

**ST. LUCIE WEST
SERVICES DISTRICT**



**BOARD OF SUPERVISORS'
REGULAR BOARD MEETING
DECEMBER 7, 2021
9:00 A.M.**

AGENDA
ST. LUCIE WEST SERVICES DISTRICT
BOARD OF SUPERVISORS’
REGULAR BOARD MEETING
December 6, 2021 & December 7, 2021
9:00 a.m.
450 SW Utility Drive
Port St. Lucie, Florida 34986
DIAL IN (877) 402-9753 ACCESS CODE 4411919

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Approval of Minutes

1. November 1, 2021 Workshop Minutes
2. November 2, 2021 Regular Board Minutes

E. Public Comment

F. District Attorney

DA 1 – Status Report/Updates

G. District Engineer

DE 1 – Consider Approval of Work Authorization No. 7A-59-2109-SU Between the St. Lucie West Services District and Life Storage LP

H. District Manager

Action Items

DM 1 – Consider Approval of Budget Amendment 2022-01 for the Utility Fund Carry Over Projects and Amendment 2022-02 for the General Fund Carry Over Projects

DM 2 – Consider Resolution No. 2021-17 – Approving and Adopting the 2018 Statewide Mutual Aid Agreement in St. Lucie County, Florida; Authorizing and Directing Further Actions; and Ratifying Conforming Acts

DM 3 – Consider Acceptance of Bid Proposal from Lawrence Lee Construction Services, Inc. for the WWTF Filter #2 Replacement Project

DM 4 – Other Items/Updates

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for October, 2021

CA 6 – Consider Approval to Transfer Funds for the **R&R Account Requisition**

CA 7 – Surplus Items

J. Supervisors’ Requests

K. Adjournment

St. Lucie West Services District
Workshop Meeting Minutes
November 1, 2021, at 9:00 a.m.
VIA TELEPHONIC COMMUNICATIONS
DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919

(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

Vincent D'Amico – Chairman – in-person
Gregg Ney – Vice Chairman – in-person
John Doughney, Secretary – in-person
Dominick Graci, Supervisor – in-person
Viorel Mocuta, Supervisor – in-person

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person
Lisa-Marie Beans, Executive Assistant/Human Resources, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person
Laura Archer, Recording Secretary, SDS – via phone

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. October 4, 2021, Workshop**
- 2. October 5, 2021, Public Hearings & Regular Board Meeting**

There were no suggested changes to either set of minutes.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Harrell.

**G. District Engineer
DE 1 – Consider Work Authorization No. 7A-58-2106-SU between the District and 747 Enterprise, LLC**

Mr. Hayden presented the item, indicating that it was for the construction of a 1.67 acre light industrial office/warehouse development with associated parking spaces and driveways. He indicated staff was recommending approval.

There were no questions from the Members of the Board.

**H. District Manager
Action Items**

DM 1 – Costs Associated with Country Club Estates Stormwater Improvements

Mr. Pickle presented the item, indicating that Supervisor Graci had requested the addition of this agenda item. It was noted that all the improvement listed were funded without any special assessments being levied.

A lengthy discussion ensued regarding the benefits of some of the projects listed and the ability to bring the 2021-1 Project back for consideration.

DM 2 – Consider Resolution No. 2021-15 – Expressing Appreciation to Robert W. Lawson for his Dedicated Service to the District

Resolution No. 2021-15 was presented, entitled:

**RESOLUTION 2021-15
RESOLUTION OF APPRECIATION OF THE BOARD
OF SUPERVISORS OF ST. LUCIE WEST SERVICES
DISTRICT TO ROBERT W. LAWSON**

Mr. Pickle presented the item, noting that the District had purchased a plaque for Mr. Lawson.

The Board noted their appreciation of Mr. Lawson over the years.

DM 3 – Consider Grau & Associates’ Audit Engagement Letter

Mr. Pickle presented the item, indicating that Grau & Associates charged \$25,000 for fiscal year 2020, would charge \$25,500 for fiscal year 2021 and \$26,000 for fiscal year 2022.

There was no discussion regarding this matter.

DM 4 – Consider Resolution No. 2021-16 – Adopting an Amended Budget for Fiscal Year 2021

Resolution No. 2021-16 was presented, entitled:

RESOLUTION NO. 2021-16

**A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT
ADOPTING AN AMENDED FISCAL YEAR 2021 BUDGET; AND
PROVIDING AN EFFECTIVE DATE.**

Mr. Pickle indicated that this was a Florida Statute requirement, adopting a Final Amended Budget for the prior year's fiscal year no later than 60 days from the end of the prior fiscal year. Mr. Pickle further indicated that actuals listed are as of September 29, 2021 because September invoices were still being received. He recommended approval.

There was no discussion regarding this item.

DM 5 – Other Items/Updates

Mr. Pickle presented a draft of the December 2021 newsletter and asked that the Board review it prior to it being sent out in early December. He requested that any additions or corrections be sent to him as soon as possible.

There was no discussion regarding this item.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for September, 2021

CA 6 – Consider Approval to Transfer Funds for the R&R and WCF Account Requisitions

CA 7 – Rescind Prior Declaration of Surplus Items

CA 7a – Surplus Items

There was no discussion regarding these items.

J. Supervisor Requests

Supervisor Ney expressed his sorrow for Mr. Lawson's retirement, indicating he had institutional knowledge.

Secretary Doughney asked about the All-Hands Meeting to which Mr. Pickle indicated it would be held on December 9, 2021, dependent upon the COVID situation.

There were no further Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:35 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

Chairman/Vice Chairman

Secretary/Assistant Secretary

Date Approved _____

St. Lucie West Services District
Regular Board Meeting Minutes
November 2, 2021, at 9:00 a.m.
VIA TELEPHONIC COMMUNICATIONS
DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919

(Please note: This is not verbatim. A CD recording of the Public Hearings & Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico – Chairman – in-person
Gregg Ney – Vice Chairman – in-person
John Doughney, Secretary – in-person
Dominick Graci, Supervisor – in-person
Viorel Mocuta, Supervisor – in-person

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person
Lisa-Marie Beans, Executive Assistant/Human Resources, SLWSD – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Dan Harrell, District Counsel, Gonano & Harrell – in-person
Fairborz Zanganeh, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. October 4, 2021, Workshop**
- 2. October 5, 2021, Public Hearings & Regular Board Meeting**

The minutes of the October 4, 2021, Workshop and the October 5, 2021, Public Hearings & Regular Board Meeting were presented for consideration.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Graci and unanimously passed, approving the minutes of the October 4, 2021, Workshop, as presented, and the October 5, 2021, Public Hearings & Regular Board Meeting, as presented.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**G. District Engineer
DE 1 – Consider Work Authorization No. 7A-58-2106-SU between the District and 747 Enterprise, LLC**

Mr. Zanganeh presented the item, indicating that it had been explained at yesterday's Workshop. He recommended approval.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving Work Authorization No. 7A-58-2106-SU between the District and 747 Enterprise, LLC, as presented.

**H. District Manager
Action Items**

DM 1 – Costs Associated with Country Club Estates Stormwater Improvements

Mr. Pickle presented the item, indicating that the subject had come up after the Public Hearing last month. He noted that it was thoroughly discussed at yesterday's Workshop.

No action was taken on this item.

DM 2 – Consider Resolution No. 2021-15 – Expressing Appreciation to Robert W. Lawson for his Dedicated Service to the District

Resolution No. 2021-15 was presented, entitled:

**RESOLUTION 2021-15
RESOLUTION OF APPRECIATION OF THE BOARD**

**OF SUPERVISORS OF ST. LUCIE WEST SERVICES
DISTRICT TO ROBERT W. LAWSON**

Chairman D'Amico read the resolution into the record and praised Mr. Lawson's dedication to the District. He indicated that a plaque would be presented to Mr. Lawson.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously adopting Resolution No. 2021-15, as presented.

DM 3 – Consider Grau & Associates' Audit Engagement Letter

Mr. Pickle presented the item, indicating that Mr. Pierman had explained it during yesterday's Workshop. He recommended approval.

A **MOTION** was made by Vice Chairman Ney, seconded by Secretary Doughney and passed unanimously, approving the Grau & Associates' audit engagement letter dated October 11, 2021, as presented.

DM 4 – Consider Resolution No. 2021-16 – Adopting an Amended Budget for Fiscal Year 2021

Resolution No. 2021-16 was presented, entitled:

RESOLUTION NO. 2021-16

**A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT
ADOPTING AN AMENDED FISCAL YEAR 2021 BUDGET; AND
PROVIDING AN EFFECTIVE DATE.**

Mr. Pickle reminded the Board that this was through September 29, 2021. Some category budgets were reduced and several were increased, but nothing major. He recommended approval.

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously adopting Resolution No. 2021-16, as presented.

DM 5 – Other Items/Updates

Mr. Pickle reminded the Board that the newsletter would go out in early December and requested that if any Members of the Board had any changes to please advise either himself or Ms. Maldonado.

I. Consent Agenda

Consent Agenda items CA 1 through CA 7a were presented for consideration.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for September, 2021

CA 6 – Consider Approval to Transfer Funds for the R&R and WCF Account Requisitions

CA 7 – Rescind Prior Declaration of Surplus Items

CA 7a – Surplus Items

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney approving Consent Agenda items CA 1 through CA 7a, as presented.

A brief discussion ensued regarding the chart at the bottom of Page 48.

Supervisor Graci's **MOTION** was reiterated, seconded by Secretary Doughney and passed unanimously approving Consent Agenda items CA 1 through CA 7a, as presented.

J. Supervisor Requests

Supervisor Graci extended his congratulations to Mr. Lawson and thanked District staff for their assistance involving an issue in the Cascades.

Vice Chairman Ney congratulated Mr. Lawson on his retirement and welcomed the new engineer, Fairborz Zanganeh of Infrastructure Solution Services.

Chairman D'Amico reiterated the expressions of congratulations to Mr. Lawson.

That concluded Supervisor Requests.

M. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:16 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

Chairman/Vice Chairman

Secretary/Assistant Secretary

Date Approved _____

St. Lucie West Services District

Board Agenda Item
Tuesday, December 7, 2021

Item

DA 1 Status Report/Updates

Summary

St. Lucie West Services District

Board Agenda Item Tuesday, December 7, 2021

Item

DE 1 Consider Approval of Work Authorization No. 7A-59-2109-SU Between the St. Lucie West Services District and Life Storage LP

Summary

This application is for the construction of a two-story self-storage building (16,616 SF each floor) with associated parking spaces and driveway. The 1.13 acres project is on Lot 6 of SLW Plat No. 52 Fifth Replat in Commerce Park. The project is located at north side of NW FPL Drive and east of NW Enterprise Drive in an existing industrial park. The Lot is currently undeveloped and vacant covered with trees and vegetation.

The proposed project also is the expansion of a previously approved and constructed project stadium storage facility WA- 31-0312-S that is owned and operates by the same owner.

The proposed project will provide the required ½” of dry pre-treatment through the construction of an on-site dry retention pond connecting to the adjacent stormwater system authorized under WA- 31-0312-S.

The site will utilize and connect to the existing water, sewer, and reuse line that were previously constructed in the existing utility easement adjacent to the project area. Points of Service have been added to the plans identifying where the District’s responsibility for maintenance terminates.

Staff recommends approval of this Work Authorization with two following special conditions:

-
1. All water, sewer, and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner.
 2. All on-site drainage facilities including the proposed control structure shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner.

Recommendation

Staff has reviewed the application and recommends approval of Work Authorization 7A -59-2109- SU

District Engineer: Fariborz Zanganeh

District Manager: Dennis Pickle

Budget Impact

Project Number:
ORG Number:

Available Project Budget: \$0.00
This Project: \$0.00
Available Balance: \$0.00

Board Action

Moved by:

Seconded by:

Action Taken:

WORK AUTHORIZATION NO. WA 7A-59-2109-SU

Between the

St. Lucie West Services District,

a Community Development District organized and existing in accordance with Chapter 190, Florida Statutes and
Life Storage, LP

A. SUMMARY OF SERVICES TO BE RENDERED

This application is for the construction of a two-story self-storage building (16,616 SF each floor) with associated parking spaces and drive way. The 1.13 acres project is on Lot 6 of SLW Plat No. 52 Fifth Replat in Commerce Park, and is located at north side of NW FPL Drive and east of NW Enterprise Drive in an existing industrial park. The Lot is currently undeveloped and vacant covered with trees and vegetation.

The proposed project also is the expansion of a previously approved and constructed project stadium storage facility WA- 31-0312-S that is owned and operates by the same owner.

The proposed project will provide the required ½” of dry pre-treatment through the construction of an on-site dry retention pond connecting to the adjacent stormwater system authorized under WA- 31-0312-S.

The site will utilize and connect to the existing water, sewer, and reuse line that were previously constructed in the existing utility easement adjacent to the project area. Points of Service have been added to the plans identifying where the District’s responsibility for maintenance terminates.

Staff recommends approval of this Work Authorization with two special conditions as stated in Paragraph D below.

B. SCHEDULE OF FEES:

All the required fees including \$1,000.00 Application fee, \$500.00 Inspection fee, and \$1000.00 Deposit were collected during the review process.

C. PROJECT SCHEDULE: Projected completion on September 2022

D. SPECIAL CONDITIONS OF APPROVAL:

1. All water, sewer, and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner.
2. All on-site drainage facilities including the proposed control structure shall remain in private ownership and shall be the maintenance responsibility of the applicant or subsequent owner.

E. GENERAL CONDITIONS:

- a) In the event the ST. LUCIE WEST SERVICES DISTRICT wishes to obtain ingress or egress to its easement and/or right-of-way for the purpose of maintenance of District works, the removal and reinstallation of any construction permitted hereunder shall be at owner's expense.
- b) In undertaking any of the activities contemplated by this work authorization, the applicant hereby agrees to comply with all federal, state, and local statutes, laws, rules, and regulations governing such activities, including but not limited to water quality standards for off-site discharges; and to abide by all terms and conditions of any permit or other approval issued by any agency exercising regulatory jurisdiction over such activities.
- c) The applicant, by accepting of the work authorization, covenants and agrees that the ST. LUCIE WEST SERVICES DISTRICT shall be promptly indemnified, defended, protected, exonerated, and saved harmless by the applicant from and against all expenses, liabilities, claims, demands and proceedings, including reasonable attorney's fees in defense of such matters, incurred by or imposed on said District in connection with any claim proceeding, demand, administrative hearing, suit, appellate proceeding, or other activity, including unfounded or "nuisance" claims, in which the District may become involved, or any settlement thereof, arising out of any operations under this work authorization, including but not limited to use of canal water for irrigation purposes; damage to landscaping; paint damage to automobiles, buildings, or other structures; liability for charges, fees, assessments, fines, and penalties levied by any agency exercising regulatory jurisdiction over any of the activities contemplated by this work authorization; and any property damage or personal injuries, fatal or not-fatal, of any kind or character. The applicant further agrees that any such expense so incurred by the District may be recovered by the District through offset against any claim for reimbursement or other charge that the applicant may assert as due from the District. If any expense so incurred by the District is not paid upon demand and is placed in the hands of an attorney for collection by suit or otherwise, the applicant hereby agrees to pay all costs of collection and litigation, include, but not limited to reasonable attorney's fees.
- d) By undertaking the construction allowed under this Work Authorization, the Applicant agrees and understands that it is solely responsible for, and shall indemnify and hold the District harmless from, (1) any and all restoration of District owned or controlled properties and facilities required as a result of such construction, and (2) any and all claims of third parties who currently have facilities located in District owned or controlled property and which facilities are damaged as a result of such construction.

ST LUCIE WEST SERVICES DISTRICT

Dennis Pickle
District Manager

William Hayden
Public Works Director

Fariborz Zanganeh, P.E.
District Engineer
7175 Murrell Road
Melbourne, Florida 32940

Vincent D'Amico, Chairman
St. Lucie West Services District
450 SW Utility Drive
Port St. Lucie, FL 34986

Certification that Sufficient Funds are Available, if applicable:

N/A
District Treasurer

N/A
Dennis Pickle
District Manager

Dated this ____ day of _____ 2021.

St. Lucie West Services District

Board Agenda Item Tuesday, December 7, 2021

Item

DM 1 Consider Approval of Budget Amendment 2022-01 for the Utility Fund Carry Over Projects and Amendment 2022-02 for the General Fund Carry Over Projects

Summary

Provided for your review and Approval is Budget Amendment 2022-01 for the Utility fund carry over projects from the previous Fiscal Year and Budget Amendment 2022-02 for the General fund carry over projects from the previous FY. The budget amendments will not affect the FY fund balance as these funds were shown as being encumbered or committed for in the previous FY.

The budget amendments are shown to come out of 2021FY Unrestricted Fund balance of the Division in which it was encumbered and will be adjusted to this FY in the individual line items of each department.

Recommendation

Staff recommends the budget amendment #2022-01 for the Utility Funds and budget amendment #2022-02 for the General Fund as depicted in the attached worksheet

District Manager: Dennis Pickle

Chief Assistant District Manager: William Hayden

Utilities Director/ Asst. District Manager: Joshua C Miller

Budget Impact

Project Number:
ORG Number:

Available:
This Project:
Fund Balance after Amendment:

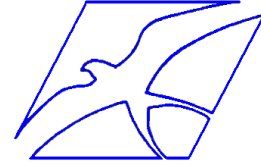
Board Action

Moved by:

Seconded by:

Action Taken:

ST LUCIE WEST SERVICE DISTRICT
Internal Budget Adjustment



BUDGET ADJUSTMENT #: FY2022-01

FROM: Dennis Pickle & Joshua Miller

DATE: 12/07/2021

Information and Description for Action:

Utility Fund adjustments for FY2022 that are projects that were funded in FY2021 and carried forward in FY2022 some of these projects were encumbered in FY2021 and some were budgeted but not encumbered by the end of FY2021 and will need to carry the funding forward to FY2022.

FROM:

G/L #: FY2021 Utility Water Connection Fee Fund Balance AMOUNT: \$614,500.00
Proj: Encumbered in FY2021 for Main Water Line Extension Project carried forward to FY2022

TOTAL: \$614,500.00

TO:

G/L #: 5-38012 SW077 Main Water Line Extension Project AMOUNT: \$614,500.00
Proj: ISS Engineering Services, Owner Direct Purchasing of Materials, and Contractor Installation Project
Costs carried forward to FY2022

TOTAL: \$614,500.00

Board Approval Date: _____

Date

District Treasurer / Assistant District Treasurer

ST LUCIE WEST SERVICE DISTRICT
Internal Budget Adjustment



BUDGET ADJUSTMENT #: FY2022-02

FROM: Dennis Pickle & William Hayden

DATE: 12/7/21

Information and Description for Action:

General Fund adjustments for FY2022 that are projects that were funded in FY2021 and carried forward in FY2022 some of these projects were encumbered in FY2021 and some were budgeted but not encumbered by the end of FY2021 and will need to carry the funding forward to FY2022.

FROM:

G/L #: General Fund R&R Unrestricted Fund Balance AMOUNT: \$12,935.00
Proj: Encumbered in FY2021 for the CCE Stormwater Improvement Projects Arcadis Engineering Contract carried forward to FY2022

TOTAL: \$12,935.00

TO:

G/L #: 1-46015 CCE Stormwater Improvement Project in the GF R&R Fund AMOUNT: \$12,935.00
Proj: Encumbered in FY2021 for the CCE Stormwater Improvement Projects Arcadis Engineering Contract carried forward to FY2022

TOTAL: \$12,935.00

Board Approval Date: _____

Date

District Treasurer / Assistant District Treasurer

St. Lucie West Services District

Board Agenda Item Tuesday December 7, 2021

Item

DM 2 Consider Resolution No. 2021-17 – Approving and Adopting the 2018 Statewide Mutual Aid Agreement in St. Lucie County, Florida; Authorizing and Directing Further Actions; and Ratifying Conforming Acts

Summary

Provided for your review and consideration is Resolution 2021-17

Recommendation

Staff has Reviewed the Presented Document and Recommends Approval by the District Board of Supervisors.

District Manager: Dennis Pickle

Chief Assistant District Manager: William Hayden

Budget Impact

Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

Board Action

Moved by:

Seconded by:

Action Taken:

RESOLUTION NO. 2021-17

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING AND ADOPTING THE 2018 STATEWIDE MUTUAL AID AGREEMENT IN ST. LUCIE COUNTY, FLORIDA; AUTHORIZING AND DIRECTING FURTHER ACTIONS; AND RATIFYING CONFORMING ACTS

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT AS FOLLOWS:

SECTION 1. AUTHORITY FOR THIS RESOLUTION. This Resolution is adopted pursuant to Chapters 190 and 252, Florida Statutes.

SECTION 2. FINDINGS. The Board of Supervisors (“Board”) of the St. Lucie West Services District (“District”) hereby finds and determines as follows:

A. The State Emergency Management Act, Chapter 252, Florida Statutes (“Emergency Act”), authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency.

B. This Board should adopt the 2018 Statewide Mutual Aid Agreement in St. Lucie County, Florida (“2018 SMAA”), in order to participate in interjurisdictional mutual assistance in accordance with the Emergency Act.

SECTION 3. APPROVAL AND ADOPTION OF 2018 SMAA. The 2018 Statewide Mutual Aid Agreement in St. Lucie County, Florida, be, and it is hereby, approved and adopted.

SECTION 4. AUTHORIZATION AND DIRECTION FOR FURTHER ACTIONS. The District Manager and the employees, agents, and consultants of the District are hereby further authorized and directed to take such other actions as necessary or appropriate to carry out and otherwise effectuate the intent and purposes of this Resolution.

SECTION 5. RATIFICATION OF PRIOR AND SUBSEQUENT CONFORMING ACTS. All of the acts and undertakings of the members of the Board, the officers of the District, the District Manager, and the employees, agents, and consultants of the District that are in conformity with and in furtherance of the intent and purposes of this Resolution, whether heretofore or hereafter undertaken or done, are hereby ratified, confirmed, and approved.

PASSED AND DULY ADOPTED this 7th day of December, 2021.

ST. LUCIE WEST SERVICES DISTRICT

ATTEST:

Secretary, Board of Supervisors

Chairman, Board of Supervisors

RESOLUTION NO. 19-121
A RESOLUTION AUTHORIZING THE ADOPTION OF THE
STATEWIDE MUTUAL AID AGREEMENT IN ST. LUCIE COUNTY, FLORIDA

WHEREAS, the Board of County Commissioners of St. Lucie County, Florida, has made the following determinations:

1. The State of Florida Emergency Act, Chapter 252, authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency.
2. The Statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon the request of the duly constituted authority of the area.
3. This Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Chapter 252, among political subdivisions within the State.

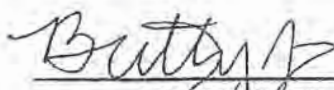
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Lucie County, Florida, that in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster, this Board does hereby adopt the Statewide Mutual Aid Agreement, which is attached hereto and incorporated by reference.

After a motion and second, the vote on this resolution was as follows:

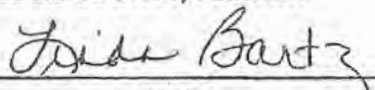
Commissioner Linda Bartz, Chair	AYE
Commissioner Cathy Townsend, Vice Chair	AYE
Commissioner Chris Dzadovsky	AYE
Commissioner Sean Mitchell	AYE
Commissioner Frannie Hutchinson	AYE

PASSED AND DULY ADOPTED this 4th day of June, 2019.

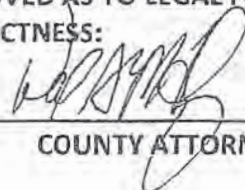
ATTEST:


DEPUTY CLERK

BOARD OF COUNTY COMMISSIONERS
ST. LUCIE COUNTY, FLORIDA

BY: 
CHAIR

APPROVED AS TO LEGAL FORM AND
CORRECTNESS:


COUNTY ATTORNEY





STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

RON DESANTIS
Governor

JARED MOSKOWITZ
Director

STATEWIDE MUTUAL AID AGREEMENT

This Agreement is between the FLORIDA DIVISION OF EMERGENCY MANAGEMENT ("Division") and the local government signing this Agreement (the "Participating Parties"). This agreement is based on the existence of the following conditions:

A. The State of Florida is vulnerable to a wide range of disasters that are likely to cause the disruption of essential services and the destruction of the infrastructure needed to deliver those services.

B. Such disasters are likely to exceed the capability of any one local government to cope with the emergency with existing resources.

C. Such disasters may also give rise to unusual technical needs that the local government may be unable to meet with existing resources, but that other local governments may be able to offer.

D. The Emergency Management Act, Chapter 252, provides each local government of the state the authority to develop and enter into mutual aid agreements within the state for reciprocal emergency aid and assistance in case of emergencies too extensive to be dealt with unassisted, and through such agreements to ensure the timely reimbursement of costs incurred by the local governments which render such assistance.

E. Pursuant to Chapter 252, the Division has the authority to coordinate assistance between local governments during emergencies and to concentrate available resources where needed.

Based on the existence of the foregoing conditions, the parties agree to the following:

ARTICLE I.

Definitions. As used in this Agreement, the following expressions shall have the following meanings:

A. The "Agreement" is this Agreement, which shall be referred to as the Statewide Mutual Aid Agreement ("SMAA").

B. The "Division" is the Division of Emergency Management

C. The "Participating Parties" to this Agreement are the Division and any and all special districts, educational districts, and other local and regional governments signing this Agreement.

D. The "Requesting Parties" to this Agreement are Participating Parties who request assistance during an emergency.

E. The "Assisting Parties" to this Agreement are Participating Parties who render assistance in an emergency to a Requesting Party.

F. The "State Emergency Operations Center" is the facility designated by the State Coordinating Officer to manage and coordinate assistance to local governments during an emergency.

G. The "Comprehensive Emergency Management Plan" is the biennial Plan issued by the Division in accordance with § 252.35(2)(a), Florida Statutes.

H. The "State Coordinating Officer" is the official whom the Governor designates, by Executive Order, to act for the Governor in responding to a disaster, and to exercise the powers of the Governor in accordance with the Executive Order, Chapter 252, Florida Statutes, and the State Comprehensive Emergency Management Plan.

I. The "Period of Assistance" is the time during which any Assisting Party renders assistance to any Requesting Party in an emergency, and shall include both the time necessary for the resources and personnel of the Assisting Party to travel to the place specified by the Requesting Party and the time necessary to return them to their place of origin or to the headquarters of the Assisting Party.

J. A "special district" is any local or regional governmental entity which is an independent special district within the meaning of section 189.012(3), Florida Statutes, regardless of whether established by local, special, or general act, or by rule, ordinance, resolution, or interlocal agreement.

K. An "educational district" is any school district within the meaning of section 1001.30, Florida Statutes and any community school and state university within the meaning of section 1000.21, Florida Statutes.

L. An "interlocal agreement" is any agreement between local governments within the meaning of section 163.01(3)(a), Florida Statutes.

M. A "local government" is any educational district or any entity that is a "local governmental entity" within the meaning of section 11.45(1)(e), Florida Statutes.

N. Any expressions not assigned definitions elsewhere in this Agreement shall have the definitions assigned them by the Emergency Management Act.

ARTICLE II.

Applicability of the Agreement. A Participating Party may request assistance under this Agreement for a "major" or "catastrophic disaster" as defined in section 252.34, Florida Statutes. If the Participating Party has no other mutual aid agreement that covers a "minor" disaster or other emergencies too extensive to be dealt with unassisted, it may also invoke assistance under this Agreement for a "minor disaster" or other such emergencies.

ARTICLE III.

Invocation of the Agreement. In the event of an emergency or threatened emergency, a Participating Party may invoke assistance under this Agreement by requesting it from any other Participating Party, or from the Division if, in the judgment of the Requesting Party, its own resources are inadequate to meet the emergency.

A. Any request for assistance under this Agreement may be oral, but within five (5) calendar days must be confirmed in writing by the County Emergency Management Agency of the Requesting Party, unless the State Emergency Operations Center has been activated in response to the emergency for which assistance is requested.

H. All requests for assistance under this Agreement shall be transmitted by County Emergency Management Agency of the Requesting Party to either the Division, or to another Participating Party. If the Requesting Party transmits its request for Assistance directly to a Participating Party other than the Division, the Requesting Party and Assisting Party shall keep the Division advised of their activities.

C. The Division shall relay any requests for assistance under this Agreement to such other Participating Parties as it may deem appropriate, and shall coordinate the activities of the Assisting Parties so as to ensure timely assistance to the Requesting Party. All such activities shall be carried out in accordance with the State's Comprehensive Emergency Management Plan.

D. Nothing in this Agreement shall be construed to allocate liability for the costs of personnel, equipment, supplies, services and other resources that are staged by the Division, or by other agencies of the State of Florida, for use in responding to an emergency pending the assignment of such personnel, equipment, supplies, services and other resources to an emergency support function/mission. The documentation, payment, repayment, and reimbursement of all such costs shall be rendered in accordance with the Comprehensive Emergency Management Plan, and general accounting best practices procedures and protocols.

ARTICLE IV.

Responsibilities of Requesting Parties. To the extent practicable, all Requesting Parties seeking assistance under this Agreement shall provide the following information to the Division and the other Participating Parties. In providing such information, the Requesting Party may use Form B attached to this Agreement, and the completion of Form B by the Requesting Party shall be deemed sufficient to meet the requirements of this Article:

- A. A description of the damage sustained or threatened;
- B. An identification of the specific Emergency Support Function or Functions for which such assistance is needed;

C. A description of the specific type of assistance needed within each Emergency Support Function;

D. A description of the types of personnel, equipment, services, and supplies needed for each specific type of assistance, with an estimate of the time each will be needed;

E. A description of any public infrastructure for which assistance will be needed;

F. A description of any sites or structures outside the territorial jurisdiction of the Requesting Party needed as centers to stage incoming personnel, equipment, supplies, services, or other resources;

G. The place, date and time for personnel of the Requesting Party to meet and receive the personnel and equipment of the Assisting Party; and

H. A technical description of any communications or telecommunications equipment needed to ensure timely communications between the Requesting Party and any Assisting Parties.

ARTICLE V.

Responsibilities of Assisting Parties. Each Participating Party shall render assistance under this Agreement to any Requesting Party to the extent practicable that its personnel, equipment, resources and capabilities can render assistance. If a Participating Party which has received a request for assistance under this Agreement determines that it has the capacity to render some or all of such assistance, it shall provide the following information to the Requesting Party and shall transmit it without delay to the Requesting Party and the Division. In providing such information, the Assisting Party may use Form B attached to this Agreement, and the completion of Form B by the Assisting Party shall be deemed sufficient to meet the requirements of this Article:

A. A description of the personnel, equipment, supplies and services it has available, together with a description of the qualifications of any skilled personnel;

B. An estimate of the time such personnel, equipment, supplies, and services will continue to be available;

C. An estimate of the time it will take to deliver such personnel, equipment, supplies, and services at the date, time and place specified by the Requesting Party;

D. A technical description of any communications and telecommunications equipment available for timely communications with the Requesting Party and other Assisting Parties; and

E. The names of all personnel whom the Assisting Party designates as Supervisors.

F. The estimated costs of the provision of assistance (use FEMA's Schedule of Equipment Rates spreadsheet attached to Form B.)

ARTICLE VI.

Rendition of Assistance. After the Assisting Party has delivered its personnel, equipment, supplies, services, or other resources to the place specified by the Requesting Party, the Requesting Party shall give specific assignments to the Supervisor(s) of the Assisting Party, who shall be responsible for directing the performance of these assignments. The Assisting Party shall have authority to direct the manner in which the assignments are performed. In the event of an emergency that affects the Assisting Party, all personnel, equipment, supplies, services and other resources of the Assisting Party shall be subject to recall by the Assisting Party upon not less than five (5) calendar days' notice or, if such notice is impracticable, as much notice as is practicable under the circumstances.

A. For operations at the scene of *catastrophic* and *major* disasters, the Assisting Party shall to the fullest extent practicable give its personnel and other resources sufficient equipment and supplies to make them self-sufficient for food, shelter, and operations unless the Requesting Party has specified the contrary. For *minor* disasters and other emergencies, the Requesting Party shall be responsible to provide food and shelter for the personnel of the Assisting Party unless the Requesting Party has specified the contrary. In its request for assistance the Requesting Party may specify that Assisting Parties send only self-sufficient personnel or self-sufficient resources.

B. Unless the Requesting Party has specified the contrary, it shall to the fullest extent practicable,

coordinate all communications between its personnel and those of any Assisting Parties, and shall determine all frequencies and other technical specifications for all communications and telecommunications equipment to be used.

C. Personnel of the Assisting Party who render assistance under this Agreement shall receive their usual wages, salaries and other compensation, and shall have all the duties, responsibilities, immunities, rights, interests, and privileges incident to their usual employment. If personnel of the Assisting Party hold local licenses or certifications limited to the county or municipality of issue, then the Requesting Party shall recognize and honor those licenses or certifications for the duration of the support.

ARTICLE VII.

Procedures for Reimbursement. Unless the Division or the Assisting Party, as the case may be, state the contrary in writing, the ultimate responsibility for the reimbursement of costs incurred under this Agreement shall rest with the Requesting Party, subject to the following conditions and exceptions:

A. In accordance with this Agreement, the Division shall pay the costs incurred by an Assisting Party in responding to a request that the Division initiates on its own, and not for another Requesting Party.

B. An Assisting Party shall bill the Division or other Requesting Party as soon as practicable, but not later than thirty (30) calendar days after the Period of Assistance has closed. Upon the request of any of the concerned Participating Parties, the State Coordinating Officer may extend this deadline for cause.

C. If the Division or the Requesting Party protests any bill or item on a bill from an Assisting Party, it shall do so in writing as soon as practicable, but in no event later than thirty (30) calendar days after the bill is received. Failure to protest any bill or billed item in writing within thirty (30) calendar days shall constitute agreement to the bill and the items on the bill and waive the right to contest the bill.

D. If the Division protests any bill or item on a bill from an Assisting Party, the Assisting Party shall have thirty (30) calendar days from the date of protest to present the bill or item to the original

Requesting Party for payment, subject to any protest by the Requesting Party.

E. If the Assisting Party cannot reach a mutual agreement with the Division or the Requesting Party to the settlement of any protested bill or billed item, the Division, the Assisting Party, or the Requesting Party may elect binding arbitration to determine its liability for the protested bill or billed item in accordance with Section F of this Article.

F. If the Division or a Participating Party elects binding arbitration, it may select as an arbitrator any elected official of another Participating Party, or any other official of another Participating Party whose normal duties include emergency management, and the other Participating Party shall also select such an official as an arbitrator, and the arbitrators thus chosen shall select another such official as a third arbitrator.

G. The three (3) arbitrators shall convene by teleconference or videoconference within thirty (30) calendar days to consider any documents and any statements or arguments by the Department, the Requesting Party, or the Assisting Party concerning the protest, and shall render a decision in writing not later than ten (10) business days after the close of the hearing. The decision of a majority of the arbitrators shall bind the parties, and shall be final.

H. If the Requesting Party has not forwarded a request through the Division, or if an Assisting Party has rendered assistance without being requested to do so by the Division, the Division shall not be liable for the costs of any such assistance. All requests to the Federal Emergency Management Agency (FEMA) for the reimbursement of costs incurred by any Participating Party shall be made by and through the Division.

I. If FEMA denies any request for reimbursement of costs which the Division has already advanced to an Assisting Party, the Assisting Party shall repay such costs to the Division, but the Division may waive such repayment for cause.

ARTICLE VIII.

Costs Eligible for Reimbursement. The costs incurred by the Assisting Party under this Agreement shall be reimbursed as needed to make the Assisting Party whole to the fullest extent practicable.

A. Employees of the Assisting Party who render assistance under this Agreement shall be entitled to receive from the Assisting Party all their usual wages, salaries, and any and all other compensation for mobilization, hours worked, and demobilization. Such compensation shall include any and all contributions for insurance and retirement, and such employees shall continue to accumulate seniority at the usual rate. As between the employees and the Assisting Party, the employees shall have all the duties, responsibilities, immunities, rights, interests and privileges incident to their usual employment. The Requesting Party shall reimburse the Assisting Party for these costs of employment.

B. The costs of equipment supplied by the Assisting Party shall be reimbursed at the rental rate established in FEMA's Schedule of Equipment Rates (attached to Form B), or at any other rental rate agreed to by the Requesting Party. In order to be eligible for reimbursement, equipment must be in actual operation performing eligible work. The labor costs of the operator are not included in the rates and should be approved separately from equipment costs. The Assisting Party shall pay for fuels, other consumable supplies, and repairs to its equipment as needed to keep the equipment in a state of operational readiness. Rent for the equipment shall be deemed to include the cost of fuel and other consumable supplies, maintenance, service, repairs, and ordinary wear and tear. With the consent of the Assisting Party, the Requesting Party may provide fuels, consumable supplies, maintenance, and repair services for such equipment at the site. In that event, the Requesting Party may deduct the actual costs of such fuels, consumable supplies, maintenance, and services from the total costs otherwise payable to the Assisting Party. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract of insurance, the Requesting Party may deduct such payment from any item or items billed by the Assisting Party for any of the costs for such damage that may otherwise be payable.

C. The Requesting Party shall pay the total costs for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the Requesting Party under this Agreement. In the case of perishable supplies, consumption shall be deemed to include normal deterioration, spoilage and damage notwithstanding the exercise of reasonable care in its storage and use. Supplies remaining unused shall be returned to the Assisting Party in usable condition upon the close of the Period of Assistance, and the Requesting Party may deduct the cost of such returned supplies from the total costs billed by the Assisting Party for such supplies. If the Assisting Party agrees, the Requesting Party may also replace any and all used consumable supplies with like supplies in usable condition and of like grade, quality and quantity within the time allowed for reimbursement under this Agreement.

D. The Assisting Party shall keep records to document all assistance rendered under this Agreement. Such records shall present information sufficient to meet the audit requirements specified in the regulations of FEMA and any applicable circulars issued by the State of Florida Office of Management and Budget. Upon reasonable notice, the Assisting Party shall make its records available to the Division and the Requesting Party for inspection or duplication between 8:00 a.m. and 5:00 p.m. on all weekdays, except for official holidays.

ARTICLE IX.

Insurance. Each Participating Party shall determine for itself what insurance to procure, if any. With the exceptions in this Article, nothing in this Agreement shall be construed to require any Participating Party to procure insurance.

A. Each Participating Party shall procure employers' insurance meeting the requirements of the Workers' Compensation Act, as amended, affording coverage for any of its employees who may be injured while performing any activities under the authority of this Agreement, and shall file with the Division a certificate issued by the insurer attesting to such coverage.

B. Any Participating Party that elects additional insurance affording liability coverage for any

activities that may be performed under the authority of this Agreement shall file with the Division a certificate issued by the insurer attesting to such coverage.

C. Any Participating Party that is self-insured with respect to any line or lines of insurance shall file with the Division copies of all resolutions in current effect reflecting its determination to act as a self-insurer.

D. Subject to the limits of such liability insurance as any Participating Party may elect to procure, nothing in this Agreement shall be construed to waive, in whole or in part, any immunity any Participating Party may have in any judicial or quasi-judicial proceeding.

E. Each Participating Party which renders assistance under this Agreement shall be deemed to stand in the relation of an independent contractor to all other Participating Parties, and shall not be deemed to be the agent of any other Participating Party.

F. Nothing in this Agreement shall be construed to relieve any Participating Party of liability for its own conduct and that of its employees.

G. Nothing in this Agreement shall be construed to obligate any Participating Party to indemnify any other Participating Party from liability to third parties.

ARTICLE X.

General Requirements. Notwithstanding anything to the contrary elsewhere in this Agreement, all Participating Parties shall be subject to the following requirements in the performance of this Agreement:

A. To the extent that assistance under this Agreement is funded by State funds, the obligation of any statewide instrumentality of the State of Florida to reimburse any Assisting Party under this Agreement is contingent upon an annual appropriation by the Legislature.

B. All bills for reimbursement under this Agreement from State funds shall be submitted in detail sufficient for auditing purposes. To the extent that such bills represent costs incurred for travel, such bills shall be submitted in accordance with section 112.061, Florida Statutes, and any applicable

requirements for the reimbursement of state employees for travel costs.

C. All Participating Parties shall allow public access to all documents, papers, letters or other materials subject to the requirements of the Public Records Act, as amended, and made or received by any Participating Party in conjunction with this Agreement.

D. No Participating Party may hire employees in violation of the employment restrictions in the Immigration and Nationality Act, as amended.

E. No costs reimbursed under this Agreement may be used directly or indirectly to influence legislation or any other official action by the Legislature of the State of Florida or any of its agencies.

F. Any communication to the Division under this Agreement shall be sent to the Director, Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100. Any communication to any other Participating Party shall be sent to the official or officials specified by that Participating Party on Form C attached to this Agreement. For the purpose of this Section, any such communication may be sent by the U.S. Mail, e-mail, or by facsimile.

ARTICLE XI.

Effect of Agreement. Upon its execution by a Participating Party, this Agreement shall have the following effect with respect to that Participating Party:

A. The execution of this Agreement by any Participating Party which is a signatory to the Statewide Mutual Aid Agreement of 1994 shall terminate the rights, interests, duties, and responsibilities and obligations of that Participating Party under that agreement, but such termination shall not affect the liability of the Participating Party for the reimbursement of any costs due under that agreement, regardless of whether billed or unbilled.

B. The execution of this Agreement by any Participating Party which is a signatory to the Public Works Mutual Aid Agreement shall terminate the rights, interests, duties, responsibilities and obligations of that Participating Party under that agreement, but such termination shall not affect the liability of the

Participating Party for the reimbursement of any costs due under that agreement, regardless of whether billed or unbilled.

C. Upon the activation of this Agreement by the Requesting Party, this Agreement shall supersede any other existing agreement between it and any Assisting Party to the extent that the former may be inconsistent with the latter.

D. Unless superseded by the execution of this Agreement in accordance with Section A of this Article, the Statewide Mutual Aid Agreement of 1994 shall terminate and cease to have legal existence after June 30, 2001.

E. Upon its execution by any Participating Party, this Agreement will continue in effect for one (1) year from its date of execution by that Participating Party, and it shall automatically renew each year after its execution, unless within sixty (60) calendar days before that date the Participating Party notifies the Division, in writing, of its intent to withdraw from the Agreement.

F. The Division shall transmit any amendment to this Agreement by sending the amendment to all Participating Parties not later than five (5) business days after its execution by the Division. Such amendment shall take effect not later than sixty (60) calendar days after the date of its execution by the Division, and shall then be binding on all Participating Parties. Notwithstanding the preceding sentence, any Participating Party who objects to the amendment may withdraw from the Agreement by notifying the Division in writing of its intent to do so within that time in accordance with Section E of this Article.

ARTICLE XII.

Interpretation and Application of Agreement. The interpretation and application of this Agreement shall be governed by the following conditions:

A. The obligations and conditions resting upon the Participating Parties under this Agreement are not independent, but dependent.

B. Time shall be of the essence of this Agreement, and of the performance of all conditions,

obligations, duties, responsibilities, and promises under it.

C. This Agreement states all the conditions, obligations, duties, responsibilities, and promises of the Participating Parties with respect to the subject of this Agreement, and there are no conditions, obligations, duties, responsibilities, or promises other than those expressed in this Agreement.

D. If any sentence, clause, phrase, or other portion of this Agreement is ruled unenforceable or invalid, every other sentence, clause, phrase, or other portion of the Agreement shall remain in full force and effect, it being the intent of the Division and the other Participating Parties that every portion of the Agreement shall be severable from every other portion to the fullest extent practicable. The Division reserves the right, at its sole and absolute discretion, to change, modify, add, or remove portions of any sentence, clause, phrase, or other portion of this Agreement that conflicts with state law, regulation, or policy. If the change is minor, the Division will notify the Participating Party of the change and such changes will become effective immediately; therefore, please check these terms periodically for changes. If the change is substantive, the Participating Party may be required to execute the Agreement with the adopted changes. Your continued or subsequent use of this Agreement following the posting of minor changes to this Agreement will mean you accept those changes.

E. The waiver of any obligation or condition in this Agreement by a Participating Party shall not be construed as a waiver of any other obligation or condition in this Agreement.

NOTE: On February 26, 2018, this Agreement was modified by the Division of Emergency Management. This document replaces the August 20, 2007 edition of the Statewide Mutual Aid Agreement; however, any and all Agreements previously executed shall remain in full force and effect. Any local government, special district, or educational institution which has yet to execute this Agreement should use the February 26, 2018 edition for the purposes of becoming a signatory.

IN WITNESS WHEREOF, the Participating Parties have duly executed this Agreement on the date specified below:

FOR ADOPTION BY A COUNTY

STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

By: [Signature]
Director
Kevin Guthrie

Date: 9/20/19

ATTEST:
CLERK OF THE CIRCUIT COURT

By: [Signature]
Deputy Clerk

BOARD OF COUNTY COMMISSIONERS
OF ST. LUCIE COUNTY,
STATE OF FLORIDA

By: [Signature]
Chairman

Date: 6/4/19

Approved as to Form:

By: [Signature]
County Attorney



St. Lucie West Services District

Board Agenda Item Tuesday, December 7, 2021

Item

DM 3 Consider Acceptance of Bid Proposal from Lawrence Lee Construction Services, Inc. for the WWTF Filter #2 Replacement Project

Summary

Provided for your review and consideration is the Bid Proposal for the Replacement of the Existing Filter #2 located at the Wastewater Treatment Facility. Four Construction Companies attended the Mandatory Pre-Bid Meeting on November 3, 2021.

District staff only received (1) One bid to furnish all materials, equipment, and labor to perform this project on November 22, 2021.

Attached for your review is a bid of \$998,000.00.

The lowest responsive bid received was from Lawrence Lee Construction Services, Inc. whose office is in Stuart, Florida. Staff reviewed the bidder's references as well as past projects like this one and recommends that the Board consider an award to Lawrence Lee Construction Services, Inc. in the amount of \$998,000.00.

The Wastewater Treatment Facility Filter #2 Replacement Project was budgeted using both the Wastewater Connection Fee Fund \$370,000.00 and the Utility Renewal & Replacement Fund \$730,000.00.

Recommendation

Staff recommends approval for Bid Proposal from Lawrence Lee Construction Services, Inc for the Replacement of the Existing Filter #2 located at the Wastewater Treatment Facility for the not to exceed price of \$998,000.00.

District Manager: *Dennis Pickle*

Utilities Director/Assistant District Manager: *Josh Miller*

Assistant Utilities Director: *TJ Bayer*

Wastewater Treatment Plant Chief Operator: *WD Cannon*

Budget Impact

Project Number: SW097

Utility Fund Available Project Budget: \$ 1,100,000.00

ORG Number: 5-39010

This Project: \$ 370,000.00

ORG Number: 5-37044

This Project: \$ 628,000.00

Utility Fund Available Balance after project: \$ 102,000.00

Board Action

Moved by:

Seconded by:

Action Taken:

SECTION 00300 - BIDDER'S INFORMATION

Bidder (Company) Name:

FEIN or SS Number

Lawrence Lee Construction Services, Inc.

82-2530315

Mailing Address:

Street Address:

800 SE Lincoln Ave

800 SE Lincoln Ave

Street Number and Name or PO Box

Street Number and Name or PO Box

Stuart, FL 34994

Stuart, FL 34994

City, State Zip

City, State Zip

Type of Entity (Circle one)

Corporation

Partnership

Proprietorship

Joint Venture

Other: _____

Incorporated in the State of Florida Year: 2017

Telephone Number:

Fax Number:

561-578-7715

N/a

Contact Info:

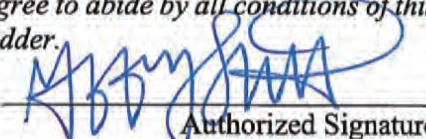
Geoffrey L. Schmidt

GS@LawrenceLeeConstruction.com

Name

Email

I hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the Bidder.


Authorized Signature

Geoffrey L. Schmidt

Typed or Printed Name

President

Title

SECTION 00310 – REFERENCES

1. Project Name: Dixie Park Facility - Demo & In-Line Booster Pump Station Replacement
Project Description: Demolition of an abandon WWTP including: (2) 70' dia treatment tanks, (1) 45' dia surge tank, plant lift station, odor control system, chemical feed, electrical room, and in-line booster pump station
Project Location: Martin County Project Value: \$2,166,672
Project Owner: Martin County
Owner Contact Information: Jeremy Covey, Technical Services Admin. 772-221-2353
Project Engineer: Curtis Robinson, Holtz Consulting Engineers
Engineer Contact Information: 561-575-2005
Project Location: Dixie Park Facility - Martin County FL
Project Start and End Dates: 1/31/2020-4/01/2021

2. Project Name: Stuart WTP - PFC Treatment (ION Exchange) System
Project Description: Installation of a 8 MGD ION Exchange System including (4) resin/GAC vessels including resin, (2) 100-HP single stage horizontal split case pumps, ductile iron piping and accessories, concrete slab-on-grade, (2) VFDs/LCPs, electrical and I&C improvements.
Project Location: City of Stuart Project Value: \$2,216,521
Project Owner: City of Stuart
Owner Contact Information: Marc Rogolino, Capital Project Coordinator - 772-221-4700
Project Engineer: Mark Miller, Kimley-Horn
Engineer Contact Information: 561-845-0665
Project Location: City of Stuart WTP
Project Start and End Dates: 10/29/2018-7/10/2019

3. Project Name: WWTP - Filter and Chlorine Contact Basin Improvements
Project Description: Install of MGD Disk Filter and rehab or 1.6MGD existing disk filters. Install of reinforced concrete chlorine contact containing 2 chambers
Project Location: South Martin Regional Utility Project Value: \$1,508,850
Project Owner: South Martin Regional Utility, Town of Jupiter Island
Owner Contact Information: Michael Woods, Senior Utility Engineer - 772-546-6259 x202
Project Engineer: Curtis Robinson, Holtz Consulting Engineers
Engineer Contact Information: 561-575-2005
Project Location: South Martin Regional Utility
Project Start and End Dates: 8/18/2020-10/02/2021

4. Project Name: Reuse Pump Station - Modifications
 Project Description: Rehab of existing Booster Pump Station and 2MG Ground storage tank
 Project Location: Lake Wales Project Value: \$955,777
 Project Owner: City of Lake Wales
 Owner Contact Information: Sara Kirkland, Utilities Director - 863-678-4182 x285
 Project Engineer: Elisa Harden, Kimley-Horn
 Engineer Contact Information: 863-226-6862
 Project Location: City of Lake Wales
 Project Start and End Dates: 7/15/2019-3/20/2020
5. Project Name: West WTP Solids Contact Clarifier Rehab
 Project Description: Rehab of existing 62ft lime softening accelator. Rehab was required to be performed in 6 weeks
 Project Location: Deerfield Beach Project Value: \$665,555
 Project Owner: City of Deerfield Beach
 Owner Contact Information: Josh Niemann, Water Plant Superintendent - 954-480-4369
 Project Engineer: Kevin Cevallos, Black & Veatch
 Engineer Contact Information: 754-229-3053
 Project Location: City of Deerfield Beach
 Project Start and End Dates: 5/15/2019-1/08/2020
6. Project Name: Doug Allen WRF - Control System Upgrade
 Project Description: Constructing new PLC based control system for existing sequencing batch reactors
 Project Location: City of Bartow Project Value: \$637,500
 Project Owner: City of Bartow
 Owner Contact Information: Wiley Pratt, Chief Operator WRF, 863-534-0146
 Project Engineer: Keisha McKinnie, Barge Design Solutions
 Engineer Contact Information: 863-534-0252
 Project Location: City of Bartow
 Project Start and End Dates: 12/11/2018-6/25/2019

SECTION 00400 – BID FORM

Proposal of Lawrence Lee Construction Services, Inc.,
hereinafter called "Bidder", a S-Corp doing business as
General Contractor to the St. Lucie West Services
District in Port St Lucie, Florida hereafter called "Owner". The Bidder, in compliance with the
Owner's invitation for bids for the construction of:

St. Lucie West Services District
BID # 2021-10-22
Wastewater Treatment Facility Filter No. 2 Replacement

having examined the plans and specifications with related documents and the site of the proposed work and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies; and to construct the project in accordance with the Contract Documents, within the time set forth herein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder accepts all of the terms and conditions of the Advertisement for Bids and General Conditions, Instructions, and Information for Bidders.

Bidder hereby agrees to commence work under contract on or before a date to be specified in a written "Notice to Proceed" of the Owner and to substantially complete the Project within two hundred forty (240) consecutive calendar days and to fully complete the Project within two hundred seventy (270) consecutive calendar days thereafter as stipulated in the specifications. Bidder further agrees to pay any liquidated damages, as specified in the Agreement, for each consecutive calendar day thereafter.

Bidder has examined and carefully studied the Bidding Documents and the following addendum receipt of which is hereby acknowledged:

No. <u>1</u>	Dated: <u>11/15/2021</u>	No. _____	Dated: _____
No. _____	Dated: _____	No. _____	Dated: _____
No. _____	Dated: _____	No. _____	Dated: _____
No. _____	Dated: _____	No. _____	Dated: _____

BASE PROPOSAL: Bidder agrees to perform all of the work described in the specifications and shown on the plans for the sum of:

SCHEDULE OF BID PRICES

Item No	Description	Value
1	Mobilization/ Demobilization	\$ <u>48,500 -</u>
2	Insurance, Bonds, Permits & General Conditions	\$ <u>92,000 -</u>
3	Demolition and Disposal of Filter No. 2 Internal Components	\$ <u>50,000 -</u>
4	Construct all Structural Modifications and equipment pads including all materials, reinforcement, admixtures required for complete construction	\$ <u>130,000 -</u>
5	Furnish and Install Miscellaneous Metals Components Complete	\$ <u>114,000 -</u>
6	Furnish Cloth Media Filtration System	\$ <u>431,000 -</u>
7	Install Cloth Media Filtration System	\$ <u>20,000 -</u>
8	Furnish and Install Slide Gates Complete	\$ <u>20,000 -</u>
9	Furnish and Install all Piping, Valves, and Fittings	\$ <u>30,000 -</u>
10	Furnish and Install all Electrical and Instrumentation Equipment	\$ <u>55,000 -</u>
11	Allowance for City of Port St Lucie Permitting	\$ <u>7,500.00</u>
Total Base Bid Amount \$		<u>998,000.00</u>
ALT 1	Deduct to furnish and install alternating tread stairs in place of of conventional stairs	\$ <u>0.00</u>
ALT 2	Deduct to furnish and install FRP in place of alum for all grating, decking and framing members.	\$ <u>0.00</u>

Total in Words: Nine hundred Ninety-Eight Thousand Dollars and No Cents.

The lump sum price provided above shall include all supervision, labor, materials, bailing, shoring, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds required. Any changes to the Work after issuance of the Notice of Award shall be processed in accordance with Articles 10, 11, and 12 of the General Conditions (Section 00700) and Article 5 of the Agreement with the Owner.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

A bid security, attached in the sum of five (5) percent of the Total Bid Amount, is to become the property of the Owner in the event contract and bond are not executed within thirty (30) days of the Owner issuing a Notice of Award, as liquidated damages for the delay and additional expense to the Owner caused thereby.

Respectfully submitted:

By: Lawrence Lee Construction Services, Inc.

(Business Name)

(SEAL - if bid is by corporation)



800 SE Lincoln Ave

(Business Address)

Stuart, FL 34994

(Business City, State, Zip Code)

(Signature)

Geoffrey L. Schmidt

(Printed Name)

President

(Title)

SECTION 00410 - BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____
Lawrence Lee Construction Services, Inc. - 800 SE Lincoln Ave. Stuart, FL 34994 as Principal, hereinafter called the Bidder, and Atlantic Specialty Insurance Company - 605 Highway 169 North, Suite 800 Plymouth, MN 55441, a corporation duly organized under the laws of the State of New York as Surety, are hereby held and firmly bound unto St. Lucie West Services District as Owner in the penal sum of Forty-nine thousand nine hundred Dollars and Zero Cents (\$ 49,900.00) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

WHEREAS, the Bidder has submitted to the Owner a certain Bid, attached hereto and hereby made apart hereof, to enter into a contract in writing for the:

St. Lucie West Services District
BID # 2021-10-22
Wastewater Treatment Facility Filter No. 2 Replacement

NOW, THEREFORE,

(A) If said Bid shall be rejected, or in the alternate,

(B) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Signed, this 22nd day of November, 2021.



ATTEST:

Witness:

Bylle Frank

(SEAL)
(Signature)

Bylee Frank

(Printed Name)

Principal:

Lawrence Lee Construction Services, Inc.

(Name)

[Signature]

(Signature)

Geoffrey L. Schmidt
(Printed Name)

President
(Title)

Witness:

Karla Tomaszewski

(SEAL)
(Signature)

Karla Tomaszewski
(Printed Name)

Surety:

Atlantic Specialty Insurance Company

(Name)

112221BidBond
(Bond Number)

605 Highway 169 North, Suite 800
(Surety Address)

Plymouth, MN 55441
(Surety Address)

[Signature]
(Attorney-in-Fact Signature)

Jessie Sloan, Attorney-In-Fact &
Florida Licensed Resident Agent
(Attorney-in-Fact Printed Name)



Inquiries: (321) 800-6594



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Jorge L. Bracamonte, Jessie Sloan**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

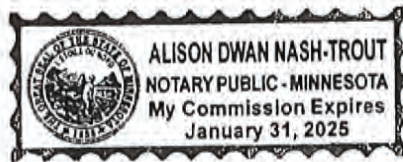
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.



By *Paul J. Brehm*
Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA
HENNEPIN COUNTY

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Alison Nash-Trout
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 22nd day of November, 2021.

This Power of Attorney expires
January 31, 2025



Kara Barrow
Kara Barrow, Secretary

Please direct bond verifications to surety@intactinsurance.com

SECTION 00420 - NON-COLLUSION AFFIDAVIT FORM

STATE OF FLORIDA

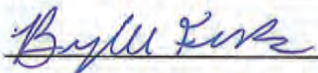
COUNTY OF ST LUCIE

Geoffrey L. Schmidt, being first duly sworn deposes and says that:

1. He/She is the President, of Lawrence Lee Construction Services, Inc., the Bidder that has submitted the attached Bid;
2. He/She is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
3. Such Bid is genuine and is not a collusive or sham Bid;
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affidavit, have in any way, colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

By 

Sworn and subscribed to before me this 22 day of November, 2021, in the State of Florida, County of Martin.

 Notary Public

My Commission expires: 05/23/2025



SECTION 00430 - DRUG-FREE WORK PLACE FORM

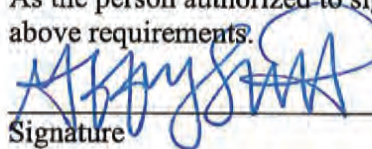
The undersigned Bidder in accordance with Florida Statute 287.087, hereby certifies that

Lawrence Lee Construction Services, Inc. does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Signature

Geoffrey L. Schmidt, President

Print Name and Title

SECTION 00440 - HOLD HARMLESS AND INDEMNITY AGREEMENT

Lawrence Lee Construction Services, Inc., agrees through the signing of this document by an authorized party or agent that it shall defend, indemnify and hold harmless the St. Lucie West Services District, and its agents, employees, and public officials from and against all suits, losses, claims, demands, judgments of every name and description arising out of or incidental to the performance of this contract or work performed thereunder, whether or not due to or caused by the negligence of the St. Lucie West Services District, its agents, employees, and public officials excluding only the sole negligence of the St. Lucie West Services District, its agents, employees, and Public Officials.

This provision shall also pertain to any claims brought against the St. Lucie West Services District, its agents, employees, and public officials by an employee of the named Contractor, any Sub-contractor, or anyone directly or indirectly employed by any of them.

The Contractor's obligation to indemnify the St. Lucie West Services District, its agents, employees and public officials under this provision shall be limited to \$1,000,000 per occurrence which the parties agree bears a reasonable commercial relationship to the contract.

The Contractor agrees to accept, and acknowledges as adequate remunerations, the consideration of \$10, which is part of the agreed bid price, the promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, for agreement to enter into this Hold Harmless and Indemnity Agreement.



CONTRACTOR

11/22/2021

DATE

SECTION 00450 - TRENCH SAFETY AFFIDAVIT FORM

(FAILURE TO COMPLETE THIS FORM MAY RESULT IN THE BID BEING DECLARED NON-RESPONSIVE)

Lawrence Lee Construction Services, Inc. (NAME OF CONTRACTOR)

hereby provides written assurance that compliance with applicable Trench Safety Standards identified in the Occupational Safety & Health Administration's Excavation Safety Standards (OSHA) 29 C.F.R.S. 1926.650 Subpart P will be adhered to during trench excavation in accordance with Florida Statutes 553.60 through 553.64 inclusive (1990) "Trench Safety Act".

The specific methods of compliance with applicable Trench Safety Standards, and the associated cost of compliance (costs included in the Bid Price), are as follows (attach additional sheets if necessary):

<u>Item and Safety Measure</u>	<u>Cost</u>
<u>Trenching</u>	<u>\$1,000</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	<u>\$ 1,000</u>

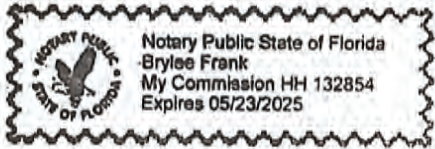
By the signature of its undersigned authorized representatives, the Bidder hereby assures the ST LUCIE WEST SERVICES DISTRICT that any such excavation performed by the Bidder will be performed in compliance with all applicable trench safety standards.

By *[Signature]*

Sworn and subscribed to before me this 22 day of November, 2021, in the State of Florida, County of Martin.

[Signature] Notary Public

My Commission expires: 05/23/2025



SECTION 00460 – PUBLIC ENTITY CRIME FORM

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted with Bid, Proposal or Contract No. Bid No. 2021-10-22
for St. Lucie West WWTP Facility Filter No. 2 Replacement
2. This sworn statement is submitted by Lawrence Lee Construction Services, Inc.
whose business address is 800 SE Lincoln Ave, Stuart, FL 34994
and (if applicable) its Federal Employer Identification Number (FEIN) is 82-2530315
(If the entity has no FEIN, include the Social Security Number of the individual signing
this sworn statement: _____.)
3. My name is Geoffrey L. Schmidt and my relationship to the
entity named above is President.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida
Statutes, means a violation of any state or federal law by a person with respect to and
directly related to the transaction of business with any public entity or with an agency or
political subdivision of any goods or services to be to any public entity or an agency or
political subdivision of any other state or of the United States and involving antitrust, fraud,
theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b),
Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or
without an adjudication of guilt, in any federal, or state trial court of record relating to
charges brought by indictment or information after July 1, 1989, as a result of a jury verdict,
nonjury trial, or entry of a plea of guilt or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes,
means:
 1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control or any natural person who is active in the management of
the entity and who has been convicted of a public entity crime. The term “affiliate”
includes those officers, directors, executives, partners, shareholders, employees,
members, and agents who are active in the management of an affiliate. The ownership
by one person of shares constituting a controlling interest in another person, or a
pooling of equipment or income among persons when not for fair market value under
an arm’s length agreement, shall be a prima facie case that one person controls another
person. A person who knowingly enters into a joint venture with a person who has been
convicted of a public entity crime in Florida during the preceding 36 months shall be
considered an affiliate.
7. I understand that a “person” as defined in Paragraph 287.133(1)(3), Florida Statutes, means
any natural person or entity organized under the laws of any state or of the United States

with the legal power to enter into a binding contract and which bids or applies on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicated which additional statement applies.)

There has been a proceeding concerning the conviction before a hearing officer or the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)


(Signature)

DATE: 11/22/2021

STATE OF Florida

COUNTY OF Martin

PERSONALLY APPEARED BEFORE ME, the undersigned authority

_____ who, after first being sworn by me, affixed his/her signature
in the space provided above on this 22 day of November, 2021.

My commission expires: 05/23/2025



2021 FLORIDA PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# P17000069617

**FILED
Apr 08, 2021
Secretary of State
2575752651CC**

Entity Name: LAWRENCE LEE CONSTRUCTION SERVICES, INC.

Current Principal Place of Business:

800 SE LINCOLN AVE
STUART, FL 34994

Current Mailing Address:

800 SE LINCOLN AVE
STUART, FL 34994 US

FEI Number: 82-2530315

Certificate of Status Desired: Yes

Name and Address of Current Registered Agent:

SCHMIDT, GEOFFREY L
800 SE LINCOLN AVE
STUART, FL 34994 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:


Electronic Signature of Registered Agent

4/8/21

Date

Officer/Director Detail :

Title MGR
Name SCHMIDT, GEOFFREY L
Address 800 SE LINCOLN AVE
City-State-Zip: STUART FL 34994

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: GEOFFREY SCHMIDT

PRESIDENT

04/08/2021

Electronic Signature of Signing Officer/Director Detail

Date



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SCHMIDT, GEOFFREY LAWRENCE

LAWRENCE LEE CONSTRUCTION SERVICES, INC.
50 NE DIXIE HWY
SUITE A-6
STUART FL 34994

LICENSE NUMBER: CGC1525837

EXPIRATION DATE: AUGUST 31, 2022

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

St. Lucie West Services District

Board Agenda Item

Tuesday, December 7, 2021

Item

DM 4 Other Items/Updates

Summary

St. Lucie West Services District

Board Agenda Item
Tuesday, December 7, 2021

Item

CA 1 Monthly Report Public Works Department

Summary

The following monthly report is provided for your review and information as an update on the day-to-day operations and tasks of the Public Works department.



St. Lucie West Services District
Public Works Department
October 2021

Division	Service Orders*	Work Orders**
Aquatics	58	1
Exotic Plant Removal	54	0
Storm Water	8	77
Vac Truck	4	0
Dredge Barge	0	0
Video Ray	0	0
Shop	154	0
Grand Total	278	78

Aquatics Division:

Operations & Maintenance:

Type	Service Orders	Work Orders
Algae	10	0
Injection Treatments	0	0
Hydrilla Treatments	4	0
Midge Fly Treatments	0	0
Harvester Removal	2	0
Surface Plant Treatments	5	0
Wetland & Upland Treatments	6	0
Debris Removal	14	0
Miscellaneous	17	1

Scheduled Maintenance

- Lake Cleaning Schedule - Available Upon Request

Exotic Plant Removal Division:

Operations & Maintenance:

Type	Service Orders	Work Orders
Encroaching Preserves	15	0
Lygodium Treatments	2	0
Exotic Vegetation Treatments	7	n/a
Tree Removals	1	0
Preserves Maintenance	0	n/a
Vine Management	4	0
Miscellaneous	25	n/a

Scheduled Maintenance

- None

Storm Water Division:

Operations & Maintenance:

Type	Service Orders	Work Orders
Locates	n/a	74
Street Flooding	0	0
Grate Cleaning	6	0
Improved Landscaping & Mowing	2	n/a
Miscellaneous	0	3

Storm Water Division Cont'd:

Scheduled Maintenance

- Right of Way Mowing done the first 2 weeks of each month.

Storm Water Division / Vac Truck:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Cleaning Out Pipes	2	n/a
Cleaning Out Structures	2	n/a
Miscellaneous	0	n/a

Scheduled Maintenance

- None

Other Information

- _____ 100 _____ Estimated Footage Cleaned
- REMOVE 1 YARDS DEBRIS.
- 0

Storm Water Division / Dredge Barge:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

Scheduled Maintenance

- None

Other Information

- _____ 0 _____ Estimated Yardage Cleaned
- None
- None

Storm Water Division / Video Ray:

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Viewing Pipes	0	n/a
Miscellaneous	0	n/a

Scheduled Maintenance

- None

Shop Division :

Operations & Maintenance:

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Vehicle Repair	30	n/a
Equipment Repair	54	n/a
Other Repair	70	n/a
Total Repairs	154	n/a

Scheduled Maintenance

- None

* Service Orders are internally logged on an as needed basis by each department. No document is created.

** Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.

St. Lucie West Services District

Board Agenda Item
Tuesday, December 7, 2021

Item

CA 2 Monthly Report on Utilities Operations

Summary

This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.

St. Lucie West Services District Monthly Utilities Operations Report

Summary		ERC Water/Wastewater Update			
WATER					
	Commercial Accounts		508		
	Residential Accounts		6304		
	Total Plant Capacity Based on 3.6 MGD		14,400.00	ERC's (Factor 250 gpd)	
	Sold prior to October 2021 including the Reserve		11,600.64	ERC's	
	The Reserve Commitment for 2022		0.00	ERC's	
	Available Water ERC as of October 1st		2,799.36		
	Sold in FY 2022 (see water table below)		1.00	ERC's	
	Total Remaining Capacity for Water		2,798.36		
WATER		RESIDENTIAL	COMMERCIAL	THE RESERVE	WATER FEES COLLECTED
ERC's sold in	Oct-21	1.0	0.0	0 \$	-
ERC's sold in	Nov-21	0.0	0.0	0 \$	-
ERC's sold in	Dec-21	0.0	0.0	0 \$	-
ERC's sold in	Jan-22	0.0	0.0	0 \$	-
ERC's sold in	Feb-22	0.0	0.0	0 \$	-
ERC's sold in	Mar-22	0.0	0.0	0 \$	-
ERC's sold in	Apr-22	0.0	0.0	0 \$	-
ERC's sold in	May-22	0.0	0.0	0 \$	-
ERC's sold in	Jun-22	0.0	0.0	0 \$	-
ERC's sold in	Jul-22	0.0	0.0	0 \$	-
ERC's sold in	Aug-22	0.0	0.0	0 \$	-
ERC's sold in	Sep-22	0.0	0.0	0 \$	-
Total Water ERC's sold for FY 2022		1.0	0.0	0 \$	-
WASTEWATER					
	Commercial Accounts		452		
	Residential Accounts		6302		
	Total Plant Capacity Based on 2.1 MG/TMADF		23,342.47	ERC's based on three month average daily flow capacity	
	Sold prior to October 2021 including the Reserve		11,662.64	ERC's	
	The Reserve Commitment for 2022		0.00	ERC's	
	Available Wastewater ERC as of October 1st		11,679.83		
	Sold in FY 2022 (see W.Water table below)		1.00	ERC's	
	Total Remaining Capacity for Wastewater		11,678.83		
WASTEWATER		RESIDENTIAL	COMMERCIAL	THE RESERVE	WASTEWATER FEES COLLECTED
ERC's sold in	Oct-21	1.0	0.0	0 \$	-
ERC's sold in	Nov-21	0.0	0.0	0 \$	-
ERC's sold in	Dec-21	0.0	0.0	0 \$	-
ERC's sold in	Jan-22	0.0	0.0	0 \$	-
ERC's sold in	Feb-22	0.0	0.0	0 \$	-
ERC's sold in	Mar-22	0.0	0.0	0 \$	-
ERC's sold in	Apr-22	0.0	0.0	0 \$	-
ERC's sold in	May-22	0.0	0.0	0 \$	-
ERC's sold in	Jun-22	0.0	0.0	0 \$	-
ERC's sold in	Jul-22	0.0	0.0	0 \$	-
ERC's sold in	Aug-22	0.0	0.0	0 \$	-
ERC's sold in	Sep-22	0.0	0.0	0 \$	-
Total Wastewater ERC's sold for FY 2022		1.0	0.0	0 \$	-
New Connections in October:		1.00	ERC's		

St. Lucie West Services District Monthly Utilities Operations Report		
October-21		
<u>Water Treatment Facility</u>		
· Total Finished Water Produced for October was	56.57	MG
· The Finished Water Produced for the Previous Twelve Months was	653.41	MG
· The Average Daily Flow of Finished Water for October was	1.83	MG
· The Annual Average Daily Flow of Finished Water for October was	1.79	MG
· The Three Month Average Daily Flow of Finished Water for October was	1.80	MG
· The Water Treatment Plant Capacity is Operating at	50.7%	
· The Water Plant Annual Withdrawal Capacity per SFWMD WUP is at	76.8%	
<u>Water Treatment Plant Projects for October:</u>		
· Replacement Vessels for Trains 3 & 4 Installed		
· Replacement Membranes for Trains 3 & 4 Installed		
· Replacement Membranes for Train 2 Arrived		
<u>Wastewater Treatment Facility</u>		
· Total Influent Wastewater flow for October was	47.10	MG
· Total Effluent Wastewater flow for October was	44.27	MG
· The Average Daily Flow of Influent Wastewater for October was	1.52	MG
· The Average Daily Flow of Effluent Wastewater for October was	1.43	MG
· The Annual Average Daily Flow of Influent Treated for October was	1.54	MG
· The Three Month Average Daily Flow of Influent Treated for October was	1.53	MG
· The Wastewater Plant Capacity is Operating at	72%	
<u>Wastewater Treatment Plant Projects for October:</u>		
· Install New 16" Inlet Riser Effluent Fill Pipe for South Pond		
· Drain & Clean Clarifier #2		



**Underground Utilities Division
Work Task and Service Order Monthly Report**

Month/Year: October-2021

Count	Description
59	New Service/Connect/Disconnect/occupant change
1	Install Permanent Meter
0	Remove Permanent Meter
1	Install Temporary Meter
1	Remove Temporary Meter
0	Lock off/Close Account
2	Lock off Non-payment office
0	Lock Off Temporary
27	Lock Off Non-Payment
19	Reconnection "No Fee"
12	Reconnection "Regular Hours"
0	Reconnection "After Hours"
0	Reconnection "Inspection"
27	Check for Leak "No Leak Found"
76	Check for Leak "Customers Responsibility"
24	Check for Leak "Districts Responsibility"
0	Meter Reading Exception
0	Meter Maintenance
8	Read Meter pull Data Office Request
11	Meter Box
0	Meter Test "Passed"
1	Irrigation "District"
0	Meter Test not completed location vacant - reason for no usage
0	Meter Change Out
1	Fire Hydrant
20	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
11	Sewer "Backups, Sewer Caps, or Breaks"
0	Lift station "District"
1	Read Meter Office Request
89	Locates "Water Quality, Pressure, etc..."
14	Complaints "Water Quality, Pressure, etc..."
16	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
3	Read Meter pull Data Customer Request
0	Lift station /Private
0	Reinstate
10	Complaints "UGU Irrigation"
0	Lockoff failed Arr
Projects:	Lift stations cleaned out with Aqua-tec # 1, 21, 29, 30, 35, 36, 45, 53.
	Potable leaks Aqua-tec used at 578 Sanctuary Drive, 1663 Harbour Isles.
	Aqua-tec used at 461 Palmetto Cove for 1" potable wet tap off a 8" water main, relocating 1" water service.

IRRIGATION MONTHLY REPORT- OCTOBER 2021

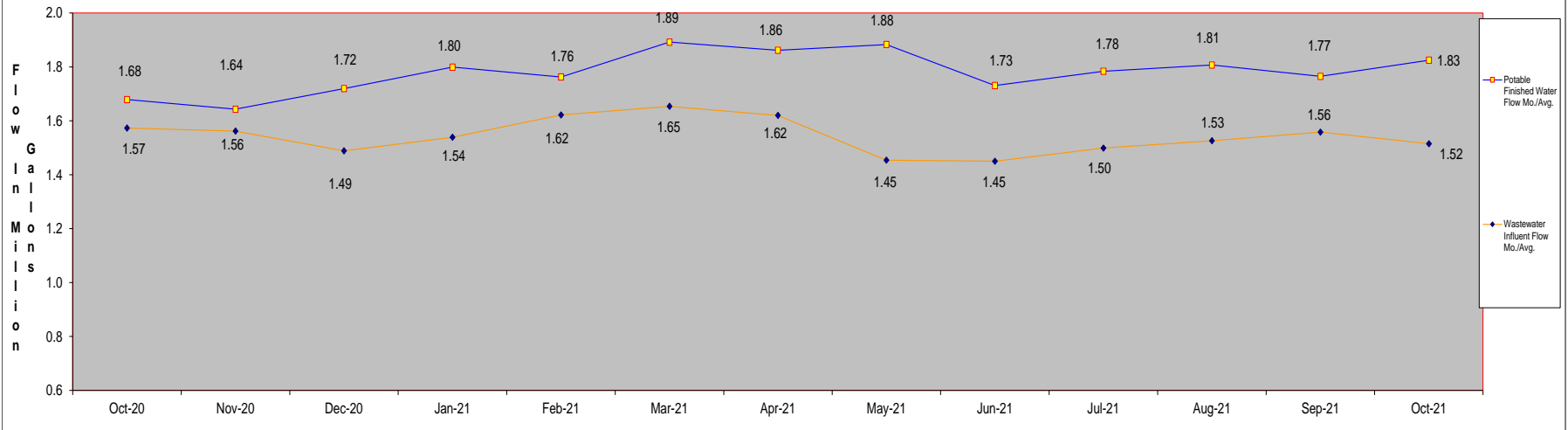
SERVICE ORDERS	
S/O DESCRIPTION	TOTAL
* CHECK FOR LEAK & OPERATE VALVES	20
ACREAGE MEASUREMENT	0
COMPLAINTS	10
TIMER CHANGE REQUEST	0
ADDITIONAL TIME REQUEST	0
NEW PLANTINGS	0
* Also reported un UGU MOR	

IRRIGATION FLOWS			
SOURCE	TOTAL (MG)	ADF (MG)	MAX DAY (MG)
LK CHARLES	12.347	0.398	1.445
LK ERNIE	9.575	0.309	1.416
MAIN PUMP STATION	57.734	1.862	1.862
STORM WATER TRANSFER	15.128	0.488	2.119
SURFICIAL WELLS	0.000	0.000	0.000
BRACKISH WELLS	0.492	0.016	0.33
GOLF COURSE	3.528	0.114	0.323

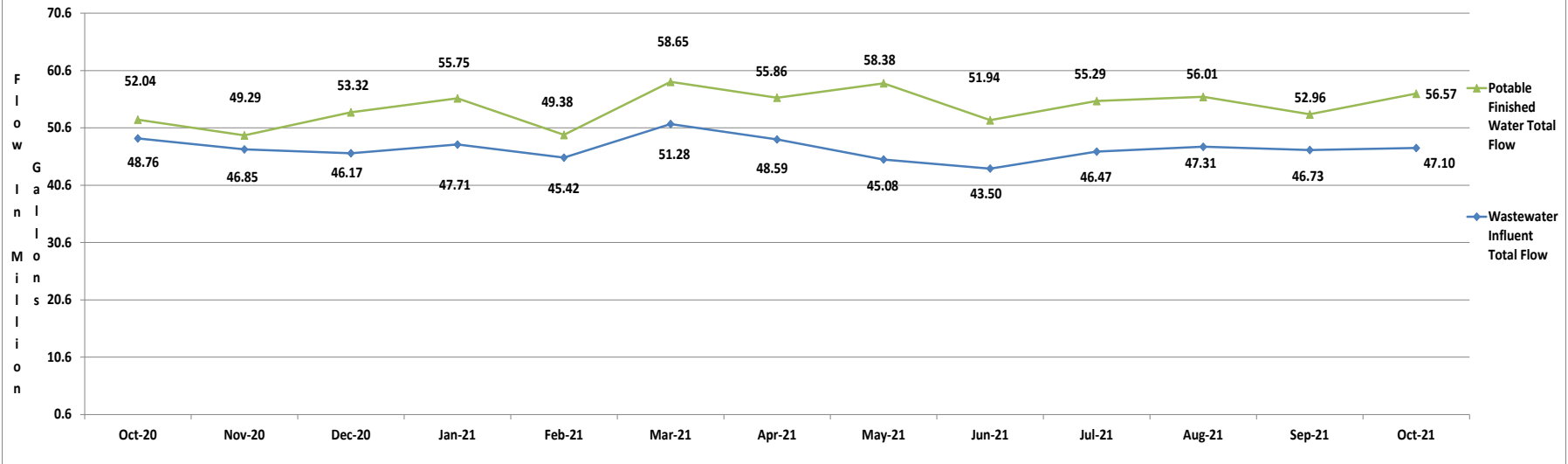
FLOWS (CATEGORIZED)			
	TOTAL (MG)	%	MAX DAY (MG)
REUSE	44.274	54.11%	1.718
STORMWATER	37.050	45.28%	
WELLS (ALL)	0.492	0.60%	
TOTAL	81.816	100.00%	

PROJECTS	

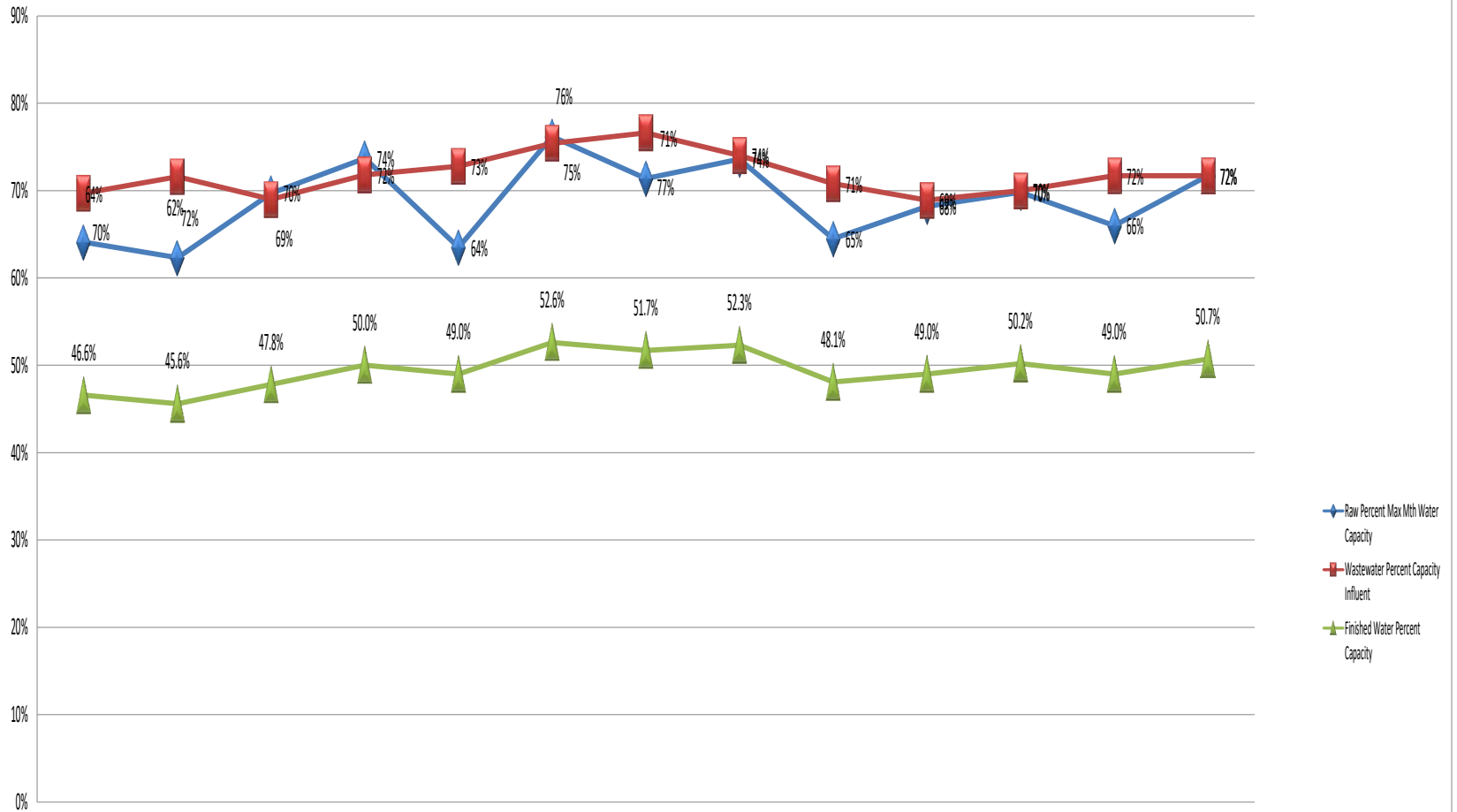
**St. Lucie West Services District
Water & Wastewater Average Daily Flows**



**St. Lucie West Services District
Water & Wastewater Monthly Total Flows**

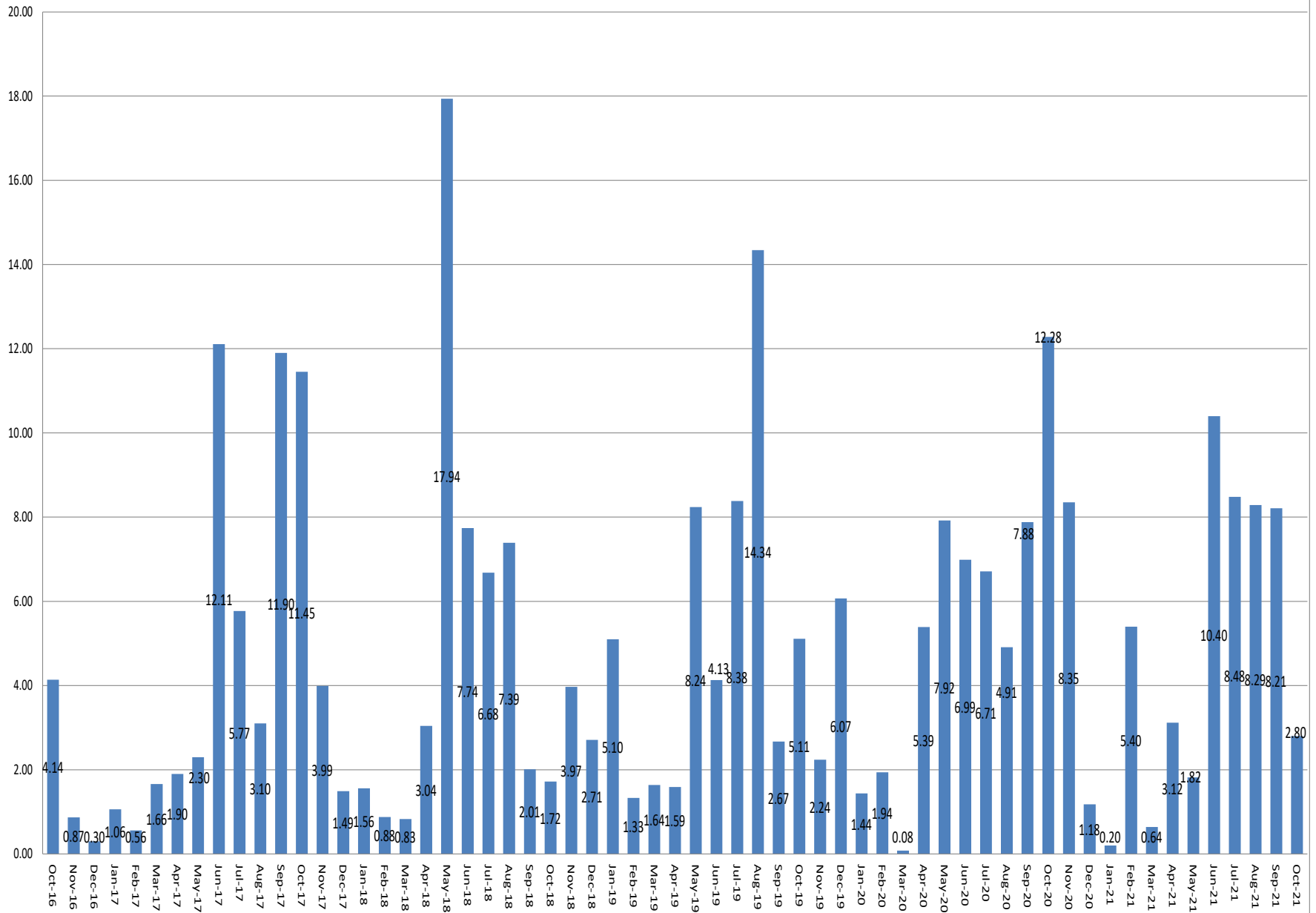


St. Lucie West Services District Water and Wastewater Percent Capacity



	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21
Raw Percent Max Mth Water Capacity	64%	62%	70%	74%	64%	76%	71%	74%	65%	68%	70%	66%	72%
Wastewater Percent Capacity Influent	70%	72%	69%	72%	73%	75%	77%	74%	71%	69%	70%	72%	72%
Finished Water Percent Capacity	46.6%	45.6%	47.8%	50.0%	49.0%	52.6%	51.7%	52.3%	48.1%	49.0%	50.2%	49.0%	50.7%

St. Lucie West Services District Monthly Rainfall



St. Lucie West Services District

Board Agenda Item Tuesday, December 7, 2021

Item

CA 3 Monthly Report on Capital Improvement Projects

Summary

This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

- SW061 WTP RO Trains #2 Filter Replacement Materials Onsite
- SW069 Lake Charles Irrigation Pump Station Design Underway
- SW077 Main Water Line Extension Materials Ordered
- SW081 WTP Calcite Project Pilot Study Design Underway
- SW097 Sand Filter Replacement Project Out to Bid

PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2021 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2021	Nov-2021	Dec-2021	Jan-2022	Feb-2022	Mar-2022	Apr-2022	May-2022	Jun-2022	Jul-2022	Aug-2022	Sep-2022		
WM001		BH		254,825		254,825		0%	Stormwater Emergency Repairs														
SW001		JM/TB		213,696		213,696		0%	Lift Station renewal & replacement														
SW037		JM/TB		213,714	59,015	154,699		28%	Emergency Renewal and Replacement Projects														
SW047		JM/TB		32,353		32,353		0%	Structural Repairs Manholes														
SW049		JM/TB		28,547		28,547		0%	Protective Coating Manholes														
SW061		JM/TB		210,000		210,000	10%	0%	Membrane Filter Replacement Program														Completion By 12/2021
SW064		JM/TB		5,100		5,100		0%	Replacement Meters														
SW066		JM/TB		100,000		100,000	5%	0%	WWTF Painting & Sealing of Tanks														
SW069		JM/TB		551,651		551,651	5%	0%	Reuse Irrigation Pump Station Improvements														Lake Charles
SW073		JM/TB		12,867		12,867		0%	Replacement Backflow Preventers														
SW076		JM/TB		800,000		800,000	0%	0%	Clearwell Transfer Pump Expansion														
SW077		JM/TB		614,500	587,365	27,135	10%	96%	Main Water Line Extension														Materials Expected 12/2021
SW081		JM/TB		135,108	45,280	89,828	10%	34%	WTP Calcite Tank Project														
SW084		JM/TB		5,000		5,000		0%	UGU Potable Water Flushing Devices														
SW085		JM/TB		21,525		21,525		0%	Emergency (Assoc. Irr.) R&R Projects														
SW087		JM/TB		30,000		30,000	0%	0%	Irrigation SCADA Conversion														
SW092		JM/TB		75,000		75,000	0%	0%	Repaving Utility Site														
SW097		JM/TB		1,100,000	25,000	1,075,000	0%	2%	Sand Filter Replacement Project & Capacity Re-Rate														Out to Public Bid
Total				\$ 4,149,061	716,660	3,432,401																	

Available Budget Amounts Listed in **RED** are Over Budget
 Available Budget Amounts Listed in **Blue** are At or Under Budget

TOTAL PROJECTS IN PROGRESS OR COMPLETE	18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PROJECTS IN DESIGN PHASE	5																					
PROJECTS IN BID PHASE	1																					
PROJECTS IN CONSTRUCTION PHASE	3																					
PROJECTS COMPLETED	0																					
ONGOING CAPITAL R&R PROJECTS	9																					

St. Lucie West Services District

Board Agenda Item Tuesday December 7, 2021

Item

CA 4 Monthly Reports on Billing and Customer Service

Summary

This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

1. Actual Consumption

Water	38,363,680	Gallons
Sewer	36,901,330	Gallons
Sewer BOD	0.00	Gallons
Sewer TSS	0.00	Gallons

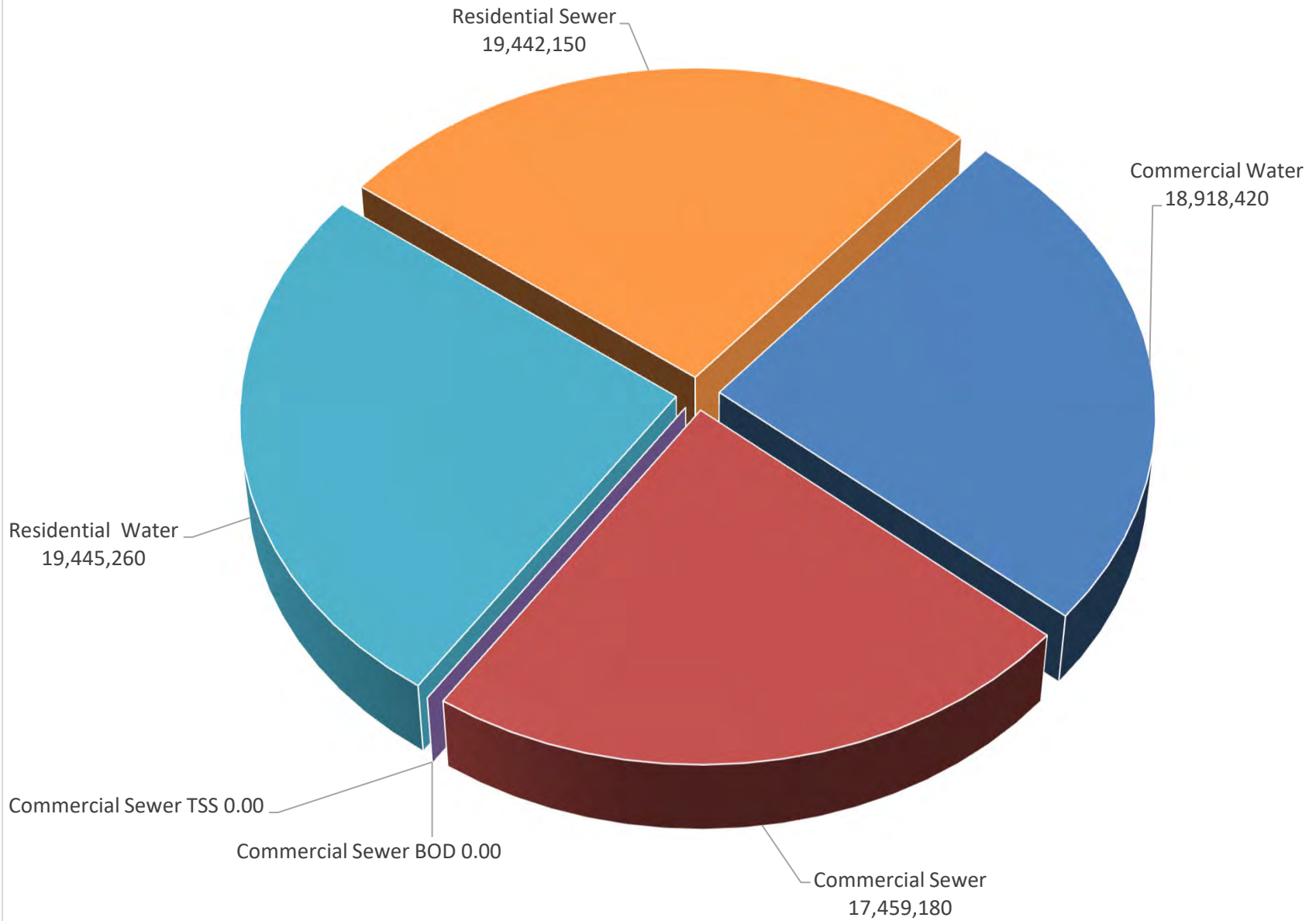
2. Amount Billed

Total Water	\$267,528.42
Total Sewer	\$307,011.90
Total Irrigation	\$150,645.07

3. Billing

Total Water	6,812
Total Sewer	6,754
Total Irrigation	6,443

Actual Consumption October 2021





Month/Year October 2021

Monthly Deposited Receivable Form

Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily	Date	WSI Total Deposit /Daily	Misc. Total Deposit/Daily
Mon _____	\$ _____	\$ _____	Mon 10/18/2021	\$ 12,684.61	\$ _____
Tues _____	\$ _____	\$ _____	Tues 10/19/2021	\$ 12,351.99	\$ 10.20
Wed _____	\$ _____	\$ _____	Wed 10/20/2021	\$ 29,917.05	\$ _____
Thur _____	\$ _____	\$ _____	Thur 10/21/2021	\$ 13,927.81	\$ _____
Fri 10/1/2021	\$ 62,551.08	\$ _____	Fri 10/22/2021	\$ 30,055.60	\$ _____
Total - Week	\$ 62,551.08	\$ _____	Total - Week	\$ 98,937.06	\$ 10.20
Mon 10/4/2021	\$ 63,966.10	\$ _____	Mon 10/25/2021	\$ 62,967.46	\$ _____
Tues 10/5/2021	\$ 56,200.37	\$ _____	Tues 10/26/2021	\$ 23,862.67	\$ _____
Wed 10/6/2021	\$ 39,382.74	\$ 91.52	Wed 10/27/2021	\$ 34,302.78	\$ _____
Thur 10/7/2021	\$ 239,006.21	\$ _____	Thur 10/28/2021	\$ 29,096.23	\$ _____
Fri 10/8/2021	\$ 9,782.25	\$ _____	Fri 10/29/2021	\$ 53,686.73	\$ 1,028.00
Total - Week	\$ 408,337.67	\$ 91.52	Total - Week	\$ 203,915.87	\$ 1,028.00
Mon 10/11/2021	\$ 4,579.37	\$ _____			
Tues 10/12/2021	\$ 7,586.31	\$ _____			
Wed 10/13/2021	\$ 2,596.30	\$ _____			
Thur 10/14/2021	\$ 4,973.65	\$ _____			
Fri 10/15/2021	\$ 15,076.58	\$ _____			
Total - Week	\$ 34,812.21	\$ _____			
Total Month Receivables				WSI	MISC
				\$ 808,553.89	\$ 1,129.72

**ST. LUCIE WEST SERVICES DISTRICT
ACCOUNTS BILLED AND MONTHLY RECEIVABLES**

REPORT # 1 ACTIVE COMPANY

MONTH END SUMMARY 10/1/2021 - 10/31/2021

<u>BEGINNING BALANCE AS OF</u>		<u>BALANCE TOTALS</u>
		<u>10/1/2021</u>
	\$	459,361.52

GENERAL LEDGER

<u>CHARGES</u>	<u>DESCRIPTION</u>	<u>TOTAL BILL</u>	<u>COUNT</u>	<u>BILLED AMOUNT</u>		<u>REVENUE</u>	<u>WRITE OFF</u>	<u>BALANCE TOTALS</u>
	<u>BASE CHARGES</u>							
5-04109	IRRIGATION BASE	6443		\$ 150,460.71				\$ 609,822.23
5-04107	SEWER BASE	6754		\$ 167,196.22				\$ 777,018.45
5-04106	WATER BASE	6812		\$ 134,406.61				\$ 911,425.06
	DISPENSED/TANKER TRUCK							
5-04046	WATER BASE	13		\$ 1,000.44				\$ 912,425.50
5-04014	WHOLESALE WATER BASE	0		\$ -				\$ 912,425.50
	TOTAL CHARGE			\$ 453,063.98				
	<u>CONSUMPTION CHARGES</u>							
5-04009	IRRIGATION			\$ 184.36	838,000			\$ 912,609.86
5-04007	SEWER			\$ 139,815.68	36,901,330			\$ 1,052,425.54
5-04007	SEWER-BOD EXCESS			\$ -	0.00			\$ 1,052,425.54
5-04007	SEWER-TSS EXCESS			\$ -	0.00			\$ 1,052,425.54
5-04006	WATER			\$ 133,121.81	38,363,680			\$ 1,185,547.35
	AVERAGE DAYS				29.84			
5-04046	TANKER TRUCK WATER			\$ 16.20	4,670			\$ 1,185,563.55
5-04014	WHOLESALE WATER			\$ -	0			\$ 1,185,563.55
5-04021	WHOLESALE WASTEWATER			\$ -	0			\$ 1,185,563.55
	TOTAL CHARGE			\$ 273,138.05				
	<u>DEPOSIT CHARGE</u>			\$ -				\$ 1,185,563.55
	<u>TOTAL CHARGES</u>							
	IRRIGATION CHARGE			\$ 150,645.07				
	SEWER CHARGE			\$ 307,011.90				
	WATER CHARGE			\$ 268,545.06				
	TOTAL CHARGE			\$ 726,202.03				
<u>ADJUSTMENTS</u>	<u>DESCRIPTION</u>							
	TOTAL REVENUE CHANGES				\$ (557.03)			\$ 1,185,006.52
	TOTAL WRITE OFFS					\$ -		\$ 1,185,006.52
<u>PENALTY CHARGES</u>	<u>DESCRIPTION</u>			<u>AMOUNT</u>				
5-04010	TOTAL PENALTY			\$ 4,386.35				\$ 1,189,392.87
<u>MISCELLANEOUS</u>	<u>DESCRIPTION</u>			<u>AMOUNT</u>				
5-04012	TOTAL MISCELLANEOUS			\$ 300.00				\$ 1,189,692.87
5-04047	BACK FLOW CHARGES			\$ -				
5-04047	BACK FLOW OPT OUT CHARGES			\$ -				
<u>METER SET FEES</u>	<u>DESCRIPTION</u>			<u>AMOUNT</u>				
5-04018	METER FEE			\$ 150.00				
5-04012	INITIAL CONNECTION METER FEE			\$ 25.00				
	TOTAL METER FEES			\$ 175.00				\$ 1,189,867.87
<u>IMPACT FEES</u>	<u>DESCRIPTION</u>			<u>AMOUNT</u>				
5-04033	WATER IMPACT (AFPI)			\$ 1,545.00				\$ 1,191,412.87
5-04035	SEWER IMPACT (AFPI)			\$ 1,450.00				\$ 1,192,862.87
	TOTAL IMPACT (AFPI)			\$ 2,995.00				

ST. LUCIE WEST SERVICES DISTRICT
ACCOUNTS RECEIVABLE SUMMARY

REPORT # 2 ACTIVE COMPANY

MONTH END SUMMARY 10/1/2021 - 10/31/2021

GENERAL LEDGER

				<u>BALANCE TOTALS</u>	
				CONTINUED BALANCE REFERENCE	
				\$	1,192,862.87
<u>PAYMENTS</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
5-01025	DISPENSED WATER/TANKER TRUCK		\$ 285.67	\$	1,192,577.20
5-01025	IRRIGATION		\$ 153,157.06	\$	1,039,420.14
5-01025	PENALTY		\$ 4,199.64	\$	1,035,220.50
5-01025	SEWER BASE		\$ 174,166.64	\$	861,053.86
5-01025	SEWER CONSUMPTION		\$ 154,771.97	\$	706,281.89
5-01025	WATER BASE		\$ 140,512.62	\$	565,769.27
5-01025	WATER CONSUMPTION		\$ 147,668.65	\$	418,100.62
5-01025	MISCELLANEOUS		\$ 424.63	\$	417,675.99
5-04047	BACK FLOW CHARGES		\$ -	\$	417,675.99
5-04047	BACK FLOW OPT OUT CHARGES		\$ -	\$	417,675.99
5-01025	CONVERSION		\$ -	\$	417,675.99
5-01025	BOD EXCESS CONSUMPTION		\$ -	\$	417,675.99
5-01025	TSS EXCESS CONSUMPTION		\$ -	\$	417,675.99
	TOTAL RECEIVABLES CREDIT		\$ -		
	CREDIT BALANCE CHANGE		\$ 23,054.34	\$	394,621.65
	SUBTRACT DEPOSIT REFUNDS		\$ -		
	WRITE OFF		\$ -		
	SUBTOTAL		\$ 798,241.22	\$	394,621.65
5-04014	WHOLESALE WATER		\$ -	\$	394,621.65
5-04021	WHOLESALE WASTEWATER		\$ -	\$	394,621.65
5-04033	WATER IMPACT (AFPI)		\$ 1,545.00	\$	393,076.65
5-04035	SEWER IMPACT (AFPI)		\$ 1,450.00	\$	391,626.65
5-04018	METER FEE		\$ 150.00	\$	391,476.65
5-04012	INITIAL CONNECTION METER FEE		\$ 25.00	\$	391,451.65
	TOTAL PAYMENTS		\$ 801,411.22		
 <u>REVERSE</u>					
<u>PAYMENTS</u>	<u>DESCRIPTION</u>				
	POSTING ERRORS		\$ -		
	REVERSE PAYMENT BAL. TRANSFER		\$ -		
5-01025	RETURN PAYMENTS		\$ (8,918.26)		
	TOTAL		\$ (8,918.26)	\$	382,533.39
 <u>REFUNDS</u>					
<u>DESCRIPTION</u>	<u>COUNT</u>		<u>AMOUNT</u>		
TOTAL REFUND CHECKS	75		\$ 2,145.03	\$	384,678.42
 <u>TRANSFER</u>					
<u>BALANCE</u>	<u>DESCRIPTION</u>		<u>NET AMOUNT</u>		
	RECEIVABLES ADJUSTED		\$ (2,772.00)	\$	381,906.42
	RECEIVABLES RE-APPLIED		\$ 2,772.00	\$	384,678.42
 <u>DEPOSIT</u>					
<u>ACTIVITY</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>		
	BEGINNING BALANCE		\$ 234,471.00		
	BILLED DEPOSITS		\$ -		
5-02030	NEW DEPOSITS		\$ 6,100.00		
	REFUNDS		\$ (7,300.00)		
	REVERSE REFUNDS		\$ -		
	REVERSE DEPOSITS		\$ -		
	ENDING BALANCE		\$ 233,271.00		
 <u>MISC.</u>					
<u>PAYMENTS</u>	<u>DESCRIPTION</u>				
	MISCELLANEOUS PAYMENTS RECEIVED		\$ 1,129.72		

ENDING BALANCE AS OF	
10/31/2021	
\$	384,678.42
unpaid Reserve invoice	-
\$	384,678.42

ST LUCIE WEST SERVICES DISTRICT AGED DEBT SUMMARY

MONTH/YEAR	Current Amount 1-30 DAYS	Amount 31-60 DAYS	Amount 61-90 DAYS	Amount 91-120 DAYS	Amount > 120 DAYS	BALANCE
January 2020	\$ 453,153.48	\$ 11,713.07	\$ 3,499.49	\$ 1,011.32	\$ 12,648.08	\$ 436,703.91
February 2020	\$ 470,482.73	\$ 5,035.19	\$ 1,514.49	\$ 1,808.97	\$ 12,357.67	\$ 445,941.55
March 2020	\$ 491,053.34	\$ 11,806.97	\$ 2,918.48	\$ 712.75	\$ 11,264.38	\$ 472,989.42
April 2020	\$ 530,955.34	\$ 20,261.18	\$ 5,257.56	\$ 2,028.41	\$ 5,550.35	\$ 523,743.06
May 2020	\$ 477,425.26	\$ 24,521.99	\$ 9,950.34	\$ 3,564.53	\$ 6,806.36	\$ 485,726.28
June 2020	\$ 480,704.33	\$ 20,541.43	\$ 9,708.08	\$ 5,667.92	\$ 9,166.86	\$ 475,472.32
July 2020	\$ 159,632.24	\$ 18,743.85	\$ 9,250.80	\$ 6,023.93	\$ 11,451.33	\$ 156,525.72
August 2020	\$ 413,526.56	\$ 14,314.98	\$ 7,050.17	\$ 4,627.39	\$ 11,428.61	\$ 408,887.34
September 2020	\$ 460,937.80	\$ 16,160.94	\$ 4,904.55	\$ 3,183.74	\$ 9,839.75	\$ 454,470.43
October 2020	\$ 465,283.21	\$ 13,413.96	\$ 6,958.81	\$ 2,921.22	\$ 9,778.27	\$ 463,516.61
November 2020	\$ 470,944.78	\$ 11,780.96	\$ 2,623.38	\$ 2,292.18	\$ 8,118.17	\$ 453,078.34
December 2020	\$ 149,387.98	\$ 13,552.52	\$ 2,854.11	\$ 968.51	\$ 7,712.77	\$ 135,393.62
January 2021	\$ 484,969.98	\$ 6,466.30	\$ 2,071.78	\$ 1,282.07	\$ 11,044.34	\$ 467,546.28
February 2021	\$ 495,861.76	\$ 6,514.05	\$ 1,966.70	\$ 995.38	\$ 10,470.93	\$ 478,655.50
March 2021	\$ 422,984.51	\$ 5,937.20	\$ 1,831.34	\$ 740.39	\$ 6,222.26	\$ 399,964.66
April 2021	\$ 449,425.57	\$ 5,900.71	\$ 1,089.70	\$ 647.07	\$ 5,287.56	\$ 419,695.11
May 2021	\$ 450,719.72	\$ 6,142.39	\$ 1,495.49	\$ 706.71	\$ 5,875.75	\$ 425,064.45
June 2021	\$ 476,719.40	\$ 4,886.57	\$ 1,637.82	\$ 937.05	\$ 5,276.46	\$ 452,792.95
July 2021	\$ 429,612.17	\$ 4,456.16	\$ 1,368.42	\$ 778.41	\$ 6,125.62	\$ 399,845.64
August 2021	\$ 468,154.68	\$ 5,933.92	\$ 1,018.24	\$ 750.52	\$ 5,636.54	\$ 437,594.06
September 2021	\$ 496,856.70	\$ 7,302.63	\$ 1,895.39	\$ 801.70	\$ 6,201.44	\$ 459,361.52
October 2021	\$ 413,878.15	\$ 4,671.22	\$ 1,701.34	\$ 1,363.25	\$ 6,895.46	\$ 384,678.42
November 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

St. Lucie West Services District

Board Agenda Item Tuesday, December 7, 2021

Item

CA 5 Financial Statements for October, 2021

Summary

Attached for your review are the Financial Reports for the period ending October 31, 2021.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
 - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

Recommendation

No Action Required.

Budget Impact

None.

Board Action

Moved by:

Seconded by:

Action Taken:

St Lucie West Service District (General Fund)
Income Statement Budget vs. Actual
 October 2021

	<u>Oct 21-Oct 21</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
1-04000 · GF SLWSD GENERAL FUND REVENUE	112.61	1,010.12	-897.51	11.15%	2,966,094.00
Total Income	<u>112.61</u>	<u>1,010.12</u>	<u>-897.51</u>	<u>11.15%</u>	<u>2,966,094.00</u>
Gross Income	112.61	1,010.12	-897.51	11.15%	2,966,094.00
Expense					
1-05000 · GF BOARD OF DIRECTORS	1,076.50	1,298.87	-222.37	82.88%	15,586.00
1-06000 · GF DISTRICT MANAGER	16.13	7,368.73	-7,352.60	0.22%	88,423.00
1-07000 · GF FINANCE	65,676.26	70,732.33	-5,056.07	92.85%	160,820.00
1-12000 · GF GRANT MANAGEMENT	0.00	104.75	-104.75	0.0%	1,257.00
1-13000 · GF CLERK TO THE BOARD	796.27	1,097.23	-300.96	72.57%	13,165.00
1-14000 · GF AQUATICS DIVISION-PERSNL	26,710.99	30,710.85	-3,999.86	86.98%	368,528.00
1-15000 · GF ADMINISTRATION DIV-PERSNL	87,163.68	79,296.21	7,867.47	109.92%	951,551.00
1-16000 · GF STORM WATER MGMT-PERSNL	29,589.77	34,131.07	-4,541.30	86.7%	409,568.00
1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL	25,244.66	27,128.43	-1,883.77	93.06%	325,535.00
1-18000 · GF SHOP OPERATIONS-PERSNL	4,373.25	5,525.44	-1,152.19	79.15%	66,300.00
1-19000 · GF GENERAL COUNSEL	0.00	2,277.74	-2,277.74	0.0%	27,332.00
1-23000 · GF SPECIAL COUNSEL	0.00	278.37	-278.37	0.0%	3,340.00
1-26000 · GF ENGINEERING	-2,459.34	2,706.62	-5,165.96	-90.86%	32,479.00
1-29000 · GF POLLUTION CONTROL	0.00	212.99	-212.99	0.0%	2,555.00
1-31000 · GF AQUATICS DIVISION-OPERATING	13,153.75	21,614.45	-8,460.70	60.86%	157,069.00
1-33000 · GF ADMINISTRATION DIV-OPERATING	39,490.85	18,076.71	21,414.14	218.46%	216,917.00
1-34000 · GF STORM WATER MGMT-OPERATING	55,301.29	69,322.33	-14,021.04	79.77%	234,564.00
1-35000 · GF EXOTIC PLANT RMVL-OPERATING	12,848.67	14,400.11	-1,551.44	89.23%	70,500.00
1-36000 · GF SHOP OPERATIONS-OPERATING	10,855.59	26,665.36	-15,809.77	40.71%	52,683.00
1-46000 · GF RENEWAL & REPLACEMENT	0.00	254,825.00	-254,825.00	0.0%	254,825.00
Total Expense	<u>369,838.32</u>	<u>667,773.59</u>	<u>-297,935.27</u>	<u>55.38%</u>	<u>3,452,997.00</u>
Net Ordinary Income	<u>-369,725.71</u>	<u>-666,763.47</u>	<u>297,037.76</u>	<u>55.45%</u>	<u>-486,903.00</u>
Net Income	<u><u>-369,725.71</u></u>	<u><u>-666,763.47</u></u>	<u><u>297,037.76</u></u>	<u><u>55.45%</u></u>	<u><u>-486,903.00</u></u>

St Lucie West Service District (WMB DS)
Income Statement Budget vs. Actual
 October 2021

	<u>Oct 21 -Oct 21</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
2-04000 · WB WTR MGMT BEN SRS 1999A REV	208.56	166.74	41.82	125.08%	2,458,924.00
2-07000 · DS WMB OTHER INCOME	26,505.05	0.00	0.00	0.0%	0.00
Total Income	<u>26,713.61</u>	<u>166.74</u>	<u>26,546.87</u>	<u>16,021.12%</u>	<u>2,458,924.00</u>
Gross Income	26,713.61	166.74	26,546.87	16,021.12%	2,458,924.00
Expense					
2-05000 · WB WTR MGMT BEN SRS 1999A DS	0.00	4,675.11	-4,675.11	0.0%	2,310,178.00
Total Expense	<u>0.00</u>	<u>4,675.11</u>	<u>-4,675.11</u>	<u>0.0%</u>	<u>2,310,178.00</u>
Net Ordinary Income	<u>26,713.61</u>	<u>-4,508.37</u>	<u>31,221.98</u>	<u>-592.53%</u>	<u>148,746.00</u>
Net Income	<u><u>26,713.61</u></u>	<u><u>-4,508.37</u></u>	<u><u>31,221.98</u></u>	<u><u>-592.53%</u></u>	<u><u>148,746.00</u></u>

St Lucie West Service District (WMB CAP)
Income Statement Budget vs. Actual
 October 2021

	<u>Oct 21 -Oct 21</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
4-07000 - CP WMB OTHER INCOME	1,658,494.95	0.00	0.00	0.0%	0.00
Total Income	<u>1,658,494.95</u>	<u>0.00</u>	<u>1,658,494.95</u>	<u>100.0%</u>	<u>0.00</u>
Gross Income	1,658,494.95	0.00	1,658,494.95	100.0%	0.00
Expense					
4-06000 - CP WMB CAPITAL PROJECT EXPENSES	140,800.00	0.00	0.00	0.0%	0.00
Total Expense	<u>140,800.00</u>	<u>0.00</u>	<u>140,800.00</u>	<u>100.0%</u>	<u>0.00</u>
Net Ordinary Income	<u>1,517,694.95</u>	<u>0.00</u>	<u>1,517,694.95</u>	<u>100.0%</u>	<u>0.00</u>
Net Income	<u><u>1,517,694.95</u></u>	<u><u>0.00</u></u>	<u><u>1,517,694.95</u></u>	<u><u>100.0%</u></u>	<u><u>0.00</u></u>

St Lucie West Service District (Water & Sewer Fund)
Income Statement Budget vs. Actual
 October 2021

	<u>Oct 21-Oct 21</u>	<u>Budget YTD</u>	<u>\$ +/- of Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
5-04000 · WS SLWSD WATER & SEWER REVENUE	7,822.95	14,784.58	-6,961.63	52.91%	9,574,583.00
Total Income	<u>7,822.95</u>	<u>14,784.58</u>	<u>-6,961.63</u>	<u>52.91%</u>	<u>9,574,583.00</u>
Gross Income	7,822.95	14,784.58	-6,961.63	52.91%	9,574,583.00
Expense					
5-05000 · WS BOARD OF DIRECTORS	1,076.50	1,179.00	-102.50	91.31%	14,148.00
5-06000 · WS DISTRICT MANAGER	24.19	6,590.48	-6,566.29	0.37%	79,084.00
5-07000 · WS FINANCE	198,823.90	209,006.98	-10,183.08	95.13%	315,639.00
5-09000 · WS PROPERTY CONTROL	1,589.50	2,347.86	-758.36	67.7%	28,173.00
5-11000 · WS UTILITY RATE CONSULTANT	775.00	1,373.99	-598.99	56.41%	16,487.00
5-13000 · WS CLERK TO THE BOARD	1,194.40	1,438.48	-244.08	83.03%	17,260.00
5-14000 · WS ADMIN DVSN-PERSNL	89,328.23	92,331.70	-3,003.47	96.75%	1,107,976.00
5-15000 · WS WATER TRTMNT PLANT-PERSNL	28,078.45	35,215.08	-7,136.63	79.73%	422,577.00
5-16000 · WS WASTEWATER TRTMT PL-PERSNL	30,778.31	35,209.08	-4,430.77	87.42%	422,505.00
5-17000 · WS UNDERGROUND UTIL-PERSNL	45,722.66	57,004.09	-11,281.43	80.21%	684,046.00
5-18000 · WS IRRIGATION DIV-PERSNL	4,034.08	5,046.69	-1,012.61	79.94%	60,555.00
5-40000 · WS SHOP DIV - PERSNL	9,729.53	11,470.57	-1,741.04	84.82%	137,642.00
5-19000 · WS GENERAL COUNSEL	0.00	2,995.24	-2,995.24	0.0%	35,942.00
5-23000 · WS SPECIAL COUNSEL	0.00	730.62	-730.62	0.0%	8,767.00
5-26000 · WS ENGINEERING	0.00	7,200.62	-7,200.62	0.0%	86,407.00
5-27000 · WATER & SEWER DEBT SERVICE	0.00	0.00	0.00	0.0%	2,588,069.00
5-28000 · WS WATER & SEWER SERVICES	0.00	74,282.49	-74,282.49	0.0%	891,389.00
5-29000 · WS ADMIN DIV-OPERATING	41,215.58	84,058.05	-42,842.47	49.03%	564,353.25
5-30000 · WS WATER TRTMNT PLANT-OPER	6,263.81	103,563.08	-97,299.27	6.05%	802,753.00
5-31000 · WS WASTEWATER TRTMT PL-OPER	15,126.12	123,978.97	-108,852.85	12.2%	574,745.00
5-32000 · WS UNDERGROUND UTIL-OPERATING	72,635.11	202,416.71	-129,781.60	35.88%	767,447.00
5-33000 · WS IRRIGATION DIV-OPERATING	35,100.25	53,605.23	-18,504.98	65.48%	313,261.00
5-41000 · WS SHOP DIV - OPER	1,355.06	17,153.23	-15,798.17	7.9%	40,837.00
Total Expense	<u>582,850.68</u>	<u>1,128,198.24</u>	<u>-545,347.56</u>	<u>51.66%</u>	<u>9,980,062.25</u>
Net Ordinary Income	<u>-575,027.73</u>	<u>-1,113,413.66</u>	<u>538,385.93</u>	<u>51.65%</u>	<u>-405,479.25</u>
Net Income	<u>-575,027.73</u>	<u>-1,113,413.66</u>	<u>538,385.93</u>	<u>51.65%</u>	<u>-405,479.25</u>

St Lucie West Service District (W&S Capital Outlay)
Income Statement Budget vs. Actual

October 2021

	Oct 21-Oct 21	Budget YTD	\$ +/- Budget YTD	% of Budget YTD	Total Budget
Ordinary Income/Expense					
Income					
5-36000 · WS CAP REVENUES					
5-36001 · INTEREST - R&R 4076011209	14.35				
5-36002 · INTEREST - WWCF - 4076011236	1.54	33.24	-31.70	4.63%	398.00
5-36003 · INTEREST - 2004 BOND ISSUE	0.00				
5-36004 · INTEREST - WCF 4076011227	5.71	5.87	-0.16	97.27%	70.00
5-36005 · WATER IMPACT FEES	1,545.00	319.37	1,225.63	483.77%	3,832.00
5-36006 · WW IMPACT FEES	1,450.00	239.74	1,210.26	604.82%	2,876.00
5-36007 · R&R TRANS FROM W&S OPERATING	0.00	74,282.49	-74,282.49	0.0%	891,389.00
Total 5-36000 · WS CAP REVENUES	<u>3,016.60</u>	<u>74,880.71</u>	<u>-71,864.11</u>	<u>4.03%</u>	<u>898,565.00</u>
Total Income	<u>3,016.60</u>	<u>74,880.71</u>	<u>-71,864.11</u>	<u>4.03%</u>	<u>898,565.00</u>
Gross Income	3,016.60	74,880.71	-71,864.11	4.03%	898,565.00
Expense					
5-37000 · WS RENEWAL & REPLACEMENT CIP					
5-37004 · CAPITAL PROJECTS SW049	0.00	28,547.00	-28,547.00	0.0%	28,547.00
5-37006 · CAPITAL PROJECTS SW064	0.00	5,100.00	-5,100.00	0.0%	5,100.00
5-37007 · CAPITAL PROJECTS SW001	0.00	213,696.00	-213,696.00	0.0%	213,696.00
5-37009 · CAPITAL PROJECTS SW037	0.00	213,714.00	-213,714.00	0.0%	213,714.00
5-37013 · CAPITAL PROJECTS SW047	0.00	32,353.00	-32,353.00	0.0%	32,353.00
5-37017 · CAPITAL PROJECTS SW061	138,979.40	210,000.00	-71,020.60	66.18%	210,000.00
5-37018 · CAPITAL PROJECTS SW069	0.00	551,651.00	-551,651.00	0.0%	551,651.00
5-37020 · CAPITAL PROJECTS SW066	0.00	100,000.00	-100,000.00	0.0%	100,000.00
5-37027 · CAPITAL PROJECTS SW073	0.00	5,200.00	-5,200.00	0.0%	5,200.00
5-37028 · CAPITAL PROJECTS SW078	0.00	0.00	0.00	0.0%	0.00
5-37029 · CAPITAL PROJECTS SW081	0.00	135,108.00	-135,108.00	0.0%	135,108.00
5-37031 · CAPITAL PROJECTS SW084	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37032 · CAPITAL PROJECTS SW085	0.00	21,525.00	-21,525.00	0.0%	21,525.00
5-37034 · CAPITAL PROJECTS SW087	0.00	30,000.00	-30,000.00	0.0%	30,000.00
5-37039 · CAPITAL PROJECTS SW092	0.00	75,000.00	-75,000.00	0.0%	75,000.00
5-37044 · CAPITAL PROJECTS SW097	0.00	730,000.00	-730,000.00	0.0%	730,000.00
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP	<u>138,979.40</u>	<u>2,356,894.00</u>	<u>-2,217,914.60</u>	<u>5.9%</u>	<u>2,356,894.00</u>
5-38000 · WS WATER CONNECT FEE CIP					
5-38012 · CAPITAL PROJECTS SW077	0.00	0.00	0.00	0.0%	0.00
5-38014 · CAPITAL PROJECTS SW076	0.00	800,000.00	-800,000.00	0.0%	800,000.00
Total 5-38000 · WS WATER CONNECT FEE CIP	<u>0.00</u>	<u>800,000.00</u>	<u>-800,000.00</u>	<u>0.0%</u>	<u>800,000.00</u>
5-39000 · WS WASTEWATER CONNECT FEE CIP					
5-39010 · CAPITAL PROJECTS SW067	0.00	370,000.00	-370,000.00	0.0%	370,000.00
Total 5-39000 · WS WASTEWATER CONNECT FEE CIP	<u>0.00</u>	<u>370,000.00</u>	<u>-370,000.00</u>	<u>0.0%</u>	<u>370,000.00</u>
Total Expense	<u>138,979.40</u>	<u>3,526,894.00</u>	<u>-3,387,914.60</u>	<u>3.94%</u>	<u>3,526,894.00</u>
Net Ordinary Income	<u>-135,962.80</u>	<u>-3,452,013.29</u>	<u>3,316,050.49</u>	<u>3.94%</u>	<u>-2,628,329.00</u>
Net Income	<u>-135,962.80</u>	<u>-3,452,013.29</u>	<u>3,316,050.49</u>	<u>3.94%</u>	<u>-2,628,329.00</u>

St Lucie West Service District

Check Register

As of October 31, 2021

Date	Num	Name	Memo	Credit
ASSETS				
Current Assets				
Checking/Savings				
1-00001 - SUNTRUST (GF operating) #1363				
10/01/2021	10491	SMART STOP STORAGE	FY2022 OCTOBER 1, 2021-SEPTEMBER 30, 2022 UNIT 289 ACC...	3,179.00
10/06/2021		ASCENSUS	PR 10/6/21(9/18/21-10/1/21)	1,652.45
10/07/2021	10505	COMO OIL COMPANY OF FLORIDA	PO# 81658	1,162.27
10/07/2021	10506	COMPUTER NETWORK SERVICES	FY2022 OCTOBER 1, 2021-SEPTEMBER 30, 2022	38,590.44
10/07/2021	10507	DELL MARKETING L.P. C/O DELL USA L.P.	1 YR. EXTENDED WARRANTY SERVICES FOR SCADA SERVER...	1,738.00
10/07/2021	10508	FACILITIES PRO-SWEEP	FY2022 OCTOBER 1, 2021-SEPTEMBER 30, 2022	9,432.56
10/07/2021	10509	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 10.06.2021	9,797.20
10/07/2021	10510	GUARDIAN HAWK SECURITY	BURGLAR ALARM MONITORING W. ADM, OPS FIRE MONITORIN...	2,495.00
10/07/2021	10511	MULLINAX OF VERO BEACH	VOID: NEEDED 2 SEPARATE CHECKS	
10/07/2021	10512	PREFERRED GOVERNMENTAL INSURANCE TRUST	PO# 81584	14,510.75
10/07/2021	10513	UNIFIRST		6,331.55
10/07/2021	10514	USI INSURANCE SERVICES LLC	PO# 81611	253,624.00
10/07/2021	10515	WASTE PRO - FT. PIERCE	FY22 OCTOBER 1, 2021-SEPTEMBER 30, 2022 ACCOUNT# 7437	3,975.76
10/07/2021	10516	MULLINAX OF VERO BEACH	PURCHASE VEHICLE (REPLACEMENT VEHICLE)	29,965.00
10/07/2021	10517	MULLINAX OF VERO BEACH	PURCHASE VEHICLE (REPLACEMENT VEHICLE)	29,845.00
10/14/2021	10518	CINTAS CORPORATION		471.40
10/14/2021	10519	COMO OIL COMPANY OF FLORIDA	PO# 81666	241.76
10/14/2021	10520	MANAGEMENT ADVISORY GROUP INTERNATIONAL	PO# 81214A	9,600.00
10/14/2021	10521	MULLINAX OF VERO BEACH	REPLACEMENT VEHICLE BALANCE (PW)	7,031.00
10/14/2021	10522	UNIFIRST	INV#9130785748 & INV#9130785749	255.13
10/21/2021		ASCENSUS	PR 10/20/21 (10/2/21-10/15/21)	1,651.18
10/21/2021	10533	ADP, LLC	PO# 81722	1,162.33
10/21/2021	10534	CHEMICAL CONTAINERS, INC.	PO# 81696	98.22
10/21/2021	10535	CINTAS CORPORATION	PO# 81714	128.68
10/21/2021	10536	COMPUTER NETWORK SERVICES	PO# 81695	314.95
10/21/2021	10537	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 10.21.2021	9,718.14
10/21/2021	10538	HELENA CHEMICAL CO	PO# 81709	260.00
10/21/2021	10539	PITNEY BOWES-PURCHASE POWER	PO# 81713	200.00
10/21/2021	10540	PREFERRED GOVERNMENTAL INSURANCE TRUST	PO# 81710	4,783.58
10/21/2021	10541	SEA COAST AIR CONDITIONING & SHEET METAL	PO# 81687	8,186.00
10/21/2021	10542	SITEONE LANDSCAPE SUPPLY, LLC	PO# 81719	287.65
10/21/2021	10543	ST LUCIE BATTERY & TIRE	PO# 81703	584.85
10/21/2021	10544	THE BUSHEL STOP, INC.	PO# 81705	63.00
10/21/2021	10545	THOMPSON TRACTOR CO.	PO# 81692	62.92
10/21/2021	10546	TYLER TECHNOLOGIES, INC.	PO# 81708	254.10
10/21/2021	10547	USABLUEBOOK	PO# 81607	184.68
10/21/2021	10551	WINDSTREAM COMMUNICATIONS	PHONE BILL FY2022 ACCOUNT# 7164552	11,608.13
10/22/2021	10552	UNIFIRST	INV#9130777459 & INV#9130777460	260.55
10/28/2021	10553	ARS POWERSPORTS, OKEECHOBEE		787.93
10/28/2021	10554	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 NOV 2021	85,398.87
10/28/2021	10555	CITY ELECTRIC SUPPLY CO.	PO# 81638	792.00
10/28/2021	10556	FEDEX	PO# 81727	124.43
10/28/2021	10557	GUARDIAN	GROUP ID 00563384-NOV 2021 LIFE, DENTAL & VISION	7,761.13
10/28/2021	10558	HELENA CHEMICAL CO		2,903.75
10/28/2021	10559	IDENTIFIX	PO# 81752	1,428.00
10/28/2021	10560	INTEGRATION SERVICES, INC.	PO#81718	1,429.10
10/28/2021	10561	MULLINAX OF VERO BEACH	PO# 81749	2,776.00
10/28/2021	10562	NEXAIR, LLC	PO# 81733	119.61
10/28/2021	10563	SEA COAST AIR CONDITIONING & SHEET METAL	PO# 81720	2,857.00
10/28/2021	10564	SPECIAL DISTRICT SERVICES, INC.	PO# 81745	8,046.65
10/28/2021	10565	UNIFIRST		720.50
Total 1-00001 - SUNTRUST (GF operating) #1363				578,852.20
1-00002 - SUNTRUST (GF R&R Fund) # 3968				
Total 1-00002 - SUNTRUST (GF R&R Fund) # 3968				
5-00002 - SUNTRUST (WS Operating) #7918				
10/07/2021	12121	ALFRED BIANCO	CUSTOMER REFUND 617 SW INDIAN KEY DR	61.57
10/07/2021	12122	ALICIA MACKENZIE	CUSTOMER REFUND 213 SW SANDY WAY	40.09
10/07/2021	12123	BETTY WRIGHT	WATER CONSERVATION REBATE 2020-21 166	100.00
10/07/2021	12124	EMILIO MEGARO	WATER CONSERVATION REBATE 2020-21 162	100.00
10/07/2021	12125	FERGUSON ENTERPRISES	PO# 81646	1,879.73
10/07/2021	12126	GEORGE CLEMINGS	CUSTOMER REFUND 572 SW NEWCASTLE CV	27.64
10/07/2021	12127	GERMAIN J ROY	WATER CONSERVATION REBATE 2020-21 165	100.00
10/07/2021	12128	HI-LAND PROPERTIES	CUSTOMER REFUND 613 NW WHITFIELD WAY	61.72
10/07/2021	12129	JAMIE PRADA	WATER CONSERVATION REBATE 2020-21 169	99.00
10/07/2021	12130	JEANNE M BENET	CUSTOMER REFUND 395 SW SANDY WAY	4.70
10/07/2021	12131	JOSEPH SARNICOLA	WATER CONSERVATION REBATE 2020-21 167	100.00
10/07/2021	12132	LEE DONAHUE	WATER CONSERVATION REBATE 2020-21 168	100.00
10/07/2021	12133	LENORE SCARPATI	CUSTOMER REFUND 439 SW TALQUIN LN	57.32
10/07/2021	12134	PATRICK SULLIVAN	CUSTOMER REFUND 451 SW JEFFERSON CIR	36.12
10/07/2021	12135	RAMON SANCHEZ	WATER CONSERVATION REBATE 2020-21 164	198.00
10/07/2021	12136	RICHARD KULIG	CUSTOMER REFUND 313 SW NORTH SHORE BLVD	63.93
10/07/2021	12137	RICHARD L VITTA	WATER CONSERVATION REBATE 2020-21 163	200.00
10/07/2021	12138	RONALD L. LEONARDO	CUSTOMER REFUND 627 NW SAN CANDIDO WAY	57.33
10/07/2021	12139	SEA LEVEL SYSTEMS, LLC	PO# 81649A	8,922.50
10/07/2021	12140	TACY L. PAPA	REIMBURSEMENT FOR SUBSISTENCE	44.00
10/07/2021	12141	TSI PEACOCK PORT ST LUCIE LLC	CUSTOMER REFUND 250 NW PEACOCK BLVD	474.99
10/07/2021	12142	US BANK	ACCT#4076011165C	4,966.50
10/14/2021	12143	AERO ENGINE SOLUTIONS	CUSTOMER REFUND 660 NW PEACOCK BLVD	96.80
10/14/2021	12144	ANTHONY J WAGNER	CUSTOMER REFUND 706 SW MYAKKA RIVER TRCE	12.16
10/14/2021	12145	APPLE MACHINE AND SUPPLY CO.	PO# 81677	3,081.60
10/14/2021	12146	BESTCOM	PO# 81686	240.00
10/14/2021	12147	CINTAS CORPORATION		328.26
10/14/2021	12148	COMPUTER NETWORK SERVICES	PO# 81662	714.95
10/14/2021	12149	COURTYARD REAL ESTATE LLC	CUSTOMER REFUND 230 NW PEACOCK BLVD	672.46
10/14/2021	12150	HORIZON DISTRIBUTORS INC.	PO# 81648	878.70

Date	Num	Name	Memo	Credit
10/14/2021	12151	JOHN FERRARO	WATER CONSERVATION REBATE 2020-21 170	100.00
10/14/2021	12152	KAREN CONCEPCION	WATER CONSERVATION REBATE 2020-21 171	100.00
10/14/2021	12153	KERNS CONSTRUCTION	PO# 81682	1,575.00
10/14/2021	12154	MIR ALI	CUSTOMER REFUND 852 SW MUNJACK CIR	23.71
10/14/2021	12155	POLYDYNE INC.	PO# 81539	4,098.60
10/14/2021	12156	RACHEL MEADOR	CUSTOMER REFUND 146 SW HIDDEN COVE WAY	5.92
10/14/2021	12157	ST. LUCIE WEST 2016 LLC	CUSTOMER REFUND 1361 NW ST LUCIE WEST BLVD	21.99
10/14/2021	12158	USABLUEBOOK	PO# 81642	938.05
10/14/2021	12159	WILLIAM C END	CUSTOMER REFUND 708 SW SAN SALVADOR CV	68.00
10/14/2021	12160	FERGUSON ENTERPRISES		5,186.34
10/21/2021	12165	ANITA SHELMAN	WATER CONSERVATION REBATE	200.00
10/21/2021	12166	COAST PUMP & SUPPLY CO., INC.	PO# 81625	117.56
10/21/2021	12167	COLONIAL BANK SITE 8540419	CUSTOMER REFUND 1352 SW ST LUCIE WEST BLVD	71.07
10/21/2021	12168	DONALD DESTEFANO	CUSTOMER REFUND 313 NW TUSCANY LN	82.28
10/21/2021	12169	FERGUSON ENTERPRISES	PO# 81676	819.36
10/21/2021	12170	GEORGE HERZBERG	CUSTOMER REFUND 317 SW NORTH SHORE BLVD	36.44
10/21/2021	12171	JOANN S AGUILA	CUSTOMER REFUND 1347 SW MAPLEWOOD DR	68.31
10/21/2021	12172	JOHN CONNOR JR	CUSTOMER REFUND 131 NW WILLOW GROVE AVE	33.17
10/21/2021	12173	KERNS CONSTRUCTION		20,265.00
10/21/2021	12174	MARIANNE ALVINO	CUSTOMER REFUND 467 NW CASANOVA CIR	35.84
10/21/2021	12175	MICHAEL DEACETIS	CUSTOMER REFUND 1317 SW BRIARWOOD DR	4.49
10/21/2021	12176	MIKE'S CRANE SERVICES OF ST. LUCIE CO INC	PO# 81706	1,605.00
10/21/2021	12177	MULLINAX OF VERO BEACH	VOID: NEEDED 3 SEPARATE CHECKS	
10/21/2021	12178	PAUL DALEY	WATER CONSERVATION REBATE 2020-21 172	100.00
10/21/2021	12179	RUDOLPH MANNA	CUSTOMER REFUND 615 NW SAN REMO CIR	26.98
10/21/2021	12180	SEA LEVEL SYSTEMS, LLC	PO# 81724	2,285.75
10/21/2021	12181	ST LUCIE BATTERY & TIRE	PO# 81704	693.00
10/21/2021	12182	THE BUSHEL STOP, INC.	PO# 81697	138.00
10/21/2021	12183	MULLINAX OF VERO BEACH	PO# 81699	572.80
10/21/2021	12184	MULLINAX OF VERO BEACH	2022 HIGH ROOF TRANSIT - IRRIGATION TECH TRUCK	25,759.00
10/21/2021	12185	MULLINAX OF VERO BEACH	REPLACEMENT TRUCK FOR UGU-2021 F250 4X2	27,713.00
10/28/2021	12191	BARNEY'S PUMP	PO# 81702	1,050.00
10/28/2021	12192	CITY ELECTRIC SUPPLY CO.	PO# 81635	504.00
10/28/2021	12193	INTRACOASTAL GENERATORS, INC	PO# 81761	475.00
10/28/2021	12194	KERNS CONSTRUCTION	PO# 81765	2,491.25
10/28/2021	12195	MULLINAX OF VERO BEACH		7,913.12
10/28/2021	12196	POLYDYNE INC.	PO# 81746	5,961.60
10/28/2021	12197	RAFTELIS	PO# 81750	775.00
10/28/2021	12198	SEA LEVEL SYSTEMS, LLC	PO# 81758	2,285.75
10/28/2021	12199	AUTOMATIC FILTERS, INC. TEKLEEN	PO# 81737	1,280.00
10/28/2021	12200	THE BUSHEL STOP, INC.	PO# 81736	75.00
10/28/2021	12201	TORAY MEMBRANE USA, INC.	PO# 81645A	125,485.40
10/28/2021	12202	UNIFIRST	PO# 81743	229.50
10/28/2021	12203	WACO	PO# 81616	688.26
10/28/2021	12204	ELIZABETH DOLLY	CUSTOMER REFUND 870 SW GRAND PRESERVES BLVD	144.30
10/28/2021	12205	JAMES D SMITH	CUSTOMER REFUND 421 NW SUNVIEW WAY	93.64
10/28/2021	12206	KEVIN DIEP	CUSTOMER REFUND 889 SW GRAND RESERVES BLVD	494.58
10/28/2021	12207	KIMBERLY A HARTSFIELD	CUSTOMER REFUND 1219 A NW SUN TERRACE CIR	22.86
10/28/2021	12208	VERA L WHITE	CUSTOMER REFUND 491 NW CASANOVA CIR	32.75
Total 5-00002 - SUNTRUST (WS Operating) #7918				266,466.74
Total Checking/Savings				845,318.94
Total Current Assets				845,318.94
TOTAL ASSETS				845,318.94
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				

St Lucie West Service District
Checks Over \$35,000
As of October 31, 2021

Date	Num	Name	Memo	Credit
ASSETS				
Current Assets				
Checking/Savings				
1-00001 · SUNTRUST (GF operating) #1363				
10/07/2021	10506	COMPUTER NETWORK SERVICES	FY2022 OCTOBER 1, 2021-SEPTEMBER 30, 2022	38,590.44
10/07/2021	10514	USI INSURANCE SERVICES LLC	PO# 81611	253,624.00
10/28/2021	10554	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 NOV 2021	85,398.87
Total 1-00001 · SUNTRUST (GF operating) #1363				377,613.31
5-00002 · SUNTRUST (WS Operating) #7918				
10/28/2021	12201	TORAY MEMBRANE USA, INC.	PO# 81645A	125,485.40
Total 5-00002 · SUNTRUST (WS Operating) #7918				125,485.40
Total Checking/Savings				503,098.71
Total Current Assets				503,098.71
TOTAL ASSETS				503,098.71
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				

St Lucie West Service District
Balance Sheet
As of October 31, 2021

	Oct 31, 21
ASSETS	
Current Assets	
Checking/Savings	
D-ACCNT	69.14
xxx	0.06
1-00001 · SUNTRUST (GF operating) #1363	1,141,072.06
1-00002 · SUNTRUST (GF R&R Fund) # 3968	343,659.55
5-00001 · SUNTRUST (WS Deposit) #1355	130,885.37
5-00002 · SUNTRUST (WS Operating) #7918	4,198,509.03
Total Checking/Savings	5,814,195.21
Other Current Assets	
1-02000 · GF SLWSD GENERAL ASSETS	730,968.82
2-01000 · WB WTR MGMT BEN 1999A ASSETS	798,952.07
4-03000 · CP WMB CAP PROJECTS ASSETS	1,517,694.95
5-01000 · WS SLWSD WATER & SEWER ASSETS	52,411,974.67
Total Other Current Assets	55,459,590.51
Total Current Assets	61,273,785.72
Other Assets	
000000 · Journal Entry Exchange	2,465.25
Total Other Assets	2,465.25
TOTAL ASSETS	61,276,250.97
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-5,180.82
Total Accounts Payable	-5,180.82
Other Current Liabilities	
1-03000 · GF SLWSD GENERAL LIAB	-379,925.09
2-02000 · WB WTR MGMT BEN 1999A LIAB	18,712.31
5-02000 · WS SLWSD WATER & SEWER LIAB	30,135,299.06
Total Other Current Liabilities	29,774,086.28
Total Current Liabilities	29,768,905.46
Total Liabilities	29,768,905.46
Equity	
1-01000 · GF SLWSD GENERAL FND BAL	827,763.28
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	13,584,803.49
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,725,040.02
Net Income	463,692.32
Total Equity	31,507,345.51
TOTAL LIABILITIES & EQUITY	61,276,250.97

**ST LUCIE WEST SERVICE DISTRICT
ACCOUNT RECONCILIATION SUMMARY
FOR MONTH END October 31, 2021**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
OPERATING								
1-00001	Operating Checking	ST	1000104111363	1,316,086.46	(617,953.93)	698,132.53	698,132.53	* Yes
1-00002	Operating Checking R&R Fund	ST	1000104113968	343,659.55	-	343,659.55	343,659.55	* Yes
1-00002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-02022	Surplus Funds - SBA	SBA	271912	6,576.18	-	6,576.18	6,576.18	Yes
TOTAL OPERATING						\$ 1,048,368.26	\$ 1,048,368.26	
WATER MANAGEMENT BOND FUNDS								
2-01060	Revenue Fund-WMB 2013	US	203823000	380,869.86	-	380,869.86	380,869.86	Yes
2-01061	Interest Account-WMB 2013	US	203823001	-	-	-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	8,044.33	-	8,044.33	8,044.33	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-	-	-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	183,079.30	-	183,079.30	183,079.30	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-	-	-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	453.53	-	453.53	453.53	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-	-	-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-	-	-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-	-	-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00	-	200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-	-	-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-	-	-	-	Yes
2-01080	Revenue Fund-WMB 2021	US	242655000	-	-	-	-	Yes
2-01081	Interest Account-WMB 2021	US	242655001	-	-	-	-	Yes
2-01082	Sinking Account-WMB 2021	US	242655002	-	-	-	-	Yes
2-01083	Prepayment Account-WMB 2021	US	242655003	-	-	-	-	Yes
2-01085	Cap I Fund-WMB 2021	US	242655005	26,505.05	-	26,505.05	26,505.05	Yes
4-03048	Acq & Con Fund-WMB 2021	US	242655004	1,505,500.00	-	1,505,500.00	1,505,500.00	Yes
4-03049	COI Fund-WMB 2021	US	242655006	12,194.95	-	12,194.95	12,194.95	Yes
WATER MANAGEMENT BOND FUNDS TOTAL						\$ 2,316,647.02	\$ 2,316,647.02	
WATER AND SEWER ACCOUNTS								
5-00001	Water & Sewer Cash Depository	ST	1000104111355	39,148.89	551,407.83	590,556.72	590,556.72	* Yes
5-00002	Water & Sewer Operating Checking	ST	1000104117918	4,411,175.67	(421,066.30)	3,990,109.37	3,990,109.37	* Yes
5-01005	Construction Fund	US	4076011281	0.01	-	0.01	0.01	Yes
5-01006	Operating/Maintenance	US	4076011174	-	-	-	-	Yes
5-01007	Reserve Fund	US	4076011192	2,524,601.50	-	2,524,601.50	2,524,601.50	Yes
5-01008	Senior Interest	US	4076011183	334,935.48	-	334,935.48	334,935.48	Yes
5-01010	Renewal & Replacement	US	4076011209	3,551,380.15	-	3,551,380.15	3,551,380.15	Yes
5-01011	Rate Stabilization	US	4076011218	585,436.58	-	585,436.58	585,436.58	Yes
5-01012	Water Connection	US	4076011227	1,358,116.88	-	1,358,116.88	1,358,116.88	Yes
5-01013	Wastewater Connection	US	4076011236	375,487.03	-	375,487.03	375,487.03	Yes
5-01014	Revenue Fund	US	4076011165	-	-	-	-	Yes
5-01015	Surplus Fund	US	4076011272	1,050,219.24	-	1,050,219.24	1,050,219.24	Yes
5-01016	Principal Account	US	4076036781	6,519.67	-	6,519.67	6,519.67	Yes
5-01042	Surplus Funds - SBA	SBA	271911	509.44	-	509.44	509.44	Yes
WATER AND SEWER ACCOUNTS TOTAL						\$ 14,367,872.07	\$ 14,367,872.07	
GRAND TOTAL						\$ 17,732,887.35	\$ 17,732,887.35	

* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 11/24/21, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY: _____

Michael McElligott - Assistant Finance Director

DATE: _____

St. Lucie West Services District

Board Agenda Item Tuesday, December 7, 2021

Item

CA 6 Consider Approval to Transfer Funds for the R&R Account Requisition for Fiscal Year 2021 & 2022

Summary

Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R) for expenses that are previously budgeted project-related expenses for FY 2021 and FY 2022 and have been previously approved by the Board to be funded from one of the afore mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account Fund. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$25,251.50 – Renewal & Replacement Account Fiscal Year 2021
- \$138,979.40 – Renewal & Replacement Account Fiscal Year 2022

All Invoices for this requisition are attached for your review.

Recommendation

Staff recommends Board approval to transfer funds from the R&R Account for FY 2021 \$25,251.50 and FY 2022 \$138,979.40 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

Budget Impact

None.

Board Action

Moved by:

Seconded by:

Action Taken:

**ST. LUCIE WEST SERVICES DISTRICT
REQUISITION FOR PAYMENT
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

2021-15

(B) Name of Payee:

*St. Lucie West Services District, Water & Sewer Checking Account
SunTrust Bank Account # 1000144367918*

(C) Amount Payable:

\$25,251.50

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

Renewal/Replacement, Account Number 4076011209

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [] Renewal/Replacement Fund that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or

additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

ST. LUCIE WEST SERVICES DISTRICT

By:

Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

Consulting Engineer
Robert W. Lawson, P.E.

2021-15

9:57 AM

11/24/21

Accrual Basis

St Lucie West Service District
Transaction Detail By Account
September 29, 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-37000 · WS RENEWAL & REPLACEMENT CIP							
5-37017 · CAPITAL PROJECTS SW061							
Bill	09/29/2021	778	SEA LEVEL SYSTEMS, LLC	PO# 81385B	25,251.50		25,251.50
Total 5-37017 · CAPITAL PROJECTS SW061					25,251.50	0.00	25,251.50
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					25,251.50	0.00	25,251.50
TOTAL					25,251.50	0.00	25,251.50

**ST. LUCIE WEST SERVICES DISTRICT
REQUISITION FOR PAYMENT
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

2022-1

(B) Name of Payee:

*St. Lucie West Services District, Water & Sewer Checking Account
SunTrust Bank Account # 1000144367918*

(C) Amount Payable:

\$138,979.40

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

Renewal/Replacement, Account Number 4076011209

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [] Renewal/Replacement Fund that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or

additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

ST. LUCIE WEST SERVICES DISTRICT

By:

Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

Consulting Engineer
Robert W. Lawson, P.E.

2022-1

10:03 AM

11/24/21

Accrual Basis

St Lucie West Service District
Transaction Detail By Account
October 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-37000 · WS RENEWAL & REPLACEMENT CIP							
5-37017 · CAPITAL PROJECTS SW061							
Bill	10/07/2021	766	SEA LEVEL SYSTEMS, LLC	PO# 81649A	8,922.50		8,922.50
Bill	10/21/2021	773	SEA LEVEL SYSTEMS, LLC	PO# 81724	2,285.75		11,208.25
Bill	10/28/2021	IVM31061	TORAY MEMBRANE USA, INC.	PO# 81645A	125,485.40		136,693.65
Bill	10/28/2021	777	SEA LEVEL SYSTEMS, LLC	PO# 81758	2,285.75		138,979.40
Total 5-37017 · CAPITAL PROJECTS SW061					138,979.40	0.00	138,979.40
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					138,979.40	0.00	138,979.40
TOTAL					138,979.40	0.00	138,979.40

St. Lucie West Services District

Board Agenda Item Tuesday, December 7, 2021

Item

CA 7 Surplus items

Summary

Provided for your review and approval. District Staff has determined that a declaration of surplus equipment is required from the Board of Supervisors for the liquidation of the following items. The declaration will allow staff to dispose of the following items on Gov Deals.

Item	Model	Serial/ID	Dept	Tag #
Roll of Dumpster	Equipco	155480	EPR/Shop	174

Recommendation

Staff recommends approval for the declaration of surplus equipment.

District Manager: Dennis Pickle

Budget Impact

Project Number: Available Project Budget: \$0.00
ORG Number: This Project: \$0.00
Available Balance: \$0.00

Board Action

Moved by: Seconded by: Action Taken:



Supervisors' Requests



Adjournment