

St. Lucie West Services District
Regular Board Meeting Minutes
March 7, 2023, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

Dominick Graci – Acting Chairman – in-person
Gregg Ney – Secretary – in-person (who arrived at 9:03 a.m.)
Diane Haseltine- Supervisor – in-person
Viorel Mocuta - Supervisor – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Director of Office Administration – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Dan Harrell, District Counsel, Gonano & Harrell – in-person
Fairborz Zanganeh, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – via phone
Laura Archer, Recording Secretary, SDS – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Acting Chairman Graci called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that Mr. Doughney and Mr. Ney were not in attendance.

D. Approval of Minutes

- 1. February 6, 2023, Workshop**
- 2. February 7, 2023, Regular Board Meeting**

The minutes of the February 6, 2023, Workshop and the February 7, 2023, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Supervisor Haseltine, seconded by Supervisor Mocuta and unanimously passed approving the minutes of the February 6, 2023, Workshop, as presented, and the February 7, 2023, Regular Board Meeting, as presented.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Mr. Harrell introduced Ruth Holmes of the law firm Torcivia, Donlon, Goddeau & Rubin, P.A., who is shadowing Mr. Harrell.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Zanganeh advised of the 10:30 a.m. pre-construction meeting for the post office ditch project.

Acting Chairman Graci asked about any grants being open to us for this project. Mr. Zanganeh noted they were looking at stormwater or water quality improvement grants.

Secretary Gregg Ney arrived at the meeting.

Discussion ensued regarding the process for collecting the revenue and the fact that the City is looking to lower the amount returned to the District.

**H. District Manager
Action Items**

DM 1 – Consider Cost Sharing Agreement for Professional Consulting Services for Stormwater Fee Remittance Methodology Review

Mr. Hayden presented the item, while Mr. Harrell gave an overview. He noted that the City could, potentially, greatly reduce the stormwater revenue.

A **MOTION** was made by Secretary Ney, seconded by Supervisor Haseltine and passed unanimously approving the Cost Sharing Agreement for Professional Consulting Services with Ryper Water Analytics for a Stormwater Fee Remittance Methodology Review in the amount of \$6,042.50. The Available Project Budget being \$79,000; This Project Cost being \$6,042.50; leaving an available balance of \$72,957.50, as presented.

DM 2 – Consider Assignment of the District’s Current Legal Services Engagement to the Law Firm of Torcivia, Donlon, Goddeau & Rubin, P.A.

Mr. Hayden presented the item and Mr. Harrell gave an overview of the timing of his retirement.

A **MOTION** was made by Secretary Ney, seconded by Supervisor Haseltine and passed unanimously consenting to the Assignment of the District's Current Legal Services Engagement to the Law Firm of Torcivia, Donlon, Goddeau & Rubin, P.A., as presented.

DM 3 – Consider Utility Easement between Central Park Holdings, LLC and the District

Mr. Miller walked this item on, as he had just received it this morning. He recommended approval.

A **MOTION** was made by Secretary Ney, seconded by Supervisor Haseltine and passed unanimously approving the Utility Easement between Central Park Holdings, LLC and the District, as presented.

DM 4 – Other Items/Updates

Mr. Hayden reminded the Board of the 10:30 a.m. pre-construction meeting for the post office ditch. He indicated that they were hauling dirt and they were looking at a March 21, 2023, start date.

Mr. Hayden advised of discussions taking place with Kings Isle regarding Bethany Drive. Discussion ensued regarding the responsibilities of each entity and the need for an engineer's report.

Mr. Hayden advised that the golf course purchase of additional land was currently on hold due to financial setbacks.

That concluded Mr. Hayden's updates.

I. Consent Agenda

Consent Agenda items CA 1 through CA 6 were presented for consideration.

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for January, 2023

CA 6 – Consider Approval to Transfer Funds for the R&R Account & WWCF Account Requisitions

CA 7 – Rescind Prior Declaration of Surplus Item

CA 8 - Surplus Items

It was noted that Item CA 7 was to bring a Lenovo laptop back into service because it was still in good condition and could be kept as a spare.

Acting Chairman Graci noted his appreciation for the charts for updates.

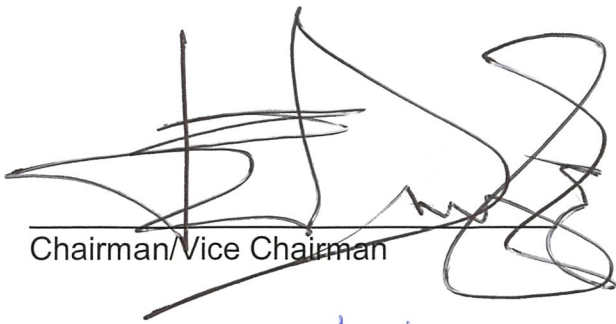
A **MOTION** was made by Secretary Ney, seconded by Supervisor Mocuta approving Consent Agenda items CA 1 through CA 8, as presented. Upon being put to a vote, the **MOTION** carried unanimously.

J. Supervisor Requests

There were no requests from the Supervisors.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 9:24 a.m. There were no objections.



Chairman/Vice Chairman



Secretary/Assistant Secretary

Date Approved 04/04/23