

St. Lucie West Services District
Regular Board Meeting Minutes
April 4, 2023, at 9:00 a.m.

(Please note: These minutes are not verbatim. A CD recording of the Regular Board Meeting is available on file.)

Board Members Present

John Doughney – Chairman – in-person
Dominick Graci – Vice Chairman – in-person
Gregg Ney – Secretary – in-person
Diane Haseltine- Supervisor – in-person
Viorel Mocuta - Supervisor – in-person

Staff Present

Bill Hayden, District Manager, St. Lucie West Services District (“SLWSD”) – in-person
Josh Miller, Utilities Director/Assistant District Manager, SLWSD – in-person
Maddie Maldonado, Director of Office Administration – in-person
Lisa -Marie Beans, Human Resources Specialist – in-person
Gerard Rouse, Assistant Public Works Director, SLWSD – in-person
Thomas Bayer, Assistant Utilities Director, SLWSD – in-person
Dan Harrell, District Counsel, Gonano & Harrell – in-person
Ruth Holmes of Torcivia, Donlon, Goddeau & Ansay, P.A.
Fairborz Zanganeh, District Engineer, Infrastructure Solution Services. – in-person
Jason Pierman, Secretary/Treasurer, Special District Services, Inc. (“SDS”) – in-person

Guests Present (Sign-In Sheet Attached)

A. Call to Order

Chairman Doughney called the Regular Board Meeting to order at 9:00 a.m.

B. Pledge of Allegiance

C. Roll Call

It was noted that all 5 Supervisors were in attendance.

D. Approval of Minutes

- 1. March 6, 2023, Workshop**
- 2. March 7, 2023, Regular Board Meeting**

The minutes of the March 6, 2023, Workshop and the March 7, 2023, Regular Board Meeting were presented for consideration.

A **MOTION** was made by Supervisor Haseltine, seconded by Vice Chairman Graci and unanimously passed approving the minutes of the March 6, 2023, Workshop, as presented, and the March 7, 2023, Regular Board Meeting, as presented.

E. Public Comment

There was no public comment.

**F. District Attorney
DA 1 – Status Report/Updates**

Ms. Holmes thanked everyone for their hospitality and offered to answer any questions anyone might have. There were no questions at this time.

**G. District Engineer
DE 1 – Status Report/Updates**

Mr. Zanganeh advised of his Monthly Project Status Report for April. He also noted regarding the post office ditch project that the contractor was ready to install the pipe.

Vice Chairman Graci asked about possible grants to which Mr. Zanganeh indicated they were looking at stormwater funds to improve water quality.

**H. District Manager
Action Items**

DM 1 – Consider Request to Advertise for a Public Hearing to Consider Adoption of Proposed Amendments to the Drug-Free Workplace Policy

Mr. Hayden presented the item and recommended approval.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Haseltine and passed unanimously approving the advertisement for a Public Hearing to Consider Adoption of Proposed Amendments to the Drug-Free Workplace Policy for June 6, 2023, as presented.

DM 2 – Consider Request to Advertise for a Public Hearing to Consider Adoption of Proposed Policy of the St. Lucie West Services District on Employee Use of Social Media

Mr. Hayden presented the item and recommended approval.

A **MOTION** was made by Secretary Ney, seconded by Vice Chairman Graci and passed unanimously approving the advertisement for a Public Hearing to Consider Adoption of Proposed Policy of the St. Lucie West Services District on Employee Use of Social Media, as presented.

DM 3 – 2022 Annual Drinking Water Quality Report

Mr. Miller presented the report and noted that it would be distributed to customers by July 1st. He recommended approval.

A **MOTION** was made by Vice Chairman Graci, seconded by Secretary Ney and passed unanimously approving and accepting the 2022 Annual Drinking Water Quality Report, as presented.

DM 4 – Consider Resolution No. 2023-01 – Changing Registered Agent and Registered Office of the District

Resolution No. 2023-01 was presented, entitled:

RESOLUTION NO. 2023-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ST. LUCIE WEST SERVICES DISTRICT CHANGING THE REGISTERED AGENT AND REGISTERED OFFICE FOR THE DISTRICT; PROVIDING FOR FILING WITH THE CITY OF PORT ST. LUCIE, FLORIDA, AND THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

A **MOTION** was made by Vice Chairman Graci, seconded by Supervisor Mocuta and passed unanimously adopting Resolution No. 2023-01, designating Glen J. Torcivia as the District's Registered Agent and Torcivia, Donlon, Goddeau & Rubin, P.A. of 701 Northpoint Parkway, Suite 209, West Palm Beach, Florida 33407 as the District's Registered Office, as presented.

DM 5 – Other Items/Updates

Mr. Hayden advised of the kick-off meeting held yesterday with Ryan Smith regarding the stormwater report.

Mr. Hayden indicated that there was nothing new to report regarding the King's Isle/Bethany matter.

Mr. Hayden noted that he was hoping to hear from someone today about the golf course land swap.

Mr. Hayden indicated that the post office ditch project was underway with dewatering and the piping would begin this week. He noted that a drone was being used to monitor progress.

Vice Chairman Graci noted, regarding King's Isle, that a decision needed to be made regarding whether the commercial association should close its doors.

Discussion ensued regarding the steps to be taken should the District take over maintenance responsibilities for this property.

There was a Board consensus to contact King's Isle to tell them that the District might have to assess them or enter into an agreement to maintain the property.

Mr. Miller then approached the subject of possible expansion of the facilities due to taking on the Reserve's growth. Discussion ensued regarding possible options open to the District.

The Board ultimately decided to schedule a Special Meeting for April 14, 2023, to discuss this item more thoroughly.

I. Consent Agenda

CA 1 – Monthly Report on Public Works Department

CA 2 – Monthly Report on Utilities Operations

CA 3 – Monthly Report on Capital Improvement Projects

CA 4 – Monthly Report on Billing and Customer Service

CA 5 – Financial Statements for February, 2023

CA 6 – Consider Approval to Transfer Funds for the R&R Account & Series 2021-2 Project Account Requisition

CA 7 – Surplus Items

<p>A MOTION was made by Vice Chairman Graci, seconded by Secretary Ney approving Consent Agenda items CA 1 through CA 7, as presented. Upon being put to a vote, the MOTION carried unanimously.</p>
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J. Supervisor Requests

Chairman Doughney congratulated Mr. Rouse for being awarded Risk Management Professional of the Year.

Vice Chairman Graci noted that they had approximately 85-90 people attend the most recent Presidents' Council meeting. He also advised that 2 Cascades residents noted they were impressed with the District's construction crew.

K. Adjournment

There being no further items to be addressed, the Regular Board Meeting was adjourned at 10:02 a.m. There were no objections.

Regular Board Meeting Minutes Signature Page



Chairman/Vice Chairman
Date Approved 05/02/23



Secretary/Assistant Secretary