

St. Lucie West Services District
Regular Board Meeting Minutes
December 6, 2022, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Gregg Ney – in-person
John Doughney – in-person
Dominick Graci – in-person
Viorel Mocuta – in-person
Diane Haseltine – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Director of Office Administration – in-person
Lisa -Marie Beans, Human Resources Specialist – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Dan Harrell, District Counsel, Gonano & Harrell – in-person
Fairborz Zanganeh, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Acting Chairman Ney called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Seat New Board Member

It was noted that newly elected Board Member Diane Haseltine was administered the Oath of Office prior to the commencement of the meeting. She took her seat on the dais.

It was also noted that Supervisors Graci and Ney were also administered their Oaths of Office prior to the commencement of the meeting, as they had been re-elected to office.

D. Roll Call

It was noted that all 5 Supervisors were in attendance.

E. Election of Officers

- **Chairman**

A **MOTION** was made by Supervisor Graci, seconded by Supervisor Mocuta and passed unanimously electing John Doughney as the District's Chairman.

- **Vice Chairman**

A **MOTION** was made by Chairman Doughney, seconded by Supervisor Haseltine and passed unanimously electing Dominick Graci as the District's Vice Chairman.

- **Secretary/Treasurer**

A **MOTION** was made by Supervisor Mocuta, seconded by Vice Chairman Graci and passed unanimously electing Gregg Ney as the District's Secretary/Treasurer.

- **Treasurer**

A **MOTION** was made by Chairman Doughney, seconded by Vice Chairman Graci and passed unanimously electing Jason Pierman as the District's Treasurer.

- **Assistant Secretaries**

A **MOTION** was made by Chairman Doughney, seconded by Vice Chairman Graci electing Viorel Mocuta and Diane Haseltine as the District's Assistant Secretaries.

F. Approval of Minutes

- 1. November 7, 2022, Workshop**
- 2. November 8, 2022, Regular Board Meeting**

The minutes of the November 7, 2022, Workshop and the November 8, 2022, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Vice Chairman Graci, seconded by Secretary Ney and unanimously passed approving the minutes of the November 7, 2022, Workshop and the November 8, 2022, Regular Board Meeting, as presented.

G. Public Comment

There was no public comment.

**H. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell had no updates at this time.

**I. District Engineer
DE 1 – Status Reports/Updates**

Mr. Zanganeh had no specific updates at this time.

Secretary Ney asked about the post office ditch project and the 3 bids that were received overbudget.

Mr. Zanganeh indicated that all the bids came in over \$300,000 overbudget, which he attributed to the increase in material prices, the fact that the project was originally budgeted back in 2018 or 2019, the longer than usual more stringent permitting process, and the new engineer of record.

Discussion ensued regarding other mitigating circumstances that caused the project to be overbudget and that all bidders are open to negotiations.

**J. District Manager
Action Items**

DM 1 – Termination of Professional Services Agreement with Ellipse Accounting Services, LLC

Mr. Hayden advised that Ellipse Accounting Services, LLC was dissolving as a corporation, hence the termination of professional services.

A **MOTION** was made by Vice Chairman Graci, seconded by Secretary Ney approving the termination of professional services agreement with Ellipse Accounting Services, LLC, effective December 15, 2022, as presented.

A question arose as to whether the District would require further assistance in the future to which Mr. Hayden indicated that he believed both Mr. Miller and Mr. Rouse were up to speed on the budgeting process.

Vice Chairman Graci's **MOTION** was reiterated, seconded by Secretary Ney and passed unanimously approving the termination of professional services agreement with Ellipse Accounting Services, LLC, effective December 15, 2022, as presented.

DM 2 – Other Items/Updates

Mr. Hayden advised that he had met with Kings Isle regarding the Bethany Drive right-of-way and they do not want to be responsible for the maintenance. We are

getting prices to maintain the property versus the District taking it over. We also do not want to see the commercial association dissolve due to the expenses involved.

Vice Chairman Graci requested that Mr. Harrell attend the January meeting specifically to address who owns the property, which is still being questioned by the commercial association. Mr. Harrell indicated that he would attend the meeting if the attorneys for the commercial association and Kings Isle also attend.

Discussion ensued regarding the ownership and who had been maintaining it.

It was noted that the City would take over the maintenance of the asphalt, but not until the HOA/commercial association agree to take over the maintenance of the right-of-way.

K. Consent Agenda

Consent Agenda items CA 1 through CA 6 were presented for consideration.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for October, 2022

CA 6 – Consider Approval to Transfer Funds for the R&R Account & WCF Account Requisitions

A **MOTION** was made by Vice Chairman Graci, seconded by Secretary Ney approving Consent Agenda items CA 1 through CA 6, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

L. Supervisor Requests

Supervisor Mocuta had no requests; he just mentioned that he wants to solve the Bethany issue.

Vice Chairman Ney welcomed Supervisor Diane Haseltine to the Board and congratulated Mr. Doughney on being elected as Chairman.

Supervisor Haseltine thanked everyone for their well wishes.

Vice Chairman Graci thanked every on his re-election, welcomed Diane Haseltine to the Board and indicated he believed Mr. Doughney would be a great Chairman. He

also indicated to Messrs. Miller and Hayden that he would like to have them present a Projects Update at the January 25, 2023, Presidents' Council meeting.

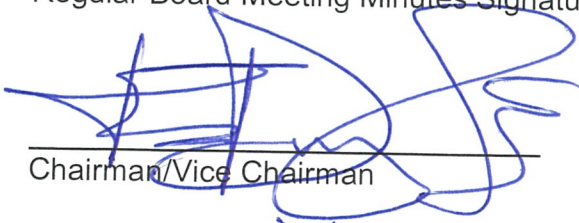
Chairman Doughney congratulated Diane Haseltine on her election to the Board, as well as Secretary Ney's and Vice Chairman Graci's re-election to the Board. He also thanked those present for the honor of serving as the District's Chairman

That concluded Supervisor Requests.

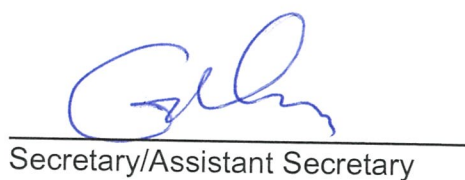
M. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:25 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 1/10/23