

St. Lucie West Services District
Public Hearings & Regular Board Meeting Minutes
July 12, 2022, at 9:00 a.m.
VIA TELEPHONIC COMMUNICATIONS
DIAL IN TO: 1-877-402-9753 ACCESS CODE: 4411919

(Please note: This is not verbatim. A CD recording of the Public Hearings & Regular Board Meeting is available on file.)

Board Members Present

Vincent D'Amico – Chairman – in-person
Gregg Ney – Vice Chairman – in-person
John Doughney, Secretary – in-person
Dominick Graci, Supervisor – in-person
Viorel Mocuta, Supervisor – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Maddie Maldonado, Director of Office Administration, SLWSD – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Dan Harrell, District Counsel, Gonano & Harrell – in-person
Brian Stahl, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman D'Amico called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. June 6, 2022, Workshop**
- 2. June 7, 2022, Regular Board Meeting**

The minutes of the June 6, 2022, Workshop and the June 7, 2022, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Mocuta and unanimously passed, approving the minutes of the June 6, 2022, Workshop and the May June 7 2022, Regular Board Meeting, as presented.

The Regular Board Meeting was recessed and Public Hearing 1 was opened.

E. PUBLIC HEARING 1

1. Call to Order

2. Roll Call

It was noted that all 5 Supervisors were present.

3. Receive Public Comment on Adopting Revised Employee Job Descriptions, Including the Deletion of Certain Existing Job Descriptions and the Addition of Job Descriptions for Certain New Positions

There was no public comment on Adopting Revised Employee Job Descriptions, Including the Deletion of Certain Existing Job Descriptions and the Addition of Job Descriptions for Certain New Positions.

- **PH 1 – Consider Resolution No. 2022-02 – Adopting Revised Employee Job Descriptions Including the Deletion of Certain Existing Job Descriptions and the Addition of Job Descriptions for Certain New Positions**

Resolution No. 2022-02 was presented, entitled:

RESOLUTION NO. 2022-02

A RESOLUTION ADOPTING REVISED EMPLOYEE JOB DESCRIPTIONS, INCLUDING THE DELETION OF CERTAIN EXISTING JOB DESCRIPTIONS AND THE ADDITION OF JOB DESCRIPTIONS FOR CERTAIN NEW POSITIONS, AS RULES OF THE ST. LUCIE WEST SERVICES DISTRICT; PROVIDING AN EFFECTIVE DATE.

A brief discussion ensued regarding an open construction position.

A **MOTION** was then made by Supervisor Graci, seconded by Secretary Doughney and passed unanimously adopting Resolution No. 2022-02, as presented.

Public Hearing 1 was closed and Public Hearing 2 was opened.

F. PUBLIC HEARING 2

1. Call to Order

2. Roll Call

It was noted that all 5 Supervisors were present.

3. Receive Public Comment on Amending Chapter A-III, Rules of the District Regarding Positions, Qualifications, Compensation, Employment and Termination of District Employees

There was no public comment on Amending Chapter A-III, Rules of the District Regarding Positions, Qualifications, Compensation, Employment and Termination of District Employees.

- **PH 2 – Consider Resolution No. 2022-03 – Amending Chapter A-III, Rules of the District Regarding Positions, Qualifications, Compensation, Employment and Termination of District Employees**

Resolution No. 2022-03 was presented, entitled:

RESOLUTION NO. 2022-03

A RESOLUTION AMENDING CHAPTER A-III OF THE RULES OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT REGARDING POSITIONS, QUALIFICATIONS, COMPENSATION, EMPLOYMENT, AND TERMINATION OF DISTRICT EMPLOYEES; AND PROVIDING AN EFFECTIVE DATE.

A **MOTION** was made by Supervisor Graci, seconded by Vice Chairman Ney and passed unanimously adopting Resolution No. 2022-03, as presented.

Public Hearing 2 was closed and the Regular Board Meeting was reconvened.

G. Public Comment

There was no public comment.

H. District Attorney

DA 1 – Consider First Amendment to Employment Agreement for District Manager

Mr. Harrell presented the item, indicating that it will save the District money.

A **MOTION** was made by Vice Chairman Ney, seconded by Supervisor Graci and passed unanimously approving the First Amendment to Employment Agreement for the District Manager, as presented.

**I. District Engineer
DE 1 - Status Report/Updates**

Mr. Stahl advised that the annual engineering review had been completed and that everything looked good. He also advised that they had submitted to South Florida Water Management District information regarding the post office dewatering schedule and the permit was in review. Mr. Hayden noted that the project was approximately 4 to 5 weeks behind schedule.

Vice Chairman Ney indicated there were federal funds available for water management and asked if the District qualified. Mr. Hayden indicated he could look into it.

That concluded Mr. Stahl's updates.

**J. District Manager
Action Items**

DM 1 – District Manager and Staff Goals and Objectives for Fiscal Year 2023

Mr. Hayden presented the item and recommended approval.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving the District Manager and Staff Goals and Objectives for Fiscal Year 2023, as presented.

DM 2 – Annual Engineering Certification of the Utility Systems

Mr. Miller presented the item, indicating that all appeared to be in order. He recommended approval.

A **MOTION** was then made by Supervisor Graci, seconded by Secretary Doughney accepting the Annual Engineering Certification of the Utility Systems, as presented.

DM 3 – Consider Request to Advertise Public Hearing (1) Adoption of the Fiscal Year 2023 Budget and for (2) Adoption of an Amendment of the District's Rules Establishing Water, Wastewater and Irrigation Water System Rates, Fees and Charges

Mr. Hayden presented the item and noted that the Public Hearing was scheduled for August 30, 2022.

There was a Board consensus to hold a Budget Review on July 25, 2022.

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci and passed unanimously approving the request to advertise a Public Hearing for (1) Adoption of the Fiscal Year 2023 Budget and for (2) Adoption of an Amendment of the District's Rules Establishing Water, Wastewater and Irrigation Water System Rates, Fees and Charges, setting the Public Hearing for August 30, 2022.

DM 4 – Other Items

Mr. Hayden advised that the 20-Year Stormwater and Wastewater Needs Analysis had been submitted prior to the June 20, 2022, deadline.

Mr. Miller presented Proof of Publication for the State of Florida Department of Environmental Protection Notice of Intent regarding a Class I injection well.

That concluded updates on other items.

K. Consent Agenda

Consent Agenda items CA 1 through CA 6 were presented for consideration.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for May, 2022

CA 6 – Consider Approval to Transfer Funds for the R&R Account and WCF Account Requisitions

CA 7 – Surplus Items

A **MOTION** was made by Secretary Doughney, seconded by Supervisor Graci approving Consent Agenda items CA 1 through CA 7, as presented.

L. Supervisor Requests

Supervisor Graci advised that there was a good turnout for the Presidents' Council Meeting. He furthered that the August 17, 2022, meeting would be hosted by Kings Isle and they had several speakers lined up.

Secretary Doughney advised Chairman D'Amico that he will miss serving on the Board with him, as he had decided not to run again.

Vice Chairman Ney thanked Chairman D'Amico for his leadership over the past years and wished him well.

Vice Chairman Ney then asked about the audited financials and if there were any issues. Mr. Hayden indicated there was a time issue with posting, but nothing serious.

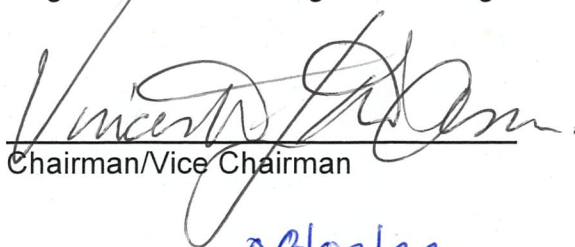
Chairman D'Amico thanked all those present for a good meeting.

That concluded Supervisor Requests.

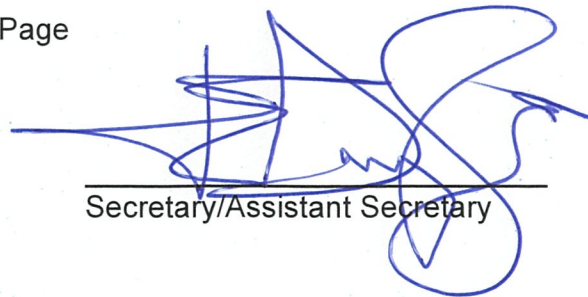
M. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:24 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 08/04/22