

St. Lucie West Services District
Regular Board Meeting Minutes
February 7, 2023, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

John Doughney – Chairman – in-person
Dominick Graci – Vice Chairman – in-person
Gregg Ney – Secretary – in-person
Diane Haseltine- Supervisor – in-person
Viorel Mocuta - Supervisor – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Director of Office Administration – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Dan Harrell, District Counsel, Gonano & Harrell – in-person
Fairborz Zanganeh, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone
Laura Archer, Recording Secretary, SDS – in-person

Also present was Glen Torcivia of Torcivia, Donlon, Goddeau & Ansay, P.A.

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Doughney called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. January 9, 2023, Workshop**
- 2. January 10, 2023, Regular Board Meeting**

The minutes of the January 9, 2023, Workshop and the January 10, 2023, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Secretary Ney, seconded by Supervisor Haseltine and unanimously passed approving the minutes of the January 9, 2023, Workshop, as presented, and the January 10, 2023, Regular Board Meeting, as presented.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell noted that he had received, late last night, a proposal from a consultant who previously worked for Raffelis to review stormwater fees and the Interlocal Agreement with the City of Port St. Lucie. The cost is estimated to be between \$24,000 and \$26,000 and would be split amongst the 4 districts who could be the most effected by any change to the current agreement. Mr. Harrell indicated that he was hoping to bring it to the March meeting.

Mr. Harrell reminded the Board of his anticipated retirement and introduced Glen Torcivia, with whom he has worked for about 30 years. Mr. Torcivia will shadow Mr. Harrell during the transition period. Mr. Torcivia briefly went over his credentials and asked the Board if they had any questions. There were no questions from Board at this time.

**G. District Engineer
DE 1 – Consider Work Authorization No. WA-4D-24-1122-SU between the St. Lucie West Services District and UH US Port St. Lucie Extension 2019, LLC**

Mr. Zanganeh presented the item and reiterated the 2 special conditions. He recommended approval.

Discussion ensued regarding the location of the store and who was responsible for what.

A **MOTION** was then made by Vice Chairman Graci, seconded by Secretary Ney and passed unanimously approving Work Authorization No. WA-4D-1122-SU between the District and UH US Port St. Lucie Extension 2019, LLC with the following 2 special conditions:

1.) All water, sewer and reuse improvements past the points of service shown on the plans shall be the responsibility of the applicant or subsequent owner; and

2.) All on-site drainage facilities, including the proposed control structure, shall remain in private ownership and must be the maintenance responsibility of the applicant or subsequent owner.

H. District Manager Action Items

DM 1 – Consider Bid Proposal for the Post Office Ditch Enclosure Project WM0026

Mr. Hayden presented the item, indicating that this had been thoroughly reviewed the previous day.

Discussion ensued regarding the project modifications and the need to close off the pipe.

A **MOTION** was then made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving Project WM0026, Post Office Ditch Enclosure, awarding the contract to Centerline, Inc. for the not to exceed amount of \$1,384,300.00; the Available Project Budget being \$1,458,575.94; This Project costing \$1,384,300.00; leaving an Available Balance of \$74,575.94, as presented.

DM 2 – Consider Final Change Order and Project Close Out from Lawrence Lee Construction Services, Inc.

Mr. Miller presented the item, went over the 2 previous change orders and noted that the project had been completed and was now online. He recommended approval.

A **MOTION** was made by Secretary Ney, seconded by Vice Chairman Graci and passed unanimously approving the Final Change Order and Project Close Out with Lawrence Lee Construction Services, Inc. The Available Project Budget being \$102,000; This Project being (\$6,440.75); leaving an Available Balance of \$108,440.75, as presented.

DM 3 – Other Items/Updates

Mr. Hayden presented a handout from Infrastructure Solution Services (ISS), outlining a Monthly Project Status Report for February. Although the Board liked the report, Mr. Zanganeh was asked to provide it at the Workshop so the Board has come time to review it. Mr. Hayden suggested incorporating the report into the Agenda.

I. Consent Agenda

Consent Agenda items CA 1 through CA 6 were presented for consideration.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for December, 2022

CA 6 – Consider Approval to Transfer Funds for the R&R Account, the WCF Account & WMB Account Requisitions

A **MOTION** was made by Secretary Ney, seconded by Vice Chairman Graci approving Consent Agenda items CA 1 through CA 6, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

J. Supervisor Requests

Vice Chairman Graci indicated that he loved the Project Tracker. He also noted that he had received a lot of compliments on the flowers at Lake Harvey.

Chairman Doughney expressed his appreciation for the monthly status reports.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:29 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page


Chairman/Vice Chairman


Secretary/Assistant Secretary

Date Approved 03/07/23