

# **ST. LUCIE WEST SERVICES DISTRICT**



**BOARD OF SUPERVISORS'  
REGULAR BOARD MEETING  
JANUARY 11, 2022  
9:00 A.M.**

**AGENDA**  
**ST. LUCIE WEST SERVICES DISTRICT**  
**BOARD OF SUPERVISORS'**  
**REGULAR BOARD MEETING**  
**January 10, 2022 & January 11, 2022**  
**9:00 a.m.**  
**450 SW Utility Drive**  
**Port St. Lucie, Florida 34986**  
**DIAL IN (877) 402-9753 ACCESS CODE 4411919**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**D. Approval of Minutes**

1. December 6, 2021 Workshop Minutes
2. December 7, 2021 Regular Board Minutes

**E. Public Comment**

**F. District Attorney**

**DA 1 –** Status Report/Updates

**G. District Engineer**

**DE 1 –** Consider Approval of Work Authorization No. 4C-23-2110-SU Between the St. Lucie West Services District and University Boulevard Business Center PSL, LLC

**H. District Manager**

**Action Items**

**DM 1 –** Consider Resolution No. 2022-01 – Naming of St. Lucie West Services District Administration Building to Dennis M. Pickle Administration Building

**DM 2 –** Other Items/Updates

**I. Consent Agenda**

**CA 1 –** Monthly Report on Public Works Department

**CA 2 –** Monthly Report on Utilities Operations

**CA 3 –** Monthly Report on Capital Improvement Projects

**CA 4 –** Monthly Report on Billing and Customer Service

**CA 5 –** Financial Statements for November, 2021

**CA 6 –** Consider Approval to Transfer Funds for the R&R Account, WCF Account and WMB Account Requisitions

**CA 7 –** Surplus Items

**J. Supervisors' Requests**

**K. Adjournment**

**St. Lucie West Services District**  
**Workshop Meeting Minutes**  
December 6, 2021, at 9:00 a.m.  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)**

**Board Members Present**

Vincent D'Amico – Chairman – in-person  
Gregg Ney – Vice Chairman – in-person  
John Doughney, Secretary – in-person  
Dominick Graci, Supervisor – in-person  
Viorel Mocuta, Supervisor – in-person

**Staff Present**

Bill Hayden, Public Works Director/Chief Assistant District Manager, St. Lucie West Services District ("SLWSD") – in-person  
Lisa-Marie Beans, Executive Assistant/Human Resources, SLWSD – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – in-person  
Laura Archer, Recording Secretary, SDS – via phone

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. November 1, 2021, Workshop**
- 2. November 2, 2021, Regular Board Meeting**

There were no suggested changes to either set of minutes.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Hayden was not aware of any updates from Mr. Harrell.

**G. District Engineer  
DE 1 – Consider Work Authorization No. 7A-59-2109-SU between the District and Life Storage LP**

Mr. Hayden presented the item, indicating that it was for the construction of a two-story self-storage building with associated parking spaces and a driveway. He also noted the following 2 special conditions:

- 1.) All water, sewer and reuse improvements past the points of service on the plans shall be the responsibility of the applicant or subsequent owner.
- 2.) All on-site drainage facilities, including the proposed control structure, shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner.

There was a brief discussion regarding the details of the project.

**H. District Manager  
Action Items**

**DM 1 – Cost Approval of Budget Amendment 2022-01 for the Utility Fund Carry Over Projects and Amended 2022-02 for the General Fund Carry Over Projects**

Mr. Hayden presented the item, indicating that Budget Amendment 2022-01 was for the Utility Fund Carry-Over Projects from the previous fiscal year and Budget Amendment 2022-02 was for the General Fund Carry-Over Projects from the previous fiscal year.

The Board had no questions for Mr. Hayden.

**DM 2 – Consider Resolution No. 2021-17 – Approving and Adopting the 2018 Statewide Mutual Audit Agreement in St. Lucie County, Florida; Authorizing and Directing Further Actions; and Ratifying Conforming Acts**

Resolution No. 2021-17 was presented, entitled:

**RESOLUTION NO. 2021-17**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING AND ADOPTING THE 2018 STATEWIDE MUTUAL AID AGREEMENT IN ST. LUCIE COUNTY, FLORIDA; AUTHORIZING AND DIRECTING FURTHER ACTIONS; AND RATIFYING CONFORMING ACTS**

Mr. Hayden noted this was an administrative matter and allows the District to participate in interjurisdictional mutual assistance in accordance with the Emergency Act.

There were no questions regarding this item.

**DM 3 – Consider Acceptance of Bid Proposal from Lawrence Lee Construction Services, Inc. for the WWTF Filter #2 Replacement Project**

Mr. Miller presented the item, indicating that Lawrence Lee Construction Services, Inc. was the only bidder, even though 4 firms attended the Mandatory Pre-Bid Meeting on November 3, 2021.

The Lawrence Lee Construction Services, Inc. bid came in at \$998,000 and would be funded through the Wastewater Connection Fee Fund and the Utility Renewal & Replacement Fund.

A brief discussion ensued regarding the benefits of this project.

**DM 4 – Other Items/Updates**

Mr. Miller reminded the Board Members that the Annual Meeting was scheduled for Thursday, December 9, 2021, at 11:30 a.m.

That concluded the District's updates.

**I. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for October, 2021**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions**

**CA 7 – Surplus Items**

There was no discussion regarding these items.

**J. Supervisor Requests**

There were no Supervisor Requests.

**K. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:11 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

**St. Lucie West Services District**  
**Regular Board Meeting Minutes**  
December 7, 2021, at 9:00 a.m.  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)**

**Board Members Present**

Vincent D'Amico – Chairman – in-person  
Gregg Ney – Vice Chairman – in-person  
John Doughney, Secretary – in-person  
Dominick Graci, Supervisor – in-person  
Viorel Mocuta, Supervisor – in-person

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration, SLWSD – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Thomas Bayer, Assistant Utilities Director – in-person  
Dan Harrell, District Counsel, Gonano & Harrell – in-person  
Fairborz Zanganeh, District Engineer, Infrastructure Solution Services. – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone  
Laura Archer, Recording Secretary, SDS – in-person

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

Chairman D'Amico asked for a moment of silence in honor of the anniversary of Pearl Harbor.

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.



**D. Approval of Minutes**

**1. November 1, 2021, Workshop**

**2. November 2, 2021, Regular Board Meeting**

The minutes of the November 1, 2021, Workshop and the November 2, 2021, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Doughney, seconded by Vice Chairman Ney and unanimously passed, approving the minutes of the November 1, 2021, Workshop, as presented, and the November 2, 2021, Regular Board Meeting, as presented.

**E. Public Comment**

There was no public comment.

**F. District Attorney**

**DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**G. District Engineer**

**DE 1 – Consider Work Authorization No. 7A-59-2109-SU between the District and Life Storage LP**

Mr. Zanganeh presented the item, indicating that it had been discussed at yesterday's Workshop. He recommended approval.

Vice Chairman Ney inquired about the project's location, indicating that it was actually located at the north side of NW FPL Drive and west of NW Enterprise Drive, not east, as indicated on the abstract. Mr. Zanganeh agreed that it was an error.

A **MOTION** was then made by Vice Chairman Ney, seconded by Supervisor Graci and passed unanimously approving Work Authorization No. 7A-59-2109-SU between the District and Life Storage, LP, with the following special conditions:

1.) All water, sewer and reuse improvements past the points of service on the plans shall be the responsibility of the applicant or subsequent owner; and 2.) All on-site drainage facilities, including the proposed control structure, shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner, as amended.

**H. District Manager  
Action Items**

**DM 1 – Cost Approval of Budget Amendment 2022-01 for the Utility Fund Carry Over Projects and Amended 2022-02 for the General Fund Carry Over Projects**

Mr. Pickle presented the item, indicating that there was nothing unusual about the amendments and recommended approval.

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously approving Budget Amendment 2022-01 for the Utility Fund and Budget Amendment 2022-02 for the General Fund.

**DM 2 – Consider Resolution No. 2021-15 – Expressing Appreciation to Robert W. Lawson for his Dedicated Service to the District**

Resolution No. 2021-17 was presented, entitled:

**RESOLUTION NO. 2021-17**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING AND ADOPTING THE 2018 STATEWIDE MUTUAL AID AGREEMENT IN ST. LUCIE COUNTY, FLORIDA; AUTHORIZING AND DIRECTING FURTHER ACTIONS; AND RATIFYING CONFORMING ACTS**

There was a brief discussion regarding emergency aid and assistance including equipment and/or people.

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously adopting Resolution No. 2021-17, as presented.

**DM 3 – Consider Acceptance of Bid Proposal from Lawrence Lee Construction Services, Inc. for the WWTF Filter #2 Replacement Project**

Mr. Miller presented the item, indicating that they had received only one bid for the project.

Discussion ensued regarding the projected completion date being delayed because of the filter and the fact that this bid was \$194,000 higher than the previous bid in 2019.

Approval was recommended.

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously approving the bid proposal from Lawrence Lee Construction Services, Inc. for the replacement of the existing Filter #2 at the Wastewater Treatment Facility for the not to exceed amount of \$998,000. The Utility Fund Available Project Budget being \$1,100,000; Funds in the amount of \$370,000 from the WWTF Capacity Restricted Fund; Funds in the amount of \$628,000 from the Regular Utility Surplus; leaving a Utility Fund Available Balance of \$102,000, as presented.

## **DM 4 – Other Items/Updates**

Mr. Pickle advised that the District had entered into a salary and benefits study in August and he recommended naming a committee to review the study's findings and coming back to the Board with recommendations. Mr. Pickle suggested that he, the Chief Assistant District Manager, the Assistant District Manager and one Board Member be appointed to the committee.

Secretary Doughney volunteered to be the Board Member on the committee. There was a Board consensus in appointing the Chief Assistant District Manager, Assistant District Manager and Secretary Doughney to the committee.

Mr. Pickle reminded those present of the Annual Meeting scheduled for Thursday, December 9, 2021, at 11:30 a.m. It was also noted that Mr. Lawson would be joining them on Thursday.

### **I. Consent Agenda**

Consent Agenda items CA 1 through CA 7a were presented for consideration.

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for October, 2021**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions**

**CA 7 – Surplus Items**

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney approving Consent Agenda items CA 1 through CA 7, as presented.

### **J. Supervisor Requests**

Supervisor Graci wished all those present a wonderful holiday season and a happy and healthy new year.

Secretary Doughney concurred with Supervisor Graci's comments.

Chairman D'Amico thanked everyone for their December 7<sup>th</sup> observance.

That concluded Supervisor Requests.

## **M. Adjournment**

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:20 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page

\_\_\_\_\_  
Chairman/Vice Chairman

\_\_\_\_\_  
Secretary/Assistant Secretary

Date Approved \_\_\_\_\_

# St. Lucie West Services District

Board Agenda Item  
Tuesday, January 11, 2022

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## Item

DA 1      Status Report/Updates

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## Summary

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# St. Lucie West Services District

## Board Agenda Item

Tuesday, January 11, 2022

### Item

**DE 1 Consider Approval of Work Authorization No. 4C-23-2110-SU Between the St. Lucie West Services District and University Boulevard Business Center PSL, LLC**

### Summary

This application is for the construction of a 3.75-acre commercial development on Lot 10 (1.96 acres) and 11 (1.79 acres) of SLW Plat No. 143 second repeat in Parcel 21D (PB 41-29). The project site is located on the southwest corner of N.W University Boulevard and N.W California Boulevard (see Exhibit A for site location). The lots are currently undeveloped and covered with trees and vegetation.

The applicant proposes to construct two commercial buildings with associated driveways and parking spaces. The project site will utilize and connect to the existing water, sewer, and reuse lines adjacent to the lots. Points of Service have been added to the plans identifying where the District's responsibility for maintenance terminates.

The required ½" of dry pretreatment will be provided through the construction of on-site underground exfiltration trenches prior to discharge into the SLWS District's Water Management Tract No.2.

Staff recommends approval of this Work Authorization with two following special conditions:

1. All water, sewer, and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner.
2. All on-site drainage facilities including the proposed control structure shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner.

### Recommendation

*Staff has reviewed the application and recommends approval of Work Authorization 4C 23-2110- SU*

*District Engineer: Fariborz Zanganeh*

*Chief Assistant District Manager: William Hayden*

*District Manager: Dennis Pickle*

### Budget Impact

Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

### Board Action

Moved by:

Seconded by:

Action Taken:

# WORK AUTHORIZATION NO. WA 4C-23-2110-SU

Between the

**St. Lucie West Services District,**  
a Community Development District organized and existing in accordance with Chapter  
190, Florida Statutes and  
**University Boulevard Business Center PSL, LLC**

A. SUMMARY OF SERVICES TO BE RENDERED

This application is for the construction of a 3.75-acre commercial development on Lot 10 and 11 of SLW Plat No.143, second repeat in Parcel 21D(PB 41-29) . The project site is located on the southwest corner of N.W University Boulevard and N.W California Boulevard (see Exhibit A for site location). The vacant lots are currently undeveloped and covered with trees and vegetation.

The applicant proposes to construct two commercial buildings with associated driveways and parking spaces. The project site will utilize and connect to the existing water, sewer, and reuse lines adjacent to the lots. Points of Service have been added to the plans identifying where the District's responsibility for maintenance terminates.

The required ½" of dry pretreatment will be provided through the construction of on-site underground exfiltration trenches prior to discharge into the SLWS District's Water Management Tract No.2.

Staff recommends approval of this Work Authorization with two special conditions as stated in Paragraph D below.

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B. SCHEDULE OF FEES:

All the required fees including \$1,000.00 Application fee, \$500.00 Inspection fee, and \$1000.00 Deposit were collected during the review process.

C. PROJECT SCHEDULE: N/A

D. SPECIAL CONDITIONS OF APPROVAL:

1. All water, sewer, and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner.
2. All drainage facilities shall remain in private ownership and shall be the maintenance responsibility of the Applicant or subsequent owner.

E. GENERAL CONDITIONS:

- a) In the event the ST. LUCIE WEST SERVICES DISTRICT wishes to obtain ingress or egress to its easement and/or right-of-way for the purpose of maintenance of District works, the removal and reinstallation of any construction permitted hereunder shall be at owner's expense.
- b) In undertaking any of the activities contemplated by this work authorization, the applicant hereby agrees to comply with all federal, state, and local statutes, laws, rules, and regulations governing such activities, including but not limited to water quality standards for off-site discharges; and to abide by all terms and conditions of any permit or other approval issued by any agency exercising regulatory jurisdiction over such activities.
- c) The applicant, by accepting of the work authorization, covenants and agrees that the ST. LUCIE WEST SERVICES DISTRICT shall be promptly indemnified, defended, protected, exonerated, and saved harmless by the applicant from and against all expenses, liabilities, claims, demands and proceedings, including reasonable attorney's fees in defense of such matters, incurred by or imposed on said District in connection with any claim proceeding, demand, administrative hearing, suit, appellate proceeding, or other activity, including unfounded or "nuisance" claims, in which the District may become involved, or any settlement thereof, arising out of any operations under this work authorization, including but not limited to use of canal water for irrigation purposes; damage to landscaping; paint damage to automobiles, buildings, or other structures; liability for charges, fees, assessments, fines, and penalties levied by any agency exercising regulatory jurisdiction over any of the activities contemplated by this work authorization; and any property damage or personal injuries, fatal or not-fatal, of any kind or character. The applicant further agrees that any such expense so incurred by the District may be recovered by the District through offset against any claim for reimbursement or other charge that the applicant may assert as due from the District. If any expense so incurred by the District is not paid upon demand and is placed in the hands of an attorney for collection by suit or otherwise, the applicant hereby agrees to pay all costs of collection and litigation, include, but not limited to reasonable attorney's fees.
- d) By undertaking the construction allowed under this Work Authorization, the Applicant agrees and understands that it is solely responsible for, and shall indemnify and hold the District harmless from, (1) any and all restoration of District owned or controlled properties and facilities required as a result of such construction, and (2) any and all claims of third parties who currently have facilities located in District owned or controlled property and which facilities are damaged as a result of such construction.



F. ST LUCIE WEST SERVICES DISTRICT

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Dennis Pickle  
District Manager

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William Hayden  
Public Works Director

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Fariborz Zanganeh, P.E.  
District Engineer  
7175 Murrell Road  
Melbourne, Florida 32940

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Vincent D'Amico, Chairman  
St. Lucie West Services District  
450 SW Utility Drive  
Port St. Lucie, FL 34986

Certification that Sufficient Funds are Available, if applicable:

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N/A  
District Treasurer

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N/A  
Dennis Pickle / William Hayden  
District Manager

Dated this \_\_\_\_ day of \_\_\_\_\_ 2021.

# Exhibit A

## Aerial



# St. Lucie West Services District

Board Agenda Item  
Tuesday, January 11, 2022

## Item

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**DM 1 Consider Resolution No. 2022-01 Naming of St. Lucie West Services District Administration Building to Dennis M. Pickle Administration Building**

## Summary

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## Recommendation

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*Staff recommends adoption of Resolution No. 2022-01*

*Director of Office Administration: Madeline Maldonado*

*Utilities Director: Joshua Miller*

*Chief Assistant District Manager: William Hayden*

## Budget Impact

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Project Number:

Available Project Budget: \$0.00

ORG Number:

This Project: \$0.00

Available Balance: \$0.00

## Board Action

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Moved by:

Seconded by:

Action Taken:

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**RESOLUTION 2022-01**  
**RESOLUTION OF THE NAMING OF ST. LUCIE WEST SERVICES**  
**DISTRICT ADMINISTRATION BUILDING TO**  
**DENNIS M. PICKLE ADMINISTRATION BUILDING**

**WHEREAS**, Dennis M. Pickle was appointed as District Manager by the Board of Supervisors of St. Lucie West Services District in 2010; and

**WHEREAS**, Dennis M. Pickle performed outstanding service during his fourteen years of dedicated service to St. Lucie West Services District performing his job with excellence; and

**WHEREAS**, Dennis M. Pickle continues to serve the District completing many projects to improve St. Lucie West Services and its infrastructure until March 2022; and

**BE IT RESOLVED** that St. Lucie West Services District, its Board of Supervisors, and each individual member thereof and its officers and other personnel hereby express their sincere and deep appreciation to Dennis M. Pickle for his outstanding leadership and service to the District and staff, and as a lasting expression of that appreciation the Board hereby names the District's Administration Building as the "Dennis M. Pickle Administration Building".

**BE IT FURTHER RESOLVED** that this Resolution be made a part of the permanent records of the District and copy thereof to be duly signed and awarded to Dennis M. Pickle.

Dated this 11<sup>th</sup> day of January 2022.

ST. LUCIE WEST SERVICES DISTRICT

ATTEST

By: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Chairman

(DISTRICT SEAL)

# **St. Lucie West Services District**

**Board Agenda Item**  
**Tuesday, January 11, 2022**

## **Item**

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**DM 2    Other Items/Updates**

## **Summary**

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# **St. Lucie West Services District**

## **Board Agenda Item Tuesday, January 11, 2022**

### **Item**

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**CA 1    Monthly Report Public Works Department**

### **Summary**

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The following monthly report is provided for your review and information as an update on the day-to-day operations and tasks of the Public Works department.



# St. Lucie West Services District Public Works Department November 2021

<u>Division</u>	<u>Service Orders*</u>	<u>Work Orders**</u>
Aquatics	63	4
Exotic Plant Removal	49	0
Storm Water	9	59
Vac Truck	4	0
Dredge Barge	0	0
Video Ray	0	0
Shop	154	0
<b>Grand Total</b>	<b>279</b>	<b>63</b>

*Aquatics Division:*

## **Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Algae	4	0
Injection Treatments	0	0
Hydrilla Treatments	0	0
Midge Fly Treatments	0	0
Harvester Removal	0	0
Surface Plant Treatments	19	0
Wetland & Upland Treatments	3	0
Debris Removal	18	0
Miscellaneous	19	4

## **Scheduled Maintenance**

- Lake Cleaning Schedule - Available Upon Request

*Exotic Plant Removal Division:*

## **Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Encroaching Preserves	8	0
Lygodium Treatments	3	0
Exotic Vegetation Treatments	7	n/a
Tree Removals	1	0
Preserves Maintenance	0	n/a
Vine Management	6	0
Miscellaneous	24	n/a

## **Scheduled Maintenance**

- None

*Storm Water Division:*

## **Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Locates	n/a	57
Street Flooding	0	0
Grate Cleaning	7	0
Improved Landscaping & Mowing	2	n/a
Miscellaneous	0	2

*Storm Water Division Cont'd:*

**Scheduled Maintenance**

- Right of Way Mowing done the first 2 weeks of each month.

*Storm Water Division / Vac Truck:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Cleaning Out Pipes	2	n/a
Cleaning Out Structures	2	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- 0 Estimated Footage Cleaned
- REMOVE 2 YARDS DEBRIS.
- 0

*Storm Water Division / Dredge Barge:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Dredging Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

**Other Information**

- 0 Estimated Yardage Cleaned
- None
- None

*Storm Water Division / Video Ray:*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Viewing Pipes	0	n/a
Miscellaneous	0	n/a

**Scheduled Maintenance**

- None

*Shop Division :*

**Operations & Maintenance:**

<u>Type</u>	<u>Service Orders</u>	<u>Work Orders</u>
Vehicle Repair	43	n/a
Equipment Repair	50	n/a
Other Repair	61	n/a
Total Repairs	154	n/a

**Scheduled Maintenance**

- None

\* Service Orders are internally logged on an as needed basis by each department. No document is created.

\*\* Work Orders are generated by office staff and distributed to the appropriate department. A physical document is created and distributed.



# **St. Lucie West Services District**

**Board Agenda Item**  
**Tuesday, January 11, 2022**

## **Item**

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**CA 2    Monthly Report on Utilities Operations**

## **Summary**

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This report is provided for your review and information as an update on the day-to-day Utilities operations of the St. Lucie West Services District and will be provided once a month.

## St. Lucie West Services District Monthly Utilities Operations Report

<b>Summary</b>		<b>ERC Water/Wastewater Update</b>			
<b><u>WATER</u></b>					
	Commercial Accounts		507		
	Residential Accounts		6275		
	Total Plant Capacity Based on 3.6 MGD		14,400.00	ERC's (Factor 250 gpd)	
	Sold prior to October 2021 including the Reserve		11,600.64	ERC's	
	The Reserve Commitment for 2022		0.00	ERC's	
	Available Water ERC as of October 1st		2,799.36		
	Sold in FY 2022 (see water table below)		1.00	ERC's	
	<b>Total Remaining Capacity for Water</b>		<b>2,798.36</b>		
<b>WATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WATER FEES COLLECTED</b>
ERC's sold in	Oct-21	1.0	0.0	0	\$ -
ERC's sold in	Nov-21	0.0	0.0	0	\$ -
ERC's sold in	Dec-21	0.0	0.0	0	\$ -
ERC's sold in	Jan-22	0.0	0.0	0	\$ -
ERC's sold in	Feb-22	0.0	0.0	0	\$ -
ERC's sold in	Mar-22	0.0	0.0	0	\$ -
ERC's sold in	Apr-22	0.0	0.0	0	\$ -
ERC's sold in	May-22	0.0	0.0	0	\$ -
ERC's sold in	Jun-22	0.0	0.0	0	\$ -
ERC's sold in	Jul-22	0.0	0.0	0	\$ -
ERC's sold in	Aug-22	0.0	0.0	0	\$ -
ERC's sold in	Sep-22	0.0	0.0	0	\$ -
<b>Total Water ERC's sold for FY 2022</b>		<b>1.0</b>	<b>0.0</b>	<b>0</b>	<b>\$ -</b>
<b><u>WASTEWATER</u></b>					
	Commercial Accounts		451		
	Residential Accounts		6271		
	Total Plant Capacity Based on 2.1 MG/TMADF		23,342.47	ERC's based on three month average daily flow capacity	
	Sold prior to October 2021 including the Reserve		11,662.64	ERC's	
	The Reserve Commitment for 2022		0.00	ERC's	
	Available Wastewater ERC as of October 1st		11,679.83		
	Sold in FY 2022 (see W.Water table below)		1.00	ERC's	
	<b>Total Remaining Capacity for Wastewater</b>		<b>11,678.83</b>		
<b>WASTEWATER</b>		<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>	<b>THE RESERVE</b>	<b>WASTEWATER FEES COLLECTED</b>
ERC's sold in	Oct-21	1.0	0.0	0	\$ -
ERC's sold in	Nov-21	0.0	0.0	0	\$ -
ERC's sold in	Dec-21	0.0	0.0	0	\$ -
ERC's sold in	Jan-22	0.0	0.0	0	\$ -
ERC's sold in	Feb-22	0.0	0.0	0	\$ -
ERC's sold in	Mar-22	0.0	0.0	0	\$ -
ERC's sold in	Apr-22	0.0	0.0	0	\$ -
ERC's sold in	May-22	0.0	0.0	0	\$ -
ERC's sold in	Jun-22	0.0	0.0	0	\$ -
ERC's sold in	Jul-22	0.0	0.0	0	\$ -
ERC's sold in	Aug-22	0.0	0.0	0	\$ -
ERC's sold in	Sep-22	0.0	0.0	0	\$ -
<b>Total Wastewater ERC's sold for FY 2022</b>		<b>1.0</b>	<b>0.0</b>	<b>0</b>	<b>\$ -</b>
<b>New Connections in November:</b>		-	ERC's		

<b>St. Lucie West Services District Monthly Utilities Operations Report</b>				
November-21				
<b><u>Water Treatment Facility</u></b>				
• Total Finished Water Produced for November was	53.08	MG		
• The Finished Water Produced for the Previous Twelve Months was	657.19	MG		
• The Average Daily Flow of Finished Water for November was	1.77	MG		
• The Annual Average Daily Flow of Finished Water for November was	1.80	MG		
• The Three Month Average Daily Flow of Finished Water for November was	1.79	MG		
• The Water Treatment Plant Capacity is Operating at	49.1%			
• The Water Plant Annual Withdrawal Capacity per SFWMD WUP is at	77.4%			
<b><u>Water Treatment Plant Projects for November:</u></b>				
• Installed Replacement Membranes for Train 2				
<b><u>Wastewater Treatment Facility</u></b>				
• Total Influent Wastewater flow for November was	46.31	MG		
• Total Effluent Wastewater flow for November was	44.59	MG		
• The Average Daily Flow of Influent Wastewater for November was	1.54	MG		
• The Average Daily Flow of Effluent Wastewater for November was	1.49	MG		
• The Annual Average Daily Flow of Influent Treated for November was	1.54	MG		
• The Three Month Average Daily Flow of Influent Treated for November was	1.54	MG		
• The Wastewater Plant Capacity is Operating at	72%			
<b><u>Wastewater Treatment Plant Projects for November:</u></b>				
• Drained the Irrigation North Pond for Intake Rehabilitation Project.				
• Replace Disc Filter 1B Center Bushing and Drive Chain				



**Underground Utilities Division  
Work Task and Service Order Monthly Report**

Month/Year: November-2021

Count	Description
64	New Service/Connect/Disconnect/occupant change
0	Install Permanent Meter
1	Remove Permanent Meter
2	Install Temporary Meter
3	Remove Temporary Meter
0	Lock off/Close Account
0	Lock off Non-payment office
1	Lock Off Temporary
14	Lock Off Non-Payment
25	Reconnection "No Fee"
6	Reconnection "Regular Hours"
1	Reconnection "After Hours"
0	Reconnection "Inspection"
19	Check for Leak "No Leak Found"
57	Check for Leak "Customers Responsibility"
20	Check for Leak "Districts Responsibility"
11	Meter Reading Exception
0	Meter Maintenance
4	Read Meter pull Data Office Request
13	Meter Box
0	Meter Test "Passed"
10	Complaints "UGU Irrigation"
0	Meter Test not completed location vacant - reason for no usage
2	Meter Change Out
0	Fire Hydrant
24	Irrigation "Checking for Leaks and Turning on Or Shutting Off Valves"
9	Sewer "Backups, Sewer Caps, or Breaks"
0	Lift station "District"
1	Read Meter Office Request
50	Locates "Water Quality, Pressure, etc..."
6	Complaints "Water Quality, Pressure, etc..."
2	Follow up "Incomplete Task by District or Contractor from Previous Service Orders"
4	Read Meter pull Data Customer Request
0	Lift station /Private
0	Reinstate
0	Lockoff failed Arr
Projects: Used Aqua-tec at 679 Enterprise Drive looking for sewer lateral.	
Aqua-tec used at potable leaks, 1246 Sun Terrance Circle, 872 Sarria Ct, 428 Fairway Landings, 510 Galatone Ct.	
329 Shoreview Drive	

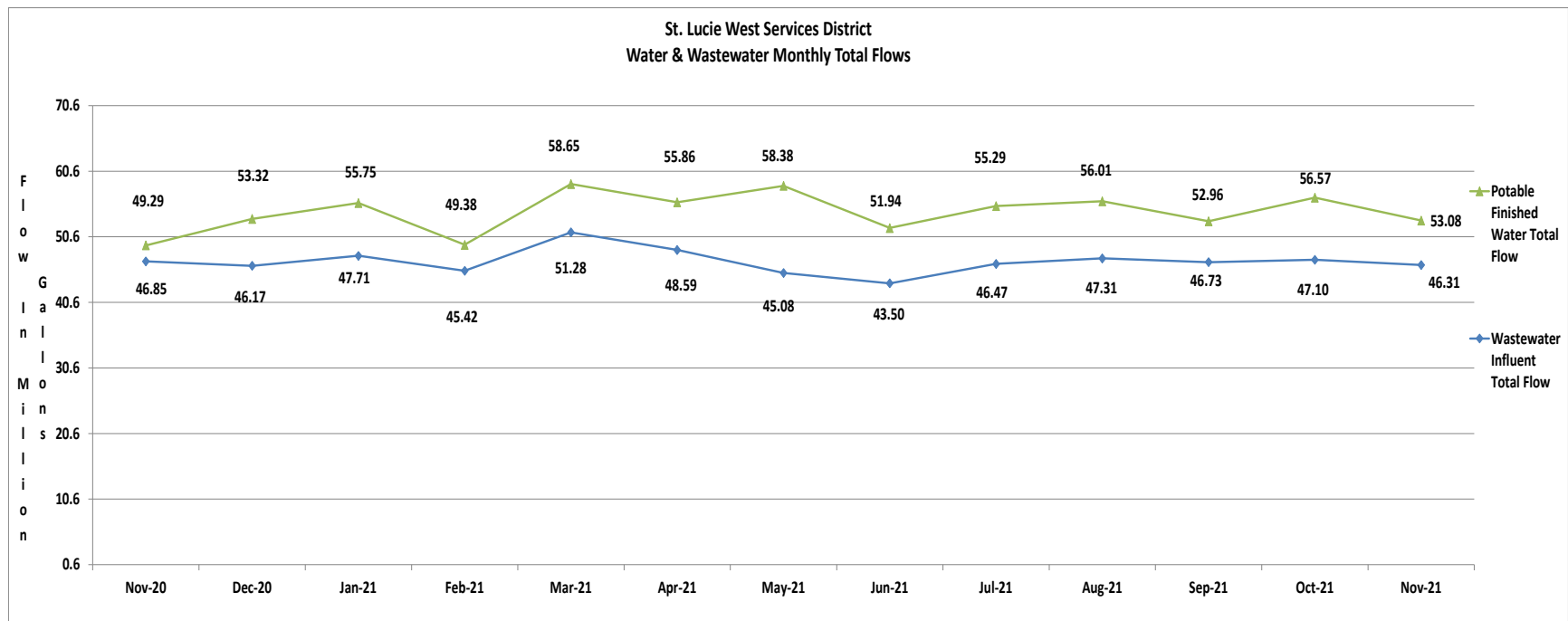
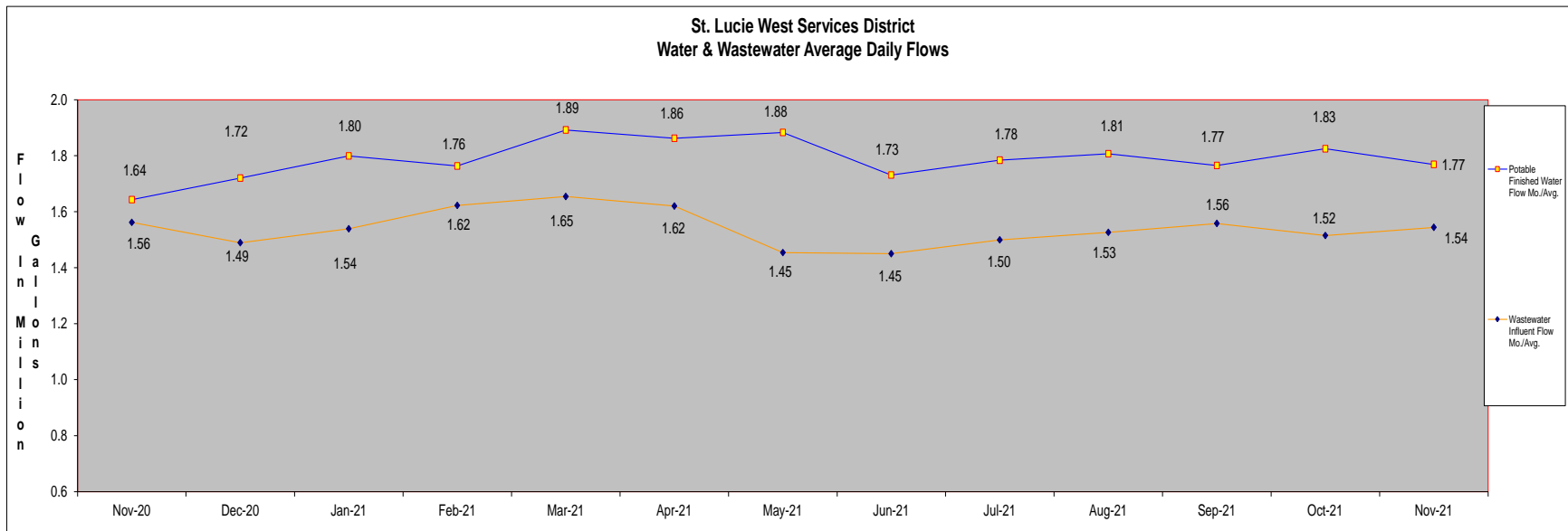
**IRRIGATION MONTHLY REPORT- NOVEMBER 2021**

SERVICE ORDERS	
<u>S/O DESCRIPTION</u>	<u>TOTAL</u>
* CHECK FOR LEAK & OPERATE VALVES	24
ACREAGE MEASUREMENT	2
COMPLAINTS	10
TIMER CHANGE REQUEST	0
ADDITIONAL TIME REQUEST	0
NEW PLANTINGS	
* Also reported on UGU MOR	

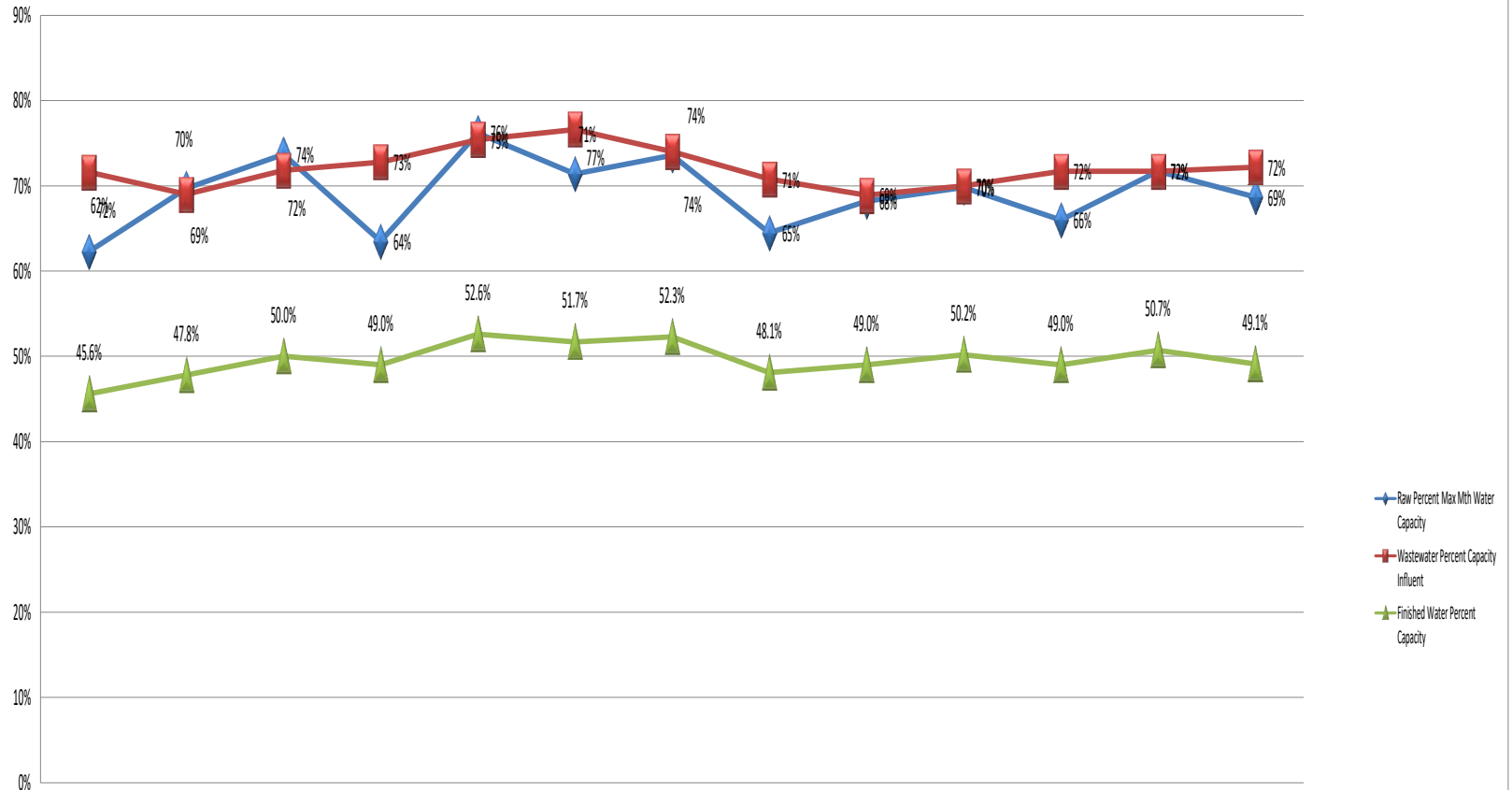
<b>IRRIGATION FLOWS</b>			
<u>SOURCE</u>	<u>TOTAL (MG)</u>	<u>ADF (MG)</u>	<u>MAX DAY (MG)</u>
<b>LK CHARLES</b>	15.242	0.508	<b>1.657</b>
<b>LK ERNIE</b>	11.68	0.389	<b>1.606</b>
<b>MAIN PUMP STATION</b>	58.966	1.966	<b>5.013</b>
<b>STORM WATER TRANSFER</b>	4.995	0.167	<b>2.030</b>
<b>SURFICIAL WELLS</b>	0.109	0.004	<b>0.011</b>
<b>BRACKISH WELLS</b>	0.526	0.018	<b>0.044</b>
<b>GOLF COURSE</b>	2.252	0.075	<b>0.252</b>

<b>FLOWS (CATEGORIZED)</b>			
	<u>TOTAL (MG)</u>	<u>%</u>	<u>MAX DAY (MG)</u>
<b>REUSE</b>	44.593	57.80%	<b>2.317</b>
<b>STORMWATER</b>	31.917	41.37%	
<b>WELLS (ALL)</b>	0.635	0.82%	
<b>TOTAL</b>	77.145	100.00%	

<b>PROJECTS</b>
Completed the Main Pump Station North Intake Structure Rehabilitation Project Installed New Filter Screens in Main Pump Station

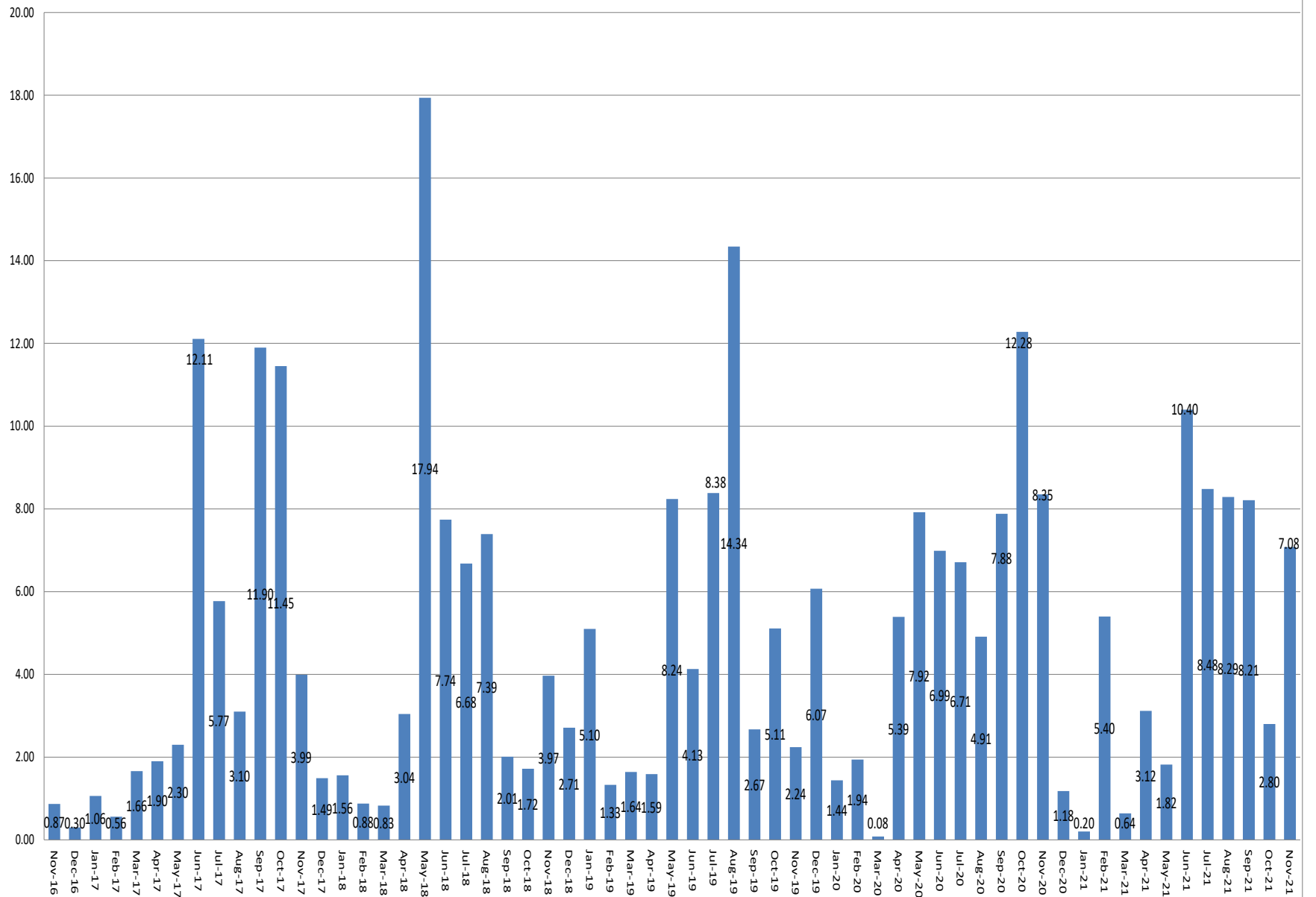


## St. Lucie West Services District Water and Wastewater Percent Capacity



	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21
Raw Percent Max Mth Water Capacity	62%	70%	74%	64%	76%	71%	74%	65%	68%	70%	66%	72%	69%
Wastewater Percent Capacity Influent	72%	69%	72%	73%	75%	77%	74%	71%	69%	70%	72%	72%	72%
Finished Water Percent Capacity	45.6%	47.8%	50.0%	49.0%	52.6%	51.7%	52.3%	48.1%	49.0%	50.2%	49.0%	50.7%	49.1%

## St. Lucie West Services District Monthly Rainfall





# St. Lucie West Services District

## Board Agenda Item Tuesday, January 11, 2022

### Item

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#### CA 3 Monthly Report on Capital Improvement Projects

### Summary

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This report is provided for your review and information as an update on the Capital Improvement Projects for the St. Lucie West Services District and will be provided once a month.

SW061	WTP RO Trains #2 Filter Replacement Scheduled
SW069	Lake Charles Irrigation Pump Station Design Underway
SW077	Main Water Line Extension Materials Arriving Onsite
SW081	WTP Calcite Project Pilot Study Design Underway
SW097	Sand Filter Replacement Project Bid Received

# PROJECT TRACKER - St Lucie West Services District

Project No.	Project Engineer	Project Manager	Contractor / Vendor	Approved Capital Budget Funds in Dollars	Encumbered / Actual Cost of Project in Dollars	Available 2021 Budget	Ongoing % Compl.	FY % Completion	Project	Oct-2021	Nov-2021	Dec-2021	Jan-2022	Feb-2022	Mar-2022	Apr-2022	May-2022	Jun-2022	Jul-2022	Aug-2022	Sep-2022	
WM001		BH		254,825		254,825		0%	Stormwater Emergency Repairs													
SW001		JM/TB		213,696		213,696		0%	Lift Station renewal & replacement													
SW037		JM/TB		213,714	88,095	125,619		41%	Emergency Renewal and Replacement Projects													
SW047		JM/TB		32,353		32,353		0%	Structural Repairs Manholes													
SW049		JM/TB		28,547		28,547		0%	Protective Coating Manholes													
SW061		JM/TB		210,000	145,871	64,129	65%	69%	Membrane Filter Replacement Program													Completion By 12/2021
SW064		JM/TB		5,100		5,100		0%	Replacement Meters													
SW066		JM/TB		100,000		100,000	5%	0%	WWTF Painting & Sealing of Tanks													
SW069		JM/TB		551,651		551,651	5%	0%	Reuse Irrigation Pump Station Improvements													Lake Charles
SW073		JM/TB		5,200	994	4,206		19%	Replacement Backflow Preventers													
SW076		JM/TB		800,000		800,000	0%	0%	Clearwell Transfer Pump Expansion													
SW077		JM/TB		614,500	587,365	27,135	10%	96%	Main Water Line Extension													Materials Expected 12/2021
SW081		JM/TB		135,108	45,280	89,828	10%	34%	WTP Calcite Tank Project													
SW084		JM/TB		5,000		5,000		0%	UGU Potable Water Flushing Devices													
SW085		JM/TB		21,525		21,525		0%	Emergency (Assoc. Irr.) R&R Projects													
SW087		JM/TB		30,000		30,000	0%	0%	Irrigation SCADA Conversion													
SW092		JM/TB		75,000		75,000	0%	0%	Repaving Utility Site													
SW097		JM/TB		1,100,000	25,000	1,075,000	0%	2%	Sand Filter Replacement Project & Capacity Re-Rate													Out to Public Bid
Total				\$ 4,141,394	892,605	3,248,789																

Available Budget Amounts Listed in **RED** are Over Budget

Available Budget Amounts Listed in **Blue** are At or Under Budget

TOTAL PROJECTS IN PROGRESS OR COMPLETE	18	18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PROJECTS IN DESIGN PHASE	5	5																				
PROJECTS IN BID PHASE	1	1																				
PROJECTS IN CONSTRUCTION PHASE	3	3																				
PROJECTS COMPLETED	0	0																				
ONGOING CAPITAL R&R PROJECTS	9	9																				

# St. Lucie West Services District

## Board Agenda Item

Tuesday January 11, 2022

### Item

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#### CA 4 Monthly Reports on Billing and Customer Service

### Summary

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This report is provided for your review and information as an update on the monthly Billing and Customer Service Operations.

The following are the totals from the accounts receivable reports.

1. Actual Consumption

Water	40,984,200	Gallons
Sewer	39,519,870	Gallons
Sewer BOD	0.00	Gallons
Sewer TSS	0.00	Gallons

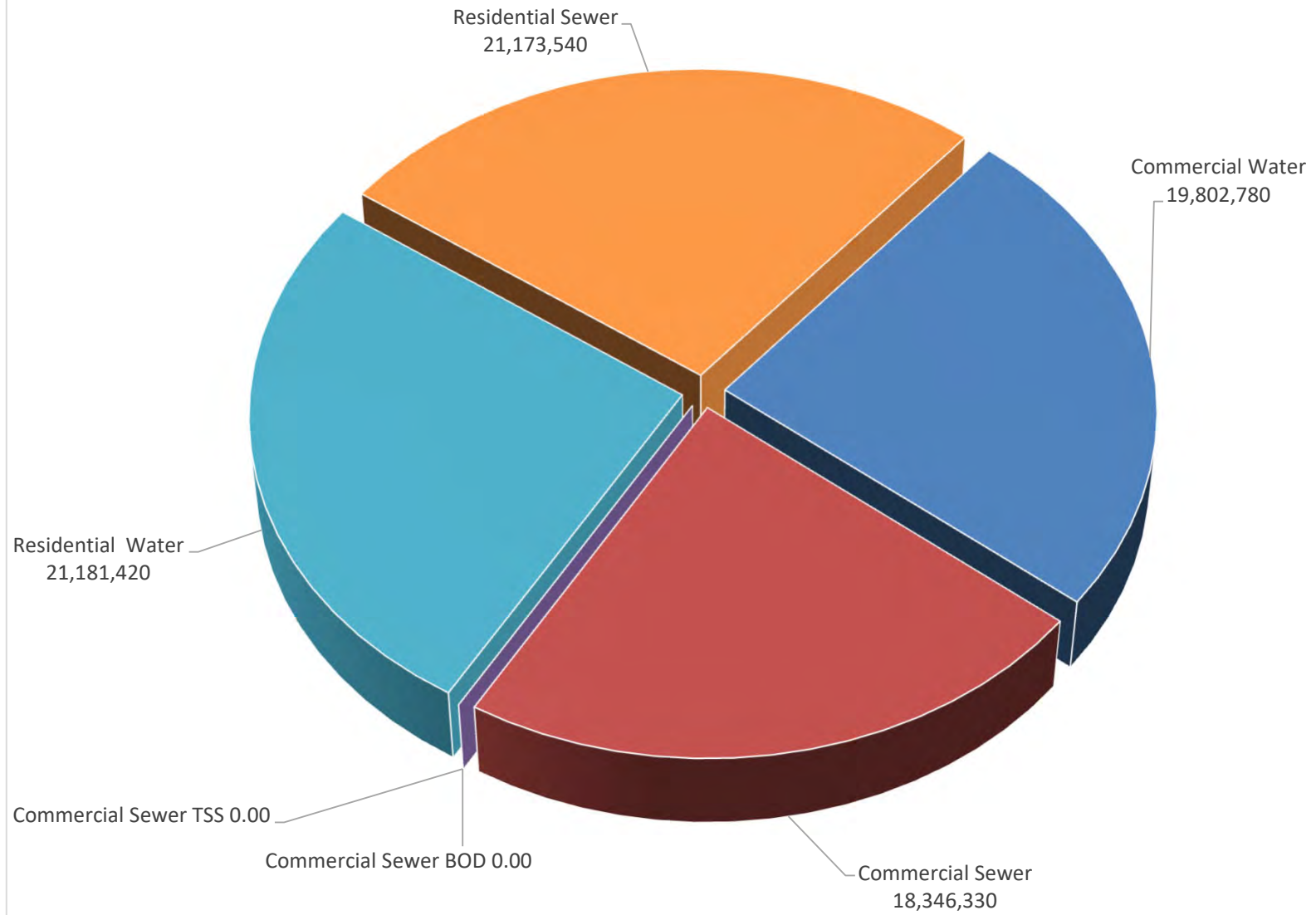
2. Amount Billed

Total Water	\$276,185.06
Total Sewer	\$316,665.05
Total Irrigation	\$150,902.70

3. Billing

Total Water	6,782
Total Sewer	6,722
Total Irrigation	6,418

## Actual Consumption November 2021







**ST. LUCIE WEST SERVICES DISTRICT**  
**ACCOUNTS BILLED AND MONTHLY RECEIVABLES**

**REPORT # 1 ACTIVE COMPANY**

**MONTH END SUMMARY**

**11/1/2021 - 11/30/2021**

**BALANCE TOTALS**

<b>BEGINNING BALANCE AS OF</b>	<b>11/1/2021</b>
\$	384,678.42

**GENERAL LEDGER**

<b>CHARGES</b>	<b>DESCRIPTION</b>	<b>TOTAL BILL COUNT</b>	<b>BILLED AMOUNT</b>		
<b>BASE CHARGES</b>					
5-04109	IRRIGATION BASE	6418	\$ 150,126.54	\$	534,804.96
5-04107	SEWER BASE	6722	\$ 166,641.35	\$	701,446.31
5-04106	WATER BASE	6782	\$ 133,969.92	\$	835,416.23
	DISPENSED/TANKER TRUCK				
5-04046	WATER BASE	12	\$ 968.75	\$	836,384.98
5-04014	WHOLESALE WATER BASE	1	\$ 724.10	\$	837,109.08
	TOTAL CHARGE		\$ 452,430.66		
<b>CONSUMPTION CHARGES</b>					
5-04009	IRRIGATION		\$ 776.16	3,528,000	\$ 837,885.24
5-04007	SEWER		\$ 150,023.70	39,519,870	\$ 987,908.94
5-04007	SEWER-BOD EXCESS		\$ -	0.00	\$ 987,908.94
5-04007	SEWER-TSS EXCESS		\$ -	0.00	\$ 987,908.94
5-04006	WATER		\$ 142,215.14	40,984,200	\$ 1,130,124.08
	<b>AVERAGE DAYS</b>			<b>30.82</b>	
5-04046	TANKER TRUCK WATER		\$ 28.87	8,320	\$ 1,130,152.95
5-04014	WHOLESALE WATER		\$ 33,782.56	12,152,000	\$ 1,163,935.51
5-04021	WHOLESALE WASTEWATER		\$ 26,132.13	8,457,000	\$ 1,190,067.64
	TOTAL CHARGE		\$ 352,958.56		
	<b>DEPOSIT CHARGE</b>		\$ -		\$ 1,190,067.64
	<b>TOTAL CHARGES</b>				
	IRRIGATION CHARGE		\$ 150,902.70		
	SEWER CHARGE		\$ 342,797.18		
	WATER CHARGE		\$ 311,689.34		
	TOTAL CHARGE		\$ 805,389.22		
<b>ADJUSTMENTS</b>					
	<b>DESCRIPTION</b>			<b>REVENUE</b>	<b>WRITE OFF</b>
	TOTAL REVENUE CHANGES		\$	(1,917.15)	\$ 1,188,150.49
	TOTAL WRITE OFFS			\$	-
					\$ 1,188,150.49
<b>PENALTY CHARGES</b>					
	<b>DESCRIPTION</b>		<b>AMOUNT</b>		
5-04010	TOTAL PENALTY		\$ 5,070.98		\$ 1,193,221.47
<b>MISCELLANEOUS CHARGES</b>					
	<b>DESCRIPTION</b>		<b>AMOUNT</b>		
5-04012	TOTAL MISCELLANEOUS		\$ 125.00		\$ 1,206,696.47
5-04047	BACK FLOW CHARGES		\$ 13,350.00		
5-04047	BACK FLOW OPT OUT CHARGES		\$ -		
<b>METER SET FEES</b>					
	<b>DESCRIPTION</b>		<b>AMOUNT</b>		
5-04018	METER FEE		\$ 100.00		
5-04012	INITIAL CONNECTION METER FEE		\$ -		
	TOTAL METER FEES		\$ 100.00		\$ 1,206,796.47
<b>IMPACT FEES</b>					
	<b>DESCRIPTION</b>		<b>AMOUNT</b>		
5-04033	WATER IMPACT (AFPI)		\$ -		\$ 1,206,796.47
5-04035	SEWER IMPACT (AFPI)		\$ -		\$ 1,206,796.47
	TOTAL IMPACT (AFPI)		\$ -		

**ST. LUCIE WEST SERVICES DISTRICT  
ACCOUNTS RECEIVABLE SUMMARY**

REPORT # 2 ACTIVE COMPANY

MONTH END SUMMARY 11/1/2021 - 11/30/2021

**GENERAL LEDGER**

			<b>BALANCE TOTALS</b>	
			<b>CONTINUED BALANCE REFERENCE</b>	
			\$	1,206,796.47
<b>PAYMENTS</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>		
5-01025	DISPENSED WATER/TANKER TRUCK	\$ 394.00	\$	1,206,402.47
5-01025	IRRIGATION	\$ 141,759.25	\$	1,064,643.22
5-01025	PENALTY	\$ 4,834.83	\$	1,059,808.39
5-01025	SEWER BASE	\$ 149,032.44	\$	910,775.95
5-01025	SEWER CONSUMPTION	\$ 118,736.73	\$	792,039.22
5-01025	WATER BASE	\$ 120,280.74	\$	671,758.48
5-01025	WATER CONSUMPTION	\$ 115,442.77	\$	556,315.71
5-01025	MISCELLANEOUS	\$ 290.52	\$	556,025.19
5-04047	BACK FLOW CHARGES	\$ 4,286.17	\$	551,739.02
5-04047	BACK FLOW OPT OUT CHARGES	\$ -	\$	551,739.02
5-01025	CONVERSION	\$ -	\$	551,739.02
5-01025	BOD EXCESS CONSUMPTION	\$ -	\$	551,739.02
5-01025	TSS EXCESS CONSUMPTION	\$ -	\$	551,739.02
	TOTAL RECEIVABLES CREDIT	\$ -		
	CREDIT BALANCE CHANGE	\$ 19,946.62	\$	531,792.40
	WRITE OFF	\$ -		
	SUBTOTAL	\$ 675,004.07	\$	531,792.40
5-04014	WHOLESALE WATER	\$ 26,132.13	\$	505,660.27
5-04021	WHOLESALE WASTEWATER	\$ 34,506.66	\$	471,153.61
5-04033	WATER IMPACT (AFPI)	\$ -	\$	471,153.61
5-04035	SEWER IMPACT (AFPI)	\$ -	\$	471,153.61
5-04018	METER FEE	\$ 100.00	\$	471,053.61
5-04012	INITIAL CONNECTION METER FEE	\$ -	\$	471,053.61
	TOTAL PAYMENTS	\$ 735,742.86		

<b>REVERSE PAYMENTS</b>				
	<b>DESCRIPTION</b>			
	POSTING ERRORS	\$ (132.00)		
	REVERSE PAYMENT BAL. TRANSFER	\$ (60.47)		
5-01025	RETURN PAYMENTS	\$ (564.10)		
	TOTAL	\$ (756.57)	\$	470,297.04

<b>DEPOSIT REFUNDS</b>				
	<b>DESCRIPTION</b>			
	DEPOSIT REFUNDS	\$ (3,600.00)	\$	466,697.04

<b>REFUNDS</b>				
	<b>DESCRIPTION</b>	<b>COUNT</b>	<b>AMOUNT</b>	
	TOTAL REFUND CHECKS	15	\$ (1,317.05)	\$ 465,379.99

<b>TRANSFER BALANCE</b>				
	<b>DESCRIPTION</b>	<b>NET AMOUNT</b>		
	RECEIVABLES ADJUSTED	\$ (2,005.27)	\$	463,374.72
	RECEIVABLES RE-APPLIED	\$ 2,005.27	\$	465,379.99

<b>DEPOSIT ACTIVITY</b>				
	<b>DESCRIPTION</b>	<b>AMOUNT</b>		
	BEGINNING BALANCE	\$ 233,271.00		
	BILLED DEPOSITS	\$ -		
5-02030	NEW DEPOSITS	\$ 6,700.00		
	REFUNDS	\$ (3,600.00)		
	REVERSE REFUNDS	\$ -		
	REVERSE DEPOSITS	\$ -		
	ENDING BALANCE	\$ 236,371.00		

<b>MISC. PAYMENTS</b>				
	<b>DESCRIPTION</b>			
	MISCELLANEOUS PAYMENTS RECEIVED	\$ 3,417.87		

<b>ENDING BALANCE AS OF</b>	
<b>11/30/2021</b>	
\$	465,379.99
\$	-
\$	465,379.99

unpaid Reserve Invoice



**ST LUCIE WEST SERVICES DISTRICT AGED DEBT SUMMARY**

<b>MONTH/YEAR</b>	<b>Current Amount 1-30 DAYS</b>	<b>Amount 31-60 DAYS</b>	<b>Amount 61-90 DAYS</b>	<b>Amount 91-120 DAYS</b>	<b>Amount &gt; 120 DAYS</b>	<b>BALANCE</b>
January 2020	\$ 453,153.48	\$ 11,713.07	\$ 3,499.49	\$ 1,011.32	\$ 12,648.08	\$ 436,703.91
February 2020	\$ 470,482.73	\$ 5,035.19	\$ 1,514.49	\$ 1,808.97	\$ 12,357.67	\$ 445,941.55
March 2020	\$ 491,053.34	\$ 11,806.97	\$ 2,918.48	\$ 712.75	\$ 11,264.38	\$ 472,989.42
April 2020	\$ 530,955.34	\$ 20,261.18	\$ 5,257.56	\$ 2,028.41	\$ 5,550.35	\$ 523,743.06
May 2020	\$ 477,425.26	\$ 24,521.99	\$ 9,950.34	\$ 3,564.53	\$ 6,806.36	\$ 485,726.28
June 2020	\$ 480,704.33	\$ 20,541.43	\$ 9,708.08	\$ 5,667.92	\$ 9,166.86	\$ 475,472.32
July 2020	\$ 159,632.24	\$ 18,743.85	\$ 9,250.80	\$ 6,023.93	\$ 11,451.33	\$ 156,525.72
August 2020	\$ 413,526.56	\$ 14,314.98	\$ 7,050.17	\$ 4,627.39	\$ 11,428.61	\$ 408,887.34
September 2020	\$ 460,937.80	\$ 16,160.94	\$ 4,904.55	\$ 3,183.74	\$ 9,839.75	\$ 454,470.43
October 2020	\$ 465,283.21	\$ 13,413.96	\$ 6,958.81	\$ 2,921.22	\$ 9,778.27	\$ 463,516.61
November 2020	\$ 470,944.78	\$ 11,780.96	\$ 2,623.38	\$ 2,292.18	\$ 8,118.17	\$ 453,078.34
December 2020	\$ 149,387.98	\$ 13,552.52	\$ 2,854.11	\$ 968.51	\$ 7,712.77	\$ 135,393.62
January 2021	\$ 484,969.98	\$ 6,466.30	\$ 2,071.78	\$ 1,282.07	\$ 11,044.34	\$ 467,546.28
February 2021	\$ 495,861.76	\$ 6,514.05	\$ 1,966.70	\$ 995.38	\$ 10,470.93	\$ 478,655.50
March 2021	\$ 422,984.51	\$ 5,937.20	\$ 1,831.34	\$ 740.39	\$ 6,222.26	\$ 399,964.66
April 2021	\$ 449,425.57	\$ 5,900.71	\$ 1,089.70	\$ 647.07	\$ 5,287.56	\$ 419,695.11
May 2021	\$ 450,719.72	\$ 6,142.39	\$ 1,495.49	\$ 706.71	\$ 5,875.75	\$ 425,064.45
June 2021	\$ 476,719.40	\$ 4,886.57	\$ 1,637.82	\$ 937.05	\$ 5,276.46	\$ 452,792.95
July 2021	\$ 429,612.17	\$ 4,456.16	\$ 1,368.42	\$ 778.41	\$ 6,125.62	\$ 399,845.64
August 2021	\$ 468,154.68	\$ 5,933.92	\$ 1,018.24	\$ 750.52	\$ 5,636.54	\$ 437,594.06
September 2021	\$ 496,856.70	\$ 7,302.63	\$ 1,895.39	\$ 801.70	\$ 6,201.44	\$ 459,361.52
October 2021	\$ 413,878.15	\$ 4,671.22	\$ 1,701.34	\$ 1,363.25	\$ 6,895.46	\$ 384,678.42
November 2021	\$ 491,837.60	\$ 5,326.97	\$ 1,397.26	\$ 697.56	\$ 7,576.84	\$ 465,379.99
December 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



# St. Lucie West Services District

## Board Agenda Item Tuesday, January 11, 2022

### Item

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**CA 5      Financial Statements for November, 2021**

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### Summary

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Attached for your review are the Financial Reports for the period ending November 30, 2021.

- Financial Statements for all District Funds
- Check Register for General Fund and Water & Sewer Fund
  - Summary of Checks over \$35,000
- Balance Sheet Report for all Funds
- Bank Reconciliation Summary for all Depository Accounts

### Recommendation

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No Action Required.

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### Budget Impact

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None.

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### Board Action

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Moved by:

Seconded by:

Action Taken:

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**St Lucie West Service District (General Fund)**  
**Income Statement Budget vs. Actual**  
November 2021

	<b>Oct 21-Nov 21</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>1-04000 · GF SLWSD GENERAL FUND REVENUE</b>	351,339.75	2,020.20	349,319.55	17,391.34%	2,966,094.00
<b>Total Income</b>	351,339.75	2,020.20	349,319.55	17,391.34%	2,966,094.00
<b>Gross Income</b>	351,339.75	2,020.20	349,319.55	17,391.34%	2,966,094.00
<b>Expense</b>					
<b>1-05000 · GF BOARD OF DIRECTORS</b>	2,296.79	2,597.70	-300.91	88.42%	15,586.00
<b>1-06000 · GF DISTRICT MANAGER</b>	16.13	14,737.30	-14,721.17	0.11%	88,423.00
<b>1-07000 · GF FINANCE</b>	65,709.35	117,800.30	-52,090.95	55.78%	160,820.00
<b>1-12000 · GF GRANT MANAGEMENT</b>	0.00	209.50	-209.50	0.0%	1,257.00
<b>1-13000 · GF CLERK TO THE BOARD</b>	796.27	2,194.30	-1,398.03	36.29%	13,165.00
<b>1-14000 · GF AQUATICS DIVISION-PERSNL</b>	52,205.04	61,421.50	-9,216.46	85.0%	368,528.00
<b>1-15000 · GF ADMINISTRATION DIV-PERSNL</b>	144,052.98	158,592.10	-14,539.12	90.83%	951,551.00
<b>1-16000 · GF STORM WATER MGMT-PERSNL</b>	58,408.16	68,261.70	-9,853.54	85.57%	409,568.00
<b>1-17000 · GF EXOTIC PLNT RMVL DIV-PERSNL</b>	49,681.35	54,256.30	-4,574.95	91.57%	325,535.00
<b>1-18000 · GF SHOP OPERATIONS-PERSNL</b>	8,718.83	11,050.40	-2,331.57	78.9%	66,300.00
<b>1-19000 · GF GENERAL COUNSEL</b>	1,186.50	4,555.40	-3,368.90	26.05%	27,332.00
<b>1-23000 · GF SPECIAL COUNSEL</b>	0.00	556.70	-556.70	0.0%	3,340.00
<b>1-26000 · GF ENGINEERING</b>	-4,959.34	5,413.20	-10,372.54	-91.62%	32,479.00
<b>1-29000 · GF POLLUTION CONTROL</b>	0.00	425.90	-425.90	0.0%	2,555.00
<b>1-31000 · GF AQUATICS DIVISION-OPERATING</b>	16,270.08	33,928.50	-17,658.42	47.95%	157,069.00
<b>1-33000 · GF ADMINISTRATION DIV-OPERATING</b>	51,419.30	36,153.10	15,266.20	142.23%	216,917.00
<b>1-34000 · GF STORM WATER MGMT-OPERATING</b>	63,689.74	84,344.30	-20,654.56	75.51%	234,564.00
<b>1-35000 · GF EXOTIC PLANT RMVL-OPERATING</b>	16,710.56	19,500.10	-2,789.54	85.7%	70,500.00
<b>1-36000 · GF SHOP OPERATIONS-OPERATING</b>	12,802.57	29,030.60	-16,228.03	44.1%	52,683.00
<b>1-46000 · GF RENEWAL &amp; REPLACEMENT</b>	0.00	254,825.00	-254,825.00	0.0%	254,825.00
<b>Total Expense</b>	539,004.31	959,853.90	-420,849.59	56.16%	3,452,997.00
<b>Net Ordinary Income</b>	-187,664.56	-957,833.70	770,169.14	19.59%	-486,903.00
<b>Net Income</b>	<b>-187,664.56</b>	<b>-957,833.70</b>	<b>770,169.14</b>	<b>19.59%</b>	<b>-486,903.00</b>

**St Lucie West Service District (WMB DS)**  
**Income Statement Budget vs. Actual**  
November 2021

	<b>Oct 21 -Nov 21</b>	<b>Budget YTD</b>	<b>\$ +/- Budget YTD</b>	<b>% of Budget YTD</b>	<b>Total Budget</b>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>2-04000 · WB WTR MGMT BEN SRS 1999A REV</b>	613,205.00	333.40	612,871.60	183,924.72%	2,458,924.00
<b>2-07000 · DS WMB OTHER INCOME</b>	26,505.05	0.00	0.00	0.0%	0.00
<b>Total Income</b>	<u>639,710.05</u>	<u>333.40</u>	<u>639,376.65</u>	<u>191,874.64%</u>	<u>2,458,924.00</u>
<b>Gross Income</b>	639,710.05	333.40	639,376.65	191,874.64%	2,458,924.00
<b>Expense</b>					
<b>2-05000 · WB WTR MGMT BEN SRS 1999A DS</b>	103,348.72	100,380.60	2,968.12	102.96%	2,310,178.00
<b>Total Expense</b>	<u>103,348.72</u>	<u>100,380.60</u>	<u>2,968.12</u>	<u>102.96%</u>	<u>2,310,178.00</u>
<b>Net Ordinary Income</b>	<u>536,361.33</u>	<u>-100,047.20</u>	<u>636,408.53</u>	<u>-536.11%</u>	<u>148,746.00</u>
<b>Net Income</b>	<u><u>536,361.33</u></u>	<u><u>-100,047.20</u></u>	<u><u>636,408.53</u></u>	<u><u>-536.11%</u></u>	<u><u>148,746.00</u></u>

**St Lucie West Service District (WMB CAP)**  
**Income Statement Budget vs. Actual**  
November 2021

	<u>Oct 21 -Nov 21</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
Ordinary Income/Expense					
Income					
4-07000 - CP WMB OTHER INCOME	1,658,494.95	0.00	0.00	0.0%	0.00
Total Income	1,658,494.95	0.00	1,658,494.95	100.0%	0.00
Gross Income	1,658,494.95	0.00	1,658,494.95	100.0%	0.00
Expense					
4-06000 - CP WMB CAPITAL PROJECT EXPENSES	158,555.00	0.00	0.00	0.0%	0.00
Total Expense	158,555.00	0.00	158,555.00	100.0%	0.00
Net Ordinary Income	1,499,939.95	0.00	1,499,939.95	100.0%	0.00
Net Income	<u><b>1,499,939.95</b></u>	<u><b>0.00</b></u>	<u><b>1,499,939.95</b></u>	<u><b>100.0%</b></u>	<u><b>0.00</b></u>

**St Lucie West Service District (Water & Sewer Fund)**  
**Income Statement Budget vs. Actual**  
November 2021

	Oct 21-Nov 21	Budget YTD	\$ +/- of Budget YTD	% of Budget YTD	Total Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
5-04000 · WS SLWSD WATER & SEWER REVENUE	884,781.70	812,666.46	72,115.24	108.87%	9,574,583.00
<b>Total Income</b>	884,781.70	812,666.46	72,115.24	108.87%	9,574,583.00
<b>Gross Income</b>	884,781.70	812,666.46	72,115.24	108.87%	9,574,583.00
<b>Expense</b>					
5-05000 · WS BOARD OF DIRECTORS	2,296.80	2,358.00	-61.20	97.41%	14,148.00
5-06000 · WS DISTRICT MANAGER	24.19	13,180.80	-13,156.61	0.18%	79,084.00
5-07000 · WS FINANCE	198,823.90	218,700.80	-19,876.90	90.91%	315,639.00
5-09000 · WS PROPERTY CONTROL	1,589.50	4,695.60	-3,106.10	33.85%	28,173.00
5-11000 · WS UTILITY RATE CONSULTANT	775.00	2,747.90	-1,972.90	28.2%	16,487.00
5-13000 · WS CLERK TO THE BOARD	1,194.40	2,876.80	-1,682.40	41.52%	17,260.00
5-14000 · WS ADMIN DVSN-PERSNL	148,100.05	184,663.00	-36,562.95	80.2%	1,107,976.00
5-15000 · WS WATER TRTMNT PLANT-PERSNL	56,158.90	70,429.80	-14,270.90	79.74%	422,577.00
5-16000 · WS WASTEWATER TRTMT PL-PERSNL	64,012.48	70,417.80	-6,405.32	90.9%	422,505.00
5-17000 · WS UNDERGROUND UTIL-PERSNL	93,232.72	114,007.90	-20,775.18	81.78%	684,046.00
5-18000 · WS IRRIGATION DIV-PERSNL	7,886.10	10,092.90	-2,206.80	78.14%	60,555.00
5-40000 · WS SHOP DIV - PERSNL	19,428.23	22,940.70	-3,512.47	84.69%	137,642.00
5-19000 · WS GENERAL COUNSEL	1,186.50	5,990.40	-4,803.90	19.81%	35,942.00
5-23000 · WS SPECIAL COUNSEL	0.00	1,461.20	-1,461.20	0.0%	8,767.00
5-26000 · WS ENGINEERING	1,260.00	14,401.20	-13,141.20	8.75%	86,407.00
5-27000 · WATER & SEWER DEBT SERVICE	0.00	0.00	0.00	0.0%	2,588,069.00
5-28000 · WS WATER & SEWER SERVICES	148,564.82	148,564.90	-0.08	100.0%	891,389.00
5-29000 · WS ADMIN DIV-OPERATING	61,881.28	127,721.25	-65,839.97	48.45%	564,353.25
5-30000 · WS WATER TRTMNT PLANT-OPER	69,580.72	167,125.80	-97,545.08	41.63%	802,753.00
5-31000 · WS WASTEWATER TRTMT PL-OPER	65,883.93	164,957.70	-99,073.77	39.94%	574,745.00
5-32000 · WS UNDERGROUND UTIL-OPERATING	99,802.08	253,783.10	-153,981.02	39.33%	767,447.00
5-33000 · WS IRRIGATION DIV-OPERATING	54,311.86	77,210.30	-22,898.44	70.34%	313,261.00
5-41000 · WS SHOP DIV - OPER	2,717.03	19,306.30	-16,589.27	14.07%	40,837.00
<b>Total Expense</b>	1,098,710.49	1,697,634.15	-598,923.66	64.72%	9,980,062.25
<b>Net Ordinary Income</b>	-213,928.79	-884,967.69	671,038.90	24.17%	-405,479.25
<b>Net Income</b>	-213,928.79	-884,967.69	671,038.90	24.17%	-405,479.25

**St Lucie West Service District (W&S Capital Outlay)**  
**Income Statement Budget vs. Actual**  
November 2021

	<u>Oct 21-Nov 21</u>	<u>Budget YTD</u>	<u>\$ +/- Budget YTD</u>	<u>% of Budget YTD</u>	<u>Total Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>5-36000 · WS CAP REVENUES</b>					
5-36001 · INTEREST - R&R 4076011209	29.43				
5-36002 · INTEREST - WWCF - 4076011236	3.13	66.40	-63.27	4.71%	398.00
5-36003 · INTEREST - 2004 BOND ISSUE	0.00				
5-36004 · INTEREST - WCF 4076011227	11.61	11.70	-0.09	99.23%	70.00
5-36005 · WATER IMPACT FEES	1,545.00	638.70	906.30	241.9%	3,832.00
5-36006 · WW IMPACT FEES	1,450.00	479.40	970.60	302.46%	2,876.00
5-36007 · R&R TRANS FROM W&S OPERATING	148,564.82	148,564.90	-0.08	100.0%	891,389.00
<b>Total 5-36000 · WS CAP REVENUES</b>	<u>151,603.99</u>	<u>149,761.10</u>	<u>1,842.89</u>	<u>101.23%</u>	<u>898,565.00</u>
<b>Total Income</b>	<u>151,603.99</u>	<u>149,761.10</u>	<u>1,842.89</u>	<u>101.23%</u>	<u>898,565.00</u>
<b>Gross Income</b>	151,603.99	149,761.10	1,842.89	101.23%	898,565.00
<b>Expense</b>					
<b>5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>					
5-37004 · CAPITAL PROJECTS SW049	0.00	28,547.00	-28,547.00	0.0%	28,547.00
5-37006 · CAPITAL PROJECTS SW064	0.00	5,100.00	-5,100.00	0.0%	5,100.00
5-37007 · CAPITAL PROJECTS SW001	0.00	213,696.00	-213,696.00	0.0%	213,696.00
5-37009 · CAPITAL PROJECTS SW037	52,518.35	213,714.00	-161,195.65	24.57%	213,714.00
5-37013 · CAPITAL PROJECTS SW047	0.00	32,353.00	-32,353.00	0.0%	32,353.00
5-37017 · CAPITAL PROJECTS SW061	138,979.40	210,000.00	-71,020.60	66.18%	210,000.00
5-37018 · CAPITAL PROJECTS SW069	0.00	551,651.00	-551,651.00	0.0%	551,651.00
5-37020 · CAPITAL PROJECTS SW066	15,015.00	100,000.00	-84,985.00	15.02%	100,000.00
5-37027 · CAPITAL PROJECTS SW073	993.83	5,200.00	-4,206.17	19.11%	5,200.00
5-37028 · CAPITAL PROJECTS SW078	14,549.00				0.00
5-37029 · CAPITAL PROJECTS SW081	0.00	135,108.00	-135,108.00	0.0%	135,108.00
5-37031 · CAPITAL PROJECTS SW084	0.00	5,000.00	-5,000.00	0.0%	5,000.00
5-37032 · CAPITAL PROJECTS SW085	0.00	21,525.00	-21,525.00	0.0%	21,525.00
5-37034 · CAPITAL PROJECTS SW087	0.00	30,000.00	-30,000.00	0.0%	30,000.00
5-37039 · CAPITAL PROJECTS SW092	0.00	75,000.00	-75,000.00	0.0%	75,000.00
5-37044 · CAPITAL PROJECTS SW097	0.00	730,000.00	-730,000.00	0.0%	730,000.00
<b>Total 5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>	<u>222,055.58</u>	<u>2,356,894.00</u>	<u>-2,134,838.42</u>	<u>9.42%</u>	<u>2,356,894.00</u>
<b>5-38000 · WS WATER CONNECT FEE CIP</b>					
5-38012 · CAPITAL PROJECTS SW077	30,599.44	0.00	0.00	0.0%	0.00
5-38014 · CAPITAL PROJECTS SW076	0.00	800,000.00	-800,000.00	0.0%	800,000.00
<b>Total 5-38000 · WS WATER CONNECT FEE CIP</b>	<u>30,599.44</u>	<u>800,000.00</u>	<u>-769,400.56</u>	<u>3.83%</u>	<u>800,000.00</u>
<b>5-39000 · WS WASTEWATER CONNECT FEE CIP</b>					
5-39010 · CAPITAL PROJECTS SW067	0.00	370,000.00	-370,000.00	0.0%	370,000.00
<b>Total 5-39000 · WS WASTEWATER CONNECT FEE CIP</b>	<u>0.00</u>	<u>370,000.00</u>	<u>-370,000.00</u>	<u>0.0%</u>	<u>370,000.00</u>
<b>Total Expense</b>	<u>252,655.02</u>	<u>3,526,894.00</u>	<u>-3,274,238.98</u>	<u>7.16%</u>	<u>3,526,894.00</u>
<b>Net Ordinary Income</b>	<u>-101,051.03</u>	<u>-3,377,132.90</u>	<u>3,276,081.87</u>	<u>2.99%</u>	<u>-2,628,329.00</u>
<b>Net Income</b>	<u><u>-101,051.03</u></u>	<u><u>-3,377,132.90</u></u>	<u><u>3,276,081.87</u></u>	<u><u>2.99%</u></u>	<u><u>-2,628,329.00</u></u>

# St Lucie West Service District

## Check Register

As of December 31, 2021

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1-00001 - SUNTRUST (GF operating) #1363				
12/02/2021	10629	AQUAFIX	PO# 81850	1,153.68
12/02/2021	10630	ARCADIS US INC.	PO# 81906	2,246.50
12/02/2021	10631	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 DEC 2021	86,025.12
12/02/2021	10632	BURNS EMBROIDERY & SCREEN PRINTING		1,594.50
12/02/2021	10633	CINTAS CORPORATION		91.30
12/02/2021	10634	COMO OIL COMPANY OF FLORIDA		920.87
12/02/2021	10635	FRANKLIN TEMPLETON BANK AND TR	VOID: SEP PAYROLL 12.1.2021 - PER MARISOL FRANKLIN TEMP...	
12/02/2021	10636	GRAINGER	PO# 81800	112.46
12/02/2021	10637	GUARDIAN	GROUP ID 00563384-DEC 2021 LIFE, DENTAL & VISION	7,706.67
12/02/2021	10638	HOME DEPOT CREDIT SERVICES	PO# 81884	2,925.16
12/02/2021	10639	MCMMASTER-CARR	PO# 81922	429.71
12/02/2021	10640	MULLINAX OF VERO BEACH	PO# 81859	79.17
12/02/2021	10641	SOUTHERN UNDERGROUND, INC.	PO# 81891	1,784.00
12/02/2021	10642	SPECIAL DISTRICT SERVICES, INC.	PO# 81898	8,145.53
12/02/2021	10643	ST LUCIE CO BALING & RECYCLING	PO# 81927	529.67
12/02/2021	10644	STAPLES CREDIT PLAN	PO# 81914	335.48
12/02/2021	10645	SUNCOAST SPRAYER EQUIPMENT CENTER INC.	PO# 81904	470.20
12/02/2021	10646	UNIFIRST	INV#9130793000 & INV#9130793001	258.75
12/02/2021	10647	UNIVERSAL ENVIRONMENTAL SERVICES, LLC	PO# 81912	135.00
12/02/2021	10648	VERIZON WIRELESS	PO# 81890	813.78
12/02/2021	10649	VIDEO RAY LLC	PO# 81892	1,995.00
12/09/2021	10650	ARCADIS US INC.	PO# 81946	519.08
12/09/2021	10651	ATLANTIC PERSONNEL & TENANT SCREENING	PO# 81929	874.20
12/09/2021	10652	CHEMICAL CONTAINERS, INC.	PO# 81909	151.72
12/09/2021	10653	CINTAS CORPORATION	PO# 81931	127.60
12/09/2021	10654	CITY OF PORT ST LUCIE	PO# 81936	10,271.52
12/09/2021	10655	ELPEX	PO# 81896	885.72
12/09/2021	10656	FLORIDA COAST EQUIPMENT	PO# 81756	182.17
12/09/2021	10657	FPL	PO# 81940	45,502.19
12/09/2021	10658	GONANO & HARRELL	PO# 81942	2,121.00
12/09/2021	10659	INFRASTRUCTURE SOLUTION SERVICES	PO# 81751A	20,000.00
12/09/2021	10660	INTEGRATION SERVICES, INC.	PO# 81907	3,132.65
12/09/2021	10661	KENWORTH OF SOUTH FLORIDA	PO# 81941	119.28
12/09/2021	10662	MULLINAX OF VERO BEACH		910.17
12/09/2021	10663	NAPA AUTO SUPPLY OF PORT ST. LUCIE	PO# 81950	3,725.45
12/09/2021	10664	SAMPSON'S TREE SERVICE CO.	PO# 81949	9,940.92
12/09/2021	10665	SUNCOAST SPRAYER EQUIPMENT CENTER INC.	PO# 81939	9.12
12/09/2021	10666	SUNSHINE STATE ONE CALL OF FLORIDA, INC	PO# 81925	92.15
12/09/2021	10667	SYSTEM DESIGN WIZARDS, INC.	PO# 81932	660.00
12/09/2021	10668	TREASURE COAST LAWN EQUIPMENT	PO# 81928	495.17
12/09/2021	10669	UNIFIRST	INV#9130794036 & INV#9130794037	260.74
12/09/2021	10670	VERIZON WIRELESS	PO# 81933	958.61
12/09/2021	10671	SUNTRUST CREDIT CARD		10,810.05
12/15/2021		ASCENSUS	PR 12/15/21 (11/27/21-12/10/21)	1,858.50
12/16/2021	10672	ARMADILLO DIRT WORKS, LLC		12,925.00
12/16/2021	10673	CINTAS CORPORATION	PO# 81960	178.00
12/16/2021	10674	ELPEX	PO# 81958	76.32
12/16/2021	10675	EVERGLADES EQUIPMENT GROUP	PO# 81984	456.64
12/16/2021	10676	FEDEX	PO# 81970	50.39
12/16/2021	10677	FRANKLIN TEMPLETON BANK AND TR		20,036.79
12/16/2021	10678	HOME DEPOT CREDIT SERVICES	PO# 81981	1,624.04
12/16/2021	10679	LOWE'S	PO# 81980	1,507.77
12/16/2021	10680	PITNEY BOWES	PO# 81964	178.41
12/16/2021	10681	SAM'S CLUB MASTERCARD	PO# 81963	3,575.60
12/16/2021	10682	ST LUCIE COUNTY PROPERTY APPRAISER	PO# 81976	63,845.42
12/16/2021	10683	TREKKER TRACTOR	PO# 81967	493.93
12/16/2021	10684	UNIFIRST	INV#9130795077 & INV#9130795078	258.75
12/16/2021	10685	VERO CHEMICAL DISTRIBUTORS INC	PO# 81954	23,165.16
12/22/2021	10686	ADP, LLC	PO# 81999	1,287.79
12/22/2021	10687	COASTAL AUTOMOTIVE EQUIPMENT SALES INC.	PO# 81880	29,870.00
12/22/2021	10688	MULLINAX OF VERO BEACH	PO# 81992	142.43
12/22/2021	10689	SPECIAL DISTRICT SERVICES, INC.	PO# 81995	8,061.58
12/22/2021	10690	TREASURE COAST NEWSPAPERS	PO# 81997	3,643.02
12/22/2021	10691	UNIFIRST	INV#9130796107 & INV#9130796108	258.75
12/29/2021		ASCENSUS	PR 12/15/21 (11/27/21-12/10/21)	1,803.54
12/29/2021	10693	BAYSHORE MARINE SERVICES, INC.	PO# 82017	285.00
12/29/2021	10694	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 JAN 2022	86,723.14
12/29/2021	10695	CHEMICAL CONTAINERS, INC.	PO# 81993	45.46
12/29/2021	10696	CINTAS CORPORATION	PO# 82004	171.73
12/29/2021	10697	FRANKLIN TEMPLETON BANK AND TR	SEP PAYROLL 12.29.2021	9,811.18
12/29/2021	10698	GRAINGER	PO# 82005	200.50
12/29/2021	10699	GUARDIAN	GROUP ID 00563384-JAN 2022 LIFE, DENTAL & VISION	7,772.78
12/29/2021	10700	INTEGRATION SERVICES, INC.	PO# 81989	4,064.00
12/29/2021	10701	MIKE'S ORGANIC TOP SOIL	PO# 82007	700.00
12/29/2021	10702	MULLINAX OF VERO BEACH	PO# 82001	67.21
12/29/2021	10703	PITNEY BOWES	PO# 82202	535.23
12/29/2021	10704	STAPLES CREDIT PLAN	PO# 82019	116.55
Total 1-00001 - SUNTRUST (GF operating) #1363				515,292.67
1-00002 - SUNTRUST (GF R&R Fund) # 3968				
Total 1-00002 - SUNTRUST (GF R&R Fund) # 3968				
5-00002 - SUNTRUST (WS Operating) #7918				
12/02/2021	12272	APPLE INDUSTRIAL SUPPLY CO.		1,120.93
12/02/2021	12273	ARCADIS US INC.	PO# 81905	76.50
12/02/2021	12274	CHRIS ROUSEY	CUSTOMER REFUND 1663 SW HARBOUR ISLES CIR	276.16
12/02/2021	12275	DALE L. CRIBBS	CUSTOMER REFUND 1159 NW LOMBARDY DR	73.86

Date	Num	Name	Memo	Credit
12/02/2021	12276	EDWARD ADAMS	CUSTOMER REFUND 230 NW PLEASANT GROVE WAY	13.12
12/02/2021	12277	EDWARD MOTTA SR.	CUSTOMER REFUND 711 NW SAN REMO CIR	116.67
12/02/2021	12278	GEM BUILDERS, INC.	CUSTOMER REFUND 763 SW PELICAN COVE	73.20
12/02/2021	12279	GRACE J WALLACE	VOID: CUSTOMER REFUND 362 NW SUNVIEW WAY - INCORRE...	
12/02/2021	12280	GRACE PETRONACI	CUSTOMER REFUND 309 NW BAYSIDE CT	0.53
12/02/2021	12281	HACH COMPANY	PO# 81887	125.74
12/02/2021	12282	IMERYS	PO# 81617	11,837.13
12/02/2021	12283	JUDY ANN CRAFT	CUSTOMER REFUND 523 NW SAN REMO CIR	50.96
12/02/2021	12284	KERNS CONSTRUCTION		2,883.00
12/02/2021	12285	KYOCERA DOCUMENT SOLUTIONS SOUTH EAST		118.05
12/02/2021	12286	LOUIE'S AIR CONDITIONING SERVICE, INC.	PO# 81900	450.00
12/02/2021	12287	MARIA VAZQUEZ PARRA	CUSTOMER REFUND 408 SW BLUE SPRINGS CT	42.59
12/02/2021	12288	NALCO COMPANY	PO# 81525A	2,417.15
12/02/2021	12289	ODYSSEY MANUFACTURING COMPANY	PO# 81908	1,536.19
12/02/2021	12290	PBM CONSTRUCTORS, INC.	PO# 81738	549.76
12/02/2021	12291	PETER A. VILLASUSO	CUSTOMER REFUND 158 NW SWANN MILL CIR	3.46
12/02/2021	12292	PETER STROMIK JR.	CUSTOMER REFUND 154 NW BALLYLEE LN	24.31
12/02/2021	12293	ROY MONK	CUSTOMER REFUND 355 SW SANDY WAY	30.42
12/02/2021	12294	SCOTT SOLO	CUSTOMER REFUND 510 SW TREASURE CV	48.10
12/02/2021	12295	SEA LEVEL SYSTEMS, LLC		11,208.25
12/02/2021	12296	THE BUSHEL STOP, INC.	PO# 81923	138.00
12/02/2021	12297	THOMAS CUCURULLO	VOID: WATER CONSERVATION REBATE 2021-22 7 - FORGOT T...	
12/02/2021	12298	TRANS-BEARING COMPANY, INCORPORATED	PO# 81885	655.40
12/02/2021	12299	USABUEBOOK		1,032.42
12/02/2021	12300	ZILLOW HOMES PROPERTY TRUST	CUSTOMER REFUND 1051 NW TUSCANY DR	187.85
12/02/2021	12301	THOMAS CUCURULLO	WATER CONSERVATION REBATE 2021-22 7	100.00
12/09/2021	12302	CARE NOW URGENT CARE	PO# 81952	85.00
12/09/2021	12303	CINTAS CORPORATION		196.01
12/09/2021	12304	COAST PUMP & SUPPLY CO., INC.		335.05
12/09/2021	12305	DAVID HERRING	CUSTOMER REFUND 1250 A NW SUN TERRACE CIR	29.87
12/09/2021	12306	DEBRA RAMSPERGA	WATER CONSERVATION REBATE 2021-22 8	100.00
12/09/2021	12307	DOUGLAS GREEN	WATER CONSERVATION REBATE 2021-22 9	100.00
12/09/2021	12308	ENCLAVE PROPERTIES LLC	CUSTOMER REFUND 213 SW SANDY WAY	4.24
12/09/2021	12309	ERC&C LLC	PO# 81957	2,000.00
12/09/2021	12310	FLOWERS CHEMICAL LABORATORIES		2,686.00
12/09/2021	12311	GRACE J WALLACE	CUSTOMER REFUND 362 NW SUNVIEW WAY	218.98
12/09/2021	12312	GRAINGER	PO# 81934	64.28
12/09/2021	12313	HA HUE TAT	CUSTOMER REFUND 774 SW MUNJACK CIR	44.49
12/09/2021	12314	HAROLD C BANCROFT III	CUSTOMER REFUND 627 NW SAN REMO CIR	4.59
12/09/2021	12315	HYDROCORP	PO# 81947	6,750.00
12/09/2021	12316	INFRASTRUCTURE SOLUTION SERVICES	PO# 81861A	6,460.00
12/09/2021	12317	JOSEPH TIRICO, JR.	CUSTOMER REFUND 347 NW SUNVIEW WAY	11.77
12/09/2021	12318	JOSEPHINE D'ANGELO	CUSTOMER REFUND 575 NW SAN REMO CIR	96.50
12/09/2021	12319	KERRY LENNON	CUSTOMER REFUND 1144 SW SWAN LAKE CIR	0.60
12/09/2021	12320	MARIA AUBEL	CUSTOMER REFUND 209 SW SANDY WAY	100.00
12/09/2021	12321	ODYSSEY MANUFACTURING COMPANY	PO# 81883	3,051.05
12/09/2021	12322	THE BUSHEL STOP, INC.	PO# 81945	199.00
12/09/2021	12323	US BANK	ACCT#4076011165A	7,686.25
12/09/2021	12324	VALERIE CALABRESE	CUSTOMER REFUND 845 SW ROCKY BAYOU TER	38.59
12/09/2021	12325	WASTE MANAGEMENT OKEECHOBEE LANDFILL	PO# 81935	5,661.79
12/09/2021	12326	A&B PIPE AND SUPPLY INC.	PO# 81924	75.99
12/09/2021	12327	UNIVERSAL CONTROLS INSTRUMENT SERVICE COM	PO# 81594	4,675.00
12/16/2021	12328	AIXA JAMISON	CUSTOMER REFUND 311 SW SANDY WAY	39.91
12/16/2021	12329	ARISTA INFORMATION SYSTEMS, INC.	PO# 81974	2,774.41
12/16/2021	12330	BERNIE CHAZIN	WATER CONSERVATION REBATE 2021-22 10	100.00
12/16/2021	12331	BRIEN HASSLER	CUSTOMER REFUND 424 SW MONROE DR	20.02
12/16/2021	12332	BURNS EMBROIDERY & SCREEN PRINTING	PO# 81986	55.00
12/16/2021	12333	EVERGLADES EQUIPMENT GROUP	PO# 81968	349.99
12/16/2021	12334	FERGUSON ENTERPRISES	PO# 81507B	193,824.00
12/16/2021	12335	FLORIDA DEPARTMENT OF HEALTH	PO# 81972	296.00
12/16/2021	12336	GUMERZINDO MATOS	CUSTOMER REFUND 1201 D NW SUN TERRACE CIR	25.14
12/16/2021	12337	HARMONY ENVIRONMENTAL, INC.	PO# 81979	3,855.50
12/16/2021	12338	KERNS CONSTRUCTION	PO# 81988	2,475.00
12/16/2021	12339	LOUIE'S AIR CONDITIONING SERVICE, INC.		245.00
12/16/2021	12340	MULLINAX OF VERO BEACH	PO# 81978	305.50
12/16/2021	12341	STEWART MATERIALS, LLC	PO# 81977	48.90
12/16/2021	12342	TREASURE COAST LAWN EQUIPMENT		1,319.15
12/16/2021	12343	TURNER INDUSTRIAL SUPPLY CO.	PO# 81770	430.28
12/22/2021	12344	NORMAN FURREVIG	VOID: WATER CONSERVATION REBATE 2021-22 11 - FORGOT ...	
12/22/2021	12345	ANDREW CARON	CUSTOMER REFUND 392 SW LAKE FOREST WAY	43.77
12/22/2021	12346	BESSIE L. YOUNG	CUSTOMER REFUND 505 NW PORTOFINO LANE	654.03
12/22/2021	12347	GROZA BUILDERS	CUSTOMER REFUND TEMP METER #3	814.90
12/22/2021	12348	LESTER LANGFORD	CUSTOMER REFUND 1663 SW HARBOR ISLES CIR	61.62
12/22/2021	12349	NORMAN FURREVIG	WATER CONSERVATION REBATE 2021-22 11	100.00
12/22/2021	12350	SAM NADER REALTY INC.	CUSTOMER REFUND 845 SW ROCKY BAYOU TER	71.97
12/29/2021	12351	ALPINE FARMS INC	PO# 82020	165.00
12/29/2021	12352	ARMADILLO DIRT WORKS, LLC		4,239.00
12/29/2021	12353	BARNEY'S PUMP	PO# 81991	525.00
12/29/2021	12354	BERNIE CHAZIN	WATER CONSERVATION REBATE 15	100.00
12/29/2021	12355	DALE POWELL	WATER CONSERVATION REBATE 2021-22 14	100.00
12/29/2021	12356	DARWIN HEIN	WATER CONSERVATION REBATE 2021-22 13	100.00
12/29/2021	12357	EASTERN PIPELINE CONSTRUCTION, INC.	PO# 82006	2,100.00
12/29/2021	12358	ERC&C LLC	PO# 82000	340.00
12/29/2021	12359	HUGHES SUPPLY OF PORT SAINT LUCIE	PO# 81973	626.00
12/29/2021	12360	KERNS CONSTRUCTION		7,826.00
12/29/2021	12361	MARY HOLLAR	WATER CONSERVATION REBATE 2021-22 12	100.00
12/29/2021	12362	USABUEBOOK	PO# 81915	186.18
Total 5-00002 - SUNTRUST (WS Operating) #7918				300,182.07
Total Checking/Savings				815,474.74



Date	Num	Name	Memo	Credit
Total Current Assets				815,474.74
TOTAL ASSETS				815,474.74
LIABILITIES & EQUITY				
TOTAL LIABILITIES & EQUITY				

St Lucie West Service District

Checks Over \$35,000

As of December 31, 2021

Date	Num	Name	Memo	Credit
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
1-00001 - SUNTRUST (GF operating) #1363				
12/02/2021	10631	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 DEC 2021	86,025.12
12/09/2021	10657	FPL	PO# 81940	45,502.19
12/16/2021	10682	ST LUCIE COUNTY PROPERTY APPRAISER	PO# 81976	63,845.42
12/29/2021	10694	BLUE CROSS BLUE SHIELD OF FL	HEALTH INSURANCE-GROUP NO. 41965 JAN 2022	86,723.14
Total 1-00001 - SUNTRUST (GF operating) #1363				282,095.87
5-00002 - SUNTRUST (WS Operating) #7918				
12/16/2021	12334	FERGUSON ENTERPRISES	PO# 81507B	193,824.00
Total 5-00002 - SUNTRUST (WS Operating) #7918				193,824.00
Total Checking/Savings				475,919.87
Total Current Assets				475,919.87
<b>TOTAL ASSETS</b>				<b>475,919.87</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>TOTAL LIABILITIES &amp; EQUITY</b>				

St Lucie West Service District  
Balance Sheet  
As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
D-ACCNT	69.14
xxx	0.06
1-00001 · SUNTRUST (GF operating) #1363	974,358.56
1-00002 · SUNTRUST (GF R&R Fund) # 3968	343,659.55
5-00001 · SUNTRUST (WS Deposit) #1355	712,606.91
5-00002 · SUNTRUST (WS Operating) #7918	3,866,943.73
Total Checking/Savings	5,897,637.95
Other Current Assets	
1-02000 · GF SLWSD GENERAL ASSETS	13,052.40
2-01000 · WB WTR MGMT BEN 1999A ASSETS	1,308,599.79
4-03000 · CP WMB CAP PROJECTS ASSETS	1,511,720.78
5-01000 · WS SLWSD WATER & SEWER ASSETS	51,808,814.36
Total Other Current Assets	54,642,187.33
Total Current Assets	60,539,825.28
Other Assets	
000000 · Journal Entry Exchange	2,465.25
Total Other Assets	2,465.25
TOTAL ASSETS	60,542,290.53
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-9,263.00
Total Accounts Payable	-9,263.00
Other Current Liabilities	
1-03000 · GF SLWSD GENERAL LIAB	-380,012.09
2-02000 · WB WTR MGMT BEN 1999A LIAB	18,712.31
5-02000 · WS SLWSD WATER & SEWER LIAB	29,427,567.23
Total Other Current Liabilities	29,066,267.45
Total Current Liabilities	29,057,004.45
Total Liabilities	29,057,004.45
Equity	
1-01000 · GF SLWSD GENERAL FND BAL	827,763.28
2-03000 · WB WTR MGMT BEN 1999A FND BAL	3,364,957.58
3-03000 · CB CASCADES SRS 1998 FND BAL	352,271.63
32000 · Retained Earnings	13,584,803.49
4-02000 · CP WMB CAP PROJECTS FUND BAL	3,188,817.19
5-03000 · WS SLWSD WATER & SEWER FND BAL	9,725,040.02
Net Income	441,632.89
Total Equity	31,485,286.08
TOTAL LIABILITIES & EQUITY	60,542,290.53

**ST LUCIE WEST SERVICE DISTRICT  
ACCOUNT RECONCILIATION SUMMARY  
FOR MONTH END November 30, 2021**

G/L #	Account Name	Bank	Account #	Statement EOM Balance	In Transit	Reconciled Statement Balance	G/L Balance	Reconciled
OPERATING								
1-00001	Operating Checking	ST	1000104111363	1,001,691.15	(27,332.59)	974,358.56	974,358.56	* Yes
1-00002	Operating Checking R&R Fund	ST	1000104113968	343,659.55	-	343,659.55	343,659.55	* Yes
1-00002	Operating Checking Escrow Fund	ST	1000104118740	-	-	-	-	Yes
1-02022	Surplus Funds - SBA	SBA	271912	6,576.69		6,576.69	6,576.69	Yes
TOTAL OPERATING				\$		1,324,594.80	\$ 1,324,594.80	
WATER MANAGEMENT BOND FUNDS								
2-01060	Revenue Fund-WMB 2013	US	203823000	890,517.57		890,517.57	890,517.57	Yes
2-01061	Interest Account-WMB 2013	US	203823001	-		-	-	Yes
2-01062	Sinking Account-WMB 2013	US	203823002	8,044.33		8,044.33	8,044.33	Yes
2-01063	Redemption Account-WMB 2013	US	203823003	-		-	-	Yes
2-01064	Reserve Fund-WMB 2013	US	203823004	183,079.30		183,079.30	183,079.30	Yes
2-01065	COI Fund-WMB 2013	US	203823005	-		-	-	Yes
2-01070	Revenue Fund-WMB 2014	US	213449000	453.53		453.53	453.53	Yes
2-01071	Interest Account-WMB 2014	US	213449001	-		-	-	Yes
2-01072	Sinking Account-WMB 2014	US	213449002	-		-	-	Yes
2-01073	Redemption Account-WMB 2014	US	213449003	-		-	-	Yes
2-01074	Reserve Fund-WMB 2014	US	213449004	200,000.00		200,000.00	200,000.00	Yes
2-01075	Acquisition Fund-WMB 2014	US	213449005	-		-	-	Yes
2-01076	COI Fund-WMB 2014	US	213449006	-		-	-	Yes
2-01080	Revenue Fund-WMB 2021	US	242655000	-		-	-	Yes
2-01081	Interest Account-WMB 2021	US	242655001	-		-	-	Yes
2-01082	Sinking Account-WMB 2021	US	242655002	-		-	-	Yes
2-01083	Prepayment Account-WMB 2021	US	242655003	-		-	-	Yes
2-01085	Cap I Fund-WMB 2021	US	242655005	26,505.05		26,505.05	26,505.05	Yes
4-03048	Acq & Con Fund-WMB 2021	US	242655004	1,505,500.82		1,505,500.82	1,505,500.82	Yes
4-03049	COI Fund-WMB 2021	US	242655006	6,219.96		6,219.96	6,219.96	Yes
WATER MANAGEMENT BOND FUNDS TOTAL				\$		2,820,320.56	\$ 2,820,320.56	
WATER AND SEWER ACCOUNTS								
5-00001	Water & Sewer Cash Depository	ST	1000104111355	116,980.28	595,626.63	712,606.91	712,606.91	* Yes
5-00002	Water & Sewer Operating Checking	ST	1000104117918	5,034,039.78	(1,167,096.05)	3,866,943.73	3,866,943.73	* Yes
5-01005	Construction Fund	US	4076011281	0.01		0.01	0.01	Yes
5-01006	Operating/Maintenance	US	4076011174	-		-	-	Yes
5-01007	Reserve Fund	US	4076011192	2,524,601.50		2,524,601.50	2,524,601.50	Yes
5-01008	Senior Interest	US	4076011183	488,778.38		488,778.38	488,778.38	Yes
5-01010	Renewal & Replacement	US	4076011209	3,699,944.97		3,699,944.97	3,699,944.97	Yes
5-01011	Rate Stabilization	US	4076011218	585,439.07		585,439.07	585,439.07	Yes
5-01012	Water Connection	US	4076011227	1,388,374.17		1,388,374.17	1,388,374.17	Yes
5-01013	Wastewater Connection	US	4076011236	400,369.87		400,369.87	400,369.87	Yes
5-01014	Revenue Fund	US	4076011165	-		-	-	Yes
5-01015	Surplus Fund	US	4076011272	1,030,342.05		1,030,342.05	1,030,342.05	Yes
5-01016	Principal Account	US	4076036781	284,019.68		284,019.68	284,019.68	Yes
5-01042	Surplus Funds - SBA	SBA	271911	509.49		509.49	509.49	Yes
WATER AND SEWER ACCOUNTS TOTAL				\$		14,981,929.83	\$ 14,981,929.83	
GRAND TOTAL				\$		19,126,845.19	\$ 19,126,845.19	

\* Note: These checking accounts (1363, 3968, 1355, & 7918) are reconciled to 12/30/21, not to the end of the month, due to the software's "in transit" calculation.

COMPLETED BY: 

Michael McElligott - Assistant Finance Director

DATE: 1/3/22

# St. Lucie West Services District

## Board Agenda Item Tuesday, January 11, 2022

### Item

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**CA 6                      Consider Approval to Transfer Funds for the R&R Account, WCF Account & WMB Account Requisitions**

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### Summary

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Attached for your review and approval is a request to transfer funds from the Renewal & Replacement Account (R&R), the Water Connection Fee Account (WCF) and the Water Management Bonds (WMB) for expenses that are previously budgeted project-related expenses for FY 2022 and have been previously approved by the Board to be funded from one of the afore mentioned accounts.

All of the expenditures are appropriate for payment from the R&R Account Fund, the WCF Account Fund and the WMB Account Fund. All expenditures are in compliance with the District's policy where the cost exceeds the capitalization threshold for Fixed Assets.

- \$83,076.18 – Renewal & Replacement Account
- \$30,599.44 – Water Connection Fee Account
- \$11,780.00 – Water Management Bonds

All Invoices for this requisition are attached for your review.

### Recommendation

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Staff recommends Board approval to transfer funds from the R&R Account for \$83,076.18, WCF Account for \$30,599.44 and WMB Account for \$11,780.00 to the Public Fund Checking account for reimbursement for payments made that have been budgeted to be funded by this account.

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### Budget Impact

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None.

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### Board Action

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Moved by:

Seconded by:

Action Taken:

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**ST. LUCIE WEST SERVICES DISTRICT  
REQUISITION FOR PAYMENT  
RENEWAL & REPLACEMENT TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

**2022-3**

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account  
SunTrust Bank Account # 1000144367918***

(C) Amount Payable:

***\$83,076.18***

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

***Per attached letter and invoices; all of these expenditures are for renewal and replacement projects where the costs exceeds the capitalization threshold for fixed assets held by the St. Lucie West Services District.***

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

***Renewal/Replacement, Account Number 4076011209***

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [✓] Renewal/Replacement Fund that each disbursement set forth above was incurred in connection with the cost of extensions, improvements or

additions to, or the replacement or renewal of capital assets of the Utility System, or extraordinary repairs of the Utility System.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

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Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Renewal & Replacement Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Renewal & Replacement Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

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Consulting Engineer  
Fariborz Zangeneh, P.E.

2022-3



11:25 AM

01/03/22

Accrual Basis

**St Lucie West Service District**  
**Transaction Detail By Account**  
November 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>5-37000 · WS RENEWAL &amp; REPLACEMENT CIP</b>							
<b>5-37009 · CAPITAL PROJECTS SW037</b>							
Bill	11/11/2021	5740021018	SIEMENS INDUSTRY, INC	PO# 81726	3,610.00		3,610.00
Bill	11/22/2021	29669	AUTOMATIC FILTERS, INC. TEKLEEN	PO# 81865A	29,080.00		32,690.00
Bill	11/22/2021	228057	NORTH AMERICAN SWITCHGEAR, INC.	PO# 81773A	19,828.35		52,518.35
Total 5-37009 · CAPITAL PROJECTS SW037					52,518.35	0.00	52,518.35
<b>5-37020 · CAPITAL PROJECTS SW066</b>							
Bill	11/11/2021	3860	UNDERGROUND SERVICES OF AMERICA, I...	PO# 80834B	9,937.50		9,937.50
Bill	11/11/2021	8728	SOUTHLAND PAINTING CORP.	PO# 81274C	5,077.50		15,015.00
Total 5-37020 · CAPITAL PROJECTS SW066					15,015.00	0.00	15,015.00
<b>5-37027 · CAPITAL PROJECTS SW073</b>							
Bill	11/22/2021	1106782	FERGUSON ENTERPRISES	PO# 81797	993.83		993.83
Total 5-37027 · CAPITAL PROJECTS SW073					993.83	0.00	993.83
<b>5-37028 · CAPITAL PROJECTS SW078</b>							
Bill	11/11/2021	8728	SOUTHLAND PAINTING CORP.	PO# 81274C	14,549.00		14,549.00
Total 5-37028 · CAPITAL PROJECTS SW078					14,549.00	0.00	14,549.00
Total 5-37000 · WS RENEWAL & REPLACEMENT CIP					83,076.18	0.00	83,076.18
<b>TOTAL</b>					<b>83,076.18</b>	<b>0.00</b>	<b>83,076.18</b>



**ST. LUCIE WEST SERVICES DISTRICT  
REQUISITION FOR PAYMENT  
WATER CAPACITY TRUST ACCOUNT**

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Indenture of Trust from the District to US Bank, as trustee (the "Trustee"), dated as of February 1, 2000 (the "Indenture") (all capitalized terms used herein shall have the meaning as such term in the Indenture):

(A) Requisition Number:

**2022-4**

(B) Name of Payee:

***St. Lucie West Services District, Water & Sewer Checking Account  
SunTrust Bank Account # 1000144367918***

(C) Amount Payable:

***\$30,599.44***

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of issuance, if applicable):

***Per the attached invoices relate to projects in which were budgeted to be funded by the Water Connection fee account and therefore are appropriate for payment out of the Water Connection Fee Fund.***

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

***Water Connection Fund, Account Number 4076011227***

The undersigned hereby certifies that [obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the [✓] Water Connection Fees Fund and that each disbursement set for the above was incurred in connection with the cost of acquiring and/or constructing

improvements or additions to the water facilities of the Utility System for which the Water Connection Fees were imposed in accordance with the requisitions for disbursement for moneys provided to the Trustee by the District.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

If this requisition is for a disbursement from other than the Transaction Cost Account or for payment of capitalized interest, there shall be attached a resolution of the Governing Body of the District approving the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

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Chairman

**CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE  
AND CAPITALIZED INTEREST REQUESTS ONLY**

If this requisition is for a disbursement from other than Capitalized Interest or Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Water Capacity Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Water Capacity Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer shall have been amended or modified on the date hereof.

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Consulting Engineer  
Fariborz Zangeneh, P.E.

11:25 AM

01/03/22

Accrual Basis

**St Lucie West Service District**  
**Transaction Detail By Account**  
November 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5-38000 · WS WATER CONNECT FEE CIP							
5-38012 · CAPITAL PROJECTS SW077							
Bill	11/22/2021	1107236	FERGUSON ENTERPRISES	PO# 81507A	30,599.44		30,599.44
Total 5-38012 · CAPITAL PROJECTS SW077					30,599.44	0.00	30,599.44
Total 5-38000 · WS WATER CONNECT FEE CIP					30,599.44	0.00	30,599.44
<b>TOTAL</b>					<b>30,599.44</b>	<b>0.00</b>	<b>30,599.44</b>



## EXHIBIT C

### FORM OF REQUISITION FOR SERIES 2021-2 PROJECT

The undersigned, an Authorized Officer of St. Lucie West Services District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the district to U.S. Bank National Association, Fort Lauderdale, Florida, as successor in trust to First Union National Bank, as trustee (the "Trustee"), dated as of November 1, 1991 (the "Master Indenture"), as supplemented by the Sixteenth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2021 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **2022-2**

(B) Name of Payee:

**St. Lucie West Services District, Checking Account  
SunTrust Bank Account # 1000104111363**

(C) Amount Payable: **\$11,780.00**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

**The attached invoices relate to projects which were budgeted to be funded by the Water Management Benefit Bond account and therefore are appropriate for payment out of the Water Management Benefit Bond Fund.**

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

**St. Lucie West Series 2021-2 Water Management Benefit Bond Acquisition and Construction Account # 242655004**

The undersigned hereby certifies that:

[ ] obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2021-2 Acquisition and Construction Account and the subaccount, if any, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and construction of the Series 2021-2 Project and each represents a Cost of the Series 2021-2 Project, and has not previously been paid out of such Account

OR

[ ] this requisition is for Costs of Issuance payable from the Series 2021-2 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ST. LUCIE WEST SERVICES DISTRICT**

By:

\_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2021-2 Costs of Issuance subaccount, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2021-2 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and, (iii) the report of the Consulting Engineer attached as an Exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

\_\_\_\_\_  
Consulting Engineer

11:24 AM

01/03/22

Accrual Basis

**St Lucie West Service District**  
**Transaction Detail By Account**  
November 2021

Type	Date	Num	Name	Memo	Debit	Credit	Balance
4-06000 · CP WMB CAPITAL PROJECT EXPENSES							
4-06022 · CAPITAL PROJECT WM026							
Bill	11/22/2021	001 (2021-3)	INFRASTRUCTURE SOLUTION SERVICES	PO# 81846A	11,780.00		11,780.00
Total 4-06022 · CAPITAL PROJECT WM026					11,780.00	0.00	11,780.00
Total 4-06000 · CP WMB CAPITAL PROJECT EXPENSES					11,780.00	0.00	11,780.00
<b>TOTAL</b>					<b>11,780.00</b>	<b>0.00</b>	<b>11,780.00</b>

# St. Lucie West Services District

## Board Agenda Item

Tuesday, January 11, 2022

### Item

CA 7 Surplus items

### Summary

Provided for your review and approval. District Staff has determined that a declaration of surplus equipment is required from the Board of Supervisors for the liquidation of the following items. The declaration will allow staff to dispose of the following items.

Item	Model	Serial/ID	Dept	Tag #
Outboard motor	F20LPHA	6AHKL-1040988	AQ	020
Vehicle lift	40XFX	70600000033899	Shop	FIXED558A
Scrap Electric Motor Parts	N/A	N/A	WW	N/A
Scrap TEKLEEN Filter Parts	N/A	N/A	IRR	N/A

### Recommendation

*Staff recommends approval for the declaration of surplus equipment.*

*District Manager: Dennis Pickle*

*Chief District Manager: William Hayden*

### Budget Impact

Project Number:	Available Project Budget: \$0.00
ORG Number:	This Project: \$0.00
	Available Balance: \$0.00

### Board Action

Moved by:	Seconded by:	Action Taken:
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# **Supervisors' Requests**





# Adjournment