

**St. Lucie West Services District**  
**Workshop Meeting Minutes**  
January 10, 2022, at 9:00 a.m.  
VIA TELEPHONIC COMMUNICATIONS  
DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919

(Please note: This is not verbatim. A CD recording of the Workshop Meeting is available on file.)

**Board Members Present**

Vincent D'Amico – Chairman – in-person  
Gregg Ney – Vice Chairman – in-person  
John Doughney, Secretary – in-person  
Dominick Graci, Supervisor – in-person  
Viorel Mocuta, Supervisor – in-person

**Staff Present**

Dennis Pickle, District Manager, St. Lucie West Services District ("SLWSD") – in-person  
Bill Hayden, Chief Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Director of Office Administration, SLWSD – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. ("SDS") – in-person  
Laura Archer, Recording Secretary, SDS – via phone

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

Chairman D'Amico called the Workshop Meeting to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

1. December 6, 2021, Workshop
2. December 7, 2021, Regular Board Meeting

There were no suggested changes to either set of minutes.

**E. Public Comment**

There was no public comment.

**F. District Attorney  
DA 1 – Status Report/Updates**

Mr. Pickle was not aware of any updates from Mr. Harrell.

**G. District Engineer  
DE 1 – Consider Work Authorization No. 4C-23-2110-SU between the  
District and University Boulevard Business Center PSL, LLC**

Mr. Hayden presented the item, indicating that this was an application for the construction of a 3.75-acre commercial development located on the southwest corner of NW University and NW California Boulevards. He noted that the lots were currently undeveloped and covered with vegetation.

Mr. Hayden went on to note that the applicant was proposing to construct two commercial buildings with associated driveways and parking spaces. All utility plans meet the District's requirements and staff recommends approval of this work authorization with the following 2 special conditions:

- 1.) All water, sewer and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner.
- 2.) All on-site drainage facilities, including the proposed control structure, shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner.

There was a brief discussion regarding the details of the work authorization.

**H. District Manager  
Action Items**

**DM 1 – Consider Resolution No. 2022-01 – Naming of the St. Lucie West  
Services District Administration Building the Dennis M. Pickle Administration  
Building**

Resolution No. 2022-01 was presented, entitled:

**RESOLUTION 2022-01**

**RESOLUTION OF THE NAMING OF ST. LUCIE WEST SERVICES  
DISTRICT ADMINISTRATION BUILDING TO  
DENNIS M. PICKLE ADMINISTRATION BUILDING**

Mr. Hayden presented the item, indicating that there would be a plaque presentation at tomorrow's meeting. All the Board Members agreed that the honor was merited.

There was no further discussion regarding this item.

## **DM 2 – Other Items/Updates**

Mr. Hayden advised that the Salary Survey Committee had met with District employees who were updating their job descriptions.

Secretary Doughney noted that it was a great process and the consultant was very informative. He indicated that the updated job descriptions would be very helpful.

That concluded the District's updates.

### **I. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for November, 2021**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account, WCF Account and WMB Account Requisitions**

**CA 7 – Surplus Items**

Secretary Doughney asked about shut offs.

Mr. Miller advised that the number of shut-offs was very low and appeared to be the same customers every month.

A brief discussion ensued regarding commercial properties.

That concluded the discussions on the Consent Agenda items.

### **J. Supervisor Requests**

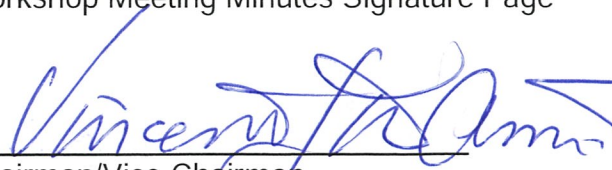
Vice Chairman Ney asked why employees were parking across from the District's parking lot. Mr. Pickle responded that the parking behind the building was too wet. He also noted that employees typically park outside the gates when a Board Meeting is scheduled.


That concluded Supervisor Requests.

**K. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:17 a.m. There were no objections.

Workshop Meeting Minutes Signature Page

  
Chairman/Vice Chairman

  
Secretary/Assistant Secretary

Date Approved 02/08/22