workers' compensation insurance proposal number WC2FL1 0564202 21-13 01-1 in the amount of \$57,563 provided by Preferred Governmental Insurance Trust., as presented:

Available Budget for General Liability for UT Fund:	\$	199,313.00
Available Budget for General Liability for GF Fund:		66,438.00
This Project:		190,218.00
This Project:		63,406.00
Available Balance Amount UT Fund:	\$	9,095.00
Available Balance Amount GF Fund:	\$	3,032.00
Available Budget for Workers Comp for UT Fund:	\$	35,717.00
Available Budget for Workers Comp for GF Fund:	\$	24,820.00
This Project:		33,962.00
This Project:		23,601.00
Available Balance Amount UT Fund:	\$	1,754.83
Available Balance Amount GF Fund:	\$	1,219.17

DM 4 – Consider SW077 Change Order #1 for the Water Main Bypass Project

Mr. Miller presented the item and recommended approval.

A **MOTION** was made by Secretary Doughney, seconded Supervisor Mocuta, accepting the Kerns Construction & Property management Corp Change Order No. 1 for the Water Main Bypass Project in the amount of \$289,368.61 with the District direct purchasing of materials totaling \$270,433.68, as presented:

Total Available Funds for this Project:	\$	588,800.00
This Project:		289,368.61
District Direct Purchase:		270,433.68
Available Balance:	\$	28,997.71

DM 5 – Other Items/Updates

Mr. Pickle advised that the ad notifying District residents of the Public Hearings on the levying of special assessments were sent to the newspaper for publication on September 3, 2021, and the letters going out to property owners were going out today. He provided copies of the letters to the Board members for their reference.

Vice Chairman Ney left the meeting room at 10:13 a.m.

Vice Chairman Ney returned to the meeting room at 10:14 a.m.

K. Consent Agenda

Secretary Doughney presented Consent Agenda items CA 1 through CA 6 and asked for a motion.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for July, 2021

CA 6 – Consider Approval to Transfer Funds for the R&R and WCF Account Requisitions

A **MOTION** was made by Supervisor Graci, seconded by Supervisor Mocuta approving Consent Agenda items CA 1 through CA 6, as presented.

L. Supervisor Requests

Supervisor Graci noted that choosing the next District Manager was a very difficult decision and indicated that all three candidates were very good. He told Messrs. Miller and Rouse to hang in there, your turn will come.

Secretary Doughney agreed with Supervisor Graci's comments and he also congratulated Bill Hayden on the promotion.


Vice Chairman Ney noted that it said a lot of the organization to promote from within and he also congratulated Mr. Hayden.

That concluded Supervisor Requests.

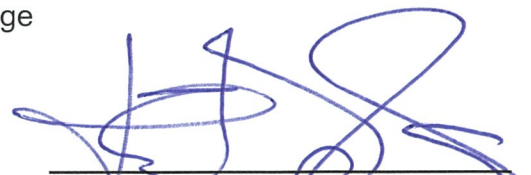
M. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:17 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 10/05/21