

**St. Lucie West Services District**  
**Workshop Meeting Minutes**  
**December 6, 2021, at 9:00 a.m.**  
**VIA TELEPHONIC COMMUNICATIONS**  
**DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919**

**(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)**

**Board Members Present**

Vincent D'Amico – Chairman – in-person  
Gregg Ney – Vice Chairman – in-person  
John Doughney, Secretary – in-person  
Dominick Graci, Supervisor – in-person  
Viorel Mocuta, Supervisor – in-person

**Staff Present**

Bill Hayden, Public Works Director/Chief Assistant District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Lisa-Marie Beans, Executive Assistant/Human Resources, SLWSD – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person  
Laura Archer, Recording Secretary, SDS – via phone

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. November 1, 2021, Workshop**
- 2. November 2, 2021, Regular Board Meeting**

There were no suggested changes to either set of minutes.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Hayden was not aware of any updates from Mr. Harrell.

**G. District Engineer  
DE 1 – Consider Work Authorization No. 7A-59-2109-SU between the District and Life Storage LP**

Mr. Hayden presented the item, indicating that it was for the construction of a two-story self-storage building with associated parking spaces and a driveway. He also noted the following 2 special conditions:

- 1.) All water, sewer and reuse improvements past the points of service on the plans shall be the responsibility of the applicant or subsequent owner.
- 2.) All on-site drainage facilities, including the proposed control structure, shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner.

There was a brief discussion regarding the details of the project.

**H. District Manager  
Action Items**

**DM 1 – Cost Approval of Budget Amendment 2022-01 for the Utility Fund Carry Over Projects and Amended 2022-02 for the General Fund Carry Over Projects**

Mr. Hayden presented the item, indicating that Budget Amendment 2022-01 was for the Utility Fund Carry-Over Projects from the previous fiscal year and Budget Amendment 2022-02 was for the General Fund Carry-Over Projects from the previous fiscal year.

The Board had no questions for Mr. Hayden.

**DM 2 – Consider Resolution No. 2021-17 – Approving and Adopting the 2018 Statewide Mutual Audit Agreement in St. Lucie County, Florida; Authorizing and Directing Further Actions; and Ratifying Conforming Acts**

Resolution No. 2021-17 was presented, entitled:

**RESOLUTION NO. 2021-17**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING AND ADOPTING THE 2018 STATEWIDE MUTUAL AID AGREEMENT IN ST. LUCIE COUNTY, FLORIDA; AUTHORIZING AND DIRECTING FURTHER ACTIONS; AND RATIFYING CONFORMING ACTS**

Mr. Hayden noted this was an administrative matter and allows the District to participate in interjurisdictional mutual assistance in accordance with the Emergency Act.

There were no questions regarding this item.

**DM 3 – Consider Acceptance of Bid Proposal from Lawrence Lee Construction Services, Inc. for the WWTF Filter #2 Replacement Project**

Mr. Miller presented the item, indicating that Lawrence Lee Construction Services, Inc. was the only bidder, even though 4 firms attended the Mandatory Pre-Bid Meeting on November 3, 2021.

The Lawrence Lee Construction Services, Inc. bid came in at \$998,000 and would be funded through the Wastewater Connection Fee Fund and the Utility Renewal & Replacement Fund.

A brief discussion ensued regarding the benefits of this project.

**DM 4 – Other Items/Updates**

Mr. Miller reminded the Board Members that the Annual Meeting was scheduled for Thursday, December 9, 2021, at 11:30 a.m.

That concluded the District's updates.

**I. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for October, 2021**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions**

**CA 7 – Surplus Items**

There was no discussion regarding these items.

**J. Supervisor Requests**

There were no Supervisor Requests.

**K. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:11 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

  
Chairman/Vice Chairman

  
Secretary/Assistant Secretary

Date Approved 01/11/22