

St. Lucie West Services District
Regular Board Meeting Minutes
December 7, 2021, at 9:00 a.m.
VIA TELEPHONIC COMMUNICATIONS
DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919

(Please note: This is not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico – Chairman – in-person
Gregg Ney – Vice Chairman – in-person
John Doughney, Secretary – in-person
Dominick Graci, Supervisor – in-person
Viorel Mocuta, Supervisor – in-person

Staff Present

Dennis Pickle, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Bill Hayden, Public Works Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Director of Office Administration, SLWSD – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director – in-person
Dan Harrell, District Counsel, Gonano & Harrell – in-person
Fairborz Zanganeh, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

Chairman D'Amico asked for a moment of silence in honor of the anniversary of Pearl Harbor.

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes
1. November 1, 2021, Workshop
2. November 2, 2021, Regular Board Meeting

The minutes of the November 1, 2021, Workshop and the November 2, 2021, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Doughney, seconded by Vice Chairman Ney and unanimously passed, approving the minutes of the November 1, 2021, Workshop, as presented, and the November 2, 2021, Regular Board Meeting, as presented.

E. Public Comment

There was no public comment.

F. District Attorney
DA 1 – Status Report/Updates

Mr. Harrell had no updates at this time.

G. District Engineer
DE 1 – Consider Work Authorization No. 7A-59-2109-SU between the District and Life Storage LP

Mr. Zanganeh presented the item, indicating that it had been discussed at yesterday's Workshop. He recommended approval.

Vice Chairman Ney inquired about the project's location, indicating that it was actually located at the north side of NW FPL Drive and west of NW Enterprise Drive, not east, as indicated on the abstract. Mr. Zanganeh agreed that it was an error.

A **MOTION** was then made by Vice Chairman Ney, seconded by Supervisor Graci and passed unanimously approving Work Authorization No. 7A-59-2109-SU between the District and Life Storage, LP, with the following special conditions:

1.) All water, sewer and reuse improvements past the points of service on the plans shall be the responsibility of the applicant or subsequent owner; and 2.) All on-site drainage facilities, including the proposed control structure, shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner, as amended.

H. District Manager
Action Items

DM 1 – Cost Approval of Budget Amendment 2022-01 for the Utility Fund Carry Over Projects and Amended 2022-02 for the General Fund Carry Over Projects

Mr. Pickle presented the item, indicating that there was nothing unusual about the amendments and recommended approval.

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously approving Budget Amendment 2022-01 for the Utility Fund and Budget Amendment 2022-02 for the General Fund.

DM 2 – Consider Resolution No. 2021-15 – Expressing Appreciation to Robert W. Lawson for his Dedicated Service to the District

Resolution No. 2021-17 was presented, entitled:

RESOLUTION NO. 2021-17

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT APPROVING AND ADOPTING THE 2018 STATEWIDE MUTUAL AID AGREEMENT IN ST. LUCIE COUNTY, FLORIDA; AUTHORIZING AND DIRECTING FURTHER ACTIONS; AND RATIFYING CONFORMING ACTS

There was a brief discussion regarding emergency aid and assistance including equipment and/or people.

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously adopting Resolution No. 2021-17, as presented.

DM 3 – Consider Acceptance of Bid Proposal from Lawrence Lee Construction Services, Inc. for the WWTF Filter #2 Replacement Project

Mr. Miller presented the item, indicating that they had received only one bid for the project.

Discussion ensued regarding the projected completion date being delayed because of the filter and the fact that this bid was \$194,000 higher than the previous bid in 2019.

Approval was recommended.

A **MOTION** was made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously approving the bid proposal from Lawrence Lee Construction Services, Inc. for the replacement of the existing Filter #2 at the Wastewater Treatment Facility for the not to exceed amount of \$998,000. The Utility Fund Available Project Budget being \$1,100,000; Funds in the amount of \$370,000 from the WWTF Capacity Restricted Fund; Funds in the amount of \$628,000 from the Regular Utility Surplus; leaving a Utility Fund Available Balance of \$102,000, as presented.

DM 4 – Other Items/Updates

Mr. Pickle advised that the District had entered into a salary and benefits study in August and he recommended naming a committee to review the study's findings and coming back to the Board with recommendations. Mr. Pickle suggested that he, the Chief Assistant District Manager, the Assistant District Manager and one Board Member be appointed to the committee.

Secretary Doughney volunteered to be the Board Member on the committee. There was a Board consensus in appointing the Chief Assistant District Manager, Assistant District Manager and Secretary Doughney to the committee.

Mr. Pickle reminded those present of the Annual Meeting scheduled for Thursday, December 9, 2021, at 11:30 a.m. It was also noted that Mr. Lawson would be joining them on Thursday.

I. Consent Agenda

Consent Agenda items CA 1 through CA 7a were presented for consideration.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for October, 2021

CA 6 – Consider Approval to Transfer Funds for the R&R Account Requisitions

CA 7 – Surplus Items

<p>A MOTION was made by Supervisor Graci, seconded by Secretary Doughney approving Consent Agenda items CA 1 through CA 7, as presented.</p>

J. Supervisor Requests

Supervisor Graci wished all those present a wonderful holiday season and a happy and healthy new year.

Secretary Doughney concurred with Supervisor Graci's comments.

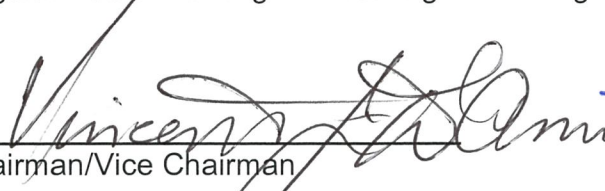
Chairman D'Amico thanked everyone for their December 7th observance.

That concluded Supervisor Requests.

M. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:20 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 01/11/22