

St. Lucie West Services District
Workshop Meeting Minutes
November 1, 2021, at 9:00 a.m.
VIA TELEPHONIC COMMUNICATIONS
DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919

(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)

Board Members Present

Vincent D'Amico – Chairman – in-person
Gregg Ney – Vice Chairman – in-person
John Doughney, Secretary – in-person
Dominick Graci, Supervisor – in-person
Viorel Mocuta, Supervisor – in-person

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person
Lisa-Marie Beans, Executive Assistant/Human Resources, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person
Laura Archer, Recording Secretary, SDS – via phone

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. October 4, 2021, Workshop**
- 2. October 5, 2021, Public Hearings & Regular Board Meeting**

There were no suggested changes to either set of minutes.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Harrell.

**G. District Engineer
DE 1 – Consider Work Authorization No. 7A-58-2106-SU between the District and 747 Enterprise, LLC**

Mr. Hayden presented the item, indicating that it was for the construction of a 1.67 acre light industrial office/warehouse development with associated parking spaces and driveways. He indicated staff was recommending approval.

There were no questions from the Members of the Board.

**H. District Manager
Action Items**

DM 1 – Costs Associated with Country Club Estates Stormwater Improvements

Mr. Pickle presented the item, indicating that Supervisor Graci had requested the addition of this agenda item. It was noted that all the improvement listed were funded without any special assessments being levied.

A lengthy discussion ensued regarding the benefits of some of the projects listed and the ability to bring the 2021-1 Project back for consideration.

DM 2 – Consider Resolution No. 2021-15 – Expressing Appreciation to Robert W. Lawson for his Dedicated Service to the District

Resolution No. 2021-15 was presented, entitled:

**RESOLUTION 2021-15
RESOLUTION OF APPRECIATION OF THE BOARD
OF SUPERVISORS OF ST. LUCIE WEST SERVICES
DISTRICT TO ROBERT W. LAWSON**

Mr. Pickle presented the item, noting that the District had purchased a plaque for Mr. Lawson.

The Board noted their appreciation of Mr. Lawson over the years.

DM 3 – Consider Grau & Associates' Audit Engagement Letter

Mr. Pickle presented the item, indicating that Grau & Associates charged \$25,000 for fiscal year 2020, would charge \$25,500 for fiscal year 2021 and \$26,000 for fiscal year 2022.

There was no discussion regarding this matter.

DM 4 – Consider Resolution No. 2021-16 – Adopting an Amended Budget for Fiscal Year 2021

Resolution No. 2021-16 was presented, entitled:

RESOLUTION NO. 2021-16

**A RESOLUTION OF THE ST. LUCIE WEST SERVICES DISTRICT
ADOPTING AN AMENDED FISCAL YEAR 2021 BUDGET; AND
PROVIDING AN EFFECTIVE DATE.**

Mr. Pickle indicated that this was a Florida Statute requirement, adopting a Final Amended Budget for the prior year's fiscal year no later than 60 days from the end of the prior fiscal year. Mr. Pickle further indicated that actuals listed are as of September 29, 2021 because September invoices were still being received. He recommended approval.

There was no discussion regarding this item.

DM 5 – Other Items/Updates

Mr. Pickle presented a draft of the December 2021 newsletter and asked that the Board review it prior to it being sent out in early December. He requested that any additions or corrections be sent to him as soon as possible.

There was no discussion regarding this item.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for September, 2021

CA 6 – Consider Approval to Transfer Funds for the R&R and WCF Account Requisitions

CA 7 – Rescind Prior Declaration of Surplus Items

CA 7a – Surplus Items

There was no discussion regarding these items.

J. Supervisor Requests

Supervisor Ney expressed his sorrow for Mr. Lawson's retirement, indicating he had institutional knowledge.

Secretary Doughney asked about the All-Hands Meeting to which Mr. Pickle indicated it would be held on December 9, 2021, dependent upon the COVID situation.

There were no further Supervisor Requests.

K. Adjournment

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:35 a.m. There were no objections.

Workshop Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 12/07/21