

**St. Lucie West Services District**  
**Workshop Meeting Minutes**  
April 3, 2023, at 9:00 a.m.

**(Please note: These minutes are not verbatim. A CD recording of the Workshop Meeting is available on file.)**

**Board Members Present**

John Doughney – Chairman – in-person  
Dominick Graci – Vice Chairman – in-person  
Gregg Ney – Secretary – in-person  
Diane Haseltine- Supervisor – in-person  
Viorel Mocuta - Supervisor – in-person

**Staff Present**

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person  
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person  
Maddie Maldonado, Office Manager, SLWSD – in-person  
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person  
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person

**Guests Present (Sign-In Sheet Attached)**

**A. Call to Order**

The Workshop Meeting was called to order at 9:00 a.m.

**B. Pledge of Allegiance**

**C. Roll Call**

It was noted that all 5 Supervisors were in attendance.

**D. Approval of Minutes**

- 1. March 6, 2023, Workshop**
- 2. March 7, 2023, Regular Board Meeting**

There were no revisions for either set of minutes.

**E. Public Comment**

There was no public comment.

**F. District Attorney**

## **DA 1 – Status Report/Updates**

Mr. Hayden was not aware of any reports from Mr. Harrell.

### **G. District Engineer DE 1 – Status Report/Updates**

Mr. Hayden indicated he had Mr. Zanganeh's Monthly Project Status Report for April 2023.

### **H. District Manager Action Items**

#### **DM 1 – Consider Request to Advertise for a Public Hearing to Consider Adoption of Proposed Amendments to the Drug-Free Workplace Policy**

Mr. Hayden presented the item, indicating that the changes would mirror that of the Florida Department of Transportation (FDOT) regarding drug testing and the language.

A question arose as to whether the employees would have to sign something acknowledging the updates to which Ms. Maldonado responded that they would.

Secretary Ney asked if the use of marijuana would be permitted. Mr. Miller indicated it would not since the FDOT's policy, which follows federal laws regarding marijuana, does not permit its use. Vice Chairman Graci noted that since the District worked with heavy equipment, it cannot allow the use of marijuana, even if a prescription is provided.

There was no further discussion regarding this item.

#### **DM 2 – Consider Request to Advertise for a Public Hearing to Consider Adoption of Proposed Policy of the St. Lucie West Services District on Employee Use of Social Media**

Mr. Hayden presented the item, indicating that this would formally adopt a social media policy.

Mr. Miller noted that a social media policy was never in place for the District but needed to be in order to prevent employees from putting the District in a negative light.

There was no discussion regarding this item.

#### **DM 3 – 2022 Annual Drinking Water Quality Report**

Mr. Miller presented the report, explaining the haloacetic acids' level, noting that the District was in full compliance and within range for all items tested for the study.

There were no questions from the Board Members.

**DM 4 – Consider Resolution No. 2023-01 – Changing Registered Agent and Registered Office of the District**

Resolution No. 2023-01 was presented, entitled:

**RESOLUTION NO. 2023-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT CHANGING THE REGISTERED AGENT AND REGISTERED OFFICE FOR THE DISTRICT; PROVIDING FOR FILING WITH THE CITY OF PORT ST. LUCIE, FLORIDA, AND THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Hayden explained that this was being changed from Mr. Harrell's office to the offices of Torcivia, Donlon, Goddeau & Ansay, P.A.

Secretary Ney asked if the District would incur a financial impact from the change of attorneys to which Mr. Hayden indicated it would not, that the rates would remain the same.

There were no further questions from the Board Members.

**DM 5 – Other Items/Updates**

Mr. Hayden reported of the kick-off meeting with Ryan Smith of Ryper Water Analytics regarding the stormwater negotiations.

Mr. Miller advised of a Reserve repaired leak under I-95. Mr. Miller also advised that the Reserve would be closing their water plant, so the District would need to increase production in order to compensate for that closure. To that front, there will be a need to expand capacity or add another well to provide for the increased demand. Mr. Miller also noted that more operators and a plant expansion would be necessary. Mr. Miller noted that because the Reserve is outside of the District's boundaries, a business decision needed to be made in order to determine if the District wants to service the Reserve.

Discussion ensued regarding the need to thoroughly discuss the possibilities of going this route and how to go about it.

Mr. Hayden advised that there was no update regarding King's Isle and Bethany.

Mr. Miller indicated that there was a meeting scheduled for tomorrow regarding the golf course land.

Supervisor Haseltine asked what would happen if no one agrees regarding the King's Isle/Bethany issue. Mr. Miller indicated the property would be unmaintained and the commercial association would dissolve.

Mr. Hayden advised that the post office ditch project had commenced.

Chris Iddleson of PGIT then recognized Risk Manager, Gerard Rouse, for being the PGIT Risk Management Professional of the Year Award and highlighted Mr. Rouse's record and accomplishments as Risk Manager.

Secretary Ney asked what risk management was to which Mr. Rouse noted that the District has a monthly safety meeting, an incident investigation committee, safety training, CPR, etc. He further noted that it promotes a safe workplace and brings insurance premiums down.

That concluded Other Items/Updates.

**I. Consent Agenda**

**CA 1 – Monthly Report on Public Works Department**

**CA 2 – Monthly Report on Utilities Operations**

**CA 3 – Monthly Report on Capital Improvement Projects**

**CA 4 – Monthly Report on Billing and Customer Service**

**CA 5 – Financial Statements for February, 2023**

**CA 6 – Consider Approval to Transfer Funds for the R&R Account & Series 2021-2 Project Account Requisition**

**CA 7 – Surplus Items**

A question arose regarding 2 specific checks to which Mr. Miller replied that they were credit card payments for South Florida Water Management District.

There was no further discussion regarding Consent Agenda items CA-1 through CA-7.

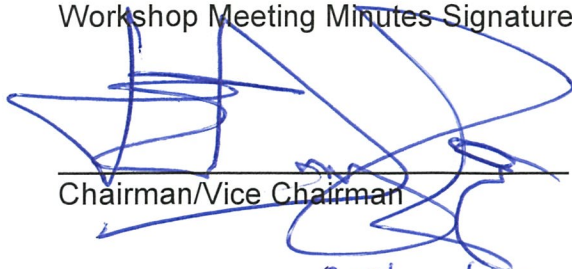
**J. Supervisor Requests**

Vice Chairman Graci expressed his congratulations to Gerard Rouse.

**K. Adjournment**

There being no further items to be addressed, the Workshop Meeting was adjourned at 9:45 a.m. There were no objections.

Workshop Meeting Minutes Signature Page



Chairman/Vice Chairman

Date Approved

05/02/23



Secretary/Assistant Secretary